**ECHO Charter School Board of Education**

Special Meeting Minutes

4:30 p.m.

Thursday, July 25, 2019

**Our Vision** is to be the most highly respected school in Southwest Minnesota noted for caring, innovating and preparing students to succeed.

**Our Mission:** ECHO Charter School’s Mission is to be your school of choice by preparing students to achieve to their highest potential through an innovative and uniquely flexible curriculum.

1. **Call to order @ 4:36 pm**

**Members present**: Debbie E., Judy M., Teide E., Nikki Hildahl-Schwartz

**Others present**: Helen B-R

**Members not present:** Mark H. (excused), Linda Escher (excused)

**2.0) Reading of Minnesota Statutes 124E.14 Conflicts of Interest –** Read by Director Helen

Blue-Redner. All thosein Compliance: \_\_4\_\_\_\_ Not in Compliance: \_\_0\_\_\_

1. **Opportunity for others to speak –**
2. **Action Items:** 
   1. Approve: Employee Work Agreement for Ryan Kix, .5 FTE PE instructor with half signing bonus

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_\_Teide E\_\_\_ Second by: \_\_ Judy M \_\_\_\_\_

Vote: \_\_4-0\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Election of Board of Education Chairman

Action Taken: \_\_\_\_Deb E. nominated by Judy M; held for full vote on 8-8-19

Motion by: \_\_\_Judy M\_\_\_\_\_\_\_\_\_\_\_\_ Second by: Nikki S\_\_\_\_\_\_\_

Vote: \_\_\_\_\_4-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Board of Education Clerk

Action Taken: \_Judy M nominated by Nikki H-S; held for full vote on 8-8-19

Motion by: Nikki H-S\_\_\_ Second by: Deb E. \_\_ \_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Board of Education Treasurer

Action Taken: \_Nikki H-S nominated by Deb E.; held for full vote on 8-8-19

Motion by: \_\_\_\_Deb E.\_\_\_\_\_\_ Second by: \_\_Judy M.\_\_

Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Employee Work Agreement for Marsha Lecy

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_\_\_Nikki H-S \_\_\_\_\_ Second by: \_\_Judy M \_\_

Vote: \_y-4, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Employee Work Agreement for Sue Bones, School Social Worker/Mental Health Worker

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_Deb E. Second by: \_\_Nikki H-S\_\_\_\_\_

Vote: \_\_\_ y-4, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Work Agreement for Isaac Larsen, .5 FTE Film/Dakota Language Instructor with half-bonus

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_ Nikki H-S Second by: \_\_ Teide E. \_\_\_\_

Vote: \_\_\_ y-5, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Employee Work Agreement for Brad Thomas, CTE Instructor 1.0 FTE with full bonus

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_ Judy M Second by: \_\_Nikki H-S\_\_\_\_\_

Vote: \_\_\_ y-4, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Employee Work Agreement for Sara Dunphy (IT, PBL, DAC, STAR, Float Para)

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_Nikki H-S Second by: \_\_Judy M\_\_\_\_

Vote: \_\_\_ y-5, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Employee work agreement for additional para as needed

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_Teide E. Second by: \_\_Mark H.\_\_\_\_\_

Vote: \_\_\_ y-5, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve: Advertising banners for school (parade and special recognition banner)

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_ Judy M Second by: \_\_ Nikki H-S\_\_\_\_

Vote: \_\_\_ y-5, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Approve Helen Blue-Redner as Individual with Authority (IOwA)

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and the Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Individual Official with Authority will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties. The Director recommends that the Board authorize Helen Blue-Redner, [hblue.redner@echo.charter.k12.mn.us](mailto:hblue.redner@echo.charter.k12.mn.us) to act as the Identified Official with Authority (IOwA) for ECHO Charter School, ISD 4026.

Action Taken: Approved

Motion by: Teide E Second by: Judy M

Vote: y-4, n-0, a-0

* 1. Approve: Adjournment at 5:14 p.m.

Action Taken: \_\_passed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by: \_\_Judy M Second by: \_Nikki H-S\_\_\_\_

Vote: \_\_\_ y-4, n-0, a-0\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The next regular meeting will be held at 6:00pm on **Thursday, August 8, 2019.**

xs: HBR