

Greenville Central School District  
Board of Education  
PROPOSED AGENDA  
Regular Meeting  
Monday

7:30 p.m.

February 13, 2006

High School Library

✓ = Board action is expected.

*Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.*

**I. Call to Order by President Wilton Bear, Jr.**

**A. Flag Salute and Pledge of Allegiance**

**B. Roll call and quorum check**

**C. Introduction and welcome of visitors**

**D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

**III. Accolades**

Congratulations to Lydia Smith, 8<sup>th</sup> grade trombonist, and Rhys Tivey, 9<sup>th</sup> grade trumpeter, who will be performing at the first ever New York State Band Directors Association (NYSBDA) Annual Symposium in Syracuse on March 2 - 4. At the same event, music teacher Christine Wegrzyn was chosen as a model for music teachers across the state to host a clinic on how to conduct a 5<sup>th</sup> grade band. Our 5<sup>th</sup> grade band will accompany her to demonstrate her clinic "Excellence Starts Early".

The following 5th grade students have been selected to participate in this year's Elementary All-County Band:

Kevin Bobrick	David Herbstritt	Chad Olmsted
Danielle Cavaullzzi	Mackenzie Kiefer	Jessica Pearson
Conor Drossel	Grace Kudlack	Michael Schonning
Marcel Dupuis	James Kudlack	Jaime Staunch
Sierra Goodfellow	Brandon Maxwell	

We congratulate the high school students chosen by their teacher, Mr. Sean Stewart, to represent Greenville CSD at the Columbia-Greene Community College annual Juried Art Show held at the college in January 2006:

Dan Lane, Senior	"Paradise Lost"
Jamie Rauf, Senior	"Ishtar's Gate"

**IV. Forum**

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A - F**

✓ **A. Minutes of January 9, 2006 Regular Meeting**

✓ **B. Treasurers Report, Statement of Conditions, Schedule of Bills, and Transfer of Funds for the month ending January 31, 2006**

✓ **C. Special Student Services**

- 1. Recommendations of the Committee on Special Education from the meetings of January 5, 26, & 31, 2006; and recommendations of the Committee on Pre-School Special Education from the meeting of January 11 and February 8, 2006**

✓ **D. Personnel Agenda** (Please refer to the Personnel Agenda attachment)

✓ **E. Business Management**

- 1. Move from the table to the agenda the item from the meeting of December 12, 2005 for action as follows: #2 Intermunicipal Agreement.**

*(This item was tabled at the December 12, 2005 Board of Education Meeting due to the announcement of anticipated action by the NYS Legislature regarding the two functions, internal audit and internal claims auditor, necessitating revisions in the proposed intermunicipal agreement.)*

- 2. Intermunicipal Agreement:** BE IT RESOLVED that the Board of Education hereby approves the Intermunicipal Agreement between Rensselaer, Columbia, Greene Counties Board of Cooperative Educational Services, d/b/a and hereinafter referred to as "QUESTAR III" with its principal business address at 10 Empire State Boulevard, Castleton, New York 12033 and Greenville Central School District, hereinafter referred to as "District" with a principal business address at PO Box 129 Greenville, NY 12083.

*(It is the recommendation of the Superintendent that this form of the Intermunicipal Agreement not be approved as written. The original approval of this agreement from the agenda of December 12, 2006 would have provided for both the internal audit function and the internal claims auditor to be provided under one agreement. However, the NYS Legislature has, since this date, drafted legislation that states the internal audit function and the internal claims auditor function must be provided as separate functions. Therefore, the revised agreement reflects the new requirements of the legislature follows.*

- 3. (Revised January 30, 2006) Intermunicipal Agreement:** BE IT RESOLVED that the Board of Education hereby approves the Intermunicipal Agreement between Rensselaer, Columbia, Greene Counties Board of Cooperative Educational Services, d/b/a and hereinafter referred to as "QUESTAR III" with its principal business address at 10 Empire State Boulevard, Castleton, New York 12033 and Greenville Central School District, hereinafter referred to as "District" with a principal business address at PO Box 129 Greenville, NY 12083.

*(Approval of this agreement will provide for the internal audit function.  
The Internal Audit Function includes:*

- the development of a risk assessment including review of policies/procedures and testing of internal controls of school district operations;*
- conduct annual review and update of risk assessment; and provide reports at least annually to the Board of Education that includes the findings of the risk assessment, recommendations for improvement, and a timeframe for implementation*

*A school board may resolve to delegate responsibility to audit claims to a Claims Auditor. The claims auditor can be appointed using an intermunicipal agreement, shared services, or independent contract/appointment. A recommendation for the claims auditor is anticipated for the March meeting.*

**4. Acceptance of donation:**

- a. Colored art paper, (seven boxes of 11x17) from Hillcrest Press in Hannacroix at an approximate value of \$350**

*(This paper will be distributed for use by students as needed and appreciation is expressed to Hillcrest Press for their generosity.)*

✓ **F. School Management**

- 1. Budget Advisory Committee: Accept the resignation of Lucky Palmer as a community member of the Budget Advisory Committee effective January 17, 2006.**

*(All of the members of the community who applied for membership were appointed therefore, there are no other applicants at this time. The Superintendent seeks direction from the Board of Education as to whether to advertise again due to this resignation.)*

- 2. Special Presentation Meeting: Approve a workshop meeting of the Board of Education with representatives from the Community Foundation for the Capital Region on Saturday, April 1, 2006 at 9:00 AM in the High School Library.**

*(This meeting is open to members of the public and has been scheduled as one of the Parent Forums conducted each month by the Superintendent of Schools. The previous topic for this day was "athletics which will be planned for a future meeting.)*

**VI. Discussion: A-I**

- A. Meeting with Town Boards, Planning Boards, and Realtors on January 28, 2006**

*(Members of the Board of Education may wish to share their reflections of the workshop meeting)*

- B. Energy Benchmarking Service Report from NYSERDA**

*(Information will be presented regarding the NYSERDA review of energy benchmarking for our District under the Energy Smart School Program. The analysis provided by NYSERDA is of help in at least two ways: (1) to understand how our buildings are doing relative to other, similar schools; and (2) to identify and implement opportunities for improving operations and reducing costs.)*

- C. Revisions to Draft of District Wide Emergency Response Plan**

*(An update will be provided on potential changes to the plan.)*

- D. District Wellness Policy Requirements**

*(Under Section 204 of Public Law 108-265, the federal Child Nutrition and WIC Reauthorization Act of 2004, mandates that all school districts participating in a program authorized by the National School Lunch Act (42 United States Code Section 1751 et. seq.) or the Child Nutrition Act of 1966 (42 United States Code Section 1771 et seq.) establish a local school wellness policy by July 1, 2006. An update and information will be provided to the Board of Education on this policy as applicable to Greenville Central School District.)*

- E. Questar III BOCES Calendar**

*(The draft is enclosed for your information. During February and March we will be developing a recommendation of a school calendar for 2006-2007 for consideration by the Board of Education. The committee, developing a draft for the GCSD, will be comprised of teachers and administrators who will as a first step in the process, review the calendar as proposed by our BOCES.)*

**F. Update on Capital Projects**

*(Assistant Superintendent for Business will provide an update on the projects.)*

**G. Update on emergency closing days:**

*(As of February 3, 2006, the District has one remaining emergency closing day allocated for the 2005-2006 school year. Should additional days be needed, they will be determined and utilized in order starting April 14, 17, 18 etc. as per the adopted school calendar. Delayed openings do not impact the number of days remaining for emergency closings.)*

**H. March 1, 2006 Greene County School Board Meeting**

The next Greene County School Boards Dinner will be hosted by Cossackie-Athens Central School District at the Edward J. Arthur Elementary School in Athens on Wednesday, March 1, 2006 at 6:00 p.m.

*(Board members who are attending the meeting of March 1<sup>st</sup> are requested to complete the registration sheet to be distributed at the Board Meeting by the District Clerk, Nancy Beers. District and BOCES Board of Education members who were appointed, elected, or re-elected for a term that begins on or after July 1, 2005 are required to receive training on their financial oversight, accountability, and fiduciary responsibilities. Board members are only required to take the training once, regardless of how many terms are served. Proof of completion must be filed with the District Clerk of the Board of Education. The actual provider of the training for our District is Questar III as approved by the Commissioner of Education and are scheduled for each of the meetings of the Greene County School Boards Meetings for the 2005-2006 school year.)*

**I. Fiscal Planning and Budget Development**

Budget Advisory Committee Meetings

Tuesdays	7:00 – 9:00 p.m.	High School Library
February 14		
March 14		
April 4		

Board of Education Budget Workshops

Mondays	7:00 – 9:00 p.m.	High School Library
February 27		
March 6		
March 20		

Adoption of the Proposed Budget at the Regular Board of Education Meeting

Monday		
April 10	7:30 p.m.	High School Library

Budget Hearing

Tuesday		
May 9	7:30 p.m.	High School Auditorium

Annual Budget Vote

Tuesday		
May 16	1:00 – 9:00 p.m.	Elementary School Cafeteria

**VII. Board Members' input for possible discussion at a later date (To be determined)**

**VIII. Closing Open Forum**

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially

about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

## **IX. Executive Session**

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

*With certain limited exception, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.*

## **X. Adjournment**

Greenville Central School District  
Board of Education  
PERSONNEL AGENDA  
Regular Meeting  
February 13, 2006  
High School Library

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

**1. Professional**

a. Request for Leave

Name of appointee:	Denise Mulholland
Type of leave:	Child rearing - without pay
Position:	Elementary teacher
Period of leave without pay:	Anticipated May 22, 2006 through June 30, 2006

b. Appointments

1) Substitute Administrator, Guidance Counselor, Teachers and Teaching Assistants

Name of appointee:	Edward Diegel
Position:	Substitute administrator ~per diem
Certification:	S.D.A.
Effective:	Jan. 11, 2006 through June 30, 2006
Status:	Cleared for employment

Name of appointee:	Richard Ronconi
Position:	Substitute Guidance Counselor ~per diem
Certification:	Counselor, Spanish, Latin
Effective:	Jan. 30, 2006 through June 30, 2006
Status:	Conditional

Name of Appointee:	JoAnn Morse
Position:	Substitute teacher~ per diem
Certification:	Elem, music, SAS, SDA
Effective:	September 6, 2005 through June 30, 2006
Status:	Cleared for employment

Name of Appointee:	JoAnn Conlon
Position:	Substitute teacher~ per diem
Certification:	SDA, SAS, Elem, Sp. Ed.
Effective:	March 1, 2006 through June 30, 2006
Status:	Cleared for employment

Name of Appointee:	Frederick Raskopf~ per diem
Position:	Substitute teacher and teaching assistant~ per diem
Certification:	Non-certified, college
Effective:	February 14, 2005 through June 30, 2006
Status:	Conditional

Name of Appointee:	Gina Scholl
Position:	Substitute teacher and teaching assistant~ per diem
Certification:	Non-certified, college
Effective:	February 14, 2006 through June 30, 2006
Status:	Cleared for employment

c. Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2005-2006

1) Create Junior Honor Society effective September 1, 2005

*(This position is included in the 2005-2006 budget)*

2) Advisor

Name of employee:	Leslie Kudlack
Position:	Junior Honor Society
Effective:	2005-2006 school year

d. Graduate course approval

Name of employee:	Susan Konas
Title of Course:	Curriculum Development
Date of Course:	Jan. 25, 2006 – May 12, 2006
Institution:	College of New Rochelle
Certificate/Program:	Professional Development

Name of employee:	Rochelle Rowlee
Title of Course:	Diagnosing Literacy Problems
Date of Course:	Jan. 16, 2006 – May 2006
Institution:	College of Saint Rose
Certificate/Program:	Masters Degree

Name of employee:	Erin Magee-Bolduc
Title of Course:	Foundations of Curriculum Instruction
Date of Course:	Jan. 31, 2006 – March 13, 2006
Institution:	University of Phoenix
Certificate/Program:	Masters Degree

**2. Operational**

a. Resignation

Name of appointee:	Ruthann Garner
Position:	Bus aide
Classification:	GCCS/Non-competitive
Effective date:	January 17, 2006

b. Appointments

1) Name of appointee:	Robyn Albergo
Position:	Bus driver
Classification:	GCCS/Non-competitive
Probationary Period:	Feb. 14, 2006 through August 8, 2006
Commencement of service:	February 14, 2006
Step Placement:	Per contract
Status:	Cleared for employment

*(This appointment is necessary due to the addition of an out of district route.)*

2) Name of appointee:	Kathleen Rogers
Position:	Bus aide @ 5.5 hrs. per day
Classification:	GCCS/Non-competitive
Probationary Period:	Feb. 14, 2006 through August 8, 2006
Commencement of service:	February 14, 2006
Step Placement:	Per contract
Status:	Conditional

*(This will fill the vacancy due to the resignation of Ruthann Garner.)*

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.