

Greenville Central School District
Board of Education
Agenda for the
Organizational Meeting
July 10, 2006

7:30 p.m.

High School Library

I. Call to Order by the District Clerk

- A. Flag Salute and Pledge of Allegiance
- B. Roll Call and Quorum check

II. Approval of Agenda

III. Administration of Oath of Office

- A. The District Clerk will administer the Oath of Office to Wilton Bear, Jr. for a three year term commencing on July 1, 2006 and ending on June 30, 2009.
- B. The District Clerk will administer the Oath of Office to Ann Holstein for a three year term commencing on July 1, 2006 and ending on June 30, 2009.
- C. The District Clerk will administer the Oath of Office to Lawrence Tompkins for a three year term commencing on July 1, 2006 and ending on June 30, 2009.

IV. Election of Officers and Administration of Oath of Office

- A. **President of the Board:** The District Clerk will call for nominations for the office of Board President. The District Clerk will then administer the Oath of Office to the newly elected Board President who will then assume responsibility for conducting the remainder of the meeting.
- B. **Vice-President of the Board:** The President will call for nominations for the office of Vice-President. The District Clerk will then administer the Oath of Office to the newly elected Vice President.
- C. **Oath of Office for the Superintendent of Schools:** The District Clerk will administer the Oath of Office to the Superintendent of Schools.

V. Appointment of Officers - On the recommendation of the Superintendent of Schools:

- A. **Clerk of the Board:** BE IT RESOLVED that the Board of Education hereby appoints Nancy Beers as District Clerk and Cheryl A. Dudley, Superintendent of Schools, as Clerk Pro-tem for 2006-2007.

The President of the Board of Education will administer the Oath of Office to the District Clerk.

- B. **District Treasurer:** BE IT RESOLVED that the Board of Education hereby appoints Janet Maassmann as District Treasurer for 2006-2007 and authorizes the District Treasurer to sign checks for payroll, trust & agency, general fund, capital, federal and cafeteria accounts and pre-payment of utilities.

The District Clerk will administer the Oath of Office to the District Treasurer.

- C. **Deputy Treasurer:** BE IT RESOLVED that the Board of Education hereby appoints Tammy J. Sutherland, Assistant Superintendent for Business as Deputy Treasurer for 2006-2007.

The District Clerk will administer the Oath of Office to the Deputy Treasurer.

- D. **Tax Collector:** BE IT RESOLVED that the Board of Education hereby appoints Sharon Rarick as Tax Collector for 2006-2007.

The District Clerk will administer the Oath of Office to the Tax Collector at a time to be determined.

- E. **Greene County School Board Delegate:** BE IT RESOLVED that the Board of Education hereby appoints Ann Holstein as Greene County School Board's Delegate for 2006-2007.

VI. Other Appointments - On the recommendation of the Superintendent of Schools:

- A. **School Attorneys:** BE IT RESOLVED that the Board of Education hereby appoints the firms of: Girvin & Ferlazzo, PC; and Hogan, Sarzynski, Lynch, Surowka & DeWind, LLP as School Attorneys for 2006-2007.
- B. **Central Treasurer – Extraclassroom Activity Account:** BE IT RESOLVED that Board of Education hereby appoints Janet Maassmann as Central Treasurer for Extracurricular Accounts for the Elementary, Middle and High Schools for 2006-2007 and authorizes her to sign checks and invest funds for student activity accounts.
- C. **Records Access Officer:** BE IT RESOLVED that the Board of Education hereby appoints Nancy Beers, District Clerk and Lorraine Spinner, Administrative Assistant to the Superintendent as Co-Records Access Officers for 2006-2007.
- D. **Records Management Officer:** BE IT RESOLVED that the Board of Education hereby appoints Cheryl A. Dudley, Superintendent of Schools as Records Management Officer for 2006-2007.
- E. **Asbestos (LEA) Designees:** BE IT RESOLVED that the Board of Education hereby appoints Robert Schrader, Supervisor of Buildings and Grounds, and Tammy J. Sutherland, Assistant Superintendent for Business as LEA (Local Education Agency) Asbestos Designees for 2006-2007.
- F. **Purchasing Agent:** BE IT RESOLVED that the Board of Education hereby appoints Tammy J. Sutherland, Assistant Superintendent for Business, as Purchasing Agent with the Superintendent to act in the absence thereof, for 2006-2007.
- G. **District Audit Committee Members:** BE IT RESOLVED that the Board of Education hereby appoints Wilton Bear, Jr, Gregory Lampman, and Lawrence Tompkins as members of the District Audit Committee for 2006-2007.
- H. **HIPAA Privacy Official:** BE IT RESOLVED that the Board of Education hereby appoints Tammy J. Sutherland, Assistant Superintendent for Business, as HIPAA (Health Insurance Portability and Accountability Act of 1996) Privacy Official for 2006-2007.
- I. **Title IX Coordinator:** BE IT RESOLVED that the Board of Education hereby appoints Lisa Knowles, Director of Special Student Services as Title IX Compliance Officer for 2006-2007.

- J. **Chapter I Compliance Officer:** BE IT RESOLVED that the Board of Education hereby appoints Peter Mahan, Elementary Principal as ECIA (Educational Consolidation and Improvement Act)/Chapter I Compliance Officer for 2006-2007.
- K. **ADA/504 Compliance Officer:** BE IT RESOLVED that the Board of Education hereby appoints Cheryl A. Dudley, Superintendent of Schools as ADA (American Disabilities Act)/504 Compliance Officer for 2006-2007.

VII. Designations - On the recommendation of the Superintendent of Schools:

- A. **Official Bank Depository:** BE IT RESOLVED that the Board of Education hereby designates the Bank of Greene County, National Bank of Cossackie, and JP Morgan Chase as the official banks for deposit, investment or borrowing of funds for 2006-2007.
- B. **School Physicians:** BE IT RESOLVED that the Board of Education hereby appoints Dr. Catalina Alegre and Greenville Medical Associates as School Physicians for 2006-2007.
- C. **Supervisor of Attendance:** BE IT RESOLVED that the Board of Education hereby appoints Lisa Knowles, Director of Special Student Services as Supervisor of Attendance for 2006-2007.
- D. **Regular Meetings:** BE IT RESOLVED that the Board of Education hereby approves the dates as attached for Board of Education meetings for 2006-2007. Board meetings will start at 7:30 P.M. in the High School Library, unless otherwise stated, or changed by action of the Board of Education. Additional meetings will be scheduled as needed and the public will be notified in advance.
- E. **Audit Committee Meetings:** The Audit Committee, advisory to the Board of Education, will meet prior to the Board of Education Meeting no fewer than four times a year during the months of July, September, January, and May. Audit Committee Meetings will start at 6:30 P.M. in the High School Library unless otherwise stated or changed by action of the Board of Education. These meetings shall be open to the public unless the Audit Committee convenes in executive session in accordance with Public Officers Law and Education Law. Any other member of the Board of Education may attend any such executive session if authorized by resolution of the Board of Education. (6/12/06 VI. Discussion G. Report on Audit Committee).
- F. **School Newspapers:** BE IT RESOLVED that the Board of Education hereby designates The Greenville Local and The Greenville Press as the Official School Newspapers for 2006-2007.

VIII. Authorizations - On the recommendation of the Superintendent of Schools:

- A. **Certifier of Payroll:** BE IT RESOLVED that the Board of Education hereby designates Tammy J. Sutherland, Assistant Superintendent for Business, as Certifier of Payroll, with the Superintendent to act in the absence thereof, for 2006-2007.
- B. **Conferences, Conventions, Workshop Attendance:** BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools to approve conferences, conventions, seminars and institutes within budgeted limits for 2006-2007.
- C. **Petty Cash Funds:** BE IT RESOLVED that the Board of Education establishes petty cash funds and authorization for disbursement of funds for 2006-2007 as follows:

Elementary School	Peter Mahan	\$50.00
Middle School	Colleen Hall	\$50.00

High School	Michael Laster	\$50.00
District Office	Lorrie Spinner	\$50.00
Special Student Services	Lisa Knowles	\$50.00
Home & Careers(6-12)	Laurie Farricker	\$100.00
Transportation	Karen Morin	\$100.00

- D. **Designation of Signatures on Checks:** BE IT RESOLVED that the Board of Education hereby authorizes the District Treasurer to use a facsimile signature to sign school checks.
- E. **Budget Transfers:** BE IT RESOLVED that the Assistant Superintendent for Business is hereby authorized to approve budget transfers allowable under State Education Law, with the Superintendent to act in the absence thereof, for 2006-2007.
- F. **Authorization to Suspend Students:** BE IT RESOLVED that the Board of Education hereby delegates authority, under Education Law 3214, to the building principals to suspend students from school for up to five (5) school days for 2006-2007.
- G. **Authorization for Bids:** BE IT RESOLVED that Tammy J. Sutherland and Laurie Farricker, and up to two of the following individuals, be authorized to submit bid notices to newspapers and to open and record bids for 2006-2007: Janet Maassmann, Elizabeth Caputo, Nancy Beers, and Lorrie Spinner.
- H. **Memberships in Organizations:** BE IT RESOLVED that the Board of Education is authorized to obtain membership in the following organizations: Rural Schools Program, NYS School Boards Association, and Greene County School Boards Association for 2006-2007.
- I. **Filing of Grant Applications:** BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools to file grant applications for Federal State Funds for 2006-2007.

IX. Official Undertakings - On the recommendation of the Superintendent of Schools:

- A. **Bonding of Officers:** BE IT RESOLVED that the Board of Education provide commercial crime insurance for the positions listed below for 2006-2007 as follows:
- | | |
|----------------------------------|-------------|
| 1. District Treasurer | \$1,000,000 |
| 2. Tax Collector | \$1,000,000 |
| 3. All employees (each employee) | \$ 100,000 |
- B. **Loans From the General Fund:** BE IT RESOLVED that the Board of Education hereby authorizes the District Treasurer to loan from the General Fund to the Federal Fund, the Capital Fund, and the School Lunch Fund only such sums as are necessary to pay the then current payrolls and warrants until revenues are received from the respective funds for 2006-2007.
- C. **Investment of Funds:** BE IT RESOLVED that the Board of Education hereby authorizes the District Treasurer to invest school district monies in accordance with Sections 1604-A and 1723-a of the Education Law and other pertinent regulations for 2006-2007.

X. Other Items - On the recommendation of the Superintendent of Schools:

- A. **Re-adoption of all Policies, Code of Ethics, District Safety Plan, and Code of Conduct:** BE IT RESOLVED that the Board of Education hereby re-adopts all Policies, the Codes of Ethics, District Safety Plan, and Code of Conduct in effect during the previous year: Implied in Education Law 1709, 2503.
- B. **Mileage Reimbursement:** BE IT RESOLVED that the Board of Education hereby establishes the mileage rate for use of personal vehicles for the performance of approved school business at the rate of thirty-seven cents (\$.37) per mile for 2006-2007.
- C. **Free and Reduced Price Breakfast and Lunches:** BE IT RESOLVED that the Board of Education hereby accepts the Free and Reduced Price Meal and Special Milk Program Policy Statement for 2006-2007, including the Family Income Eligibility criteria as presented.
- D. **School Breakfast and Lunch Rates:** BE IT RESOLVED that the Board of Education hereby establishes the following school breakfast and lunch prices for 2006-2007:
- | | | |
|-----------|---------|-----------------------|
| Breakfast | K-12 | \$1.50 |
| | Reduced | \$.25 |
| | Adult | \$2.25 (tax included) |
| Lunch | K-12 | \$2.50 |
| | Reduced | \$.25 |
| | Adult | \$3.75 (tax included) |
| Milk | | \$.50 |
- E. **Rate for School Vehicle Use:** BE IT RESOLVED that the Board of Education hereby establishes the following formula for use of school vehicles for 2006-2007: salary/benefits of driver; gas and oil based on number of miles; and a lump sum fee of \$25.00.
- F. **Committee on Special Education:** BE IT RESOLVED that the Board of Education hereby appoints the following members to the Committee on Special Education for 2006-2007: Lisa Knowles, the Director of Special Student Services; the School Psychologist; the parents or persons in a parental relationship to the child; a regular education teacher when appropriate; the special education teacher of the child; Debbie McCafferty, Elizabeth Forman, Roxanne Horlacher, Claire Marshall, Mary Parker, Abigail Schweter, and Kathy Cali as parent representatives; related service provider when appropriate; and a physician, if requested.
- G. **Sub-Committee of the CSE:** BE IT RESOLVED that the Board of Education hereby appoints the following members to the Sub-committee on Special Education for 2006-2007: the parents; a regular education teacher if appropriate; the special education teacher of the student; Lisa Knowles, the Director of Special Student Services; related service provider when appropriate; and the School Psychologist when appropriate.
- H. **Committee on Pre-School:** BE IT RESOLVED that the Board of Education hereby appoints the following members to the Committee on Pre-School Special Education for the 2006-2007 year: Lisa Knowles, the Director of Special Services; the School Psychologist; the parents or persons in a parental relationship to the child; a regular education teacher when appropriate; the special education teacher of the child; Elizabeth Forman, Kathy Cali, Claire Marshall, Elizabeth Evans, Mary Parker, and Abigail Schweter as parent representatives; related service provider when appropriate; and a representative of the municipality where the student resides.

- I. **Impartial Hearing Officers:** BE IT RESOLVED that the Board of Education utilize the current list of Impartial Hearing Officers as provided by the New York State Education Department.
- J. **Board of Voter Registration:** BE IT RESOLVED that the Board of Education hereby appoints the following individuals to serve on the Board of Voter Registration for 2006-2007: Janice Brand, Martha Hillicoss, Edith Kuhar, and Diane Therrien-Smith, with Ronnie Joyce Campbell as an alternate member.
- K. **Rates of Pay:** BE IT RESOLVED that the Board of Education hereby establishes the following rates of pay for 2006-2007:
1. School District Vote and Election of School Board Members
 - a. Election Clerk/Inspectors \$7.00/hour
Board of Voter Registration \$7.75/hour
NOTE: For school employees, this rate is given for work rendered beyond the regular work schedule and day.
 - b. Election Machine Custodian \$225/each vote
 2. Tutorial Services \$17.20/hour
 3. Substitutes:

Teacher	\$80.00/day – certified \$70.00/day – non-certified
Nurse (RN)	\$80.00/day
Teaching Assistant	\$70.00/day – certified or 2 yrs. College \$60.00/day – HS Diploma
Bus Driver	\$13.57/hour
Secretary/clerical/attendance aide	\$ 11.22/hour
Aides/nurse's aide/monitor	\$10.22/hour
Custodian/cleaner/maintenance	\$11.28/hour
Cleaner/monitor	\$11.07/hour
Cafeteria	\$ 8.49/hour
Mechanic	\$13.77/hour

XI. Adjournment (to be followed by the Business Meeting)

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
July 10, 2006

7:30 p.m.

High School Library

(To begin immediately following Organizational Meeting)

✓ = Board action is expected.

Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

- I. **Call to Order by the President of the Board of Education**
 - A. **Roll call and quorum check**
 - B. **Introduction and welcome of visitors**

C. Fire evacuation procedures

✓ II. Approval of Agenda

III. Accolades

Congratulations to the following GCS students who received awards at the Columbia-Greene Educational Center Annual Awards Ceremony and Graduation on June 8th:

James Benninger	AIT I Achievement Award
William Jackson	AIT I Craftsmanship Award
Justin Carman	AIT II Craftsmanship Award
Nick Halstead	Scholarship Award

Thank you to Mr. John Albert and the following members of the Greenville Rescue Squad who demonstrated the use of EMS equipment and explained the importance of emergency services to our elementary students:

David Battiri	Scott Suds
Danielle Chase	Brian Tuniey
Adien O'Connor	Becky Therrien
Leanne Rice	

Thanks to the following students who assisted with the Exit Poll at the Annual Vote and Election on May 16, 2006:

Curtis Barkman	Peter McKenna
Samantha Katagiri	Bethany Nick
Jenna Lamb	Jenna Wickham
Tony Lomonto	Johanna Witt

IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ V. Action Items: A - F

- ✓ **A. Minutes of June 12, 2006 Regular Meeting and June 26, 2006 Special Meeting**
- ✓ **B. Transfer of Funds for the month ending June 30, 2006**
- ✓ **C. Special Student Services**
 - 1. Recommendations of the Committee on Special Education from the meetings of May 17, 24, 25, June 6, 7, 8, 19, and 20, 2006; and Committee on Pre-School Special Education from the meetings of May 17, 24, June 7, and 14, 2006**
- ✓ **D. Personnel Agenda** (Please refer to the Personnel Agenda attachment)
- ✓ **E. Business Management**
 - 1. Approve "The Center for Disability Services, Inc." contracts (two) for two students with disabilities for the Summer 2006 at the tuition rate of \$4,185.00 pending final STAC SED approval.**
(Tuition for each student shall be \$2,092.50 per month for the Summer 2006 component except that a partial month due to new enrollment or discharge shall be paid on a pro-rated basis of \$697.50 per week. Tuition shall be paid for all days of enrollment and shall also be paid for all days of absence due to illness, legal reasons,

conferences or workshops for teachers of the Center for Disabilities. Additionally the charge for aide services for the 2006 Summer Program is \$79.23 per day.)

2. Approve bids for Contract Transportation Routes-Summer 2006 as listed.

Red Mill Elementary, Rensselaer	\$252.32 per diem
Coxsackie Transport	\$240.76 (05-06) + 4.8 % CPI
Wildwood, Latham	\$178.80 per diem
Coxsackie Transport	\$170.61 (05-06) + 4.8 % CPI
St. Colman's School, Watervliet	\$175.02 per diem
Coxsackie Transport	\$167.00 (05-06) + 4.8 % CPI
John E. Sackett Center, Castleton	\$230.56 per diem
Coxsackie Transport	\$220.00 (05-06) + 4.8 % CPI
Wildwood School, Altamont	\$163.24 per diem
Q-Roo Transport	\$155.76 (05-06) + 4.8 % CPI
Children's Annex, Kingston	\$260.96 per diem
Chalet Services	\$249.00 (05-06) + 4.8 % CPI
(includes shared aide)	

(These contracts provide transportation services for students with disabilities for IEP Summer programming.)

3. Approve Health Services Contract with the City School District of Albany for 2005-2006 in the amount of \$7,540.68

(This contract, dated June 15, 2006, provides health services for 14 Greenville Central School District resident students who are attending parochial/private schools located in the City School District of Albany, provider of services for Albany Academy for Boys, Albany Academy for Girls, Academy of The Holy Names, and The Doane Stuart School, for the 2005-2006 school year.)

4. Award bids for transportation parts and chemicals for the 2006-2007 school year on an item by item basis with the following companies:

<u>Transportation Parts</u>	<u>Chemicals</u>
Bus Parts Warehouse	Bus Parts Warehouse
DePaula Chevrolet	Dynasty Chemical
Fleetpride	Fleetpride
HL Gage	Farrell Oil
Heavy Duty Parts	Polsinello Fuels
J.Becker & Sons	
Leonard Bus Sales	
Matthew Buses	
Watkins Spring Service	

(Bids were opened in the Business Office on Tuesday, June 20, 2006 for Transportation parts & chemical bids for the 2006-2007 school year. Packets were mailed to twenty-six (26) prospective bidders. The award of bids for transportation parts and chemicals are recommended according to specifications on an "item by item" basis with the companies as listed above. All bid documents are on file in the Business Office.)

F. School Management

1. Adopt Board of Education Policy #3.320 - Comprehensive Wellness Policy

(This draft was presented to the Board of Education at the meeting in May and revisions were discussed at the June 12 meeting.)

2. Approve Overnight Field Trip

Trip Destination: Camp Oswegatchie, Croghan, NY
Dates: Sunday, July 9, 2006 (8:00 am departure) through Friday, July 14, 2006 (10:00 am return)
Students: Seven (7) Jr. FFA students
Chaperone: Mark Cunnan

VI. Discussion: A-J

A. Educational Foundation

(An update will be provided on the status of the Greenville Educational Foundation.)

B. Home Instruction Policy #5.310

(The draft of this policy was revised to remove the option of the attendance of students on Home Instruction in vocational/occupational education programs and programs for the gifted.)

C. Presentation of textbook:

Title: Exploring Woodworking
Class: Technology 9-12
Publisher: Goodheart-Willcox Company, Inc.
Copyright: 1999
Cost: \$29.97
Quantity: 20

(Mark Cunnan and High School Principal, Michael Laster recommended this textbook to the Superintendent for use in the High School Technology [Industrial Arts] classes. Textbooks are required to be used for five years from the date of purchase.)

D. Report on Audit Committee and draft of Board of Education Policy

(The Board will receive an update on the Audit Committee Meeting conducted at 6:30 P.M. Also, the draft of the recommended Policy with revisions was presented at the June 12 Board of Education Meeting and is scheduled for consideration and adoption in August.)

E. External Auditor and Claims Auditor

(The Assistant Superintendent for Business will be preparing two RFP's [Request for Proposals], one for the services of an External Auditor for the 2006-2007 school year and a second for a Claims Auditor.)

F. Update on Capital Projects:

(The Assistant Superintendent for Business will provide an update on the projects.)

G. 75th Anniversary Celebration of Greenville Central School District and Scott M. Ellis Elementary School

(The first planning meeting for the celebration will be held on Friday, July 14, 2006 at 10:00 A.M. at Scott M. Ellis Elementary School.)

H. Annual NYSSBA Convention – October 26 – 29, 2006

(The 87th Annual Convention for the New York State School Boards Association will be held in New York City this year on October 26-29. Board Members may contact the District Office to register. If a voting delegate is appointed, the proposed Bylaws and Amendments will be discussed in August or September.)

- I. Board of Education Workshop – August 7, 2006
(A Board Workshop will be held on Monday, August 7, 2006 at 7:30 p.m. in the High School Library to discuss the development of goals for the Board of Education.)
- J. Exit Survey and Summary from the Annual Budget Vote and Board Election
(Margaret Kelly compiled the results of the exit survey for your review and consideration in anticipation of the Budget Workshop of August 7, 2006, the reconfiguration of the Quality Education Committee, as well as the establishment of the District Planning Committee.)

VII. Board Members' input for possible discussion at a later date

- Process for the review and approval of the minutes of the CSE and CPSE at Board of Education Meetings

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;

- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

(With certain limited exception, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.)

X. Adjournment

FINAL AGENDA

Greenville Central School District
Board of Education

PERSONNEL AGENDA

Business Meeting
Monday, July 10, 2006
High School Library

✓ **Board of Education Personnel Agenda**

1. Superintendent of Schools

BE IT RESOLVED that the Board of Education of The Greenville Central School District provides notice to Superintendent of Schools, Cheryl A. Dudley as to the intention to extend employment for one additional year commencing on July 1, 2008 and ending on June 30, 2009.

(If approved, this is notice of intent only; the terms and conditions of such employment to be acted upon in public session by the Board at a future meeting. A superintendent's contract may be terminated through non-renewal; prior to its expiration date may be terminated for cause with applicable due process requirements; or may be terminated prior to its expiration date through mutual agreement. If the notice of intent is not approved, the employment of the current superintendent terminates June 30, 2008. As defined in the contract, a superintendent serves at the pleasure of the Board of Education and a board has broad latitude in establishing work requirements.)

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel items:

1. Professional

a. Retirement

Name of employee:	Janet Brezinski
Position:	English teacher
Academic tenure area:	English
Effective date:	July 1, 2006

(Ms. Brezinski retires after twenty-eight (28) years of teaching at Greenville CSD.)

b. Request for Leave

Name of employee:	Christine Carey
Position:	Special Education Teacher
Special subject tenure area:	Education of children with handicapping conditions – general special education
Type of leave:	Child rearing
Effective date:	2006-2007 school year

c. Approve Contracts

1) Administrators contracts for July 1, 2006 to June 30, 2012

(Approval of this item will provide for the individual agreements for the positions of Principals, Assistant Principals, Director of Special Student Services, and Assistant Superintendent for Business for a six-year agreement with a salary increase of 3.5% for 2006-2007 and 3.0% for 2007-2012 with a performance based salary based on an annual evaluation process completed by the Superintendent of Schools, insurance, professional development, and retirement benefits after a minimum of twenty years of service to the District.)

2) Supervisor of Instructional Technology for July 1, 2006 to June 30, 2009

(This provides for a three-year contract for with an annual salary increase of 4.5 %.)

3) Technology Assistant for July 1, 2006 to June 30, 2009

(This provides for a three-year contract for with an annual salary increase of 4.5 %.)

4) Grant Writer/Communications Specialist /Quality Education Contract through June 30, 2007.

(This contract is for 2006-2007 with a salary increase of 3.5 % with the intent of revising the job description and performance responsibilities for the 2007-2008 school year.)

d. Create positions

1) Summer 2006 Itinerant Occupational Therapist

Program:	Summer OT for students with twelve (12) month IEP's
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Tenure area:	NA
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Probationary period:	NA
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Commencement of service:	July 10, 2006 to September 1, 2006 @ five (5) hours per week
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License:	Occupational Therapist
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Column & Step Placement	NA/per contract
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*(The GCSD receives partial reimbursement for these services under STAC.
This*

position is separate from the Summer Academy 2006. Under the Summer Academy 2006 program, GCSD receives state aid calculated on student attendance in our approved NYSED Summer School program. A district may not receive aid for both.)

- 2) Summer 2006 Itinerant Speech Language Pathologist
- Program: Summer SP for students with twelve (12) month IEP's
- Tenure area: NA
- Probationary period: NA
- Commencement of service: July 10, 2006 to September 1, 2006
@up to five (5) hours per week
- Certification: Speech Pathologist
- Column & Step Placement NA/per contract
- (The GCSD receives partial reimbursement for these services under STAC. This position is separate from the Summer Academy 2006. Under the Summer Academy 2006 program, GCSD receives state aid calculated on student attendance in our approved NYSED Summer School program. A district may not receive aid for both.)*
- 3) Summer Academy 2006 ~Special Education Teacher-education of children with handicapping conditions-general special education
- Program: for students with twelve (12) month IEP's
- Tenure area: NA
- Probationary period: NA
- Commencement of service: July 10, 2006 to September 1, 2006
for up to two (2) hours per week
- Certification: Special Education
- Column & Step Placement NA
- 4) Summer Academy 2006~ Elementary Teacher one (1)
- Program: Summer elementary class
- Tenure area: NA
- Probationary period: NA
- Commencement of service: July 5, 2006, for a total of fifteen (15) student days
- Certification: PreK-6
- Column & Step Placement NA
- (This will result in a total of six (6) Summer Academy elementary teacher positions. Under the Summer Academy 2006 program, GCSD will receive state aid calculated on student attendance in our approved NYSED Summer School program.)*
- 5) Challenge Teacher (.6 FTE) for the 2006-2007 school year
- Program:
- Tenure area: NA
- Probationary period: NA
- Commencement of service: September 1, 2006 to June 30, 2007 up to three (3) days per week
- Certification: Academic or special subject area
- Column & Step Placement per contract

(This position will continue to be assigned to the Middle and High School for 2006-2007. This program will be reviewed during 2006-2007 with recommendations to be developed for the consideration of the Board of Education for the 2007-2008 school year under the auspices of the Gifted and Talented program)

e. Corrective Probationary Appointment and Tenure Appointment

1) Remedial Reading Teacher

Name of appointee:	Kathleen Gray
Special subject tenure area:	Remedial Reading
Probationary period:	Commencing 9/1/2005 and ending 8/31/2006
Commencement of service on tenure:	September 1, 2006
Certification status:	Reading, Permanent
Column & Step Placement	Column V, Step 12
Status:	Cleared for employment

2) Teacher Tenure

Name of appointee:	Kathleen Gray
Special subject tenure area:	Remedial Reading
Commencement of service on tenure:	September 1, 2006
Certification status:	Reading, Permanent

(The word "remedial" was omitted on the probationary appointment and the appointment to tenure. The tenure area as defined by the NYSED is "remedial reading" and the required certification for a teacher to be eligible for appointment to this tenure area is "reading". The correction should be made to ensure complete and accurate appointments and will not diminish or change the status of the employee regarding such matters as seniority should there be a reduction in force in the future.)

f. Appointments

1) Extended Term Substitute Teacher

Name of appointee:	Deirdre McGuire
Tenure area:	NA
Probationary period:	NA
Commencement of service:	February 28, 2006 through June 30, 2006
Certification:	English 7-12, Provisional expiring September 1, 2008
Column & Step Placement:	Column I, Step 1
Status:	Cleared for employment

(This appointment evolved from per diem to extended substitute due to the vacancy from the reassignment of a teacher from the ALP class to grade six (6) for reasons of certification and the extended sick leave of teacher resulting in the subsequent assignment of this teacher the ALP position)

2) Summer Academy 2006

a) Summer Academy 2006 Special Education - General handicapping conditions

Name of appointee:	Nanci Cremen
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 10, 2006 for six weeks

Certification status:	Special Education Permanent
Column & Step Placement	NA
Status:	Cleared for employment
<i>(Assigned only to students with twelve (12) month IEP's).</i>	
Name of appointee:	Susan Hollywood
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 23 student days
Certification:	Special Education, Permanent
Column & Step Placement:	NA
Status:	Cleared for employment
<i>(Assigned to the transition program for students entering Grade 6.)</i>	

b) Summer Academy 2006 Elementary Teachers

Name of appointee:	Barbara Brandon
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 15 student days
Certification:	PreK-6, Provisional expiring February 1, 2009
Column & Step Placement:	NA
Status:	Cleared for employment

Name of appointee:	Charylle Dines
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 15 student days
Certification:	PreK-6, Provisional expiring February 1, 2009
Column & Step Placement:	NA
Status:	Cleared for employment

Name of appointee:	Gloria Hilgendorff
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 15 student days
Certification:	PreK-6, Provisional expiring September 1, 2007
Column & Step Placement:	NA
Status:	Cleared for employment

Name of appointee:	Brian Hostash
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 15 student days
Certification:	PreK-6, Provisional expiring September 1, 2008
Column & Step Placement:	NA
Status:	Cleared for employment

Name of appointee:	Kelly Lendrum
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 15 student days
Certification:	PreK-6, Permanent
Column & Step Placement:	NA
Status:	Cleared for employment

Name of appointee:	Bonnie Persico
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 15 student days
Certification:	Pre-K, Permanent
Column & Step Placement:	NA
Status:	Cleared for employment

c) Summer Academy 2006 Middle School Teacher (Grade 6)

Name of appointee:	Carrie McIntyre
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 5, 2006 for 23 student days
Certification:	PreK-6, Provisional expiring September 1, 2008
Column & Step Placement:	NA
Status:	Cleared for employment

(GCSD Summer Academy teachers will be compensated at 4 hours per day @ \$100 per diem with the maximum number of teacher days for Elementary – 15 days and Middle School for Grade Six (6) - 30 days.)

d) Summer 2006 Itinerant Occupational Therapist

Name of appointee:	Kristen Prayto
Tenure area:	NA
Probationary period:	NA

Commencement of service:	July 10, 2006 to August
Certification:	Occupational Therapist
Column & Step Placement:	NA/per contract
Status:	Cleared for employment

e) Summer 2006 Itinerant Speech Language Pathologist

Name of appointee:	Jennifer Jones
Tenure area:	NA
Probationary period:	NA
Commencement of service:	July 10, 2006 to September 1, 2006
Certification:	Speech & Hearing Handicapped, Permanent
Registration Certificate:	Speech-Language Pathologist
License:	Speech –Language Pathologist
Column & Step Placement:	NA/per contract
Status:	Cleared for employment

3) Speech Language Pathologist

Name of appointee:	Jennifer Jones
Tenure area:	.6 FTE- Not applicable
Commencement of service on Tenure:	Not applicable
Commencement of service:	2006-2007 school year
Certification:	Speech & Hearing Handicapped, Permanent
Registration Certificate:	Speech-Language Pathologist
License:	Speech –Language Pathologist
Column & Step Placement:	Column V, Step 2
Status:	Cleared for employment

(This position was created at the May 8, 2006 Board of Education Meeting.)

4) ESL Teacher

Name of appointee:	William Pugliese
Tenure area:	.4 FTE- Not applicable
Commencement of service on Tenure:	Not applicable
Commencement of service:	2006-2007 school year
Certification status:	English to Speakers of Other Languages, Permanent
Column & Step Placement:	Column IX, Step 7
Status:	Cleared for employment

(The program is “English as a Second Language” [ESL]; the certification area is “English to Speakers of Other Languages”; and the special subject tenure area, when applicable for a 1.0 FTE position, is “English as a second language”. This position was created at the May 8, 2006 Board of Education Meeting. While school districts are not required to provide bilingual education programs, every district is required to screen all students new to the district for proficiency in the English language as part of their overall diagnostic evaluation and have a policy setting forth how limited English proficient (LEP) students will be educated: Refer to Greenville Central School District Board of Education Policy 5.160. Notation: A regulation should be developed supporting this policy.)

5) Home & Careers Teacher

Name of appointee:	Christine Warren
Special subject tenure area:	.4 FTE- Not applicable
Commencement of service on Tenure:	Not applicable
Commencement of service:	2006-2007 school year
Certification status:	Home Economics, Permanent
Column & Step Placement:	Column III, Step 6
Status:	Cleared for employment

(This position was created at the May 8, 2006 Board of Education Meeting.)

6) Substitute

Name of appointee:	Meagan C. Mazurek
Position:	Substitute teacher & teaching Assistant per~diem
Certification:	Non-certified, BS (Health Science Professional)
Effective:	July 11, 2006 through June 30, 2007
Status:	Conditional

7) Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2005-2006

a) Resignation

Name of employee:	Anne Marie Conroy
Position:	Middle School Newsletter
Effective:	2005-06 school year

(Nanci Cremen will be paid the full stipend as the advisor.)

b) Advisor

Name of employee:	Brynda Shultes
Position:	Middle School Class Advisor
Effective:	2005-06 school year

8) Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2006-2007

a) Coaches

Varsity Boys' Soccer	Victor Zeh
JV Boys' Soccer	Timothy Albright
Varsity Girls' Soccer	Eileen Kiefer
JV Girls Soccer	Wendy Ward
Varsity Volleyball	Justin Bruce
JV Volleyball	Erin Magee-Bolduc
Modified Volleyball	Gordon Conrow
Varsity Golf	James Crossett
Modified Golf	Robert Gray
Fall HS Intramurals	Scott Gardiner
Fall MS Intramurals	David Winkler

(Coaching appointments for Modified Girls' Soccer, Varsity Cross Country, and Modified Cross Country are anticipated for consideration at the August meeting pending the individual candidates completing First Aid and CPR certifications. A Superintendent should only recommend and a Board of Education may only appoint certificated coaches to these positions.)

2. Operational

a. Resignations

1) Nurse Aide

Name of employee:	Suzzanne Ives
Position:	Nurse Aide
Classification:	GCCC/Non-competitive
Effective:	June 30, 2006

2) Custodian

Name of employee:	Philip Ives, Jr.
Position:	Custodian
Classification:	GCCC/Competitive
Effective:	July 18, 2006

b. Abolish positions

1) Administrative Secretary @ 8 hour per day for 12 months effective July 1, 2006
(The reduction in position is for an assignment at Scott M. Ellis Elementary School.)

2006 2) Part-time Clerk Typist @ 12 hours per week for 10 months + 6 days effective July 1,
(This position has been assigned to the office of the Supervisor of Buildings and Grounds.)

c. Create positions

1) Summer Academy 2006 Nurse Aide @ four (4) hours per day effective July 5, 2006 through July 27, 2006 for the Summer Academy Program.

2) Administrative Secretary @ eight (8) hours per day for ten (10) months and up to a maximum of twenty (20) days during the summer effective July 1, 2006.
(This position will be assigned to Scott M. Ellis Elementary School, Office of the Principal.)

3) Part-time Clerk Typist @ eighteen (18) hours per week for ten (10) months and a maximum of ten (10) days during the summer effective July 1, 2006.
(This position will be assigned to the Office of the Supervisor of Buildings and Grounds.)

4) Senior Clerk Typist @ 5 hours per day effective July 1, 2006 for 10 months + summer hours of 10 hours per week for 7 weeks and 25 hours per week for the last 2 weeks
(This position will be assigned to duties for the Registrar and the Committee on Special Education.)

d. Appointments

1) Nurse Aide for Summer Academy 2006

Name of appointee:	Ellen Warga
Position:	Nurse Aide for Summer Academy 2006
Classification:	GCCS/non-competitive
Probationary period:	NA
Commencement of service:	July 5, 2006 through July 27, 2006
Step Placement:	Per contract
Status:	Cleared for employment

2) Administrative Secretary

Name of appointee:	Tracy Boomhower
Position:	Administrative Secretary

Classification:
Probationary period:
Commencement of service:
Step Placement:
Status:

@ eight (8) hours per day for ten (10) months and up to a maximum of twenty (20) days during the summer
GCCS/Competitive
NA
July 1, 2006
Per contract
Cleared for employment

3) Clerk Typist

Name of appointee:
Position:

Joyce Tarbox
Clerk Typist/Part-Time
@ eighteen (18) hours per week for ten (10) months and ten (10) days during the summer

Classification:
Probationary period:
Commencement of service:
Step Placement:
Status:

GCCS/Non-competitive
NA
July 1, 2006
Per contract
Cleared for employment

4) Appoint the following bus drivers for 2006 Summer Programs contingent on enrollment:

Jennifer Bryan
Robin Albergo

3. **Approve Contracts**

- a. Supervisors for July 1, 2006 to June 30, 2009
(Approval will provide for individual three year agreements with Supervisor of Buildings & Grounds, Food Services, and Transportation with a salary increase of 4.5% annually)
- b. Central Office Personnel for July 1, 2006 to June 30, 2011
(Approval will provide for individual five year agreements for the Central Office support positions including the District Treasurer, three (3) Administrative Assistants, and the Central Supply Manager/Insurance Clerk at a salary increase of 4.5 % annually)

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.