

Greenville Central School District
Board of Education
PROPOSED AGENDA
Regular Meeting
Monday
June 12, 2006

7:30 p.m.

High School Library

✓ = Board action is expected.

Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

A. Flag Salute and Pledge of Allegiance

B. Roll call and quorum check

C. Introduction and welcome of visitors

D. Fire evacuation procedures

✓ **II. Approval of Agenda**

III. Accolades

Congratulations to:

Sarah Hulick , Marla Snyder, and Erin Myhre: Sara was elected New York State FFA President and will be representing NYS FFA at the state and national level for the year. Sarah also placed 4th in Extemporaneous Public Speaking and the Parliamentary Procedure Team, consisting of Rob Thomas, Chris Offner, Dan Fritz, Marla Snyder, Sarah Hulick, Trish Ferrara and Jamie Rauf, placed 2nd;

Marla Snyder placed 1st in Prepared Public Speaking, and will be representing NYS FFA and Greenville FFA at the National FFA Convention in Indianapolis, IN this October;

Erin Myhre received the district star in Agricultural Production for her work with her dairy and meat goats;

Jenna Lamb and Tadhg Russell for the award for the Scholars' Recognition Program: The Scholars' Recognition Program honors outstanding scholastic achievement by members of the graduating classes in Albany, Greene, and several other surrounding counties, The high schools select the students to recognize scholarship, leadership, and service to their schools and communities. After the students are chosen, they are asked to nominate a teacher who has influenced their lives in a significant way. Each student writes a statement explaining how that teacher has made a difference to him or her

"Jenna is a member of the National Honor Society and Music Honor society.

In addition to her academics, she excels in varsity athletics, especially basketball and soccer. She was a Hugh O'Brian Youth Leader representative, a Kodak Young Leader, won the Bausch & Lomb Science Award and the Elmira Key Award. She intends to pursue a career in physical therapy."

Jenna wrote the following about the teacher she nominated:

"Mr. Russell is a dedicated teacher who knows how to connect with his students. He has a very charismatic personality that brings out the best in all of us and has made me a better person."

Kristina Vitale and Joseph Chase have been accepted to the Tech Valley Summer Camp: This will be held August 7 through August 11;

Rhys Tivey performed at Carnegie Hall : Rhys was a member of the Empire State Youth Orchestra that performed on May 31st at Carnegie Hall

IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A - F**

✓ **A. Minutes of May 8 Regular Meeting, May 9 Budget Hearing, and May 16, 2006 Budget Vote and Election**

The Minutes of May 8 will need to be amended under V.F.4. Appointment of Election Inspectors for the May 16, 2006 Budget Vote & Election and 2005-06 school district votes(s) if necessary. (This is so that should a revote be necessary in June 2006, Election Inspectors can serve again without another appointment.)

✓ **B. Treasurers Report, Statement of Conditions, Schedule of Bills, and Transfer of Funds for the month ending May 31, 2006**

✓ **C. Special Student Services**

1. **Recommendations of the Committee on Special Education from the meetings of April 28, and May 1, 3, 4, 8, 9, 16, & 19, 2006; and Committee on Preschool Special Education from the meeting of May 10, 2006**

✓ **D. Personnel Agenda**

1. Professional

a. Abolish positions

- 1) Five (5) .9 FTE teaching assistant positions effective June 30, 2006

b. Create positions

- 1) Five (5) 1.0 FTE Teaching Assistant positions effective September 1, 2006
- 2) .4 FTE School Psychologist position effective May 15, 2006 through June 16, 2006
- 3) .2 FTE Physical Education teacher effective for the 2006-2007 school year
(This position was included in the 2006-07 school budget.)
- 4) .5 FTE Business Education teacher effective for the 2006-2007 school year
(This position is to provide for computer technology instruction)
- 5) .5 FTE academic intervention services teacher (mathematics) effective for the 2006-2007 school year
(This position will provide for academic intervention services (AIS), a NYSED mandated program, for mathematic and the teacher appointed must hold certification in special education and/or mathematics. A probationary teacher has been appointed to the above two part-time positions in the dual tenure areas of Business Education and Education of children with handicapping conditions—General Special Education, since September of 2003.)
- 6) Summer Academy teaching positions effective July 5, 2006
 - Five (5) Elementary Education for 15 student days
 - One (1) Middle School - Elementary Education (Grade 6) for 23 student days
 - One (1) Elementary/Special Education (transition students entering grade 6) for 23

student days
(These positions will be compensated at 4 hours per day @ \$100 per diem (The maximum number of teacher days: elementary – 15; MS/HS - 30)

c. Appointments

1) Teacher Tenure

Name of Appointee:	Laura Calvino
Tenure Area:	Elementary Education
Commencement of service on tenure:	September 1, 2006
Certification status:	Permanent

Name of Appointee:	Rochelle Rowlee
Tenure Area:	Elementary Education
Commencement of service on tenure:	September 1, 2006
Certification status:	Provisional expiring September 1, 2008

Name of Appointee:	Gloria Hilgendorff
Tenure Area:	Elementary Education
Commencement of service on tenure:	September 1, 2006
Certification status:	Provisional expiring September 1, 2007

Name of Appointee:	Vana Gonzalez-El Mestour
Tenure Area:	Foreign language
Commencement of service on tenure:	September 1, 2006
Certification status:	Provisional expiring September 1, 2007

Name of Appointee:	Sheron Malcolm
Tenure Area:	Mathematics
Commencement of service on tenure:	September 1, 2006
Certification status:	Permanent

Name of Appointee:	Brian Bailey
Tenure Area:	Music
Commencement of service on tenure:	September 1, 2006
Certification status:	Provisional expiring September 1, 2008

Name of Appointee:	Kathleen Gray
Tenure Area:	Reading
Commencement of service on tenure:	September 1, 2006
Certification status:	Permanent

Name of Appointee:	Deborah Mrozek
Tenure Area:	Education of children with handicapping conditions – General Special Education
Commencement of service on tenure:	September 1, 2006
Certification status:	Provisional expiring February 1, 2008

Name of Appointee:	Deborah Mrozek
Tenure Area:	Business Education
Commencement of service on tenure:	September 1, 2006
Certification status:	Provisional expiring September 1, 2008

A necessary factor in granting of tenure is satisfactory completion of the probationary period, receipt of certification and fulfillment of all other requirements of the New York State Education Department.

2) School Psychologist

Name of Appointee:	Jennifer Leary
Tenure area:	.4 FTE - Not applicable
Probationary period:	Not applicable
Commencement of service on tenure:	Not applicable
Commencement of service:	May 15, 2006 through June 16, 2006
Certification status:	Provisional
Column & Step Placement:	Column 1, Step 1
Status:	Conditional

3) Substitutes

Name of Appointee:	Brook Cleveland
Position:	Substitute teacher & teaching Assistant per~diem
Certification:	Non-certified, BA
Effective:	June 13, 2006 through June 30, 2006
Status:	Conditional

4) Graduate course approval

Name of employee:	Linda Esposito
Title of course:	Instructional Design -Technology
Date of course:	July 17, 2006 through July 21, 2006
Institution:	SUNY Albany
Certification/Program	Masters

Name of employee:	Linda Esposito
Title of course:	Internet for Educators
Date of course:	July 31, 2006 through August 4, 2006
Institution:	SUNY Albany
Certification/Program	Masters

Name of employee:	Susan Konas
Title of course:	Developmental Emotional Intelligence
Date of course:	March 31, 2006 through May 15, 2006
Institution:	New Rochelle
Certification/Program	Certification-graduate

Name of employee:	Susan Konas
Title of course:	Differentiated Instruction
Date of course:	August 14, 2006 through August 18, 2006
Institution:	New Rochelle
Certification/Program	Certification-graduate
Name of employee:	Erin Magee-Bolduc
Title of course:	Instructional Design
Date of course:	May 16, 2006 through June 26, 2006
Institution:	University of Phoenix
Certification/Program	Certification-graduate
Name of employee:	Rochelle Rowlee
Title of course:	Theories of Literature
Date of course:	May 25, 2006 through August 11, 2006
Institution:	Saint Rose
Certification/Program	Masters
Name of employee:	Rochelle Rowlee
Title of course:	Theories/Technical Writing
Date of course:	July 5, 2006 through August 11, 2006
Institution:	Saint Rose
Certification/Program	Masters
Name of employee:	Christine Wegrzyn
Title of course:	Alexander Technique for Musician
Date of course:	July 10, 2006 through July 14, 2006
Institution:	University of Hartford
Certification/Program	Professional Development

d. Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2005-2006

1) Mentors

Name of Appointee:	Arthur Thorman
Assigned to:	Bonnie Lake-Henkle
Effective:	2005-06 school year

2. Operational

a. Appointments

1) Bus driver

Name of Appointee:	Judy Pebler
Position:	Bus driver
Classification:	GCCS/Non-competitive
Probationary period:	May 16, 2006 through November 14, 2006
Commencement of service:	May 16, 2006
Step Placement:	Per contract
Status:	Cleared for employment
<i>(This appointment is due to a bus driver vacancy.)</i>	

- 2) Appoint the following bus drivers for 2006 Summer Programs contingent on enrollment:

Susan Spain
Richard Rippel
Rhonda Hempstead-Julig
Jeffrey Rauf
Linda Covais
James Lawton
George White
Roseanne Siegrist
Clark Ciufo to clean and refurbish the bus fleet

(Bus drivers will be compensated at their current rate of pay according to the GPF contract.)

- 3) Appoint the following cleaners for summer 2006:

Deborah Ferello-Sanchez
Thomas Fitzgibbons
Frankie Callahan
Heather Smalley and Shonda Rogers as student summer cleaners

(Cleaners for the summer are paid at step 1 according to the GPF contract. The pay rate for student cleaners for the summer is \$6.75 per hour.)

✓ **E. Business Management**

1. Acceptance of donation:

- a. Stewarts: Ice cream & toppings for 50 people at an approximate value of \$50

2. Award bid for refuse and cardboard removal

Evergreen Disposal Corp., P.O. Box 88, South Cairo, NY 12482

Refuse removal - \$174.00 per diem

Cardboard removal - \$ 17.00 per diem

3. Declaration of Surplus:

- a. 1990 van (license plate #K-66257)
- b. 1981 International Carpenter 65 passenger body (no seats)
- c. 6,000 gallon #2 fuel oil tank
- d. 10 used computers and assorted parts and attachments
- e. Assorted worn out or broken teacher desks (3), chairs, tables, and other furniture
- f. 60 elementary style desks
- g. Several small refrigerators (some inoperable)

4. Applications (2) for Apportionment of Building Aid

(Approval of these applications will authorize the President of the Board of Education and Superintendent of Schools to apply for the apportionment of building aid for the renovations for the Alternative Education Program building, roofing replacement work at Scott M. Ellis Elementary School, and the District Office.)

✓ **F. School Management**

1. Annual Organizational Meeting on Monday, July 10, 2006

BE IT RESOLVED that the Greenville Central School District Board of Education conduct the Annual Organizational Meeting for the 2006-07 school year on Monday, July 10, 2006 at 7:30 p.m. in the High School Library to conduct such business as is required, including the administration of a constitutional Oath of Office to newly elected Board members and District Officers of the Board of Education.

2. **Greenville Educational Foundation**

BE IT RESOLVED that the Greenville Central School District Board of Education supports the establishment of the Greenville Educational Foundation, A Fund of the Community Foundation for the Capital Region, Inc. for the benefit of the Greenville Central Schools,

(This is the result of the planning and discussions for a proposed Greenville Educational Foundation. Stakeholder input obtained during the community meetings held in April and May of 2006 is appreciated.)

VI. **Discussion: A-K**

A. Discussion on results of 5/16/06 Annual Vote & Election

Congratulations to Wilton Bear, Jr., Ann Holstein, and Lawrence Tompkins on their election to three year terms on the Board of Education. Thanks are extended to the community for support of the 2006-2007 school budget.

B. Draft BOE Policy #3.320 Wellness Policy

(This draft was first presented at the May meeting with the intent of approving it at the July Organizational Meeting.)

C. District Planning Committee

(The District Planning Committee, as advisory to the Board of Education, would have responsibility for developing a common vision of a quality education through review of current efforts and recommendations for long-range planning and annual strategies and activities to ensure a school district of excellence. If the proposed responsibilities are acceptable to the Board of Education, the Superintendent recommends procurement of committee members for appointment to the committee by the Board of Education in July or August of 2006. Please reference the handout for additional information on the Recommendation, Critical Components for Success in Long-Range Planning, Policy and Organizational Development, Proposed Membership, and Time Commitment.)

D. Quality Education Committee

(The Quality Education Committee (QEC) has had responsibility for compliance regarding the NYSED shared decision making requirement and the Comprehensive District Education Planning (CDEP) for the last five years.

Proposed Curriculum and Instructional Management System: *To provide a K-12 framework and alignment of the curriculum and instructional program at Greenville Central Schools, the Superintendent proposes the following structure for the Quality Education Committee effective starting in the 2006-2007 school year.*

Purpose:

What is the QEC meant to accomplish?

Does it serve as advisory to other individuals or groups that have decision-making authority?

The Quality Education Committee will provide leadership for the instructional program in the Greenville Central Schools to improve student achievement. It will oversee the curriculum management system and will be responsible for district instructional decisions related to planning, design, implementation, assessment, budgeting within allocations, curricular reviews and the identification of strategic instructional issues.

The Quality Education Committee will advise the Superintendent on all matters related to the district's instructional program.

The Co-chairs and the Superintendent are responsible for advising the Board of Education, the District Planning Committee and the Budget Advisory Committee on instructional issues as appropriate.

Need

How will needs be documented or problems solved?

Who will be affected?

The Quality Education Committee develops guidelines for other instructional committees. The guidelines include: clear expectation, key questions to be answered, an impact analysis, financial requirements, and timelines.

The Quality Education Committee will identify and review data relevant to determine the effectiveness of instructional programs, monitor all instructional committees, recommend allocation of resources for the instructional program and maintain effective communication between the QEC and all stakeholders.

Parameters

Describe the boundaries or limits such as time, budget, human resources within which the committee will operate.

Is the work of the QEC sensitive to changes within any of the parameters?

Does the committee have a process for ensuring compliance with law, regulation, contract, and District policy?

The QEC will function within the resources and goals identified by the Superintendent and Board of Education and address the instructional strategic issues identified by the District Planning Committee;

Advise the Budget Advisory Committee and the Superintendent on instructional matters related to the budget development process;

Gather input from the Professional Practices Committee and the BLTs to use in the decision making process; seek advice from the various committees and key support groups;

The Co-Chairs of the committee will be responsible for all matters of compliance with law, regulation, contract, and policy.

Connections

Describe the role of the committee within the overall decision-making structure of the District.

Who needs to know about the decisions made by the QEC?

Who need to know about the recommendations made by the QEC?

The QEC through the Superintendent:

Recommends action for instructional matters to the Budget Advisory Committee and the District Planning Committee;

Includes membership from each school, to provide a vital link between the QEC and each school, and stakeholders as currently required for shared decision-making;

Represents the best interests of Greenville Central School District and students;

Incorporates ideas and input from constituencies;

Informs the Superintendent, BOE, teachers, staff, administrators, parents and community regarding decisions;

Seeks advice from the Professional Practices Committee and key support groups.

Operational Principles

How will the QEC operate and conduct business?

How will the agenda be determined?

What communications will be produced such as agendas, minutes, and reports?

What decisions will be made by consensus, majority vote, or other ?

How will committee members be selected, length of term, and responsibilities?

It is anticipated that the QEC should meet at least eight (8) times annually and more if necessary. The Co-chairs will develop an agenda with input from the QEC members.

Agendas should be sent to the QEC members, preferably no later than one week in advance of the meeting, and posted in the District Office and on the website.

Decisions should be achieved by consensus and, if not possible, the QEC will need to identify a decision process.

Membership should serve three year staggered terms with no more than one-third of the membership being newly seated each year.

The QEC will communicate its decisions and work through a monthly report of the minutes to all QEC members and posted on the website once approved by the QEC.

An annual report will be submitted to the Superintendent of Schools and the Board of Education by June 30th of each year.

Accountability

Who will be accountable for the results of this committee?

The Co-chairs of the QEC

Evaluation

How will those employees and people impacted be able to assess how well the decisions of the committee met the objective?

The QEC will utilize needs assessments at least once per semester to obtain feedback, input, and suggestions from stakeholders.

The Board of Education will appoint the members of the Quality Education Committee prior to October 2006.)

- E. Presentation of School Report Card
(Principals will present a power point presentation on student achievement as reflected in the New York State School Report Card.)
- F. Home Instruction Policy #5.310
A review of the Board of Education policy regarding Home Instruction is necessary due to changes in the NYSED Commissioner's Regulations.)

- G. Report on Audit Committee Meeting of June 5, 2006
(Wilton Bear, Gregory Lampman, and Lawrence Tompkins are the members of this committee.)
- H. Update on capital projects
(An update will be provided by the Assistant Superintendent for Business.)
- I. Report on Greene County School Board's Dinner – June 7
(The Greene County School Board's Dinner was hosted by Hunter-Tannersville on Wednesday, June 7th.)
- J. NYSSBA Academy for Public School Governance July 21-23 and September 15-17, 2006
(This conference is held at the Desmond in Albany. Board Members should call the District Office if they would like to attend so that they can be registered. The Registration deadline for the July Session is July 14th and the deadline for the September Session is September 8th.)
- K. Greenville Educational Foundation Planning Committee:
(There will be a meeting of the Planning Committee, date to be established to review the letters of interest for those individuals who wish to be considered for a position as a Trustee of the Greenville Educational Foundation.)

VII. Board Members' input for possible discussion at a later date (To be determined)

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or

corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exception, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment