

Greenville Central School District  
Board of Education  
**PROPOSED AGENDA**  
Regular Meeting  
Monday, August 8, 2005

7:30 p.m.

High School Library

✓ = Board action is expected.

*Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.*

- I. Call to Order by President Wilton Bear, Jr.**
  - A. Flag Salute and Pledge of Allegiance**
  - B. Roll call and quorum check**
  - C. Introduction and welcome of visitors**
  - D. Fire evacuation procedures**
- ✓ **II. Approval of Agenda**
- III. Forum**

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.
- IV. Accolades:** The Board of Education would like to thank the following people for their work on the High School Principal Search Committee: Allyson Benjamin, JoAnn Conlon (facilitator), Robert D'Agostino, Linda Esposito, Paul Overbaugh, Melissa Palmer, Catherine Rini, Tadhg Russell, Sean Stewart, Quinn Lockwood (student), and Michael Zeitler (student); and Colleen Horton for recruitment planning.
- ✓ **V. Action Items: A - F**
  - ✓ **A. Minutes of July 11, 2005 Organizational and Regular Meeting**
  - ✓ **B. Treasurer's Report and Financial Statements for the months ending June 30 and July 31, 2005**
  - ✓ **C. Special Student Services**
    - 1. Appoint parent members to Committee on Special Education (CSE) and Committee on Preschool Education (CPSE):**
      - a. CSE:** Debbie McCafferty  
Lynn Garcia  
Elizabeth Forman  
Roxanne Horlacher  
Dana Meisner  
Claire Marshall
      - b. CPSE:** Elizabeth Forman  
Kathy Cali  
Dana Meisner  
Claire Marshall  
Elizabeth Evans
- (The Board of Education is required to appoint the parent members to these committees on an annual basis and as necessary during the school year.)*
- ✓ **D. Personnel Agenda** (Please refer to the Personnel Agenda attachment)

✓ **E. Business Management**

**1. 2005-06 Tax Warrant**

BE IT RESOLVED that the Board of Education of the Greenville Central School District establishes the dollar figure of \$11,847,472.00 as the Tax Warrant for the 2005-06 school year. An additional \$37,500 will be added to the above figure for the support of the Greenville and Rensselaerville Libraries approved by the voters as a separate item.

**2. Transfer of funds to Capital Reserve**

WHEREAS, on May 17, 2005, the voters of the Greenville Central School District approved the creation of a capital reserve fund; and

WHEREAS, the approved proposition provides for the funding of the capital reserve fund through the allocation of fund balance.

THEREFORE, BE IT RESOLVED, that Twenty Thousand (\$20,000.00) of unappropriated fund balance from the 2004-2005 school year be transferred to the Capital Reserve Fund.

*(This reserve fund, as approved by the voters, resulted from the work of the Budget Advisory Committee to address the need for long-term planning for capital expenses. An expenditure from a Capital Reserve Fund requires voter approval.)*

**3. Transfer of funds to Employee Benefit Accrual Liability Reserve**

WHEREAS, on June 13, 2005, the Board of Education created an employee benefit accrual liability reserve fund; and

WHEREAS, such reserve funds are funded through allocations by the Board of Education.

THEREFORE, BE IT RESOLVED, that Twenty-nine Thousand Nine Hundred (\$29,900.00) of the unappropriated fund balance from the 2004-2005 school year be transferred to the Employee Benefit Accrual Liability Reserve Fund.

*(The creation of this reserve fund at the Board of Education Meeting of June 13, 2005 will provide for long-term financial planning to assist in addressing expenditures for employee benefits.)*

**4. Award bids for cafeteria and physical education supplies for 2005-06 to low bidders on an item by item basis**

*(Based on the bids received for the bid opening August 3, 2005 it is recommended that the bid be awarded as noted in the correspondence of August 5, 2005 which will be read for informational purposes at the Board Meeting of August 8, 2005.)*

**5. Approve Red Cross Statement of Agreement as a shelter facility for 2005-06**

*(This contract provides for use of the school facility as an emergency shelter and as this contract requires the signature of the President of the Board of Education, Board action is necessary. The Superintendent recommends approval with the inclusion of the additions to the contract as provided by legal counsel of Girvin & Ferlazzo.)*

6. **Accept Request for Proposal (RFP) for Construction Management Services from Christa Construction as Construction Manager for the Agriculture/Technology Addition portion of the project**  
*(The Assistant Superintendent for Business advertised and provided Request for Proposals (RFP's) to twelve (12) firms with Christa Corporation submitting a proposal. The onsite CM will be Mr. Giambroni.)*
7. **Approve Needham Risk Management Consulting Agreement for Health & Safety Programs for 2005-2006**  
*(This service provides for the annual GCS employee health and safety training as required by New York State and the State Education Department.)*
8. **Accept the WIA Youth Program Contract Modification #2 (PY2004)**  
*(This program provides for school to work experiences for Senior High students.)*
9. **Accept 2005-2006 Bus Routes**
  - a. 24 bus routes and
  - b. 5 late bus routes that will depart at 4:15 p.m.*(Changes in routes during the school year are subject to recommendation by the Director of Transportation and approval of the Assistant Superintendent for Business or if absent, the Superintendent of Schools. The Director of Transportation will notify parents via mail of 2005-2006 bus assignment and route information.)*

✓ **F. School Management**

**1. Adopt textbook:**

Title: Teen Health Course 3  
 Class: Middle School-8<sup>th</sup> Grade Health  
 Publisher: Glencoe/McGraw Hill  
 Copyright: 2003  
 Cost: \$47.97 each  
 Quantity: approximately 47 books

**2. Adopt textbook:**

Title: Criminalistics – An Introduction to Forensic Science  
 Class: Senior High School-Forensics  
 Publisher: Pearson/Prentice Hall  
 Copyright: 2004  
 Cost: approximately \$65.00 each  
 Quantity: approximately 24 books

*(These two textbooks were a matter of discussion at the Board of Education Meeting of July 11, 2005 and textbooks, once adopted, are required to be used for five years before replacement. Necessary additional copies of the same textbook edition/copyright, as adopted by the Board of Education, may be procured through the standard budget process to provide for additional enrollment, damaged, and/or lost textbooks.)*

**3. Adopt Board of Education Policies: (continues on page 4)**

- 4.280R Payment Procedures Regulation (Guidelines for Use of Claim Forms)
- 4.300R Expense Reimbursement Regulation (Authorized Travel/Conference)
- 4.305 Meals and Refreshments at District Meetings or Events
- 4.330 Use of the District Cell Phone
- 4.340 Use of the District Credit Card
- 8.155 Authorized Use of School-owned Materials and Equipment

*(The drafts of these policies were presented at the Board of Education meetings in June and July 2005 and the policies are required in the new regulations for school districts in New York State.*

***Please note for administrative regulation 4.300R there is a modification for mileage "...reimbursement will be the shorter of the two distances (home to location or school to location.)"***

**4. Approve the following overnight field trip:**

Trip Destination: Eastern States Exposition in Springfield, MA

Dates: September 16 and 17, 2005

Times: 12:00 p.m. to 5:00 p.m.

Students: 10 Senior High students of FFA

Chaperones: Rachel Anderson

*(Overnight field trips require approval by Board of Education Policy #3.180-99.)*

**5. Approve Contract Agreement with Twin County Recovery Services for 2005-06**

*The services and programs provided include a Grades 5,6,7 Life Skills Curriculum, Parent Information Night, 5<sup>th</sup> Grade Drug Awareness Celebration, and Faculty In-service upon request. The GCSD will provide assistance in scheduling through a faculty member or guidance counselor, schedule a maximum of five classes per school day, and insure that teachers are present during presentation to maintain class order. The other funding for the program is through the Twin County Recovery Services as the lead educational agency.*

**VI. Discussion: A-G**

**A. Update on capital projects**

*(Tammy Sutherland, Assistant Superintendent for Business, will provide an update on the status of the Bus Garage and the Ag/Tech addition.)*

**B. Board of Education Goals from the August 1<sup>st</sup> Board Workshop**

*(The Board of Education met on August 1<sup>st</sup> for a workshop for goals and Board development.)*

**C. BOE Policy #6.170 Documentation of Residency and Non-Resident Students and Regulations**

*(The current policy provides for admission of non-resident students on a tuition basis, business ownership, and/or by contract. It is the recommendation of the Superintendent that revisions and changes in the policy be made by the Board of Education as noted in the attached document as prepared by legal counsel of Girvin & Ferlazzo.)*

**D. Discussion on Potter Hollow School**

*The Superintendent will provide an update.*

**E. NYSSBA Academy for Public School Governance September 16-18, 2005**

*(The Academy for Public School Governance will be held September 16 – 18, 2005 in Albany at the Desmond. Due to the fact that the District will receive an invoice for everyone registered, we are requesting a confirmation of your attendance with the District Clerk)*

**F. Correspondence from Town Supervisor regarding Comprehensive Plan Committee**

*The letter indicates that the Town of Greenville is forming a Greenville Comprehensive Plan Committee composed of representatives appointed by the Town Board to verse development of the comprehensive plan. The Town Board is requesting that the Board of Education recommend an individual from the GCSD to be considered by the Town Board for possible*

*participation on this committee. Mr. Aldo Cardamone has indicated to the Superintendent that the work of the committee will be over a time frame of approximately fifteen (15) months and approximately three (3) hours per month for meetings to be held at the Greenville Town Hall.)*

**G. Student Attendance Policy and Administrative Regulations and Procedures**

*This spring, Mr. Bear, Mr. Lampman, Mr. Tompkins, Ms. Sutherland and Ms. Dudley attended a Greene County School Boards Meeting regarding student attendance and options for Districts including support from the Greene County District Attorney. As a result of that meeting the GCSD administrators met in July to discuss attendance policies and various options for improving absenteeism and truancy. These options will also be discussed with the Building Level Teams (BLTs). The administrators will share with the Board of Education recommendations, issues, and suggested modifications which have been formulated to date including support to families, suggested action by the District Attorney, and improvements in the recording and tracking of student attendance at Greenville Central Schools.)*

**VII. Board Members' input for possible discussion at a later date (To be determined)**

**VIII. Closing Open Forum**

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

**IX. Executive Session**

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons and contract negotiations. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

**X. Adjournment**

## NON-RESIDENT STUDENTS

The Greenville Central School District Board of Education views its principal obligation under the Education Law to be the provision of a free public education to each school-age resident of the District.

The Board of Education establishes that, at the time a student is presented for enrollment in the District, the parent/legal guardian, or if the student is emancipated, the student will be required to provide evidence of the student's residency within the District at the time of registration.

Because of the limitations on the District's resources, the Board establishes that non-resident students will be admitted to the District's schools only under the following circumstances:

1. When a student, whose parent(s) is a non-resident of the District, moves into a household located in the District, but only if a member of that household has assumed legal custody of the student and the parent(s) has relinquished total parental control consistent with State law and the Decisions of the Commissioner of Education.
2. In circumstances for which there is a State or Federal mandate.
3. As negotiated between the District and its collective bargaining units.
4. Any non-resident student who was attending a District school on a tuition-paying basis as of the effective date of this policy shall be permitted to continue attending District schools so long as tuition is paid in a timely fashion. Failure to timely pay tuition shall result in the loss of this exemption and the non-resident student shall no longer be permitted to attend District schools.

No other non-resident students shall be accepted by the District. No new tuition paying students will be accepted as of the effective date of this policy. Any requirements for the payment of tuition for foreign students attending school in the District under a F-1 visa classification shall be strictly adhered to by the District.

The Superintendent of Schools shall develop rules and procedures consistent with this policy.