

Greenville Central School District
Board of Education
Agenda for the
Organizational Meeting
Monday
July 9, 2007

07.09.07

7:30 p.m.

High School Library

I. Call to Order by the District Clerk

- A. Flag Salute and Pledge of Allegiance
- B. Roll Call and Quorum check

II. Approval of Agenda

III. Administration of Oath of Office

- A. The District Clerk will administer the Oath of Office to Tina Dombroski for a three year term commencing on July 1, 2007 and ending on June 30, 2010.
- B. The District Clerk will administer the Oath of Office to Anne Mitchell for a three year term commencing on July 1, 2007 and ending on June 30, 2010.

IV. Election of Officers and Administration of Oath of Office

- A. **President of the Board:** The District Clerk will call for nominations for the office of Board President for 2007-2008. The District Clerk will then administer the Oath of Office to the newly elected Board President who will then assume responsibility for conducting the remainder of the meeting.
- B. **Vice President of the Board:** The President will call for nominations for the office of Vice President for 2007-2008. The District Clerk will then administer the Oath of Office to the newly elected Vice President.
- C. **Oath of Office for the Superintendent of Schools:** The District Clerk will administer the Oath of Office to the Superintendent of Schools.

V. Appointment of Officers - On the recommendation of the Superintendent of Schools:

- A. **Clerk of the Board:** BE IT RESOLVED that the Board of Education hereby appoints Nancy Beers as District Clerk and Cheryl A. Dudley, Superintendent of Schools, as Clerk Pro-tem for 2007-2008.

The President of the Board of Education will administer the Oath of Office to the District Clerk.

- B. **District Treasurer:** BE IT RESOLVED that the Board of Education hereby appoints Janet Maassmann as District Treasurer for 2007-2008 and authorizes the District Treasurer to sign checks for payroll, trust & agency, general fund, capital, federal and cafeteria accounts.

The District Clerk will administer the Oath of Office to the District Treasurer.

- C. **Deputy Treasurer:** BE IT RESOLVED that the Board of Education hereby appoints Tammy J. Sutherland, Assistant Superintendent for Business as Deputy Treasurer for 2007-2008.

The District Clerk will administer the Oath of Office to the Deputy Treasurer.

- D. **Tax Collector:** BE IT RESOLVED that the Board of Education hereby appoints Sharon Rarick as Tax Collector for 2007-2008 @ \$4,600.00 annually.

The District Clerk will administer the Oath of Office to the Tax Collector at a time to be determined.

- E. **Greene County School Board Delegate:** BE IT RESOLVED that the Board of Education hereby appoints _____ as Greene County School Board Delegate for 2007-2008.

VI. Other Appointments - On the recommendation of the Superintendent of Schools:

- A. **School Attorneys:** BE IT RESOLVED that the Board of Education hereby appoints the firms of: Girvin & Ferlazzo, PC and Hogan, Sarzynski, Lynch, Surowka & DeWind, LLP as School Attorneys for 2007-2008.
- B. **Central Treasurer – Extraclassroom Activity Account:** BE IT RESOLVED that the Board of Education hereby appoints Janet Maassmann as Central Treasurer for Extracurricular Accounts for the Elementary, Middle and High Schools for 2007-2008 and authorizes her to sign checks and invest funds for student activity accounts.
- C. **Records Access Officer:** BE IT RESOLVED that the Board of Education hereby appoints Nancy Beers, District Clerk and Lorraine Spinner, Administrative Assistant to the Superintendent as Co-Records Access Officers for 2007-2008.
- D. **Records Management Officer:** BE IT RESOLVED that the Board of Education hereby appoints Cheryl A. Dudley, Superintendent of Schools as Records Management Officer for 2007-2008.
- E. **Asbestos (LEA) Designee:** BE IT RESOLVED that the Board of Education hereby appoints Robert Schrader, Supervisor of Buildings and Grounds, as LEA (Local Education Agency) Asbestos Designee for 2007-2008.
- F. **Purchasing Agent:** BE IT RESOLVED that the Board of Education hereby appoints Tammy J. Sutherland, Assistant Superintendent for Business, as Purchasing Agent with the Superintendent to act in the absence thereof, for 2007-2008.
- G. **Internal Claims Auditor:** BE IT RESOLVED that the Board of Education hereby appoints Mary McGuigan as Internal Claims Auditor effective July 1, 2007 through June 30, 2008 @ \$20.80 per hour.
- H. **Independent Auditor:** BE IT RESOLVED that the Board of Education hereby appoints the auditing firm of Sickler, Torchia, Allen & Churchill, Certified Public Accountants, CP as Independent Auditor for 2007-2008.
- I. **District Audit Committee Members:** BE IT RESOLVED that the Board of Education hereby appoints Wilton Bear, Jr, Gregory Lampman, and Lawrence Tompkins as members of the District Audit Committee for 2007-2008.

- J. **HIPAA Privacy Official:** BE IT RESOLVED that the Board of Education hereby appoints Tammy J. Sutherland, Assistant Superintendent for Business, as HIPAA (Health Insurance Portability and Accountability Act of 1996) Privacy Official for 2007-2008.
- K. **Title IX Coordinator:** BE IT RESOLVED that the Board of Education hereby appoints Lisa Knowles, Director of Pupil Personnel Services, as Title IX Compliance Officer for 2007-2008.
- L. **Chapter I Compliance Officer:** BE IT RESOLVED that the Board of Education hereby appoints Peter Mahan, Elementary Principal, as ECIA (Educational Consolidation and Improvement Act)/Chapter I Compliance Officer for 2007-2008.
- M. **ADA/504 Compliance Officer:** BE IT RESOLVED that the Board of Education hereby appoints Lisa Knowles, Director of Pupil Personnel Services, as ADA (American Disabilities Act)/504 Compliance Officer for 2007-2008.
- N. **Private Transportation Requests:** BE IT RESOLVED that the Board of Education hereby appoints Tammy J. Sutherland, Assistant Superintendent for Business, to approve private transportation requests for 2007-2008.

VII. Designations - On the recommendation of the Superintendent of Schools:

- A. **Official Bank Depository:** BE IT RESOLVED that the Board of Education hereby designates the Bank of Greene County, National Bank of Cossackie, and JP Morgan Chase as the official banks for deposit, investment or borrowing of funds for 2007-2008.
- B. **School Physicians:** BE IT RESOLVED that the Board of Education hereby appoints Dr. Catalina Alegre and Greenville Medical Associates as School Physicians for 2007-2008.
- C. **Supervisor of Attendance:** BE IT RESOLVED that the Board of Education hereby appoints Lisa Knowles, Director of Pupil Personnel Services as Supervisor of Attendance for 2007-2008.
- D. **Business Meetings:** BE IT RESOLVED that the Board of Education hereby approves the dates as attached for Board of Education meetings for 2007-2008. Board meetings will start at 7:30 P.M. in the High School Library unless otherwise stated or changed by action of the Board of Education. Additional meetings will be scheduled as needed and the public will be notified in advance.
- E. **Audit Committee Meetings:** BE IT RESOLVED that the Audit Committee, advisory to the Board of Education, will meet prior to the Board of Education Meeting no fewer than four times a year. Audit Committee Meetings will start at 6:30 P.M. in the High School Library unless otherwise stated or changed by action of the Board of Education. These meetings shall be open to the public unless the Audit Committee convenes in executive session in accordance with Public Officers Law and Education Law. Any other member of the Board of Education may attend any such executive session if authorized by resolution of the Board of Education.
- F. **School Newspapers:** BE IT RESOLVED that the Board of Education hereby designates The Greenville Local and The Greenville Press as the Official School Newspapers for 2007-2008.

VIII. Authorizations - On the recommendation of the Superintendent of Schools:

- A. **Certifier of Payroll:** BE IT RESOLVED that the Board of Education hereby designates Tammy J. Sutherland, Assistant Superintendent for Business, as Certifier of Payroll, with the Superintendent to act in the absence thereof, for 2007-2008.
- B. **Conferences, Conventions, Workshop Attendance:** BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools to approve conferences, conventions, seminars and institutes within budgeted limits for 2007-2008.
- C. **Petty Cash Funds:** BE IT RESOLVED that the Board of Education establishes petty cash funds and authorization for disbursement of funds for 2007-2008 as follows:

| | | |
|--------------------------|------------------|----------|
| Elementary School | Peter Mahan | \$50.00 |
| Middle School | Colleen Hall | \$50.00 |
| High School | Michael Laster | \$50.00 |
| District Office | Lorrie Spinner | \$50.00 |
| Pupil Personnel Services | Lisa Knowles | \$50.00 |
| Home & Careers (6-12) | Laurie Farricker | \$100.00 |
| Transportation | Karen Morin | \$100.00 |

- D. **Designation of Signatures on Checks:** BE IT RESOLVED that the Board of Education hereby authorizes the District Treasurer to use a facsimile signature to sign school checks for 2007-2008.
- E. **Budget Transfers:** BE IT RESOLVED that the Assistant Superintendent for Business is hereby authorized to approve budget transfers allowable under State Education Law, with the Superintendent to act in the absence thereof, for 2007-2008.
- F. **Authorization to Suspend Students:** BE IT RESOLVED that the Board of Education hereby delegates authority, under Education Law 3214, to the Principals to suspend students from school for up to five (5) school days for 2007-2008.
- G. **Authorization for Bids:** BE IT RESOLVED that Tammy J. Sutherland and Laurie Farricker, and up to two of the following individuals, be authorized to submit bid notices to newspapers and to open and record bids for 2007-2008: Janet Maassmann, Elizabeth Caputo, Nancy Beers, and Lorrie Spinner.
- H. **Memberships in Organizations:** BE IT RESOLVED that the Board of Education is authorized to obtain membership in the following organizations: Rural Schools Program, NYS School Boards Association, and Greene County School Boards Association for 2007-2008.
- I. **Filing of Grant Applications:** BE IT RESOLVED that the Board of Education authorizes the Superintendent of Schools to file grant applications for Federal and State Funds for 2007-2008.

IX. Official Undertakings - On the recommendation of the Superintendent of Schools:

- A. **Bonding of Officers:** BE IT RESOLVED that the Board of Education provide commercial crime insurance for the positions listed below for 2007-2008 as follows:
- | | |
|----------------------------------|-------------|
| 1. District Treasurer | \$1,000,000 |
| 2. Tax Collector | \$1,000,000 |
| 3. All employees (each employee) | \$ 100,000 |

- B. **Loans From the General Fund:** BE IT RESOLVED that the Board of Education hereby authorizes the District Treasurer to loan from the General Fund to the Federal Fund, the Capital Fund, and the School Lunch Fund only such sums as are necessary to pay the then current payrolls and warrants until revenues are received from the respective funds for 2007-2008.
- C. **Investment of Funds:** BE IT RESOLVED that the Board of Education hereby authorizes the District Treasurer to invest school district monies in accordance with Sections 1604-A and 1723-a of the Education Law and other pertinent regulations for 2007-2008.

X. Other Items - On the recommendation of the Superintendent of Schools:

- A. **Re-adopt all Policies, Code of Ethics, District Safety Plan, and Code of Conduct:** BE IT RESOLVED that the Board of Education hereby re-adopts all Policies, the Codes of Ethics, District Safety Plan, and Code of Conduct in effect during the previous year: Implied in Education Law 1709, 2503.
- B. **Mileage Reimbursement:** BE IT RESOLVED that the Board of Education hereby establishes the mileage rate for use of personal vehicles for the performance of approved school business at the rate of forty cents (\$.40) per mile for 2007-2008.
- C. **Free and Reduced Price Breakfast and Lunches:** BE IT RESOLVED that the Board of Education hereby accepts the Free and Reduced Price Meal and Special Milk Program Policy Statement for 2007-2008, including the Family Income Eligibility criteria as presented.
- D. **School Breakfast and Lunch Rates:** BE IT RESOLVED that the Board of Education hereby establishes the following school breakfast and lunch prices for 2007-2008:

| | | |
|-----------|---------|-----------------------|
| Breakfast | K-12 | \$1.50 |
| | Reduced | \$.25 |
| | Adult | \$2.25 (tax included) |
| Lunch | K-12 | \$2.50 |
| | Reduced | \$.25 |
| | Adult | \$3.75 (tax included) |
| Milk | | \$.50 |

- E. **Rate for School Vehicle Use:** BE IT RESOLVED that the Board of Education hereby establishes the following formula for use of school vehicles for 2007-2008: salary/benefits of driver; gas and oil based on number of miles; and an additional fee of \$25.00.
- F. **Committee on Special Education:** BE IT RESOLVED that the Board of Education hereby appoints the following members to the Committee on Special Education for 2007-2008: Lisa Knowles, the Director of Pupil Personnel Services; the School Psychologist; the parents or persons in a parental relationship to the child; a regular education teacher when appropriate; the special education teacher of the child; Jennifer Abate; Cathleen Cali; Elizabeth Evans; Elizabeth Forman; Lynn Garcia; Roxanne Horlacher; Debra Macko-Cavaluzzi; Claire Marshall; Debbie McCafferty; Abigail Schweter; and Sharlene Szandyba as parent representatives; related service provider when appropriate; and a physician, if requested.

- G. **Sub-Committee of the CSE:** BE IT RESOLVED that the Board of Education hereby appoints the following members to the Sub-committee on Special Education for 2007-2008: the parents; a regular education teacher if appropriate; the special education teacher of the student; Lisa Knowles, the Director of Pupil Personnel Services; related service provider when appropriate; and the School Psychologist when appropriate.
- H. **Committee on Pre-School:** BE IT RESOLVED that the Board of Education hereby appoints the following members to the Committee on Pre-School Special Education for the 2007-2008 year: Lisa Knowles, the Director of Pupil Personnel Services; the School Psychologist; the parents or persons in a parental relationship to the child; a regular education teacher when appropriate; the special education teacher of the child; Jennifer Abate; Cathleen Cali; Elizabeth Evans; Debra Macko-Cavaluzzi; Claire Marshall; Abigail Schweter; and Sharlene Szandyba as parent representatives; related service provider when appropriate; and a representative of the municipality where the student resides.
- I. **Impartial Hearing Officers:** BE IT RESOLVED that the Board of Education utilize the current list of Impartial Hearing Officers as provided by the New York State Education Department.
- J. **Board of Voter Registration:** BE IT RESOLVED that the Board of Education hereby appoints the following individuals to serve on the Board of Voter Registration for 2007-2008: Diane Therrien-Smith, with Ronnie Joyce Campbell as an alternate member.
- K. **Rates of Pay:** BE IT RESOLVED that the Board of Education hereby establishes the following rates of pay for 2007-2008:
1. School District Vote and Election of School Board Members
 - a. Election Clerk/Inspectors \$7.25/hour
 - Board of Voter Registration \$8.00/hour
 - NOTE: For school employees, this rate is given for work rendered beyond the regular work schedule and day.
 - b. Election Machine Custodian \$225/each vote
 2. Substitute Service Caller \$24.30 per day
 3. Tutorial Services \$17.20/hour
 4. Substitutes:

| | |
|------------------------------------|--|
| Teacher | \$90.00/day – certified |
| | \$75.00/day – non-certified |
| Nurse (RN) | \$90.00/day |
| Technology Assistant | \$12.35/hour |
| Teaching Assistant | \$75.00/day – certified or 2 yrs. College \$65.00/day – HS Diploma |
| Bus Driver | \$13.99/hour |
| Secretary/clerical/attendance aide | \$11.57/hour |
| Aides/nurse's aide/monitor | \$10.54/hour |
| Custodian/cleaner/maintenance | \$11.61/hour |
| Cleaner/monitor | \$11.40/hour |
| Cafeteria | \$ 8.75/hour |
| Mechanic | \$14.18/hour |

XI. Adjournment (to be followed by the Business Meeting)

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
July 9, 2007

7:30 p.m.

High School Library

✓ = *Board action is expected.*

Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

A. Flag Salute and Pledge of Allegiance

B. Roll call and quorum check

C. Introduction and welcome of visitors

D. Fire evacuation procedures

✓ **II. Approval of Agenda**

III. Accolades

Congratulations to:

Dixie Ouellette, eighth grader, winner of the annual school-level spelling bee sponsored by the Daily Freeman. She advanced to the Regional Beeheld at Ulster County Community College and placed 6th. Other school-level classroom winners were Tracy Flynn, Alexis Peters, Deanna Macarelli, Jessica Schonning, Scott Goodfellow, Ryan McGuinness, Zachary Wellstood, Krystal Garner, and Joey Chase;

Coach Robert Gray and the 2007 Tennis Team on an undefeated (18-0) season as Patroon Conference Champions in Section 2 Class B. Team members are: Julian Wrede; Sean Tilley; Ryan Dick; Jamey Benninger; Carla Walpen; Jeff Dudley; John Bestafka; James VanBeverhoudt; Brian Maxwell; Colton Spahmer; Tara Spahmer; Scott Heidenreich; Chris Lee; and Luke O'Reily;

Presentation to Central Supply Clerk/Insurance Manager:
Staff Retiree: Elizabeth Caputo

IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A - F**

✓ **A. Minutes of June 11, 2007 Business Meeting**

✓ **B. Transfer of Funds for the month ending June 30, 2007**

✓ **C. Special Student Services Recommendations**

1. **Committee on Special Education from the meetings of May 31, June 7, 13, 14, 2007; and the**

2. **Committee on Pre-school Special Education from the meetings of June 12 and 13, 2007**

✓ **D. Personnel Agenda** (Please refer to the Personnel Agenda attachment)

✓ **E. Business Management**

1. Acceptance of donation:

a. Memorial Bench in memory of bus driver, Polly Cornell, from the Greenville Paraprofessional Federation

(The GPF requests the Memorial Bench to be placed in or near the Transportation Office.)

2. Approve cross-contract with Questar III and Dutchess County BOCES

(This contract provides for tutorial services for one (1) resident student from March 9, 2007 through March 13, 2007 at St. Francis Hospital.)

3. Approve contract with the City School District of Albany for health and welfare services during 2006-2007 in the amount of \$5,406.80

(This contract provides health and welfare services for ten (10) resident students attending the following private schools in the City School District of Albany for the 2006-2007 school year: Academy of the Holy Names; Albany Academy For Girls; Albany Academy for Boys; and the Doane Stuart School.)

4. Award bid for cafeteria equipment for 2007-2008

**B & G Foodservice Equipment
60 Commerce Avenue
Albany, NY**

(Cafeteria equipment bids were opened in the Business Office on Wednesday, June 20, 2007. Bid packets were mailed to five (5) prospective bidders with two (2) responses. Paul Ventura, School Lunch Manager, and Tammy Sutherland, Assistant Superintendent for Business reviewed the bids and recommend awarding the bids for three (3) carts at a cost of \$475 each; two (2) Reach-in Refrigerators at a cost of \$5,305 each; and two (2) sets of locking wheels at a cost of \$410, to lowest bidder B & G Foodservice Equipment, 60 Commerce Avenue, Albany, NY. All bids are on file in the Business Office.)

5. Award bid for transportation parts and chemicals for 2007-2008

(Bids were opened in the Business Office on Tuesday, June 19, 2007 for Transportation parts & chemicals for the 2007-2008 school year. Packets were mailed to twenty-five (25) prospective bidders with fifteen (15) responses. Bids for transportation parts and chemicals are awarded according to specifications on an "item by item" basis with the following companies: Bus Parts Warehouse; Chemsearch; DePaula Chevrolet; Farrell Oil; Fleetpride; Greenville Auto & Truck Parts; HL Gage; Heavy Duty Parts; J. Becker & Sons; Leonard Bus Sales, Lubrication Engineers; McCarthy Tires; NOCCO; Polsinello Fuels; and TIFCO Industries. All bids are on file in the Business Office.)

6. Award bid for Physical Education/Athletic supplies and equipment for 2007-2008

(Bids were opened in the Business Office on Tuesday, July 3, 2007 for Physical Education and Athletic supplies for the 2007-2008 school year. Packets were mailed to eighteen (18) prospective bidders and fourteen (14) were received. Bids for physical education and athletic supplies are awarded according to specifications on an "item by item" basis with the following companies: Aluminum Athletic Equipment, Anaconda Sports, Inc., Anthem Sports, Flaghouse, Fold-A-Goal, Gopher Sport, GLSports, Laux Sporting Goods, Inc., Medco Supply Co., M-F Athletic Company, Passon's Sports, Tiffin Athletic Mats, and Tomark Sports. One (1) bid was received late and has been returned to the company unopened. All bids are on file in the Business Office.)

7. Approve contract transportation for summer 2007

(Approval is needed for five (5) rollover routes and two (2) new routes:

Rollovers:

Red Mill Elementary, Rensselaer \$258.63 per diem
Coxsackie Transport \$252.32 (06/07) + 2.5% CPI

Wildwood, Latham \$183.27 per diem
Coxsackie Transport \$178.80 (06/07) + 2.5% CPI

St. Colman's School, Watervliet \$179.40 per diem
Coxsackie Transport \$175.02 (06/07) + 2.5% CPI

John E. Sackett Center, Castleton \$236.32 per diem
Coxsackie Transport \$230.56 (06/07) + 2.5% CPI

Wildwood School / Cobb Memorial, Altamont \$167.32 per diem
Q-Roo Transportation Aide on bus \$120.95 per diem
\$163.24 (06/07) + 2.5% CPI
\$118.00 (06/07) + 2.5% CPI

Two (2) new bids opened on Thursday, June 28, 2007:

Children's Annex, Kingston \$272.00 per diem
Chalet Services (includes shared aide)

Langan School / Parson's, Albany \$260.00 per diem
Coxsackie Transport (includes shared aide)

In addition, Greenville Central School Transportation Department will be transporting seven (7) students to GCS Elementary and Middle School programs; six (6) students to Claverack Academy; and five (5) students to Rensselaer Education Center.)

8. Approve contract with Needham Risk Management Consulting Agreement for Health & Safety Programs for 2007-2008

(This service provides for the annual GCS employee health and safety training as required by New York State and the New York State Education Department.)

F. School Management

1. District Planning Committee Membership

BE IT RESOLVED that the Board of Education hereby appoints _____ to represent the Board of Education as a member of the District Planning Committee 2007-2008.

2. Quality Education Committee Membership: BE IT RESOLVED that the Board of Education hereby appoints _____ to represent the Board of Education as a member of the Quality Education Committee for 2007-2008.

3. Budget Advisory Committee Membership: BE IT RESOLVED that the Board of Education hereby appoints _____ to represent the Board of Education as a member of the Budget Advisory Committee for 2007-2008.

4. Greenville Educational Foundation Membership: BE IT RESOLVED that the Board of Education hereby appoints _____ to represent the Board of Education as a Trustee of the Greenville Educational Foundation for 2007-2008.

5. Nomination of Richard Feller as NYSSBA Area 9 Director

(Richard Feller has served as the Area 9 representative to the New York State School Boards Association Board of Directors for the past year and a half.)

VI. Discussion: A-G

A. NYSSBA Veteran School Board Member Academy

(This conference will be held on July 20-22, 2007 at the Albany Desmond. The September session will be held in Buffalo this year. Board Members are requested to sign the registration sheet if attending.)

B. Annual NYSSBA Convention October 25-28, 2007 in NYC

(The 88th Annual Convention for the New York State School Boards Association will be held in New York City this year on October 25-28. Board Members are requested to sign the registration sheet if attending. If a voting delegate is appointed, the proposed Bylaws and Amendments will be discussed in August or September.)

C. Board of Education Workshop for Goal Setting – August 6, 2007

(A Board of Education Workshop will be held on Monday, August 6, 2007 at 7:30 p.m. in the High School Library to develop goals for the Board of Education for 2007-2008.)

D. Exit Survey and Summary from the Annual Budget Vote and Board Election

(Margaret Kelly will have the results of the exit survey compiled for your review and consideration in anticipation of the Goal Setting Workshop on August 6, 2007.)

E. Correspondence on behalf of Mr. Richard Ferriolo

(The Superintendent will review the draft of the correspondence from the Superintendent to the Greenville Town Board on behalf of the District for Mr. Ferriolo's project.)

F. Update on Capital Projects

(The Assistant Superintendent for business will provide an update on the status of capital projects.)

G. Repair Reserve

(Discussion will focus on the requirements to establish a repair reserve for the District.)

VII. Board Members' input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exception, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
July 9, 2007
High School Library

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Professional

a. Resignation

1) Elementary Assistant Principal

Name of employee:

Tina Minehan

Position:

Elementary Assistant Principal

Tenure area:

Administration – Elementary Assistant Principal

Effective date:

July 1, 2007

(Appreciation is extended to Ms. Minehan for her service to the District.)

b. Create positions

1) 1.0 FTE Elementary teacher

| | |
|--------------------------|---|
| Program: | Elementary K-6 |
| Tenure area: | Elementary Education |
| Probationary period: | September 1, 2007 through August 31, 2010 |
| Commencement of service: | September 1, 2007 |
| Certification: | PreK-6 |
| Column & Step Placement: | Per contract |

(This position is included in the 2007-2008 school district budget and is for the increased enrollment in kindergarten.)

2) After School Positions

a) Elementary Before/After School Help effective September 18, 2007 through February 29, 2008 (7 Units)

(One Unit equals 30 days at a stipend of \$1,500.)

c. Appointments

1) Summer 2007 Itinerant Occupational Therapist

| | |
|--------------------------|---|
| Name of appointee: | Kristen Prayto |
| Tenure area: | NA |
| Probationary period: | NA |
| Commencement of service: | July 9, 2007 to August 17, 2007 @ two (2) hours per week |
| Certification: | Occupational Therapist |
| Column & Step Placement: | NA (\$50.00 per session) |
| Status: | Cleared for employment |

2) Summer 2007 Itinerant Speech Language Pathologist

| | |
|---------------------------|---|
| Name of appointee: | Jennifer Jones |
| Tenure area: | NA |
| Probationary period: | NA |
| Commencement of service: | July 9, 2007 to August 17, 2007 @ two (2) hours per week |
| Certification: | Speech & Hearing Handicapped, Permanent |
| Registration Certificate: | Speech-Language Pathologist |
| License: | Speech-Language Pathologist |
| Column & Step Placement: | NA (\$50.00 per session) |
| Status: | Cleared for employment |

3) Summer Academy 2007 Special Education teacher

| | |
|--------------------------|---|
| Name of appointee: | Nanci Cremen |
| Tenure area: | NA |
| Probationary period: | NA |
| Commencement of service: | July 9, 2007 to August 17, 2007 @ two (2) hours per week for students with 12 month IEP's |
| Certification: | Special Education – Education of children with handicapping conditions-general special education, Permanent |
| Column & Step Placement: | NA (\$40.00 per hour) |
| Status: | Cleared for employment |

4) 1.0 FTE Elementary teacher

Name of appointee: Brian Hostash
Tenure area: Elementary Education
Probationary period: September 1, 2007 through
August 31, 2010
Commencement of service on tenure: September 1, 2010
Commencement of service: September 1, 2007
Certification status: Provisional PreK-6
Column & Step Placement: Column I, Step 1 (\$39,788.00)
Status: Cleared for employment

(This appointment will staff the probationary position created above [1.b.1]) due to increased enrollment in Kindergarten.)

5) 1.0 FTE Elementary teacher

Name of appointee: James McElwey
Tenure area: Elementary Education
Probationary period: September 1, 2007 through
August 31, 2010
Commencement of service on tenure: September 1, 2010
Commencement of service: September 1, 2007
Certification status: Provisional, PreK-6
Column & Step Placement: Column II, Step 1 (\$40,347.00)
Status: Cleared for employment

(This appointment will staff the vacancy due to the retirement of Barbara Orsini.)

6) 1.0 FTE Social Studies teacher

Name of appointee: Brian Thela
Tenure area: Social Studies
Probationary period: September 1, 2007 through
August 31, 2010
Commencement of service on tenure: September 1, 2010
Commencement of service: September 1, 2007
Certification status: Social Studies 7-12, Initial expiring
August 31, 2010
Column & Step Placement: Column I, Step 1 (\$39,788.00)
Status: Conditional

(This appointment will staff the vacancy due to the resignation for reasons of retirement of Ronald Frantz.)

7) 1.0 FTE Extended term substitute (Elementary teacher)

Name of appointee: Karen R. Rosenberg
Tenure area: Elementary Education
Probationary period: NA/, Extended term substitute
Commencement of service: September 1, 2007 through June 30, 2008
Certification status: Nursery, Kindergarten, Grades 1-6
Permanent, PreK-6
Column & Step Placement: Column V, Step 10 (\$50,550.00)
Status: Conditional

(This appointment will staff the vacancy due to the child-rearing leave of elementary teacher Judy Kibrick. According to the current GFA contract Article 1.3, extended term substitute teachers are to be paid on the teacher salary schedule, at the step as determined by the District, for each consecutive day worked for the same teacher for

forty-five (45) days or more. Such pay will be retroactive to the first day of employment in that assignment. Effective on the 45th day, the extended term substitute will be entitled to the benefits of the CBA.)

8) .4 FTE English as a Second Language

| | |
|------------------------------------|---|
| Name of appointee: | William Pugliese |
| Tenure area: | NA/.4 FTE |
| Commencement of service on Tenure: | NA |
| Commencement of service: | September 1, 2007 through June 30, 2008 |
| Certification status: | English to Speakers of Other Languages, Permanent |
| Column & Step Placement: | Column IX, Step 8 (\$20,987.60 pro-rated) |
| Status: | Cleared for employment |

(The program is “English as a Second Language” [ESL]; the certification area is “English to Speakers of Other Languages”; and the special subject tenure area, when applicable for a 1.0 FTE position, is “English as a second language”. This position was created at the May 14, 2007 Board of Education Meeting. While school districts are not required to provide bilingual education programs, every district is required to screen all students new to the district for proficiency in the English language as part of their overall diagnostic evaluation and have a policy setting forth how limited English proficient (LEP) students will be educated: Refer to Greenville Central School District Board of Education Policy 5.160.)

9) 1.0 FTE Teaching Assistants (2)

| | |
|------------------------------------|--|
| Name of appointee: | Barbara Drasby |
| Tenure area: | Teaching Assistant |
| Probationary period: | Commencing September 1, 2007 through August 31, 2010 |
| Commencement of service on Tenure: | September 1, 2010 |
| Certification: | Level I |
| Column & Step Placement: | Step I (\$21,884.00) |
| Status: | Cleared for employment |

| | |
|------------------------------------|--|
| Name of appointee: | Ellen Stahlman |
| Tenure area: | Teaching Assistant |
| Probationary period: | Commencing September 1, 2007 through August 31, 2010 |
| Commencement of service on Tenure: | September 1, 2010 |
| Certification: | Level I |
| Column & Step Placement: | Step I (\$21,884.00) |
| Status: | Cleared for employment |

(Three Teaching Assistant positions, part of the 2007-2008 school district budget, were created at the May 14, 2007 Board Meeting.)

10) Extra Duty, Co-Curricular, Extra-curricular, and Athletics 2007-2008

a) Coaches

| | |
|------------------------|------------------|
| Varsity Boys' Soccer | Victor Zeh |
| Varsity Girls' Soccer | Eileen Kiefer |
| JV Girls' Soccer | Wendy Ward |
| Modified Girls' Soccer | Shannon Corrigan |
| Varsity Volleyball | Justin Bruce |
| Varsity Cross Country | Carrie McIntyre |
| Modified Cross Country | Carrie McIntyre |
| Varsity Golf | James Crossett |

Modified Golf
Middle School Intramurals (x3)

Robert Gray
David Winkler

2. Operational

a. Leaves of Absence

1) Cleaner - Military

Name of employee:

Sky Ben

Position:

Cleaner

Effective:

August 13, 2007 through August 27, 2007

2) Driver/Mechanic – Extended personal

Name of employee:

Gary Kainer

Position:

Driver/Mechanic

Effective:

March 1, 2007 through June 30, 2007

b. Resignation for Retirement

1) Central Supply Manager/Insurance Clerk

Name of employee:

Elizabeth Caputo

Position:

Central Supply Manager/Insurance Clerk

Classification:

GCCS/Competitive

Effective:

August 13, 2007

c. Resignations

1) Support Staff

Name of employee:

Barbara Drasby

Position:

Teacher Aide @ 6.5 hours per day,
10 months

Classification:

GCCS/Non-competitive

Effective:

September 1, 2007

2) Support Staff

Name of employee:

Ellen Stahlman

Position:

Teacher Aide @ 6 hours per day,
10 months

Classification:

GCCS/Non-competitive

Effective:

September 1, 2007

3) Driver/Mechanic

Name of employee:

Gary Kainer

Position:

Driver/Mechanic @ 8 hours per day,
12 months

Classification:

GCCS/Non-competitive

Effective:

June 30, 2007

d. Abolish positions

1) Driver/mechanic

Position:

Driver/Mechanic @ 8 hours per day,
12 months

Classification:

GCCS/Non-competitive

Effective:

July 1, 2007

e. Create positions

1) Mechanic

| | |
|----------------------|---|
| Position: | Mechanic/Full Time @ eight (8) hours per day for twelve (12) months |
| Classification: | GCCS/Non-competitive |
| Probationary period: | Twenty-six (26) weeks |
| Effective: | July 1, 2007 |

(This position is included in the 2007-2008 budget. The bus fleet has increased over time which has increased the mechanic-to-bus ratio. As the head mechanic is responsible to complete the data and paperwork requirements for DOT and NYS, the full-time services of a mechanic are required to maintain the condition of the fleet and ensure student safety.)

2) Bus driver

| | |
|----------------------|-----------------------|
| Position: | Bus driver |
| Classification: | GCCS/Non-competitive |
| Probationary period: | Twenty-six (26) weeks |
| Effective: | September 1, 2007 |

f. Appointments

1) Substitutes

| | |
|--------------------------|---|
| Name of appointee: | Lisa M. Beattie |
| Position: | Cafeteria, cleaner, clerical, support staff |
| Commencement of service: | July 10, 2007 through June 30, 2008 |
| Status: | Conditional |

| | |
|--------------------------|-------------------------------------|
| Name of appointee: | Carolyn A. Curcuruto |
| Position: | Clerical |
| Commencement of service: | July 10, 2007 through June 30, 2008 |
| Status: | Conditional |

| | |
|--------------------------|------------------------------------|
| Name of appointee: | Rachael M. Rapp |
| Position: | Bus driver |
| Commencement of service: | May 17, 2007 through June 30, 2008 |
| Status: | Cleared for employment |

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.