

GREENVILLE CENTRAL SCHOOL

BOARD OF EDUCATION

BUSINESS MEETING MINUTES

December 11, 2006

I. Call to Order:

A meeting of the Board of Education was held on Monday, December 11, 2006 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:30 P.M.

A. Board President Wilton Bear, Jr. led the Flag Salute and Pledge of Allegiance.

B. Members present: Wilton Bear, Jr.
Tina Dombroski
Ann Holstein
Anne Mitchell
Gregory Lampman
Rosanne Moore
Lawrence Tompkins

Others present: Cheryl A. Dudley, Superintendent
Tammy Sutherland, Assistant Superintendent for Business
Nancy Beers, School District Clerk
Colleen Hall, Middle School Principal
Lisa Knowles, Director of Special Student Services
Michael Laster, High School Principal
Peter Mahan, Elementary Principal
Tina Minehan, Elementary Assistant Principal
Karen Morin, Transportation Supervisor
Robert Schrader, Supervisor of Building and Grounds

C. Mr. Bear welcomed approximately 14 visitors to the meeting.

II. Ann Holstein moved, seconded by Tina Dombroski and carried unanimously to approve the agenda for the business meeting Monday, December 11, 2006.

III. Accolades

Thanks and appreciation to the Volunteer Firefighters from Westerlo, Greenville & Medway-Grapeville for their time and efforts teaching our students about fire safety and for providing children's gift bags K-5. Bags included items with fire safety information, pencils, stickers, etc.

Thanks and appreciation to the Rotarians for providing all third grade students with new dictionaries. Special thanks are extended to Ginny Mangold and Trish Lamb for helping to distribute them to our students.

IV. Open Forum

There were no comments during the open forum.

V. ACTION ITEMS

Anne Mitchell moved, seconded by Ann Holstein and carried unanimously to: (A-C1)

- A. Approve Minutes of November 13, 2006 Business Meeting and November 27, 2006 Workshop
- B. Treasurer's Report, Statement of Conditions, Internal Claims Audit Report, and Transfer of Funds for the month ending November 30, 2006 (FY2007-31)
- C. Special Student Services
 - 1. Accept recommendations of the Committee on Special Education from the meetings of November 9, 16, and 30, 2006; and Committee on Pre-school Special Education meeting of November 15, 2006
 - 2. Tina Dombroski moved, seconded by Rosanne Moore and carried unanimously to approve the following resolution: BE IT RESOLVED that the Board of Education hereby appoints the following parent representatives to the Committee on Special Education for the remainder of the 2006-2007 school year: Lynn Garcia, Debra Macko-Cavalluzzi, and MaryAnne Rarick.

D. Personnel Agenda

Anne Mitchell moved, seconded by Lawrence Tompkins and carried unanimously to approve the Personnel Agenda.

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Professional

a. Appointments

1) Music teacher

Name of appointee:	Patricia Blackwell
Tenure area:	Music
Probationary period:	December 19, 2006 and ending on December 18, 2009
Commencement of service on Tenure:	December 19, 2009
Certification:	Music, Initial
Column & Step Placement:	Column I, Step 1/\$38,480.00
Status:	Conditional
<i>(This will staff the vacancy due to the resignation of Brian Bailey.)</i>	

2) Elementary Before/After School Help

Name of appointee:	Gloria Bear
Effective date:	November 6, 2006 through March 9, 2007

Name of appointee:	Barbara Brandon
Effective date:	November 6, 2006 through March 9, 2007

Name of appointee:	Brian Hostash
Effective date:	November 6, 2006 through March 9, 2007

Name of appointee:	William Kiefer
Effective date:	November 6, 2006 through March 9, 2007

Name of appointee: James McElwey
Effective date: November 6, 2006 through
March 9, 2007

Name of appointee: Audra Misuraca
Effective date: November 6, 2006 through
March 9, 2007

Name of appointee: Kathleen Quackenbush
Effective date: November 6, 2006 through
March 9, 2007

(Seven units were created at the November 13 meeting. One unit equals 30 days at a stipend of \$1,500.)

3) 2006-2007 Extra Duty, Co-curricular, Extra-curricular, and Athletics

a) Coaches

Resignations:

Scott Gardiner High School Intramurals –
fall & winter

Gordon Conrow Modified boys' basketball

Appointments:

Rocco Cornacchia JV boys' basketball
Gordon Conrow Freshmen boys' basketball
John Hicks Modified boys' basketball
Martin F. Kelly Modified wrestling
Brook Cleveland High School Intramurals - winter

4) Substitute teachers and teaching assistants

Name of appointee: Linda Davies
Position: Substitute teacher per~diem
Certification status: Permanent
Effective: December 12, 2006 through
June 30, 2007
Status: Cleared for employment

Name of appointee: Laura J. Rufa
Position: Substitute teacher and
teaching assistant per~diem
Certification status: Non-certified, AAS
Effective: December 12, 2006 through
June 30, 2007
Status: Conditional

2. Operational

a. Appointments:

1) Substitute

Name of Appointee: Crystal M. Church
Position: Cafeteria, clerical, cleaner,
support staff

Commencement of service:	December 12, 2006 through June 30, 2007
Status:	Conditional

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

E. Business Management

1. Acceptance of donations:

Anne Mitchell moved, seconded by Gregory Lampman and carried unanimously to accept the following donations:

- Score table from the GCS Athletic Association valued at \$3,255.00
- \$500 from GCS Elementary Parent Teacher Association for Nature's Classroom
- \$250 from the Carhartt Clothing Company for the Greenville Central School FFA to purchase food for a Nascar racecar display at the Westerner clothing store on November 11, 2006.
- Refreshments from Cumberland Farms for the Fall Modified Sports Award Ceremony.
- \$50 gift card for Barnes & Noble from Greene County Schools Boards provided by the Greene County School Boards' Association to the Greenville Central School District Board of Education for the highest attendance by a Board of Education at the meeting held on November 1, 2006.

2. Award bid for District Office and Renovations

Rosanne Moore moved, seconded by Lawrence Tompkins and carried unanimously to award bids for renovations to the Alternative Education Program space and District Office and for the Fuel Tank replacement at the High School.

Renovations to the Alternative Education Program space and District Office

Contract				
1	BAST HATFIELD	Base Bid	\$ 90,100	
	General Construction	Alt. 9	\$ 7,000	
				\$ 97,100
2	FAMILY DANZ	Base Bid	\$ 20,000	\$ 20,000
	HVAC Work			
3	MERIT PLUMBING AND HEATING	Base Bid	\$ 24,802	
	Plumbing Work	Alt. 9	\$ 8,790	\$ 33,592
4	HAROLD L. CLUNE	Base Bid	\$ 13,800	
	Electrical	Alt. 1	\$ 4,900	
		Alt. 2	\$ 3,500	
		Alt. 7a	\$ 8,000	
		Alt. 8	\$ 4,900	\$

				35,100
			Total...	\$ 185,792

Fuel Tank replacement at the High School.

L & O PLUMBING AND HEATING		\$ 94,000	
Fuel Replacement Project			
Less Change Order # 1		\$ 30,000	\$ 64,000
Deduct requirement to fill tank			

The architect included in the bid spec a requirement to fill the tank. It is more cost effective for the district to fill the tank with state contract pricing.

3. Declaration of Surplus Vehicle

Anne Mitchell moved, seconded by Ann Holstein and carried unanimously to declare as surplus a 1990 Chevy C-series 15 passenger van.

4. 2006-2007 Tax Collector's Report

Gregory Lampman moved, seconded by Lawrence Tompkins and carried unanimously to accept the 2006-2007 Tax Collector's Report. (FY2007-32)

5. Budget Advisory Committee Membership

Tina Dombroski moved, seconded by Lawrence Tompkins and carried unanimously to approve the following resolution: BE IT RESOLVED that the Board of Education hereby appoints the following individuals as members of the Budget Advisory Committee for 2006-2007:

Teacher Representative	Gloria Bear
Student Representative	Elizabeth M. Snyder

F. School Management

1. Adopt new textbook

Tina Dombroski moved, seconded by Gregory Lampman and carried unanimously to adopt a new textbook:

Title:	<u>Biology: Concepts and Connections</u>
Class:	10 th grade Honors Biology
Publisher:	Benjamin Cummings
Copyright:	2006
Cost:	\$110.97
Quantity:	25

2. District Planning Committee - Membership

Ann Holstein moved, seconded by Tina Dombroski and carried unanimously to approve the following resolution: BE IT RESOLVED that the Board of Education hereby appoints the following individuals as members of the District Planning Committee in an advisory capacity to the Board of Education for 2006-2007:

Board of Education (1)	Wilton Bear, Jr.
Superintendent of Schools (1)	Cheryl A. Dudley
Cabinet (2)	Michael Laster
	Lisa Knowles
Leadership (1)	Tammy Sutherland

PTA (1 or 2)	Eric Herbstritt
Greenville Faculty Association (1 or 2)	Gloria Bear
Greenville Paraprofessional Federation (1 or 2)	Maria Marquit
Budget Advisory Committee (1)	Wells Packard
Quality Education Committee (1 or 2)	_____
Community Member (2)	_____
Facilitator (1)	Margaret Kelly

(The District Planning Committee will be responsible for preparing recommendations to the Board of Education for long-range comprehensive planning for the Greenville CSD.)

VI. Discussion:

A. Building Level Team Goals for 2006-2007

Building Level Teams outlined their goals for 2006-2007 through a PowerPoint presentation to the Board.

Elementary Building Team Members William Kiefer and Christine Wegrzyn presented the following goals based on the seven effective schools correlates:

- Increase positive responses on the Effective Schools Survey to a 67% rating that consistent discipline is applied equitable to all students by all staff.
- Ensure that the faculty has a shared philosophy and understanding of an exemplary reading program for Scott M. Ellis Elementary School, as measured by increased positive responses on the Effective Schools Survey.
- Ensure that the faculty has a shared philosophy and understanding of best practices related to instructional strategies as measured by increased positive responses on the Effective Schools Survey.

Middle School Building Team Members Sandra Washburn and Colleen Hall presented the following goals based on the twelve key elements of This We Believe:

- Implement and improve the Key Element "Varied Teaching and Learning Approaches."
- Implement and improve the Key Element "Positive School Climate."
- Review existing building procedures.

High School Building Team Members Robert D'Agostino, Brynda Shultes and Michael Laster presented the following goals based on the More Effective Schools (MES):

- Continue to promote positive character education throughout Greenville High School.
- Expand cooperation between Greenville High School and parents, especially in the areas of positive communication and active participation.
- Continue to promote, sustain and advance a safe and orderly learning environment throughout Greenville.
- Foster more teacher involvement in the scheduling of students.

B. NYSSBA Report by Lawrence Tompkins

Board of Education voting delegate Lawrence Tompkins attended the NYSSBA Annual Business Meeting of October 28, 2006. Mr. Tompkins reported that Greenville Central School District appears to be far ahead of many other districts in measuring student success and interacting with parents and

community. One presenter suggested viewing parental involvement in non-traditional ways in districts where transportation to school events could be a problem. An assessment specialist presented the theory that teaching children strategies, such as process of elimination for testing, does not improve their ability to learn and think clearly when presented with problems. Mr. Tompkins recommends sending two delegates in the future to take advantage of a greater number of seminars and provide a second perspective.

C. Process for review and approval of the recommendations of the Committee on Special Education (CSE) and Committee on Pre-school Special Education (CPSE) at Board of Education Meetings

Board President Wilton Bear, Jr. informed the Board that he had contacted the New York State School Boards Association for information regarding the Board's responsibility in accepting Committee on Special Education minutes. He was advised that Board action should take place in public session and the confidentiality of the minutes would be protected under federal and state law. Requests under the Freedom of Information Law can be denied under those laws. Board Member Anne Mitchell expressed concern that the Board has made efforts to conduct business in public session and should discuss the minutes in executive session only when clarification is needed. Board Member Lawrence Tompkins agreed that transparency is important to the community and the Board should consider the risk before making changes. Superintendent Cheryl A. Dudley recommended that the Board work with Erie 1 Boces to review and update the special education policies. Superintendent Dudley will research the risk assessment and policy update for the Board's discussion at the January meeting.

D. Quality Education Committee

Superintendent Cheryl A. Dudley informed the Board that Cabinet has been discussing new course proposals to establish priorities for recommendation for advancement to the planning stage. The deadline for final recommendations is January 22, 2007.

E. Draft BOE Policy #4.350 - Reporting and Investigations of Allegations of Fraud

The Board reviewed Draft BOE Policy #4.350 - Reporting and Investigations of Allegations of Fraud. The policy will be discussed at the January meeting with adoption recommended in February.

F. Meeting with Town Boards

The Board of Education reviewed the invitation which will be sent to individual members of the Town Boards and Planning Committees for the meeting to be held on January 27, 2007.

G. Excel Aid

Assistant Superintendent for Business Tammy J. Sutherland advised the Board that she will meet with the Architect to discuss the project scope and timeline for projects that qualify for Excel Aid. Ms. Sutherland's goal is to proceed by May. Potential projects will be presented to the Board in the near future.

H. P-16 Education: A Plan for Action (NYSED)

Superintendent Cheryl A. Dudley presented the Board with P-16 Education: A Plan for Action from the New York State Education Department. The Board of Regents has determined that current standards are not sufficient to prepare students for competition in global society. Over the next few months, a number of issues will need to be addressed. The University of the State of New York has established the following aims for P-16 Education (pre-school – grade 16):

1. Every child will get a good start.
2. Every child will read by the second grade.
3. Everyone will complete middle level education ready for high school.
4. Everyone will graduate from high school ready for work, higher education, and citizenship.
5. People who begin higher education will complete their programs.
6. People of all ages who seek more knowledge and skill will have the fullest opportunity to continue their education.

Superintendent Dudley advised the Board that the Commissioner has not addressed funding for this program. Boards must be proactive through Board meetings and communication with local, state and federal representatives to reduce the impact on taxpayers.

I. Town of Greenville Comprehensive Planning Committee

Board of Education Representative Ann Holstein reported that the Town of Greenville Comprehensive Planning Committee had met with River Street Planning & Development to develop a timetable. The Planning Committee discussed a plan for bringing their peers into the process and creating a survey. A letter of support for the project was mailed on behalf of the Board of Education.

VII. Board Members' input for possible discussion at a later date

- **Field Trip Expenses**

Superintendent Cheryl A. Dudley advised the Board that parents cannot be required to pay for field trips. Cabinet members have been discussing ways to continue traditional field trips without a negative impact on budget and students. The District is working through a Coser with Questar III Arts in Education to identify field trips which are aidable. Board President Wilton Bear, Jr. expressed concern that there is misinformation in the community regarding a popular field trip by fifth graders to Nature's Classroom. Mr. Bear has been contacted by a number of parents who are concerned that the future of this field trip is in jeopardy. Superintendent Dudley assured the Board that it is not the District's intent to eliminate Nature's Classroom and that she and Elementary Principal Peter Mahan had recently discussed the importance of communicating that message to parents. Board Member Anne Mitchell expressed concern that district-funded transportation for all trips, including non-curricular and sporting events, needs to be categorized to provide accurate information to the community. Superintendent Dudley advised the Board that, in addition to expenses, field trip procedures and forms should be reviewed by the Board. Board Member Tina Dombroski expressed concern for the future of the Space Camp trip, formerly organized by retired teacher Jane Denkers. Superintendent Dudley suggested that in lieu of actual field trips, some places may be available through teleconferencing.

- **Long-Range Planning**

VIII. Closing Open Forum

Board Member Anne Mitchell asked the public for feedback on the new room setup. Faculty member Denise Mickelson-Jones stated that it was difficult for her to see the Board. High School Principal Michael Laster expressed appreciation for the placement of the lectern and screen which enabled presenters to face both the Board and audience.

IX. Executive Session

At 9:10 P.M. Anne Mitchell moved, seconded by Tina Dombroski and carried unanimously to adjourn to Executive Session to discuss proposed, pending, or current litigation and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:39 P.M. Ann Holstein moved, seconded by Anne Mitchell and carried unanimously to return to open session.

X. Adjournment

At 9:41 P.M. Lawrence Tompkins moved, seconded by Gregory Lampman and carried unanimously to adjourn the meeting.

School District Clerk

Board President