

Greenville Central School District  
Board of Education  
PROPOSED AGENDA  
Business Meeting  
Monday  
November 19, 2007

7:30 p.m.

High School Library

- ✓ = Board action is expected.  
*Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.*

**I. Call to Order by President Wilton Bear, Jr.**

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

**III. Accolades**

Congratulations to Rachel Anderson as a National Agriscience Teacher Ambassador Academy participant. Ms. Anderson was one of 26 teachers nationwide invited to attend this Academy.

**IV. Forum**

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A - H**

✓ **A. Minutes of October 15, 2007 Business Meeting**

✓ **B. Corrective action on Minutes of September 10, 2007 Business Meeting**  
*(Approval of financial reports-wording on page 2)*

✓ **C. Internal Claims Audit Report for September 7, to October 10, 2007**  
*(The portion of the agenda for the Internal Claims Audit Report was tabled by the Board of Education at the October 15, 2007 meeting pending review and subsequent discussion with the Audit Committee.)*

✓ **D. Internal Claims Audit Report for October 11, 2007 to November 10, 2007**

✓ **E. Treasurer's Report, Statement of Conditions, Revenue Report, and Transfer of Funds for the month ending October 31, 2007**

✓ **F. Special Student Services Recommendations**

- 1. Recommendations of the Committee on Special Education from the meetings of September 25, October 11, 15, 19, 23, 29, November 1 and 5, 2007; and the**
- 2. Committee on Pre-school Special Education meeting of October 24, 2007**

✓**G. Personnel Agenda** *(Please refer to the Personnel Agenda below)*

✓**H. Business Management**

**1. Declaration of Surplus textbooks**

*(Due to age and condition, the books have been recommended as surplus by Principal Laster.)*

**2. Adopt 2008-2009 Budget Calendar**

**Greenville Central School District  
Budget Calendar  
2008-2009**

Tuesday October 16	enrollment projections distributed to administrators and Leadership Team
Tuesday October 30	new course offerings to Superintendent
Tuesday November 6	Budget Advisory Committee meeting
Week of November 5	Principals, Director of Pupil Personnel Services meet individually to discuss certified staff needs with Superintendent and Assistant Superintendent for Business
Monday November 19	adopt date and time for Annual Budget Hearing and Vote at the Board of Education Meeting
Tuesday December 4	Budget Advisory Committee meeting
Monday December 10	BOE discussion on new course offerings
Tuesday December 11	Principals submit maintenance and repair requests to the Supervisor of Buildings & Grounds copied to Superintendent and Assistant Superintendent for Business
Friday December 14	review maintenance and building repair requests due in District Office from Supervisor of Buildings & Grounds
Week of December 17	Principals & supervisors meet with Superintendent and Assistant Superintendent for Business regarding final classified and non-classified personnel needs
Thursday January 3	Principals return requests for QUESTAR III services to Assistant Superintendent for Business with copy to Superintendent

Tuesday January 8	Budget Advisory Committee meeting
Wednesday January 9	Curriculum coordinators and/or team leader budgets due to Principals
Tuesday January 22	Budget Advisory Committee meeting (if needed)
Friday January 25	completed budget pages due from Principals to Assistant Superintendent for Business and Superintendent; revisions/additions to equipment requests from 5 year plan to Assistant Superintendent for Business and Superintendent
Tuesday February 5	Budget Advisory Committee meeting
Wednesday February 13	request lists of disabled voters for absentee ballots from three counties
Tuesday February 19	first edition - Budget Workbook
Tuesday February 19	Budget Advisory Committee meeting (if needed)
Mondays February 25, March 3, 17, April 7	Board of Education Budget Workshops
Tuesday March 11	Budget Advisory Committee meeting
Wednesday March 19	official notice of Annual Meeting sent to <u>Greenville Local</u> & <u>Greenville Press</u> – (4 times in the 7 weeks preceding vote, first being at least 45 days before) Notice dates to be: 1. March 28, 2008      3. May 2, 2008 2. April 11, 2008      4. May 9, 2008 News releases on Annual Budget Hearing, Budget Vote, and Board vacancies sent to newspapers and radio
Friday February 29	last day to order from 2007-2008 budget
Tuesday April 1	news release about voter registration and absentee ballots; applications available to public for absentee Ballots Budget Advisory Committee meeting
Monday April 14	adopt final proposed budget at a Business Board of Education meeting

Tuesday April 15	Property Tax Report Card due to SED and local newspapers (no later than twenty-four days prior to vote)
Monday April 21	deadline for filing petitions for Board Member with School District Clerk until 5:00 p.m. (30 days before vote)  deadline to submit to the District Clerk propositions to be added to the ballot
Week of April 28	mail District Newsletter with budget information to District residents
Monday May 5	news release on budget and voting
Tuesday May 6	proposed budget available to public on business days (7 days before Budget Hearing)
Wednesday May 7	voter registration day - (at least 4 hours and no more than 14 nor less than 5 days before vote) Wednesday 2:00 pm to 7:00 p.m.
Thursday May 8	mail absentee ballots
Tuesday May 13	Annual Budget Hearing - with presentation of Proposed Budget 7:30 pm High School Auditorium (held no less than 7 and no more than 14 days prior to vote) Posting of list of requested absentee ballots at District Office (7 days prior to vote)
Wednesday May 14	mail "Budget Notice" (after the date of the budget hearing, but no later than six days prior to vote)
Tuesday May 20	vote on School Budget and election of School Board Members 1:00 pm to 9:00 pm Elementary School Cafeteria
Tuesday May 27	Budget Advisory Committee meeting

### 3. Approve Real Property Tax Adjustments

2007-2008:

Town of Rensselaerville	\$1,679.00	1 property (reduction of revenue)
Town of Cairo	\$1,326.67	2 properties (reduction of revenue)
Town of New Baltimore	\$750.78	2 properties (reduction of revenue)
Town of Greenville	\$23.08	1 property (reduction of revenue)

2005-2006 and 2006-2007:

Town of Greenville	\$44.43	1 property (expenditure)
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*(These adjustments are due to changes in the assessments.)*

#### **4. Accept Tax Collector's Report 2007-2008**

#### **5. Approve Applications for Apportionment of Building Aid**

Project Number 0001-023 Replace section of Ellis roof

1002-001 Renovation for alternative education class

1017-002 Renovation of building for district offices

### **I. School Management**

#### **1. Adopt textbooks**

- |    |            |   |
|----|------------|---|
| a. | Title:     | <u>Wood Technology and Processes</u>                      |
|    | Author:    | John L. Feirer  |
|    | Class:     | High School Technology                                    |
|    | Publisher: | Glencoe/McGraw Hill                                       |
|    | Copyright: | 2006  |
|    | Cost:      | \$41.97   |
|    | Quantity:  | 15  |
| b. | Title:     | <u>Hands-On-Auto CAD LT</u>                               |
|    | Author:    | Timothy M. Looney   |
|    | Class:     | High School CAD   |
|    | Publisher: | Glencoe/McGraw Hill                                       |
|    | Copyright: | 2005  |
|    | Cost:      | \$37.98   |
|    | Quantity:  | 15  |
| c. | Title:     | <u>Science and Sustainability</u>                         |
|    | Author:    | SEPUP: Science Education for Public Understanding Program |
|    | Class:     | Middle School Grade Eight Environmental Science           |
|    | Publisher: | LAB-aids  |
|    | Copyright: | 2005  |
|    | Cost:      | \$43.00   |
|    | Quantity:  | 15  |

#### **2. Approve overnight fieldtrips**

- |    |                   |  |
|----|-------------------|--|
| a. | Trip Destination: | Nature's Classroom, Becket, MA   |
|    | Dates:            | November 26, 2007 (8:45 am departure) through November 30, 2007 (12:30 pm arrival at Greenville) |
|    | Students:         | 81 Fifth grade students  |
|    | Chaperones:       | Rochelle Rowlee and ten (10) adults TBD  |
| b. | Trip Destination: | Winter Weekend, Croghan, NY  |
|    | Dates:            | February 1, 2007 (8:30 am departure) through February 3, 2008 (2-2:30 pm arrival at Greenville)  |
|    | Students:         | approximately twelve (12) Junior and Senior FFA students   |
|    | Chaperones:       | Mark Cunnann and Michaela Kehrer   |

- |    |                   |  |
|----|-------------------|--|
| c. | Trip Destination: | Governmental Awareness Institute, Albany, NY   |
|    | Dates:            | April 22, 2007 (8:30 am departure) through<br>April 23, 2007 (2:00 pm arrival at Greenville) |
|    | Students:         | Six (6) Sr. FFA students   |
|    | Chaperones:       | Mark Cunnan and Michaela Kehrer  |
| d. | Trip Destination: | NYS FFA Convention, Canton, NY   |
|    | Dates:            | May 1, 2008 (7:00 am departure through<br>May 3, 2008 (8:00 pm arrival at Greenville)        |
|    | Students:         | approximately fifteen (15) FFA students  |
|    | Chaperones:       | Rachel Anderson and Mark Cunnan  |

## VI. Discussion: A-I

### A. Presentation of new textbook

Title:	<u>Material World: A Global Family Portrait</u>
Author:	Peter Menzel
Class:	Environmental Science
Publisher:	Sierra Club
Copyright:	1994
Cost:	\$39.95
Quantity:	8

*(The 1994 copyright edition is the only book in print.)*

### B. Update on Capital Projects

*(The Assistant Superintendent for Business will provide updates concerning the EXCEL project and the District Planning Committee Meeting.)*

### C. NYSSBA Report by Lawrence Tompkins

*(The Board of Education voting delegate Lawrence Tompkins attended the NYSSBA Annual Business Meeting in October 2007. The following list from the "Proposed Resolutions and Voting Delegate's Guide for the Annual Business Meeting" was discussed at the October meeting and is available to the public on the NYSSBA website. )*

#### *Rebuttal*

#### *16. Partial State Funding of Charter Schools*

#### *Resolutions*

#### *1. Repeal Salary increments under Triborough*

#### *2. Principles of Teacher Discipline Reform*

- *Establish a state panel to hear and decide section 3020-a cases*
- *Authorize the dismissal of tenured personnel without a section 3020-a in certain limited circumstances*
- *Clarify that teachers must cooperate in investigation of possible 3020-a charges against them*
- *Eliminate paid suspensions for all teachers while 3020-a proceedings are pending, or cap the length of time that they must be paid*
- *Require that teachers facing section 3020-a disciplinary action disclose the nature of their defense prior to the hearing*

#### *3. Creation of NYSSBA Task Force on Cost Containment*

#### *4. Federal Testing for IEP Students*

#### *5. Modified Testing Requirements for Students with Disabilities*

#### *6. Funding of Mandatory State Tests*

#### *7. Regents Exam Results*

#### *8. Restructure Component Retests*

9. *Conformity of Nominating Petition Submission*
10. *Opposition to Charter Schools*
11. *Tuition for non-Approved Private Schools*
12. *School District Residency Determination*
13. *Required Notice for Teacher Resignations*
14. *Revocation of Educational Certification*
15. *Retention of Bilingual Teachers*
16. *Partial State Funding of Charter Schools*
17. *BOCES Administrative Budget Vote*
18. *Increase the Allowable Fund Balance*
19. *Funding of Adult Education Programs*
20. *Energy Conservation Incentives*
21. *Bid Modification for Energy Products*
22. *Prospective-Only Reduction of Tax Assessments)*

- D. Reminder of November 26, 2007 BOE Workshop  
*(The Board will hold a Workshop on Monday, November 26, 2007 for Board of Education Development in the High School Library from 7:00 – 9:00 pm.)*
- E. Saturday, January 26 Workshop  
*(A Board of Education Workshop will be held on Saturday, January 26, 2008 from 1:00 pm to 3:00 pm in the High School Media Center.)*
- F. Greene County School Boards Association ~ Constitution and Bylaws
- G. Rensselaer-Columbia-Greene Health Insurance Trust  
*(Greenville Central School District is a member of the Rensselaer-Columbia-Greene Health Insurance Trust of Questar III BOCES. The Trust was formed in July 1985 to maintain comprehensive benefits at the most cost effective prices. There are 23 member districts. The Board of Trustees consists of seven (7) employer members. The Assistant Superintendent for Business, Tammy Sutherland, is one of seven (7) Trustees and the elected Chairperson of the Trust. The Trustees have developed and presented proposed amendments to the Trust Agreement. For any amendments to be made to the Trust, two—thirds of the component Boards of Education must approve a resolution with such changes and amendments.)*
- H. Update on Budget Advisory Committee Meeting of November 6, 2007  
*(The following topics on the agenda were discussed at the first meeting of the 2008-2009 budget year discussion:  
Welcome and Introduction of New Members:  
Review of Budget Advisory Calendar: dates and topics  
Publicity: handouts, Holiday Concert handout & schedule  
Exit Poll Results  
2006/2007 Tax Rates and Equalization Rates)*
- I. Presentation of Senior Class Trip  
*(A proposed itinerary will be reviewed by Principal Laster.)*

**VII. Board Members' input for possible discussion at a later date**

**VIII. Closing Open Forum**

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to

register complaints about individuals or about items that have not first been addressed through proper channels.

## **IX. Executive Session**

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

*With certain limited exception, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.*

## **X. Adjournment**



## PERSONNEL AGENDA

### ✓ G. Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

#### 1. Professional

##### a. Corrective Probationary Appointment Date

1) Name of appointee: Donna Accuosti  
Tenure area: Elementary Assistant Principal  
Probationary period: November 13, 2007 and ending on November 12, 2010  
  
Commencement of service on Tenure: November 13, 2010  
Certification: S.B.L. and S.D.L.  
Column & Step Placement: \$68,000.00 pro-rated  
Status: Conditional

*(This change in the date of the probationary period and commencement of service on tenure was necessary to accommodate the schedule of the other District to recruit a replacement teacher.)*

##### b. Leave of absence

1) Name of employee: Vikki Hawkins  
Position: Elementary teacher  
Type: Child rearing  
Effective: Approximately February 15, 2008 through March 28, 2008

##### c. Appointments

###### 1) Elementary Before/After School Help (7 Units)

Name of appointee: Gloria Bear  
Subject area: ELA  
Effective: September 18, 2007 through February 29, 2008

Name of appointee: Barbara Brandon  
Subject area: ELA  
Effective: September 18, 2007 through February 29, 2008

Name of appointee: Jeanette Call  
Subject area: ELA  
Effective: September 18, 2007 through February 29, 2008

Name of appointee: Kathleen Gruhle  
Subject area: ELA  
Effective: September 18, 2007 through February 29, 2008

Name of appointee: Brian Haller  
 Subject area: ELA  
 Effective: September 18, 2007 through February 29, 2008

Name of appointee: Brian Hostash  
 Subject area: ELA  
 Effective: September 18, 2007 through February 29, 2008

Name of appointee: Rochelle Rowlee  
 Subject area: ELA  
 Effective: September 18, 2007 through February 29, 2008

*(One Unit equals 30 days at a stipend of \$1,500.)*

d. Substitute teaching assistant

1) Name of appointee: Mary Parker  
 Position: Teaching assistant per~diem  
 Certification: Two years college  
 Effective: November 2, 2007 through June 30, 2008  
 Status: Conditional

e. Extra Duty Compensation -High School 2007-2008

1) HS International Club John Gleason

f. Extra Duty Compensation Middle School 2007-2008

1) MS Chess Club John Gleason

g. Extra Duty Compensation-Department Chairperson K-12  
 Special Area Teachers 2007-2008

1) Health Coordinator James Tyrrell

h. Extra Duty Compensation-Sports 2007-2008

1) Varsity Boys' Basketball Steven Bartholomew  
 2) JV Boys' Basketball Rocco Cornacchia  
 3) Freshman Boys' Basketball John Hicks (Pending receipt of certificate)  
 4) Varsity Girls' Basketball Eileen Kiefer  
 5) JV Girls' Basketball Brian Haller  
 6) Varsity Cheerleading Patricia Dority-Kawczak  
 7) JV Cheerleading Christine Kawczak  
 8) Varsity Wrestling Martin Kelly  
 9) Modified Wrestling Martin Kelly  
 10) Varsity Girls' Softball Christopher Hagan  
 11) JV Girls' Softball Justin Bruce  
 12) Modified Girls' Softball Rocco Cornacchia  
 13) Varsity Tennis Robert Gray

i. Extra Duty Compensation 2007-2008

1) Mentor Teacher

Gail Richmond for Janine Martin

**2. Operational**

a. Appointments

1) Name of Appointee: Kim M. Matthews  
Position: Head Bus Driver  
Classification: GCCS/Non-competitive  
Probationary period: November 13, 2007 through  
May 13, 2008  
Commencement of service: November 13, 2007  
Step placement: Per Contract (\$38,000 to be  
pro-rated)  
Status: Cleared for employment  
*(This is a 12 month non-unit position and will staff the vacancy due  
to the resignation of Scott Taylor.)*

2) Name of Appointee: Eric Pickett  
Position: Bus driver  
Classification: GCCS/Non-Competitive  
Probationary period: September 18, 2007 through  
March 18, 2008  
Commencement of service: September 18, 2007  
Step placement: Per contract at \$15.54 per hr.  
Status: Cleared for employment

b. Substitutes

1) Name of appointee: Elizabeth Caputo  
Position: Accounts Payable/Insurance  
Clerk  
Effective: September 1, 2007 through  
June 30, 2008  
Step placement: (\$18.30 hourly)  
Status: Cleared for employment

2) Name of appointee: Angela Wisenburn  
Position: Bus driver  
Effective: October 25, 2007 through  
June 30, 2008  
Status: Cleared for employment

3) Name of appointee: Dawn Becker  
Position: Cleaner  
Effective: November 20, 2007 through  
June 30, 2008  
Status: Cleared for employment

4) Name of appointee: Dennis Oleksiw  
Position: Cleaner  
Effective: November 20, 2007 through  
June 30, 2008  
Status: Cleared for employment

- |     |                    |  |
|-----|--------------------|--|
| 5)  | Name of appointee: | Kristine Pastina                           |
|     | Position:          | Cleaner                                    |
|     | Effective:         | November 20, 2007 through<br>June 30, 2008 |
|     | Status:            | Cleared for employment                     |
| 6)  | Name of appointee: | Karen Wood                                 |
|     | Position:          | Cleaner                                    |
|     | Effective:         | November 20, 2007 through<br>June 30, 2008 |
|     | Status:            | Cleared for employment                     |
| 7)  | Name of appointee: | Wanda Bates                                |
|     | Position:          | Clerical                                   |
|     | Effective:         | November 20, 2007 through<br>June 30, 2008 |
|     | Status:            | Cleared for employment                     |
| 8)  | Name of appointee: | Lisa Staniorski                            |
|     | Position:          | Clerical                                   |
|     | Effective:         | November 20, 2007 through<br>June 30, 2008 |
|     | Status:            | Cleared for employment                     |
| 9)  | Name of appointee: | Mary Parker                                |
|     | Position:          | Support Staff                              |
|     | Effective:         | November 2, 2007 through<br>June 30, 2008  |
|     | Status:            | Conditional                                |
| 10) | Name of appointee: | Lisa Saracione                             |
|     | Position:          | Support Staff                              |
|     | Effective:         | November 20, 2007 through<br>June 30, 2008 |
|     | Status:            | Cleared for employment                     |

*Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.*