

GREENVILLE CENTRAL SCHOOL

BOARD OF EDUCATION

REGULAR MEETING MINUTES

February 13, 2006

**I. Call to Order**

A meeting of the Board of Education was held on Monday, February 13, 2006 in the High School Library. Board President Wilton Bear, Jr. called the meeting to order at 7:30 P.M.

A. Board President Wilton Bear, Jr. led the Flag Salute and Pledge of Allegiance

B. Members present: Wilton Bear, Jr.  
Tina Dombroski  
Ann Holstein  
Gregory Lampman  
Anne Mitchell  
Rosanne Moore  
Lawrence Tompkins

Others present: Cheryl A. Dudley, Superintendent  
Tammy Sutherland, Assistant Superintendent for Business  
Nancy Beers, School District Clerk  
Michael Laster, High School Principal  
Peter Mahan, Elementary Assistant Principal  
Tina Minehan, Elementary Assistant Principal  
Brian Reeve, HS/MS Assistant Principal  
Lisa Knowles, Director of Special Student Services  
Paul Overbaugh, Transportation Supervisor  
Robert Schrader, Supervisor of Buildings and Grounds  
Margaret Kelly, Communications Specialist

C. Board President Wilton Bear, Jr. welcomed approximately 5 visitors to the meeting.

**II. Approval of Agenda**

Anne Mitchell moved, seconded by Rosanne Moore and carried unanimously to approve the agenda for the regular meeting Monday, February 13, 2006.

**III. Accolades**

Congratulations to Lydia Smith, 8<sup>th</sup> grade trombonist, and Rhys Tivey, 9<sup>th</sup> grade trumpeter, who will be performing at the first ever New York State Band Directors Association (NYSBDA) Annual Symposium in Syracuse on March 2 - 4. At the same event, music teacher Christine Wegrzyn was chosen as a model for music teachers across the state to host a clinic on how to conduct a 5<sup>th</sup> grade band. Our 5<sup>th</sup> grade band will accompany her to demonstrate her clinic "Excellence Starts Early".

The following 5th grade students have been selected to participate in this year's Elementary All-County Band:

Kevin Bobrick  
Danielle Cavaullzzi  
Conor Drossel  
Marcel Dupuis  
Sierra Goodfellow

David Herbstritt  
Mackenzie Kiefer  
Grace Kudlack  
James Kudlack  
Brandon Maxwell

Chad Olmsted  
Jessica Pearson  
Michael Schonning  
Jaime Staunch

We congratulate the high school students chosen by their teacher, Mr. Sean Stewart, to represent Greenville Central School District at the Columbia-Greene Community College annual Juried Art Show held at the college in January 2006:

Dan Lane, Senior  
Jamie Rauf, Senior

“Paradise Lost”  
“Ishtar’s Gate”

#### **IV. Forum**

High School Principal Michael Laster expressed appreciation for Advisor Paul Ventura and the Class of 2008 for hosting a successful Night in Paris dance over the weekend.

#### **V. Action Items**

*Anne Mitchell moved, seconded by Tina Dombroski and carried unanimously to: (A-C)*

**A.** Approve the Minutes of the January 9, 2006 Regular Meeting

**B.** Approve Treasurer’s Report, Statement of Conditions, Schedule of Bills, and Transfer of Funds for the month ending January 31, 2006 (FY2006-33)

#### **C. Special Student Services**

- 1.** Accept the recommendations of Committee on Special Education from the meetings of January 5, 26, & 31, 2006; and recommendations of the Committee on Pre-School Special Education from the meetings of January 11 and February 8, 2006.

#### **D. Personnel Agenda**

Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to approve the Personnel Agenda.

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

#### **1. Professional**

##### **a. Request for Leave**

Name of appointee:	Denise Mulholland
Type of leave:	Child rearing - without pay
Position:	Elementary teacher
Period of leave without pay:	Anticipated May 22, 2006 through June 30, 2006

##### **b. Appointments**

- 1)** Substitute Administrator, Guidance Counselor, Teachers and Teaching Assistants

Name of appointee:	Edward Diegel
Position:	Substitute administrator ~per diem
Certification:	S.D.A.

Effective: January 11, 2006 through June 30, 2006  
Status: Cleared for employment

Name of appointee: Richard Ronconi  
Position: Substitute Guidance Counselor ~per diem  
Certification: Counselor, Spanish, Latin  
Effective: January 30, 2006 through June 30, 2006  
Status: Conditional

Name of Appointee: JoAnn Morse  
Position: Substitute teacher~ per diem  
Certification: Elementary, Music, SAS, SDA  
Effective: September 6, 2005 through June 30, 2006  
Status: Cleared for employment

Name of Appointee: JoAnn Conlon  
Position: Substitute teacher~ per diem  
Certification: SDA, SAS, Elementary, Special Education  
Effective: March 1, 2006 through June 30, 2006  
Status: Cleared for employment

Name of Appointee: Frederick Raskopf  
Position: Substitute teacher and teaching assistant~  
per diem  
Certification: Non-certified, college  
Effective: February 14, 2006 through June 30, 2006  
Status: Conditional

Name of Appointee: Gina Scholl  
Position: Substitute teacher and teaching assistant~  
per diem  
Certification: Non-certified, college  
Effective: February 14, 2006 through June 30, 2006  
Status: Cleared for employment

c. Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2005-2006

1) Create Junior Honor Society effective September 1, 2005

2) Advisor

Name of employee: Leslie Kudlack  
Position: Junior Honor Society  
Effective: 2005-2006 school year

d. Graduate course approval

Name of employee: Susan Konas  
Title of Course: Curriculum Development  
Date of Course: January 25, 2006 – May 12, 2006  
Institution: College of New Rochelle  
Certificate/Program: Professional Development

Name of employee:  
Title of Course:  
Date of Course:  
Institution:  
Certificate/Program:

Rochelle Rowlee  
Diagnosing Literacy Problems  
January 16, 2006 – May 2006  
College of Saint Rose  
Masters Degree

Name of employee:  
Title of Course:  
Date of Course:  
Institution:  
Certificate/Program:

Erin Magee-Bolduc  
Foundations of Curriculum Instruction  
January 31, 2006 – March 13, 2006  
University of Phoenix  
Masters Degree

## **2. Operational**

### **a. Resignation**

Name of appointee:  
Position:  
Classification:  
Effective date:

Ruthann Garner  
Bus aide  
GCCS/Non-competitive  
January 17, 2006

### **b. Appointments**

#### **1) Name of appointee:**

Position:  
Classification:  
Probationary Period:  
Commencement of service:  
Step Placement:  
Status:

Robyn Albergo  
Bus driver  
GCCS/Non-competitive  
February 14, 2006 through August 8, 2006  
February 14, 2006  
Per contract  
Cleared for employment

#### **2) Name of appointee:**

Position:  
Classification:  
Probationary Period:  
Commencement of service:  
Step Placement:  
Status:

Kathleen Rogers  
Bus aide @ 5.5 hrs. per day  
GCCS/Non-competitive  
February 14, 2006 through August 8, 2006  
February 14, 2006  
Per contract  
Conditional

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

## **E. Business Management**

### **1. Move from the table:**

Anne Mitchell moved, seconded by Rosanne Moore and carried unanimously to move from the table to the agenda the item from the meeting of December 12, 2005 for action as follows: # 2 Intermunicipal Agreement.

### **2. Intermunicipal Agreement:**

Gregory Lampman moved, seconded by Lawrence Tompkins to approve the following resolution:

BE IT RESOLVED that the Board of Education hereby approves the Intermunicipal Agreement between Rensselaer, Columbia, Greene Counties Board of Cooperative Educational Services, d/b/a and hereinafter referred to as "QUESTAR III" with its principal business address at 10 Empire State Boulevard, Castleton, New York 12033 and Greenville Central School District, hereinafter referred to as "District" with a principal business address at PO Box 129 Greenville, NY 12083.

The motion was unanimously defeated.

**3. (Revised January 30, 2006) Intermunicipal Agreement:**

Tina Dombroski moved, seconded by Ann Holstein and carried unanimously to approve the following resolution:

BE IT RESOLVED that the Board of Education hereby approves the Intermunicipal Agreement between Rensselaer, Columbia, Greene Counties Board of Cooperative Educational Services, d/b/a and hereinafter referred to as "QUESTAR III" with its principal business address at 10 Empire State Boulevard, Castleton, New York 12033 and Greenville Central School District, hereinafter referred to as "District" with a principal business address at PO Box 129 Greenville, NY 12083. (FY2006-34)

**4. Acceptance of donation:**

Ann Holstein moved, seconded by Tina Dombroski and carried unanimously to accept the donation of colored art paper, (seven boxes of 11x17) from Hillcrest Press in Hannacroix at an approximate value of \$350.

**F. School Management**

*Lawrence Tompkins moved, seconded by Gregory Lampman and carried unanimously to: (1-2)*

**1. Budget Advisory Committee:**

Accept the resignation of Lucky Palmer as a community member of the Budget Advisory Committee effective January 17, 2006.

**2. Special Presentation Meeting:**

Approve a workshop meeting of the Board of Education with representatives from the Community Foundation for the Capital Region on Saturday, April 1, 2006 at 9:00 AM in the High School Library.

**VI. Discussion:**

**A. Meeting with Town Boards, Planning Boards, and Realtors on January 28, 2006**

President Wilton Bear, Jr. reported that representatives from the towns of Greenville, Westerlo and Rensselaerville had attended the joint workshop. It was suggested that the District approach the county for anticipated growth and develop a questionnaire to gain feedback as to who is moving into the District and how it affects us. Realtors requested more extensive information on the District's website to attract potential homebuyers, including a breakdown of the State Report Card in a format that is easy for parents to understand. Superintendent Cheryl A. Dudley requested that Board Members forward their suggestions to her for ways to improve the website.

**C. Revisions to Draft of District Wide Emergency Response Plan (taken out of order)**

Assistant Superintendent for Business Tammy Sutherland introduced Michael Needham, Principal Consultant of Needham Risk Management Resource Group who has been working to update the school emergency plan. Mr. Needham explained that the District Emergency Response Plan is a philosophical document with prevention and intervention strategies and programs including peer mediation, character education and Code of Conduct. It includes the district chain of command and summarizes building level response. The District Wide Plan is a public document available under the Freedom of Information Law and requires Board approval and a thirty-day public comment period. The building level emergency plans include more detailed information for responses and evacuations. Due to public safety concerns, the building level plans are available only to police agencies and are exempt from the Freedom of Information Law.

**B. Energy Benchmarking Service Report from NYSERDA**

Supervisor of Building and Grounds Robert Schrader explained that the NYSERDA Service Report was based on information submitted by the District as opposed to an onsite survey. The report will help the District understand how our buildings are doing relative to other, similar schools and identify and implement opportunities for improving operations and reducing costs. Mr. Schrader has contacted TRC Energy Services for further information and to investigate and arrange for an onsite NYSERDA supported Energy Smart Audit. Our focus should be on our plug loads, major building's electrical systems and heating system improvements. The District has already implemented some electrical usage savings which include:

- removal of all personal appliances
- directives to staff to turn off computers, printers, copiers when not in use
- adjustments on all night and vacation set backs on heating/air handling systems to shorter operation periods
- modification of computer program to include more temperature control of rooms
- replacement of T12 bulbs for classroom lighting to electronic ballast T8 bulbs

**D. District Wellness Policy Requirements**

Superintendent Cheryl A. Dudley reported to the Board that under Section 204 of Public Law 108-265, the federal Child Nutrition and WIC Reauthorization Act of 2004, mandates that all school districts participating in a program authorized by the National School Lunch Act (42 United States Code Section 1751 et. seq.) or the Child Nutrition Act of 1966 (42 United States Code Section 1771 et seq.) establish a local school wellness policy by July 1, 2006. The focus of the Health and Wellness Committee has been to create a healthy environment through nutritional guidelines and physical activity to promote student health and reduce obesity. Elementary Principal Peter Mahan, Faculty Member James Tyrrell and the committee have been reviewing the requirements and draft policies as available using data to understand our needs. The policy will be presented at the March meeting.

**E. Questar III BOCES Calendar**

Board Members received the Questar III BOCES Calendar for 2006-2007. Superintendent Cheryl A. Dudley reported that the Calendar Committee will convene soon to draft the 2006-2007 Greenville Central School District calendar.

**F. Capital Projects**

Assistant Superintendent for Business Tammy Sutherland reported that the Agriculture/Technology addition should be complete this week. A ribbon-cutting ceremony will take place prior to the regular Board meeting at 7:00 PM on March 13, 2006. Administrators are requested to submit names for the invitee list. Superintendent Cheryl A. Dudley thanked Ms. Sutherland and Supervisor of Building and Grounds Robert Schrader and the administrative leadership for their parts in seeing the project to completion. The bus garage project is progressing very slowly. The roof for the modulars began last week and the electrician should start within the week.

**G. Update on emergency closing days**

Superintendent Cheryl A. Dudley reported that as of February 3, 2006, the District has one remaining emergency closing day allocated for the 2005-2006 school year. Should additional days be needed, they will be determined and utilized in order starting April 14, 17, 18 etc. as per the adopted school calendar.

**H. March 1, 2006 Greene County School Board Meeting**

Board Members were reminded that the next Greene County School Boards Dinner will be hosted by Cocksackie-Athens Central School District at the Edward J. Arthur Elementary School in Athens on Wednesday, March 1, 2006 at 6:00 p.m. District and BOCES Board of Education members who were appointed, elected, or re-elected for a term that begins on or after July 1, 2005 are required to receive training on their financial oversight, accountability, and fiduciary responsibilities. Board members are only required to take the training once, regardless of how many terms are served. Proof of completion must be filed with the District Clerk of the Board of Education. The actual provider of the training for our District is Questar III as approved by the Commissioner of Education and are scheduled for each of the meetings of the Greene County School Boards Meetings for the 2005-2006 school year.

**I. Fiscal Planning and Budget Development**

Board President Wilton Bear, Jr. reminded Board Members of the following dates:

Budget Advisory Committee Meetings

Tuesdays	February 14	7:00 – 9:00 p.m.	High School Library
	March 14		
	April 4		

Board of Education Budget Workshops

Mondays	February 27	7:00 – 9:00 p.m.	High School Library
	March 6		
	March 20		

Adoption of the Proposed Budget at the Regular Board of Education Meeting

Monday	April 10	7:30 p.m.	High School Library
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Budget Hearing

Tuesday	May 9	7:30 p.m.	High School Auditorium
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Annual Budget Vote

Tuesday	May 16	1:00 – 9:00 p.m.	Elementary School Cafeteria
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**VII. Board Members' input for possible discussion at a later date**

There were no new items.

**VIII. Closing Open Forum**

As an employee, spouse and parent, Communications Specialist Margaret Kelly expressed confidence in District personnel in the planning and implementation of emergency procedures as observed during practice drills.

**IX. Executive Session**

At 8:30 P.M. Lawrence Tompkins moved, seconded by Tina Dombroski and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:20 P.M. Rosanne Moore moved, seconded by Ann Holstein, and carried unanimously to return to open session.

**X. Adjournment**

At 9:22 P.M. Rosanne Moore moved, seconded by Ann Holstein and carried unanimously to adjourn the meeting.

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School District Clerk

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Board President