

Greenville Central School District  
Board of Education  
PROPOSED AGENDA  
Regular Meeting  
Monday  
March 13, 2006

7:30 p.m.

High School Library

**Prior to the Board Meeting, there will be a Ribbon Cutting Ceremony  
for the new Agriculture/Technology addition at 7:00 p.m.**

✓ = Board action is expected.

*Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.*

**I. Call to Order by President Wilton Bear, Jr.**

**A. Flag Salute and Pledge of Allegiance**

**B. Roll call and quorum check**

**C. Introduction and welcome of visitors**

**D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

**III. Accolades**

Congratulations to:

High scorers in the Current Events #2 Competition-Jonah Coe-Scharff and Sarah McNally;

Continental Mathematics League:

Contest #3: Emily Bobrick, Marta Kelly, and Emma McAneny;

Contest #4: Dixie Ouellette, Joey Chase, and Marta Kelly;

Geography Bee Semi-Finalists: 7<sup>th</sup> grader Rita Lord and 8<sup>th</sup> grader Jonah Coe-Scharff ;

Spelling Bee Semi-Finalists: Kendra Smith, Jonah Coe-Scharff, Shelby Magee, William Pavlicin, and Nick Montalbano. Winner, Shelby Magee will compete at the Regional level in Kingston on March 16;

Morgan Watson has been selected by the High School Faculty as GCS' nominee for the University of Rochester's Susan B. Anthony and Frederick Douglass Award in Humanities and Social Sciences;

Erin Ricci and Quinn Lockwood have been selected by the High School Faculty as GCS' nominees for the University of Rochester's Kodak Young Leaders Award;

Jenna Lamb has been selected by the High School Faculty as GCS' representative to the annual Scholars' Recognition Program and Dinner in Albany in April. Jenna has selected Mr. Tadhg Russell, GCS Math Teacher, as her most influential educator;

Congratulations to Special Education teacher Maureen Pulice who was chosen as Educator of the Week. Ms. Pulice was interviewed last week by WNYT-Channel 13 which sponsors the New York Lottery Educator of the Week Program;

Program coordinator of the High School After School Program, Sandra Arnone, has been recognized by the New York Association of Training and Employment Professionals and featured on its web site ([www.NYATEP.org](http://www.NYATEP.org)) as one of the Empire State's premiere service providers. The program is sponsored through the Columbia-Greene Workforce Investment Office and provides students in grades 9-12 with career exploration, work readiness activities, and exposure to post-secondary educational opportunities.

#### IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

#### ✓ V. Action Items: A - F

- ✓ A. **Minutes of February 13, 2006 Regular Meeting**
- ✓ B. **Treasurer's Report, Statement of Conditions, Schedule of Bills, and Transfer of Funds for the month ending February 28, 2006**
- ✓ C. **Special Student Services**
  - 1. **Recommendations of the Committee on Special Education from the meetings of February 2, 6, 9, 10, 14, 15, 16, 2006**
- ✓ D. **Personnel Agenda** (Please refer to the Personnel Agenda attachment)
- ✓ E. **Business Management**
  - 1. **Terminate Contract:** BE IT RSOLVED that the Board of Education of the Greenville Central School District Hereby terminates its contract with Morkaut and Associates, Inc. and Michael Morkaut pursuant to Article 9.1 of the contract effective March 13, 2006 and directs the Superintendent of Schools to so notify Mr. Morkaut.
  - 2. **Approve Construction Management Services;** BE IT RESOLVED that the firm of Christa Construction is appointed to provide construction management services to the Greenville Central School District related to the completion of the bus garage project at as set forth in the letter of February 7, 2006. The Superintendent of Schools is authorized to execute said letter on behalf of the District.  
*(The services will be rendered as requested by the District at an hourly rate as needed as follows:*

<i>Administrative Assistant</i>	<i>\$39.00</i>	<i>Senior Field Manager</i>	<i>\$81.00</i>
<i>Project Manager</i>	<i>\$72.00</i>	<i>Vice President</i>	<i>\$124.00)</i>
  - 3. **Approve Health and Welfare Services Contract with South Colonie Central School District for 2005-06 in the amount of \$452.78**  
*(This contract provides health and welfare services for one Greenville Central School District resident student who is attending Christian Brothers Academy located with in the South Colonie Central School District, provider of services for CBA, for the 2005-06 school year.)*
- ✓ F. **School Management**
  - 1. **Adopt Emergency Response Plan**  
*(The draft of the Emergency Response Plan was presented to the Board of Education at the meeting of February 13, 2006 by Michael Needham of Needham Risk Management, Inc. who had facilitated development of the plan*

*with the GCSD Health & Safety Committee. The plan will be posted on the GCSD website.)*

**2. Approve the following Overnight field trip:**

Trip Destination:	Round Hearth Inn in Stowe, Vermont
Dates:	Friday, April 7, 2006 (4:00 pm departure) through Sunday, April 9, 2006 (8:30 pm return)
Students:	40 Ski Club students
Chaperones:	Julie Lewis, Casey Gannon, Mark Grennan, Erin Buldock, Patrick Buldock, Howard DeVennish, Adam Grizzel, Eric Knobbe

**VI. Discussion: A-J**

**A. Report on March 1 Greene County School Boards Dinner**

*(District and BOCES Board of Education members who were appointed, elected, or re-elected for a term that begins on or after July 1, 2005 are required to receive training on their financial oversight, accountability, and fiduciary responsibilities. Board members are only required to take the training once, regardless of how many terms are served. Proof of completion must be filed with the District Clerk of the Board of Education. The actual provider of the training for our District is Questar III as approved by the Commissioner of Education and are scheduled for each of the meetings of the Greene County School Boards Meetings for the 2005-2006 school year.)*

**B. Library Requests for the School District Ballot**

*(Last year a question arose regarding the proposition for support of the libraries. Please note the following information for discussion and consideration. "New York State Education Law provides public libraries in New York State (including Association Libraries) with the ability to place a funding proposition on a school district ballot. This process often requires that the library board simply pass a resolution notifying the school board that it wants to place a funding proposition on the ballot for the upcoming school district election. However, local school districts may require a formal petition process. That entails gathering 25 signatures in support of the proposition from eligible voters residing within the school district.*

*It is important to meet the school district's deadlines and to word the proposition to ensure that the library tax is an annual allocation. With a properly worded ballot, the amount collected for the library will continue from year to year until the library board requests another proposition to increase the amount. The school district cannot deny the library's request to place the proposition on the ballot. If the proposition passes, the school district must collect the taxes and pay them to the library. If two or more libraries are located within the school district, there could be one ballot that includes the individual amounts for the individual libraries or a separate ballot for each library.*

*How to go about it:*

*Representatives from the library obtain information from the school district regarding the process and timeline for petitioning the school board to place a funding proposition on the ballot for the library.*

- 1. The library board determines an amount of funding to be requested on the ballot. In determining the amount, the library board should consider the economic and political conditions within the community, but must remember that the financial*

*well being of the library is their first priority. By placing a proposition on the ballot, the library board is simply providing voters with an opportunity to determine the level of library services for their community. The library board is not raising taxes.*

- 2. Once the library board determines the amount to be requested, the board passes a resolution to request that the school district place the funding proposition on the next school district ballot. If the school district requires a formal petition process, representatives of the library must gather 25 signatures in support of the proposition from eligible voters within the district.*
- 3. The library board contacts local municipalities (especially those that are currently funding the library) to inform them of the library's intentions and to obtain their support and assurance that municipal financial support will continue if the library's budget vote fails. Even if the proposition passes, it may be necessary for the municipality to provide some "bridge funding" to cover cash flow needs during a gap between the passage of the resolution and the date that taxes are collected and turned over to the library.*
- 4. A representative of the library should contact the superintendent of schools and/or the president of the school board to inform them of the library's intentions. Though the school district cannot legally deny the library board's request, it would be helpful to have the district's support, or at least its neutrality, regarding the library proposition. If a school district expresses opposition to the library's request, the library should contact the New York State Library's Division of Library Development for advice on how to proceed.*
- 5. The library board formally requests that the library-funding proposition be placed on the next school district ballot by submitting a letter and/or the signed petition and the proposed wording for the funding proposition to the president of the school board. It is important to ensure that the wording of the proposition guarantees that the budget amount approved will continue on an annual basis. The library board is entitled to specify the exact wording to be used on the ballot provided it is legally valid (see sample proposition wording below).*
- 6. The library proposition will show up as a separate measure on the school ballot. Sample proposition: "Shall the proposition be approved authorizing the Board of Education of the X School District to levy taxes annually in the amount of XXXXXXXX dollars (\$XX,XXX.) and to pay over such monies to the trustees of the Y Public Library..."*
- 7. The school board has the right to set the time and place for the vote; usually it will coincide with the next school district election. However, the school district may choose to schedule the vote to be held in the library on a separate date. The library should discuss this with school district officials early on in the process and make a formal written request that the election be held in the library. Though the school district is under no obligation to comply with the request, school district officials may find it is in their best interest to keep the library budget vote separate from the school district budget vote.*
- 8. The library board and appropriate working committees conduct a campaign to educate the community and advocate for passage of the proposition. No public funds can be used to advocate for the proposition. However, library support organizations such as the Friends of the Library can use private funds for advocacy.*
- 9. If the proposition passes, the school district will collect taxes and turn them over to the library.*
- 10. The amount authorized for library services will show up as a separate line on tax bills.")*

**2005 Board Agenda:**

*Approve requests for support of the Greenville Public Library at \$25,000; and for the Rensselaerville Library at \$12,500 to be included on the 2005 school District Ballot*

**2005 Ballot Resolution:**

**RESOLVED THAT THE BOARD OF EDUCATION OF GREENVILLE CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO ADD \$25,000 TO THE AMOUNT TO BE RAISED BY TAX FOR THE SUPPORT OF THE GREENVILLE PUBLIC LIBRARY AND \$12,500 TO THE AMOUNT TO BE RAISED BY TAX FOR THE SUPPORT OF THE RENSSELAERVILLE LIBRARY.**

**C. Code of Conduct**

*(The Code of Conduct Committee, comprised of Dawn Becker, Carrie Caputi, Robert D'Agostino, Nicole DeLacruz, Cheryl, Dudley, Nanci Cremen, Colleen Horton, Lisa Knowles, Michael Laster, Tracy Magee, Peter Mahan, Paul Overbaugh, Melissa Palmer, Anna Papadakis, Gail Richmond, Josh St. Denis, and Christine Wegrzyn has been revising the document with a review completed by legal counsel as part of the process. These recommendations include deletion of the Philosophy and Goal section; addition of Essential Partners; and clarification of some definitions and procedures including K-12 Dress Code, investigations involving Child Protective Services, searches, and Public Conduct on School Property. After review of the information, revisions to the Code will be presented for consideration of the Board of Education.)*

**D. Update on Capital Projects:** *An update on the project will be provided by the Assistant Superintendent for Business.*

**E. Building Condition Survey**

*(For future discussion and planning the building condition survey should be reviewed by August. "The underlying purpose of the BCS is to facilitate an estimate for NYSED's planning purposes of the anticipated capital expenses for the next five years across New York State as well as to observe the readily apparent existing conditions in general compliance with the NYSED Commissioner's Regulation 155.4b1.)*

**F. Biennial Review of the Shared Decision Making Plan**

*(Boards of Education in collaboration with district planning committees are to submit a statement of success of the district plan in achieving its objectives. Section 2 provides an opportunity to collectively reflect on the required components of the plan. For each of the six component areas shown below check the box for the rating which most closely reflects the agreement of the board of education and the district committee regarding the overall level of implementation for that component of the plan. Once completed by the Board and the Committee, the Board President will need to sign the document to be submitted to NYSED.)*

**G. Update on emergency closing days**

*(As of March 6, 2006, the District has one remaining emergency closing day allocated for the 2005-2006 school year. Should additional days be needed, they will be determined and utilized in order starting April 14, 17, 18 etc. as per the adopted school calendar. Delayed openings do not impact the number of days remaining for emergency closings.)*

- H. Reminder of Special Presentation meeting by representatives from the Community Foundation for the Capital Region on Saturday, April 1, 2006 at 9:00 AM in the High School Library

*(This meeting is open to members of the public and has been scheduled as one of the Parent Forums conducted each month by the Superintendent of Schools. The previous topic for this day was "athletics which will be planned for a future meeting.)*

- I. Reminder of Special BOE Meeting on Tuesday, April 25, 2006 at 5:00 pm at the District Office. The purpose of the meeting is to vote on the BOCES Administrative Budget & Election.

*(This meeting was approved by the Board at their Regular Meeting on September 12, 2005.)*

J. Fiscal Planning and Budget Development

Budget Advisory Committee Meetings

Tuesdays	7:00 – 9:00 pm	High School Library
December 13		
January 24		
February 14		
March 14		
April 4		

Board of Education Budget Workshops

Monday	7:00 – 9:00 pm	High School Library
February 27		
March 6		
March 20		

Adoption of the Proposed Budget at the Regular Board of Education Meeting

Monday		
April 10	7:30 pm	High School Library

Deadline for submitting petitions for BOE seat

Monday		
April 17	5:00 pm	District Office

Proposed Budget available to the public (on business days)

Tuesday		
May 2	8:00 am – 4:30 pm	District Office

Voter Registration Day

Wednesday		
May 3	2:00 – 7:00 pm	Elementary Lobby

Budget Hearing

Tuesday		
May 9	7:30 pm	High School Auditorium

Annual Budget Vote

Tuesday		
May 16	1:00 – 9:00 pm	Elementary School Cafeteria

**VII. Board Members' input for possible discussion at a later date (To be determined)**

**VIII. Closing Open Forum**

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

**IX. Executive Session**

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

*With certain limited exception, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may*

*attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.*

**X. Adjournment**

Greenville Central School District  
Board of Education  
PERSONNEL AGENDA  
Regular Meeting  
March 13, 2006  
High School Library

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

**1. Professional**

a. Resignation

1) 8<sup>th</sup> grade team leader

Name of appointee:

Anne Marie Conroy

Effective:

February 13, 2006

2) HS Ski Club Co-Advisor

Name of appointee:

JoAnn Lounsbury

Effective:

January 1, 2006

*(Two teachers were appointed as co-advisors, therefore, with this resignation Julie Lewis will receive 100% of the stipend as advisor.)*

b. Appointments

1) Teaching Assistant

Name of appointee:

Charylie Dines

Tenure area:

Teaching Assistant

Probationary period:

Commencing February 27, 2006  
and ending February 26, 2009

Commencement of service on tenure:

February 27, 2009

Certification status:

Provisional expiring 2/1/09

Column & Step Placement:

.55 of Column IV, Step 1

Status:

Cleared for employment

2) Substitute Teachers and Teaching Assistants

Name of Appointee:

Susan Mahoney

Position:

substitute teacher & teaching  
assistant~per~diem

Certification:

Non-certified, BA

Effective:

March 14, 2006 through  
June 30, 2006

Status:

Conditional



Name of Appointee:	Cynthia J. McIlhenny
Position:	substitute teacher & teaching assistant~per~diem
Certification:	Non-certified, AAS
Effective:	March 14, 2006 through June 30, 2006
Status:	Conditional
 Name of Appointee:	 Maggie A. Reinhard
Position:	substitute teacher & teaching assistant~per~diem
Certification:	Non-certified, 2+ years college
Effective:	March 14, 2006 through June 30, 2006
Status:	Conditional

c. Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2005-2006

1) Coaches

Varsity boys' baseball	Brian Hostash
Varsity boys' track	Gordon Conrow
Varsity girls' track	Gloria Bear
<i>(Extra Duty, Co-Curricular, Extra-curricular, and Athletics are all annual appointments for the 2005-2006 school year.)</i>	

d. Payment for Administrative Work: Payment to JoAnn Conlon, per diem rate, for ten days of work beyond contract to assist in the transition at the elementary school.

e. Sabbatical Leave

Name of appointee:	Maureen Pulice
Tenure area:	Children with Handicapping Conditions
Sabbatical Period	Commencing September 1, 2006 and ending June 30, 2007
Certification status:	Permanent: Special Education
Column & Step Placement:	.5 of Column X Step 25
Status:	Cleared for employment

f. Information Only: Ann Marie Conroy has been teaching ALP/AIS in the Middle School. Her prior elementary certification expired effective February 1, 2006 and was subsequently renewed. She has been transferred to an assignment within her certification and tenure area of elementary education effective February 13, 2006.

## 2. Operational

a. Appointments

1) Substitutes

Name of Appointee:	Karen Kiley
Position:	Support staff
Effective:	March 13, 2006
Status:	Conditional

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.