

GREENVILLE CENTRAL SCHOOL

BOARD OF EDUCATION

REGULAR MEETING MINUTES

April 10, 2006

I. Call to Order

A meeting of the Board of Education was held on Monday, April 10, 2006 in the Middle School Cafeteria. Board President Wilton Bear, Jr. called the meeting to order at 7:30 P.M.

A. Board President Wilton Bear, Jr. led the Flag Salute and Pledge of Allegiance

B. Members present: Wilton Bear, Jr.
Tina Dombroski
Ann Holstein
Gregory Lampman
Anne Mitchell – arrived 7:35 P.M.
Rosanne Moore
Lawrence Tompkins

Others present: Cheryl A. Dudley, Superintendent
Tammy Sutherland, Assistant Superintendent for Business
Nancy Beers, School District Clerk
Michael Laster, High School Principal
Colleen Horton, Middle School Principal
Peter Mahan, Elementary Principal
Tina Minehan, Elementary Assistant Principal
Brian Reeve, HS/MS Assistant Principal
Lisa Knowles, Director of Special Student Services
Paul Overbaugh, Transportation Supervisor
Robert Schrader, Supervisor of Buildings and Grounds
Margaret Kelly, Communications Specialist

C. Board President Wilton Bear, Jr. welcomed approximately 13 visitors to the meeting.

II. Approval of Agenda

Gregory Lampman moved, seconded by Ann Holstein and carried unanimously to approve the agenda for the regular meeting Monday, April 10, 2006.

III. Accolades

Congratulations to:

Zach Crossett and Jenna Lamb for being named Capital Region Scholar Athletes for basketball;

William VonAtzingen for receiving an award and a check for \$25 from the local VFW for submitting an essay last year for extra credit in Ms. Richards's 6th grade class. He was the only class member who submitted an essay: "What Serving My Country Means to Me";

High scorers in the NYS Math League Competition: Grade 6-Camryn Benjamin, Henry Gifford, and Jennifer Hicks; Grade 7: Marta Kelly, Kerry Brown, Ryan McGuinness, Andrew Fishlinger and Emily Bobrick; Grade 8: Shelby Magee, Mike Dwyer, and Jason Kerns;

High scorers in the Continental Mathematics League Contest #5: Dixie Ouellette, Joey Chase, Emily Evans, and Alexis Peters. For contests 1-5 (entire year) Dixie Ouellette, Emily Bobrick, Joey Chase, and Marta Kelly;

High scorers in the Current Events Competition #3: Jonah Coe-Scharff, George Harvey, Sarah McNally, and Jennie Meringolo;

Thanks and appreciation to the following who helped distribute 96 dictionaries donated by the Greenville Rotary: Trish Lamb, Virginia Mangold, Debbie Smith, and Mark Wilcox

IV. Forum

During the Open Forum Community Member Richard Ferriolo requested the Board's approval of a plaque for the Potter Hollow schoolhouse and presented Board Members with possible styles and a pricelist. Mr. Ferriolo expressed appreciation to the Town of Greenville Highway Department for removing brush and trees along the road that may obstruct a bus driver's vision and expressed concern at the number of drivers who violate the District's No Parking Fire Lane Zone.

Elementary Principal Peter Mahan presented the Board with information on Writer's Camp which had been held at Scott M. Ellis Elementary School. Thirty-two students in grades 3 and 4 participated in the after-school enrichment program under the direction of Faculty Member Bonnie Persico. The program was an overwhelming success as evidenced by a presentation by third-grader Zoe Rudloff and fourth-grader Edward VanAuken who shared their creative writing with the Board.

V. Action Items

Anne Mitchell moved, seconded by Ann Holstein and carried unanimously to: (A-C)

A. Approve the Minutes of March 13, 2006 Regular Meeting, and Budget Workshops of February 27, March 6, March 20, and April 3, 2006

B. Approve Treasurer's Report, Statement of Conditions, Schedule of Bills, and Transfer of Funds for the month ending March 31, 2006 (FY2006-37)

C. Special Student Services

1. Accept the recommendations of Committee on Special Education from the meetings of February 28, March 2, 3, 6, 7, 9, 10, 16, 17, 20, 2006; and Committee on Pre-School from the meetings of March 8 and April 5, 2006

D. Personnel Agenda

Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to approve the Personnel Agenda.

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Professional

a. Appointments

- 1) Extended term substitute teacher

Name of appointee:

Barbara Brandon

Tenure area:

Not applicable

Commencement of service on tenure:	Not applicable
Commencement of service:	March 27, 2006 through June 30, 2006
Certification status:	Provisional Pre-K, K, 1-6 expiring February 1, 2009
Column & Step Placement:	Column I, Step 1
Status:	Cleared for employment

2) Extended term substitute teacher

Name of appointee:	Amanda Caulkins
Tenure area:	Not applicable
Commencement of service on tenure:	Not applicable
Commencement of service:	April 11, 2006 through June 30, 2006
Certification status:	Initial
Column & Step Placement:	Column VII, Step 1
Status:	Conditional

3) Substitute Teachers and Teaching Assistants

Name of Appointee:	Megan A. Mitchinson
Position:	Substitute teacher and teaching assistant~per diem
Certification:	Certified-pending, BS
Effective:	April 11, 2006
Status:	Conditional

Name of Appointee:	Mark B. Seery
Position:	Substitute teacher and teaching assistant~per diem
Certification:	Certified-Initial, BS
Effective:	April 11, 2006
Status:	Conditional

4) Graduate course approval

Name of employee:	Erin Magee-Bolduc
Title of Course:	Action Research
Date of Course:	March 21, 2006 through May 1, 2006
Institution:	University of Phoenix
Certificate/Program:	Certification

b. Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2005-2006

1) Coaches

Varsity softball	Christopher Hagan
JV baseball	Steven Pfleging
Modified baseball	John Morse
Modified softball	Chris Lochner

2) 8th Grade Team Leader

Name of appointee:	Paul Kelly
Effective:	February 14, 2006 through June 30, 2006

c. Payment for Administrative Work: Payment to JoAnn Conlon, per diem rate, for one additional day of work beyond contract to assist in the transition at the elementary school.

- d. Rescind Approval of Sabbatical Leave from meeting on March 13, 2006
- | | |
|--------------------------|-------------------------------------------------------|
| Name of appointee: | Maureen Pulice |
| Tenure area: | Children with Handicapping Conditions |
| Sabbatical Period: | Commencing September 1, 2006 and ending June 30, 2007 |
| Certification status: | Permanent: Special Education |
| Column & Step Placement: | .5 of Column X Step 25 |
| Status: | Cleared for employment |

2. Operational

a. Resignation

1) Transportation Supervisor

Name of employee:	Paul Overbaugh
Position:	Transportation Supervisor
Classification:	GCCS-Competitive
Effective Date:	April 24, 2006

b. Appointments

1) Substitutes

Name of Appointee:	Kelly Howard
Position:	Cleaner
Effective:	April 11, 2006
Status:	Cleared for employment

Name of Appointee:	Lisa Saricione
Position:	Clerical
Effective:	April 11, 2006
Status:	Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

E. Business Management

1. Acceptance of donations

Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to accept the following donations:

a. \$450 from the Walenta & Clark Agency

(This generous donation from Walenta & Clark Agency provided support for the Greenville Central School Music Department to conduct the Cabaret Night in February 2006 that served as a fundraiser for the Music Department for the anticipated trip to Disney in 2009.)

b. \$300.76 from Target Corporation

(The Middle and High School received a check from the Target Corporation for \$300.76. as a result of the rewards program where shoppers may donate 1% of the total of their purchases to a school of their choice. This money will be used to purchase graphing calculators for student use.)

c. 96 Dictionaries from the Greenville Rotary

(Appreciation is extended to the Greenville Rotary for the donation of dictionaries for all of our third grade students)

- d. \$1,000 from Stewart's Holiday Match
(This money will be applied towards the purchase of computerized Smart Boards.)

2. Adoption of 2006-07 Proposed School Budget

Tina Dombroski moved, seconded by Ann Holstein and carried unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Education adopts the proposed financial budget for the 2006-07 school year of \$22,323,798 for presentation to the residents of the Greenville Central School District at the Annual Budget Hearing on Tuesday, May 9, 2006 and for a vote of the qualified residents of the District on Tuesday, May 16, 2006.

3. Award Contract Transportation

Gregory Lampman moved, seconded by Ann Holstein and carried unanimously to award a contract transportation route for 30 days to Cocksackie Transport to Rensselaer Education Center for one student @ \$98 per diem.

F. School Management

Rosanne Moore moved, seconded by Anne Mitchell and carried unanimously to approve: (1-2)

1. Overnight Field Trip

Trip Destination: Governmental Awareness Institute-Crowne Plaza, Albany
Dates: Tuesday, April 4, 2006 (8:30 am departure) through Wednesday,
April 5, 2006 (2:30 pm return)
Students: 6-8 Sr. FFA students
Chaperones: Rachel Anderson

2. Senior Class Trip

Trip Destination: Basketball Hall of Fame and Six Flags in Springfield, MA
Dates: June 9, 2006
Students: Approx. 50
Chaperones: TBD (6-8)

3. Annual Budget Hearing Agenda

Ann Holstein moved, seconded by Tina Dombroski and carried unanimously to approve the agenda for the Tuesday, May 9, 2006 Annual Budget Hearing:

THE GREENVILLE CENTRAL SCHOOL DISTRICT

Tuesday, May 9, 2006

Greenville High School Auditorium 7:30 PM

ANNUAL BUDGET HEARING AGENDA

- I. Call to order by President
- II. Flag Salute and Pledge of Allegiance
- III. Presentation and discussion of the proposed 2006-07 school district budget
- IV. Questions and answers on item III.
- V. Introduction of candidates for Board of Education

VI. Adjournment

VI. Discussion

A. Report on Community Foundation for the Capital Region

Superintendent Cheryl A. Dudley reported that the April 1, 2006 presentation by representatives from the Community Foundation for the Capital Region was well attended and expressed appreciation to the Greenville Press for the publicity. The Board received a packet containing the bylaws of four foundations: Bethlehem, North Colonie, West Irondequoit and Rochester. Superintendent Dudley will draft a set of bylaws that will provide clarity for procedures and receipt of donations to the school district for the Board's review, using these and others as a reference.

B. Presentation of textbook

Board Members reviewed the following textbook which is recommended for approval at the May Board meeting:

Title:	<u>Welder's Handbook</u>
Class:	Welding
Publisher:	The Berkley Publishing Co.
Copyright:	1997
Cost:	\$18.95
Quantity:	25

C. Draft of 2006-2007 School Calendar

Board Members received a draft of the 2006-2007 School Calendar and 2006 Summer School Calendar which will be recommended for consideration and approval at the May Board meeting.

D. Transportation Supervisor ~ Recruitment Process

Assistant Superintendent for Business Tammy Sutherland reported that the Committee had chosen three candidates for the position of Transportation Supervisor and that interviews had begun. The final interview will be conducted by the Superintendent who will then make a recommendation to the Board. The exact starting date of the new Transportation Supervisor will depend on the candidate.

E. Draft of 2006-07 Board of Education Calendar

The Board received a draft of the 2006-07 Board of Education Calendar. Superintendent Cheryl A. Dudley pointed out that the April 9, 2007 meeting was scheduled during Spring Break. Changing the meeting to April 2 would not allow time to examine the figures from the state budget. Board Member Anne Mitchell asked if the date could be changed to April 16 and still meet the state's requirements for adopting a school budget within 30 days of the budget vote. Board President Wilton Bear, Jr. suggested researching the dates for further discussion next month. Superintendent Cheryl A. Dudley reminded the Board that the Board of Education calendar must be adopted at the July Organizational meeting.

F. Policy Manual Revision

Superintendent Cheryl A. Dudley presented the Board with information concerning the revision of the Policy Manual. This year Erie 1 BOCES Services, through a cross contract approved by Questar III, provided policy updates for some Board policies and the service is anticipated to continue for 2006-2007. A policy manual should be organized, updated as necessary, be legally compliant, easy to reference, and supported by an administrative regulation manual to guide and assist administrators in the implementation of Board policy. Given continuing mandates from the NYS Legislature and the NYSED, there should be a review conducted starting no later than 2007-2008 to ensure a current and complete Policy Manual for Greenville Central Schools with an update service provided for the future. There are several options for the Board of Education to complete policy development including Erie I BOCES and NYSSBA. Superintendent Dudley asked the Board to consider timelines, possible service providers, eligibility for state aide, and customer service options and provide her with direction by

June 2006. Board Member Anne Mitchell stated that the last policy revision had taken an extraordinary amount of time and that spending a little extra to get a revised manual in a timely manner was worthwhile especially since the expense can be offset by state aid. Superintendent Dudley added that the revised manual would be discussed in detail with administrators and supervisors and recommended that the updated policy be placed on the website for easy access.

G. Update on Capital Projects

Assistant Superintendent for Business Tammy Sutherland reported that newly appointed Construction Manager Christa Corporation was evaluating the scope of work and cost to finish the Bus Garage Project. The 2006-2007 Budget includes \$260,000 from the appropriated fund balance. Superintendent Cheryl A. Dudley stated that the goal is to finish this year and stated that allocation of the fund balance will not impact the tax levy.

Board Member Anne Mitchell stated that she was unaware that Questar III owned the two trailers behind the high school and expressed concern that the District had invested in repairs. Superintendent Cheryl A. Dudley confirmed that Questar owns the trailers but added that the District has been using them rent-free for many years so it made sense to maintain them. Ms. Dudley added that Questar III is now working with the District to offer programs on campus which will alleviate and possibly reduce some transportation costs for students currently at off-campus sites.

H. 75th Anniversary Celebration of Scott M. Ellis

The Board discussed recognition of the anniversary of the opening of the centralized school now known as Scott M. Ellis Elementary School. The vote was conducted on April 29, 1930 and the dedication of the facility was held in the auditorium on December 20, 1932. Board Member Ann Holstein agreed to represent the Board in planning a celebration and stated that there was interest in repairing the clock. Supervisor of Buildings and Grounds Robert Schrader stated that Doug Story had looked at the clock and said it was in good condition. Mr. Story made a few suggestions and the Buildings and Grounds crew will attempt to replace the wiring.

Board Member Anne Mitchell reminded the Board that plans should be made to hang the plaque dedicating the Scott M. Ellis courtyard to retired Superintendent JoAnn Morse. Board President Wilton Bear, Jr. suggested a ceremony during the school day which involves students. Superintendent Cheryl A. Dudley will schedule the dedication in May based on the availability of Ms. Morse.

I. Reminder of Special BOE Meeting

Board President Wilton Bear, Jr. reminded the Board of the Special Board of Education Meeting on Tuesday, April 25, 2006 at 5:00 pm at the District Office. The purpose of the meeting is to vote on the BOCES Administrative Budget & Election.

J. Fiscal Planning and Budget Development

Board President Wilton Bear, Jr. reminded Board Members of the following dates:

Budget Bus			
Saturday	April 29	9:00 – 10:00 am 10:30 – 11:30 am 12:00 – 1:00 pm	Hilltown Agway Tip Top Furniture Greenhill Café
Wednesday	May 3	4:30 – 5:30 pm 6:00 – 7:00 pm	Bryant's Country Square Rensselaerville
Budget Open Hours			
Mondays	May 1 May 8	1:00 – 2:00 pm	District Office

May 15

Budget Advisory Committee Meetings

Tuesdays	December 13	7:00 – 9:00 pm	High School Library
	January 24		
	February 14		
	March 14		
	April 11 (date changed from April 4)		

Board of Education Budget Workshops

Monday	February 27	7:00 – 9:00 pm	High School Library
	March 6		
	March 20		
	April 3		

Adoption of the Proposed Budget at the Regular Board of Education Meeting

Monday	April 10	7:30 pm	High School Library
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Deadline for submitting petitions for BOE seat

Monday	April 17	5:00 pm	District Office
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Proposed Budget available to the public (on business days)

Tuesday	May 2	8:00 am – 4:30 pm	District Office
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Voter Registration Day

Wednesday	May 3	2:00 – 7:00 pm	Elementary Lobby
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Budget Hearing

Tuesday	May 9	7:30 pm	High School Auditorium
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Annual Budget Vote

Tuesday	May 16	1:00 – 9:00 pm	Elementary School Cafeteria
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VII. Board Members' input for possible discussion at a later date

There were no new items for discussion at a later date. Board Member Anne Mitchell advised the Board that a meeting of the Universal PreK Committee would be held April 27 at 7:00 P.M. in the elementary library.

VIII. Closing Open Forum

Margaret Kelly, speaking as a parent, expressed appreciation to extended term substitute teacher, Barbara Brandon, for a smooth transition in her daughter's class and also thanked administrators for their time and care in choosing a substitute.

High School Principal Michael Laster noted that the Greenville Middle School/High School Parent Teacher Student Association Charter Meeting has been set for Tuesday, April 25 at 6:30 P.M. in the high school auditorium and invited Board Members and interested community members to attend.

IX. Executive Session

At 8:43 P.M. Ann Holstein moved, seconded by Gregory Lampman and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 10:10 P.M. Rosanne Moore moved, seconded by Gregory Lampman, and carried unanimously to return to open session.

X. Adjournment

At 10:11 P.M. Lawrence Tompkins moved, seconded by Ann Holstein and carried unanimously to adjourn the meeting.

School District Clerk

Board President