

GREENVILLE CENTRAL SCHOOL

BOARD OF EDUCATION

REGULAR MEETING MINUTES

August 8, 2005

OPENING ACTIVITIES

- I.** A meeting of the Board of Education was held on Monday, August 8, 2005 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:30 P.M.
- A.** Board President Wilton Bear, Jr. led the Flag Salute and Pledge of Allegiance.
- B.** Members present: Wilton Bear, Jr.
Ann Holstein (arrived 7:35 P.M.)
Gregory Lampman
Anne Mitchell
Rosanne Moore
Lawrence Tompkins
- Member absent: Tina Dombroski
- Others present: Cheryl A. Dudley, Superintendent
Tammy Sutherland, Assistant Superintendent for Business
Nancy Beers, School District Clerk
JoAnn Conlon, Elementary Principal
Colleen Horton, Middle School Principal
Michael Laster, High School Principal
Peter Mahan, Elementary Assistant Principal
Brian Reeve, MS/HS Assistant Principal
Lisa Knowles, Director of Special Student Services
Paul Overbaugh, Transportation Supervisor
Robert Schrader, Supervisor of Buildings and Grounds
Margaret Kelly, Communications Specialist
- C.** Mr. Bear welcomed approximately 9 visitors to the meeting.
- II.** Mr. Tompkins moved, seconded by Mr. Lampman and carried unanimously to approve the agenda for the regular meeting Monday, August 8, 2005.
- III.** There were no comments during the open forum.
- IV.** The Board of Education thanked the following people for their work on the High School Principal Search Committee: Allyson Benjamin, JoAnn Conlon (facilitator), Robert D'Agostino, Linda Esposito, Paul Overbaugh, Melissa Palmer, Catherine Rini, Tadhg Russell, Sean Stewart, Quinn Lockwood (student), Michael Zeitler (student); and Colleen Horton for recruitment planning.

V. ACTION ITEMS

Mr. Lampman moved, seconded by Mrs. Mitchell and carried unanimously to: (A-B)

- A.** Approve the Minutes of July 11, 2005 Organizational and Regular Meeting
- B.** Approve Treasurer's Report and Financial Statements including the Budget Summary, Schedule of Bills and Transfer of Funds for the months ending June 30 and July 31, 2005 (FY2006-09).

Mr. Lampman moved, seconded by Mrs. Holstein and carried unanimously to: (C-D)

C. Special Student Services

- 1. Appoint parent members to Committee on Special Education (CSE) and Committee on Preschool Education (CPSE):
 - a. CSE: Debbie McCafferty
Lynn Garcia
Elizabeth Forman
Roxanne Horlacher
Dana Meisner
Claire Marshall
 - b. CPSE: Elizabeth Forman
Kathy Cali
Dana Meisner
Claire Marshall
Elizabeth Evans

D. Approve the Personnel Agenda.

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Professional

a. Resignation

1) Middle and High School Assistant Principal

Name of employee:	Michael S. Laster
Position:	MS & HS Assistant Principal
Classification	Administration
Effective Date:	June 30, 2005

b. Create positions

1) Create a 1.0 FTE science teaching position effective September 1, 2005

2) Create a .5 ESL teaching position effective for the 2005-06 school year

c. Appointments

1) Middle and High School Assistant Principal

Name of appointee:	Brian W. Reeve
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Tenure area:	Administration- MS & HS Assistant Principal
Probationary period:	Commencing 7/20/05 and ending 7/19/08
Commencement of service on tenure:	7/20/08
Certification status:	SAS pending
Column & Step Placement:	NA
Status:	Conditional
2) Music teacher	
Name of appointee:	Jonathan J. Meredith
Tenure area:	Music K-12
Probationary period:	Commencing 9/1/05 and ending 8/31/08
Commencement of service on tenure:	September 1, 2008
Certification status:	Initial pending
Column & Step Placement:	Column I, Step 1
Status:	Conditional
3) Special Education teacher	
Name of appointee:	Allison Roberts
Tenure area:	Educating children with handicapping conditions—general special education
Commencement of service on Tenure:	Not applicable- Long Term substitute
Commencement of service:	2005-2006 school year
Certification status:	Initial pending
Column & Step Placement:	Column I, Step 2
Status:	Cleared for employment
4) Agriculture/Technology teacher	
Name of appointee:	Paul R. West
Tenure area:	.6 FTE- Not applicable
Commencement of service on Tenure:	Not applicable
Commencement of service:	2005-2006 school year
Certification status:	Provisional expiring 2/1/09
Column & Step Placement:	Column VII, Step 2
Status:	Cleared for employment
5) Science teacher	
Name of appointee:	Erin Sharkey
Tenure area:	Science
Probationary period:	Commencing 9/1/04 and ending 8/31/07
Commencement of service on tenure:	September 1, 2007
Certification status:	Initial
Column & Step Placement:	Column I, Step 2
Status:	Cleared for employment
6) Teaching Assistant	
Name of appointee:	Veronica M. Lansing
Tenure area:	.9 FTE-Not applicable
Commencement of service on Tenure:	Not applicable
Commencement of service:	2005-2006 school year
Certification status:	Level 1 pending

Column & Step Placement:	Column I, Step 1
Status:	Cleared for employment

7) Substitute teachers 2005-2006 (FY2006-10)

Name of Appointees:	Per attached list
Position:	Substitute teacher
Effective:	September 1, 2005 to June 30, 2006
Status:	Cleared for employment

8) Substitute teaching assistants for 2005-2006 (FY2006-11)

Name of Appointee:	Per attached list
Position:	Substitute teaching assistant
Effective:	September 1, 2005 to June 30, 2006
Status:	Cleared for employment

9) Substitute teaching assistant

Name of Appointee:	Denise A. Kennedy
Position:	Teaching Assistant
Effective:	August 9, 2005
Status:	Conditional

d. Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2005-2006

1) Middle School Team Leaders & Department Chairs

6 th Grade	Carrie Caputi
7 th Grade	Wendy Ward
8 th Grade	Anne Marie Conroy

2) Department Chairpersons

Social Studies	Ronald Frantz
English	Melissa Palmer
Math	Dorothy Reyngoudt
Science	Sandra Orris
Foreign Language	Douglas Davidson
Health Coordinator	James Tyrrell
Art	Sean Stewart
Music	Michael Benedict
Computers/Library	Kathleen Quackenbush
Ag/Tech/Home & Careers/Business	Rachel Anderson
Special Education/Remedial K-5	Maureen Pulice
Special Education/Remedial 6-12	Sandra Arnone
Whole Student Center	Robert D'Agostino
Pupil Personnel	Michelle Niosi
Physical Education K-12	David Winkler

3) Coaches

Varsity volleyball	Justin Bruce
Varsity girls' basketball	Co-coaches: Eileen Kiefer & Wendy Ward
JV girls' basketball	Eve Tuttle
Assistant basketball	Kenneth Landversicht

JV softball
Tennis

Justin Bruce
Robert Gray

- e. Graduate course approval
Name of employee:
Title of Course:
Date of Course:
Institution:
Certificate/Program:

Linda Esposito
Philosophy of Education
August 29 – December 9, 2005
SUNY Albany
MA

2. Operational

- a. Resignation

- 1) Head bus driver
Name of employee:
Position:
Classification

Effective Date:

Karen Morin
Head bus driver
Exempt personnel
GCCS/Non-competitive
July 21, 2005

- b. Appointments

- 1) Clerk typist
Name of appointee:
Position:

Classification:
Probationary Period:
Commencement of service:
Step Placement:
Status:

Zena Higgins
Clerk typist
10 month @10 hours per week
GCCS-Non-Competitive(Part-time)
Not applicable
Effective September 1, 2005
Per Contract
NA

- 2) Substitutes
Name of Appointee:
Position:
Effective:
Status:

Denise A. Kennedy
Substitute clerical, support staff
August 9, 2005
Conditional

3. Conditional re-appointments

Fern Lewis
Harold Gauthier

Substitute teacher and teaching assistant
Mechanic

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

E. Business Management

Mr. Tompkins moved, seconded by Mrs. Moore and carried unanimously to approve the following resolutions: (1-3)

1. BE IT RESOLVED that the Board of Education of the Greenville Central School District establishes the dollar figure of \$11,847,472.00 as the Tax Warrant for the 2005-06 school

year. An additional \$37,500 will be added to the above figure for the support of the Greenville and Rensselaerville Libraries approved by the voters as a separate item.

2. WHEREAS, on May 17, 2005, the voters of the Greenville Central School District approved the creation of a capital reserve fund; and

WHEREAS, the approved proposition provides for the funding of the capital reserve fund through the allocation of fund balance.

THEREFORE, BE IT RESOLVED, that Twenty Thousand (\$20,000.00) of unappropriated fund balance from the 2004-2005 school year be transferred to the Capital Reserve Fund.

3. WHEREAS, on June 13, 2005, the Board of Education created an employee benefit accrual liability reserve fund; and

WHEREAS, such reserve funds are funded through allocations by the Board of Education.

THEREFORE, BE IT RESOLVED, that Twenty-nine Thousand Nine Hundred (\$29,900.00) of the unappropriated fund balance from the 2004-2005 school year be transferred to the Employee Benefit Accrual Liability Reserve Fund.

Mrs. Holstein moved, seconded by Mr. Tompkins and carried unanimously to: (4-9)

4. Award bids for cafeteria and physical education supplies for 2005-06 to low bidders on an item-by-item basis (FY2006-12).
5. Approve Red Cross Statement of Agreement as a shelter facility for 2005-06 (FY2006-13).
6. Accept Request for Proposal (RFP) for Construction Management Services from Christa Construction as Construction Manager for the Agriculture/Technology Addition portion of the project (FY2006-14).
7. Approve Needham Risk Management Consulting Agreement for Health & Safety Programs for 2005-2006 (FY2006-15).
8. Accept the WIA Youth Program Contract Modification #2 (PY2004)(FY2006-16).
9. Accept 2005-2006 Bus Routes (FY2006-17).
24 bus routes and
5 late bus routes that will depart at 4:15 p.m.

F. School Management

Mrs. Holstein moved, seconded by Mr. Tompkins and carried unanimously to: (1-5)

1. Adopt textbook:
Title: Teen Health Course 3
Class: Middle School-8th Grade Health
Publisher: Glencoe/McGraw Hill

Copyright: 2003
Cost: \$47.97 each
Quantity: approximately 47 books

2. Adopt textbook:

Title: Criminalistics – An Introduction to Forensic Science
Class: Senior High School-Forensics
Publisher: Pearson/Prentice Hall
Copyright: 2004
Cost: approximately \$65.00 each
Quantity: approximately 24 books

3. Adopt Board of Education Policies (FY2006-18):

- 4.280R Payment Procedures Regulation (Guidelines for Use of Claim Forms)
- 4.300R Expense Reimbursement Regulation (Authorized Travel/Conference)
- 4.305 Meals and Refreshments at District Meetings or Events
- 4.330 Use of the District Cell Phone
- 4.340 Use of the District Credit Card
- 8.155 Authorized Use of School-owned Materials and Equipment

4. Approve the following overnight field trip:

Trip Destination: Eastern States Exposition in Springfield, MA
Dates: September 16 and 17, 2005
Times: 12:00 p.m. to 5:00 p.m.
Students: 10 Senior High students of FFA
Chaperones: Rachel Anderson

5. Approve Contract Agreement with Twin County Recovery Services for 2005-06 (FY2006-19).

VI. Discussion:

- A. Assistant Superintendent for Business Tammy Sutherland provided the Board with an update on the status of the Bus Garage and the Ag/Tech addition. The Ag/Tech contracts are being signed and fencing should go up by the end of the week. The bus garage is awaiting review by the Department of State. The Department of Environmental Conservation has determined that the 10,000-gallon storage tank at the high school does not meet containment needs. The district will request an extension of the 120-day deadline for compliance while exploring options. Possible solutions would be construction of a dike system, installation of a steel tank or the use of an existing 6,000-gallon tank.
- B. Board President Wilton Bear, Jr. presented the following Board of Education goals for 2005-06 which had been drafted at the Board of Education workshop on August 1, 2005:
- 1. All current commitments for construction and renovation will be completed in the 2005-06 school year.
 - 2. To confirm our commitment to educational excellence, the Greenville Board of Education will appoint an advisory team composed of members of current committees (such as Quality

Education, BLT/SDM, Budget Advisory, Curriculum, etc.) to make recommendations to the Board of Education to make education for Greenville's students great by developing a common vision of great education; review of current efforts; and recommendations for a long-range plan to achieve greatness.

The Board of Education will have 1) an application process for interested individuals to be considered for the committee by the Board, 2) a description of the responsibilities of the committee, and 3) a description of the time commitment (the committee will meet several times during each year) which is ongoing.

The Board unanimously adopted the goals at the end of the discussion portion of the agenda.

- C. Board Members discussed revisions to BOE Policy #6.170 Documentation of Residency and Non-Resident Students and Regulations. Superintendent Cheryl A. Dudley has recommended that the district no longer accept non-resident students. The exceptions would be employees' children, as provided by contract, and current tuition-paying students. The status of students in the foreign exchange program still needs to be addressed. The changes will enable the district to focus on resident students and eliminate the monitoring of tuition. Board Member Anne Mitchell noted three areas of concern: seniors whose families move out of the district, siblings of current tuition-paying students and families who are in the process of moving into the district.
- D. Superintendent Cheryl A. Dudley reported that she had visited the Potter Hollow schoolhouse and met with residents who had attended school there. Ms. Dudley has asked the school's attorneys to present an estimate for a title search to determine clear ownership of the property and then the Board must decide whether to retain ownership or dispose of the property.
- E. The Board was reminded of the Academy for Public School Governance Conference which will be held September 16 – 18, 2005 in Albany. Superintendent Cheryl A. Dudley requested that Board Members confirm their attendance with the District Clerk.
- F. The Town of Greenville is forming a Greenville Comprehensive Plan Committee composed of representatives appointed by the Town Board and has requested that the Board of Education recommend an individual from the Greenville Central School District to be considered by the Town Board for possible participation on this committee. Superintendent Cheryl A. Dudley and Board Member Ann Holstein volunteered to participate.
- G. High School Principal Michael S. Laster addressed the Board regarding the Student Attendance Policy and Administrative Regulations and Procedures. Saratoga School District has had great success with a program that includes the support of the District Attorney's office. The program involves the creation of an Attendance Review Committee comprised of administrators, faculty and the attendance aide, which will meet every two weeks to review attendance records of all students to determine what action should be taken.

The following action was taken out of order.

- B. Mr. Lampman moved, seconded by Mrs. Holstein and carried unanimously to adopt the Board of Education Goals for 2005-06.

VII. Board Members' input for possible discussion at a later date

There were no new items.

VIII. During the Closing Open Forum GPF President Maria Marquit welcomed new MS/HS Assistant Principal Brian Reeve to the District. Ms. Marquit also expressed confidence in the leadership of Superintendent Cheryl A. Dudley and encouraged the Board to accept the recommendations of Ms. Dudley concerning the changes to the Residency Policy.

IX. At 8:25 P.M. Mr. Tompkins moved, seconded by Mrs. Moore and carried unanimously to adjourn to Executive Session to discuss matters concerning particular persons and contract negotiations.

X. Adjournment

At 9:37 P.M. Mr. Tompkins moved, seconded by Mrs. Moore and carried unanimously to return to open session. At 9:38 P.M. Mr. Tompkins moved, seconded by Mrs. Moore and carried unanimously to adjourn the meeting.

School District Clerk

Board President