

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
October 20, 2008.

7:00 p.m.

High School Library

I. Call to Order by President Wilton Bear, Jr.

A meeting of the Board of Education was held on Monday, August 11, 2008 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:03 p.m.

A. Members present: Wilton Bear, Jr.
Tina Dombroski
Ann Holstein
Gregory Lampman
Anne Mitchell
Rosanne Moore
Lawrence Tompkins

Others presents: Cheryl A. Dudley, Superintendent
Jacqueline O'Halloran, District Clerk
Tammy J. Sutherland, Assistant Superintendent for Business
Donna Accuosti, Elementary Assistant Principal
Colleen Hall, Director of Curriculum and Communications
Lisa Knowles, Director of Pupil Personnel Services
Michael Laster, High School Principal
Peter Mahan, Elementary School Principal
Karen Morin, Supervisor of Transportation
Jeffrey Palmer, Middle School Principal
Scott Turrin, Assistant High School Principal & Director of Athletics

There were approximately (7) visitors to the meeting.

II. Approval of Agenda

Lawrence Tompkins moved, seconded by Ann Holstein and carried unanimously to approve the Agenda for the Business meeting on Monday, October 20, 2008.

III. Accolades

Presentation of plaque to retiree Karen E. Snyder

Superintendent Cheryl A. Dudley, Board President Wilton Bear, Assistant Superintendent for Business Tammy J. Sutherland and Elementary Principal Peter Mahan presented Ms. Snyder a plaque and thanked her for her twenty (20) years of service to the Greenville Central School District.

The Greenville Volunteer Fire Company Auxiliary was recognized for their generous gift of backpacks, school supplies, and clothing items for our students at Scott M. Ellis Elementary School. Thanks to their generosity and hard work, many of our students are better prepared for a successful school year. The continued support of our students and community by the Greenville Volunteer Fire Company Auxiliary is greatly appreciated.

Appreciation and thanks was expressed to Beth Hershenhart, founder and Chief Executive Officer of Innovative Resources Group, Inc. of Saratoga Springs for the design and printing of the new brochure for the Greenville Educational Foundation.

School Board Recognition Week ~ October 20 through October 24: “The Board of Education is a uniquely American institution. A member of a board of education in New York State takes on one of the most important responsibilities of any citizen: planning the education of the community’s youth. A Board of Education, a member of the district governance team composed of school board members and the superintendent, is responsible for the vision, goals and policy of the district ~ the superintendent for the objectives, plans, actions and recommendations.

The major role of Board members is as a representative of the entire community, a steward of the district’s resources, leader of the district, and an advocate for public education. Responsibilities include:

Set the District’s direction drawing upon the community to describe a share vision, establish goals, standard and strategy to transform vision into reality;

Ensure alignment of strategy, resources, policies, programs, and processes with district goals;

Assess and account for Progress using comprehensive data through deliberation and open communication; and

Continuously improve the district accentuating and reinforcing the positive and correcting the negative.”

Congratulations to the Greenville Board of Education. Your commitment and dedication to the children of our school district is acknowledged and appreciated.

IV. Open Forum

Resident Richard Ferriolo commended FFA teachers Mark Cunnan and Rachel Anderson for their hard work and for the phenomenal job they did at the State Fair in Syracuse this year. He also commented on the wonderful Jazz Concert over Homecoming Weekend and the fine work of our Music Department. In regard to the Potter Hollow School House, Mr. Ferriolo, discussed a piece of property near the School House that seemed abandoned and potentially dangerous. He also asked that in lieu of a plaque with the original teacher’s names imprinted, perhaps we could look into a stone placed outside with a bronze memorial inset with the fourteen teachers from the Potter Hollow School House. He will be in touch with Gail Richmond, President of the Greenville Faculty Association in the hopes that they would be willing to help with these efforts.

V. Action Items: A – G

Rosanne Moore moved, seconded by Ann Holstein and carried unanimously to approve items (A-D):

A. Accept Minutes of the September 8, 2008 Business Meeting, September 15, 2008 Tour of Facilities, September 29, 2008 Special Meeting and October 6, 2008 Special Meeting.

B. Accept Treasurer’s Report; Statement of Conditions for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for the General Fund for the month ending September 30, 2008. (FY2009-23)

C. Accept Internal Claims Audit Report from September 1, 2008 to September 30, 2008. (FY2009-24)

D. Accept Special Student Services Recommendations:

1. Committee on Special Education from the meetings of September 11 and 18, 2008 and October 1 and 2, 2008.

2. Committee on Special Preschool from the meetings of September 10, 2008 and October 1, 2008.

E. Approve Personnel Agenda.

Gregory Lampman moved, seconded by Rosanne Moore and carried unanimously to approve the Personnel Agenda:

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Leave of Absence

1. Name:	Eve Tuttle
Position:	Physical Education Teacher
Tenure Area:	Physical Education
Effective:	November 17, 2008 to June 30, 2009
Category:	Maternity/Child Rearing

b. Resignation

1. Extra Duty Compensation Middle School Club 2008-2009	
a. Colleen Valentine	Middle School Yearbook

c. Probationary

1. Name:	Julie M. Rossi
Position:	Speech/Language Pathologist
Tenure Area:	Education of Children with Handicapping Conditions- Education of Speech & Hearing Handicapped Children
Probationary Period:	September 29, 2008 to September 28, 2011
Certification:	Speech & Hearing Handicapped, Permanent
NYS Professional License:	Speech Language Pathology expiring May 31, 2010
Commencement of Service:	September 29, 2008
Column & Step Placement:	Column 5, Step 1 at \$43,535.00 per year
Status:	Cleared for employment

d. Extra Duty Compensation 2008-2009

1. Sports

a. Name of Appointee:	Richard Thomas
Position:	Modified Girls' Soccer
Stipend:	\$1,665.00

2. Middle School

a. Name of Appointee:	Co-Advisor: Amanda Caulkins Co-Advisor: Deborah Theiss-Mackey
Position:	Middle School Yearbook
Stipend:	\$883.00 (<i>Co-advisors split the stipend</i>)

3. Mentors

a. Name of Appointee:	William Kiefer
Assigned to:	Pam Asam
Effective:	2008-2009 school year
Stipend:	\$1,750.00

b. Name of Appointee:	William Kiefer
Assigned to:	Susan Somers
Effective:	2008-2009 school year
Stipend:	\$1,750.00

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| c. | Name of Appointee: | Christine Wegrzyn |
| | Assigned to: | Alicia Lewis |
| | Effective: | 2008-2009 school year |
| | Stipend: | \$1,750.00 |
| d. | Name of Appointee: | Justin Bruce |
| | Assigned to: | Ryan Morris |
| | Effective: | 2008-2009 school year |
| | Stipend: | \$1,750.00 |
| e. | Name of Appointee: | Janice Lucente |
| | Assigned to: | Margaret Robertson |
| | Effective: | 2008-2009 school year |
| | Stipend: | \$1,750.00 |
| f. | Name of Appointee: | Kathleen Quackenbush |
| | Assigned to: | Pamela Hollinde |
| | Effective: | 2008-2009 school year |
| | Stipend: | \$1,750.00 |
| g. | Name of Appointee: | Anne Marie Conroy |
| | Assigned to: | Kristen Pizarro |
| | Effective: | 2008-2009 school year |
| | Stipend: | \$1,750.00 |
| h. | Name of Appointee: | Melissa Palmer |
| | Assigned to: | Brian Lovelace |
| | Effective: | 2008-2009 school year |
| | Stipend: | \$1,750.00 |
| i. | Name of Appointee: | Lorie Dupuis |
| | Assigned to: | Julie Rossi |
| | Effective: | 2008-2009 school year |
| | Stipend: | \$1,750.00 |
4. Afternoon/Evening Chaperone
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| a. | Name of Appointee: | Allyson Benjamin |
| | Position: | Afternoon & Evening Chaperone |
| | Effective: | 2008-2009 school year |
| | Stipend: | Per Diem (Afternoon \$29.00;
Evening \$36.00) |
| b. | Name of Appointee: | Marybeth Favicchio |
| | Position: | Afternoon & Evening Chaperone |
| | Effective: | 2008-2009 school year |
| | Stipend: | Per Diem (Afternoon \$29.00;
Evening \$36.00) |
| c. | Name of Appointee: | Colleen Murphy |
| | Position: | Afternoon & Evening Chaperone |
| | Effective: | 2008-2009 school year |
| | Stipend: | Per Diem (Afternoon \$29.00;
Evening \$36.00) |

e. After School Extra Help 2008-2009

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| 1. Name of Appointee: | Erin Sharkey |
| Subject Area: | Science- High School |
| Effective: | 3:00 pm to 4:10 pm for two [2]
days per week for thirty [30] weeks |
| Stipend: | \$3,000.00 |
| 2. Name of Appointee: | Martha Robins |
| Subject Area: | High School English |
| Effective: | This is from 3:00 pm to 4:10 pm for one [1])
day per week for thirty [30] weeks |
| Stipend: | \$1,500.00 |
| 3. Name of Appointee: | Susan Toohey |
| Subject Area: | English- High School |
| Effective: | 3:00 pm to 4:10 pm for one [1] day
per week for thirty [30] weeks |
| Stipend: | \$1,500.00 |
| 4. Name of Appointee: | Timothy Albright |
| Subject Area: | Social Studies- High School |
| Effective: | 3:00 pm to 4:10 pm for ten [10] weeks |
| Stipend: | \$500.00 |
| 5. Name of Appointee: | Corrina Bright |
| Subject Area: | Social Studies- High School |
| Stipend: | 3:00 pm to 4:10 pm for ten [10] weeks
\$500.00 |
| 6. Name of Appointee: | Stephen Siebrecht |
| Subject Area: | Social Studies-High School |
| Stipend: | 3:00 pm to 4:10 pm for ten [10] weeks
\$500.00 |
| 7. Name of Appointee: | James McElwey |
| Subject Area: | English Language Arts-Elementary |
| Stipend: | Thirty (30) days for \$1,500.00 |
| 8. Name of Appointee: | Pamela Hollinde |
| Subject Area: | English Language Arts-Elementary |
| Stipend: | Thirty (30) days for \$1,500.00 |

2. Classified

a. Retirement

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| 1. Name: | Karen E. Snyder |
| Position: | Custodian, Co-night Foreperson-Elementary |
| Effective: | November 8, 2008 |

b. Resignation

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| 1. Name: | Wanda Bates |
| Position: | Bus Driver |
| Effective: | October 14, 2008 |

2. Name: Robyn Albergo
Position: Bus Driver
Effective: October 9, 2008

3. Name: Robyn Albergo
Position: Food Service
Effective: October 6, 2008

c. Probationary

1. Name of Appointee: Nicholas Mazzola
Position: Bus Driver
Classification: GCCS Non-Competitive
Probationary Period: October 7, 2008 to April 7, 2009
Commencement of Service: October 7, 2008
Salary: Year 1 at \$16.21 per hour
Status: Cleared for employment

2. Name of Appointee: Tammy Knowles
Position: Bus Driver
Classification: GCCS Non-Competitive
Probationary Period: October 7, 2008 to April 7, 2009
Commencement of Service: October 7, 2008
Salary: Year 5 at \$18.04 per hour
Status: Cleared for employment

d. Permanent from Probationary

1. Name of Appointee: Thomas McKiernan
Position: Bus Driver
Date of Permanent Appointment: February 11, 2008
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period ended August 11, 2008.)

2. Name of Appointee: Desmond Ballard
Position: Mechanic
Date of Permanent Appointment: April 7, 2008
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period ended October 6, 2008.)

e. Substitute

1. Name of Appointee: Eileen Stapf
Position: Substitute Aide/Monitor & Clerical
Effective: October 21, 2008
Status: Cleared for employment

2. Name of Appointee: Nicholas Mazzola
Position: Substitute Bus Driver
Effective: September 2, 2008
Status: Conditional

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| 3. Name of Appointee: | Leona Statham |
| Position: | Substitute Clerical |
| Effective: | October 21, 2008 |
| Status: | Cleared for employment |
| 4. Name of Appointee: | Wanda Bates |
| Position: | Substitute Bus Driver |
| Effective: | October 15, 2008 |
| Status: | Cleared for employment |
| 5. Name of Appointee: | Robyn Albergo |
| Position: | Substitute Bus Driver |
| Effective: | October 10, 2008 |
| Status: | Cleared for employment |

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

F. Business Management

Ann Holstein moved, seconded by Rosanne Moore and carried unanimously to approve Items (1) – (3):

1. **Approve 2008-2009 Contract between the Greenville Central School District and the Wildwood School in the amount of \$291,130.00. (FY2009-25)**
(This contract provides instruction for seven [7] children with disabilities admitted by Wildwood. These services are for seven [7] students for the 2008-2009 school year at \$41,590.00 for each student.)
2. **Approve 2008-2009 Contract with the Center for Disability Services~Langan School in the amount of \$38,743.00 pending final STAC SED approval.(FY2009-26)**
(This contract provides instruction for one [1] student with disabilities.)
3. **Appoint Fiscal Advisor and Marketing, Inc. as Financial Advisor to the Greenville Central School District for 2008-2009. (FY2009-27)**
(The scope of services from Fiscal Advisors include Pre-Referendum Planning at a fee of \$125.00 per hour.
Implementation of the Financial Plan
 - *Fiscal Advisor will charge a fee of \$4,500 for each issue of Bond Anticipation Notes with an Official Statement. For issues of less than \$1,000,000 they will charge a fee of \$1,200. Fiscal Advisor will not charge for any other expenses other than the all inclusive fee stated.*
 - *Issuance of Serial Bonds with an Official Statement and Notice of Sale at a fee of \$7,500.00 plus 1/10th of 1% of the amount above \$3,000,000; and*
 - *Issuance of Bonds to finance bus purchases for a fee of \$2,400.00. Fiscal Advisor will not charge for any other expenses other than the all inclusive fee stated.**In addition, Fiscal Advisors provides other services including arbitrage rebate compliance calculations and legal opinions; continuing secondary Market Disclosure Services; Preparation of Five (5) Year Financial Plan; Budget Preparation; Assistance in accounting; Assistance with Debt service calculations; Assistance in reinvestment of bond proceeds; Assistance with State Aid Forms and Final Cost Reports; Assistance in preparation and filing of Final Cost Reports; Evaluating Bonds substituted in Lieu of cash Retainage; Assistance in preparation and presentation of financial information for informational meetings or public hearings upon request of School District officials at a fee of \$125.00 per hour. There is no charge for travel, telephone calls, photocopies, etc.)*

Tina Dombroski moved, seconded by Rosanne Moore and carried unanimously to approve Items (4) and (5):

4. Award Surplus Bids.

(Bids were opened in the District Office on Wednesday, September 10, 2008. There was one [1] bidder. It is recommended to award the bid to Anna LePage in the amount of \$14.50. All bids are on file in the District Office)

5. Appoint Gifted and Talented Education Committee Membership: BE IT RESOLVED that the Board of Education hereby appoints the following as members of the Gifted and Talented Education Committee for 2008-2009:

Board of Education	Ann Holstein
Cabinet	Peter Mahan, Chairperson
Quality Education	Erin Dubois
Faculty	Susan Konas, Wendy Ward, Melissa Palmer, Linda Esposito Jacqueline Moylan
Greenville Paraprofessional Federation	Karen Overbaugh
Elementary Parents	Ann Marie O'Hanlon, Willow Cox
Middle & High School Parents	Eric Herbstritt, Anna Papadakis

Gregory Lampman moved, seconded by Lawrence Tompkins and carried unanimously to approve item (6 a-e):

6. Accept Donations from :

a) Picturing America, presented by the National Endowment for the Humanities (NEH), distributed in collaboration with the American Library Association, for twenty (20) two-sided laminated works of art and a curriculum guide for teachers.

(This program, sponsored by the NEH offers students a deeper understanding and appreciation of our American heritage through art. The National Endowment request we keep as much of the collection as possible on display, retain all materials for future use, and that teachers use various parts of the collection in their curriculum or as reference.)

b) B'Nai Brith Unit 879 in the amount of \$130.00 for the purchase of books about the Holocaust.

(Seventh grade students in the class of Christine Dennis participated in the B'nai B'rith Holocaust Essay Contest. Participating teachers received a complimentary pass to the NYC Holocaust Museum. If a teacher was not able to visit, they were encouraged to use the \$130.00 toward an activity related to the Holocaust Essay Contest.)

c) Target Corporation to Scott M. Ellis in the amount of \$95.96.

(This donation was the result of community member participation in the "Take Charge of Education School Fundraising Program". The funds will be used to provide classroom tools and engaging materials for student use.)

d) Target Corporation to the Middle School/High School in the amount of \$162.84.

(This donation was the result of community member participation in the "Take Charge of Education School Fundraising Program". The funds will be used to support student activities in the Middle and High Schools.)

e) Greenville Volunteer Fire Company Auxiliary.

(This donation included backpacks, school supplies, and clothing items for students at Scott M. Ellis Elementary School.)

Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to approve Items (7), (8), and (9):

7. **Approve contract between Stieglitz Snyder Architecture and the Greenville Central School District for a District Wide Telephone Replacement Program Study in the amount of \$17,840.00. (FY2009-28)**

Stieglitz Snyder Architecture shall deliver a program study of the replacement of the Greenville Central School District existing telephone system, the communications infrastructure between district buildings, the analysis of existing network hardware for telephone system convergence, and to assist in the development of a construction phasing plan and budget for the installation of a new system.)

8. **Approve declaration of surplus. (FY2009-29)**

(Due to age and condition, the books have been recommended to surplus by Michael Laster, High School Principal.)

9. **Approve Agreement between the Rensselaer City School District and the Greenville School District for Internal Auditor Services. (FY2009-30)**

(Scope of Work: The Rensselaer City School District will provide an internal auditor who shall perform the following work for Greenville on a per diem basis.

Internal Audit Services: Rensselaer will use sampling techniques to test significant operational controls to determine if Greenville's internal control structure is operating as designed. This service follows, and is based upon, Greenville's previously prepared and updated risk assessment.

Deliverables: Report to Greenville the Strengths and/or weaknesses of its internal controls and make recommendations to remediate deficiencies. The internal auditor will also provide an annual update to the financial risk assessment.

Financial Risk Assessment Update

Rensselaer will review the previously issued financial risk assessment and update the report to reflect Greenville's progress on correcting previously identified risks. The updated assessment will also consider the current status of the operation and may include risks not previously identified. This service shall include the following:

Discuss financial controls, operations and procedures with management and key staff members; review past financial risk assessment comments; update previously prepared risk assessment to reflect changes in the control environment; assessment of the current operating environment for the purpose of determining if financial risks have changed and require reporting in the update assessment.

Deliverables: Report to Greenville results of financial risk assessment, to include recommendations for process improvements, if any.

Schedule of Fees: *Greenville agrees to pay Rensselaer the following fees for work previously identified above. The estimated cost to perform this service is \$6,500.00. This fee includes a maximum of ten [10] FTE days service, including preparing and presenting reports to the audit committee or Board of Education. If the engagement extends beyond ten [10] days, inclusive, Greenville will be billed the additional services at prevailing daily rates. This fee was developed based on our understanding of the size and complexity of Greenville. The fee could be higher or lower depending on the quality and availability of the information requested at the commencement of the engagement. Actual charges will be billed to Greenville based on prevailing hourly rates for the staff performing the actual services. The fee is based on a \$650.00 per staff day, based upon a 7.5 hour day. Additional Costs: The school will also be billed for reasonable out of pocket travel related costs which may include: Mileage, tolls, hotel accommodations and per diem meals for days that require an overnight stay. The mileage rate to be billed will be the federal rate in effect at the time the services are rendered from Rensselaer's office to destination. Tolls will be billed based on the EZ Pass schedule or the actual out of pocket payment. Original invoices for these out of pocket expenses will not be*

provided as part of the billing to Greenville. Rensselaer will provide Greenville with monthly invoices for services. Greenville will pay Rensselaer no later than thirty[30] days from the date of the billing statement. The invoices provided by Rensselaer will detail dates of service, hours worked each day, level of service provided as defined under scope of work and the charges for these dates.

Agreement

Agreement made this 1st day of July, 2008 by and between the Rensselaer City School District, hereinafter referred to as "Rensselaer" with its principal business address at 25 Van Rensselaer Drive, Rensselaer, New York 12144 and Greenville School District hereinafter referred to as Greenville with a principal business address at 4976 Route 81, Greenville, NY 12083

Witnesseth:

Whereas, Education Law, section 2116-b, as added by Chapter 263 of the Laws of 2005, directs that each school district establish an internal audit function to include, among other things, the development of risk assessment of district operations, a review of financial policies and procedures; the testing and evaluation of district internal controls; and an annual review of risk assessment;

Whereas, Education Law, section 2116-b authorizes school districts to use intermunicipal agreements to fulfill the internal audit function provided that such function comply with regulations of the Commissioner of Education and meet professional auditing standards;

Whereas, General Municipal Law, Article 5-G authorizes school districts to enter into an intermunicipal agreement to carry out any function or responsibility each has authority to undertake alone;

Whereas, Rensselaer has established an internal audit function and appointed an internal auditor who will provide internal audit functions for Rensselaer and is ready, willing and able to provide such functions for school districts as may be agreed upon;

Whereas, Greenville is desirous of establishing an internal audit function and has determined that Rensselaer can provide Greenville with professional expertise for such purpose; and

Whereas, Greenville has undertaken a reasonable review of the cost of obtaining professional audit services and has determined that obtaining such services through Rensselaer will afford best value to Greenville.

Now, therefore, in consideration, it is agreed as follows:

- 1. Term. The term of the Agreement shall begin on 07/01/08 and extend for, through and including 06/30/2009.*
- 2. Work. Rensselaer shall perform for Greenville the services described in Appendix A (Scope of Work). Rensselaer shall undertake such work in accordance with generally accepted professional practices and applicable regulations of the commissioner of Education. Work shall take place at mutually agreeable dates and times.*
- 3. Equipment and other resources. Unless otherwise provided in the Scope of Work, Greenville shall provide all of the equipment, supplies, and any other resources required to complete the work.*
- 4. Compensation. Rensselaer shall be compensated for the work as provided in Appendix B, "Schedule of Fees". Unless otherwise provided in Appendix B, Rensselaer's fee shall be all inclusive.*
- 5. Payment. Payment for the work provided pursuant to this Agreement is dependent upon the satisfactory completion of the work and faithful compliance with the terms and conditions of the Agreement by Rensselaer.*
- 6. Independent Contractor. Rensselaer agrees to provide such work to Greenville as an independent contractor. It is mutually agreed that for purposes of providing this work, any employee or contractor of Rensselaer shall not be an employee of Greenville, and shall neither hold himself/herself out nor claim to be an officer, employee, agent or representative of Greenville nor make any claim, demand or application to or for any right based upon any different status.*

7. *Limits on Compensation.* Rensselaer agrees that neither it nor any employee or contractor of it are entitled to participate in any benefit plan provided to the employees of Greenville; Worker's Compensation through Greenville; unemployment insurance benefits through Greenville; nor any other benefit, right and/or privilege available to employees of Greenville.
8. *Indemnification.* Greenville is responsible for establishing and maintain internal controls for its financial operations. Rensselaer shall not indemnify Greenville for theft, loss, unauthorized use or disposition of assets, or failure to comply with law or regulations occurs before, during, or after completion of the work, and Greenville shall not indemnify Rensselaer for theft, loss, unauthorized use or disposition of assets, or failure to comply with law or regulations on the part of Rensselaer's employees under and circumstances.
9. *Availability of information, records and personnel.* Greenville shall be responsible for making all financial records, related information and relevant personnel available to Rensselaer as may be necessary for Rensselaer to complete work. Greenville is responsible for the accuracy and completeness of any such information. Greenville acknowledges that Rensselaer will not perform a detailed examination of all transactions and that there is a risk that material misstatements, illegal acts, or noncompliance may exist and not be detected during work. The internal auditor shall preserve the confidentiality of all Greenville's information and/or records unless otherwise required by law.
10. *Reporting responsibilities.* Internal auditors assigned to perform work for Greenville shall report directly to the Board of Education of Greenville. The parties agree that such internal auditors shall have suitable qualifications that allow him or her to undertake internal audit functions, as directed by Greenville's Board of Education, in accordance with generally accepted professional practices and applicable regulations of the Commissioner of Education.
11. *Subcontracts.* Rensselaer shall not enter into subcontracts for the performance of work pursuant to this Agreement unless such subcontractors are approved by Greenville before the work is completed.
12. *Non-Assignment.* This Agreement may not be assigned by either party of its right, title or interest therein assigned, transferred, conveyed or otherwise disposed of without the previous consent, in writing, or the other party and any attempt to assign the contract without such written consent will be null and void.
13. *Dispute resolution.* In the event either party has a dispute relating to the execution of work or compensation for work, including but not limited to the applicability of professional standards for such work, it shall provide written notice to the other party of such dispute and include a detailed description of the nature of the dispute and proposed method of resolution. Within seven [7] days of receiving such notice, the receiving party shall contact the disputing party and a mutually acceptable time shall be set for the parties to meet and discuss the resolution. Both parties shall provide documentation or other information useful for resolution of such dispute. Both parties shall make a good faith effort to resolve such dispute in a mutually acceptable and timely manner. In the event the parties cannot agree to resolve such dispute, either party may exercise its right to terminate pursuant to paragraph fourteen [14] of this Agreement.
14. *Terminations.* Both parties reserve the right to terminate this Agreement upon providing thirty [30] days written notice to the other party provided, however, that prior to providing such notice the party seeking termination shall participate in dispute resolution as described in paragraph thirteen [13] of this Agreement.

15. *Notices.* Any notices or other communications that must be given in connection with this Agreement shall be in writing and shall be deemed to have been validly made or given when delivered personally or when received if properly deposited with the United States Postal Service, postage prepaid certified or registered mail return receipt requested or with a nationally recognized overnight courier service to the address set forth below: [1] If to Rensselaer: William Lyons, Rensselaer City School District, 25 VanRensselaer Drive, Rensselaer, New York 12144 [b] If to Greenville: Greenville School District, 4976 Route 81, Greenville, New York 12083.

16. *Headings.* Headings or titles of sections are for convenience of reference only and do not constitute a part of this Agreement.

17. *Full Agreement.* This Agreement, including all appendices, constitutes the full agreement between the parties.

In Witness Whereof, the parties hereto have executed this Agreement on the day and year written below.)

Tina Dombroski moved, seconded by Rosanne Moore and carried unanimously to approve item (10):

10. Approve Statement of Agreement between the Greenville Central School District and the American Red Cross of Northeastern New York concerning the use of facilities by the American Red Cross. (FY2009-31)

(The Greenville Central School District is authorized to permit Red Cross to use property, grounds, and equipment for mass care shelters or service centers required in the conduct of Red Cross Disaster Relief activities and wishes to cooperate with Red Cross for such purpose. Red Cross agrees that it shall exercise reasonable care in the conduct of its activities and further agrees to replace or reimburse the Greenville Central School District for any supplies or equipment used by Red Cross in the conduct of its relief activities in said mass shelters or service centers.)

Ann Holstein moved, seconded by Gregory Lampman and carried unanimously to approve items (11), (12), and (13):

11. Appoint Hiscock & Barclay, LLP as Bond Counsel.

(BE IT RESOLVED, that on the recommendation of the Superintendent of Schools that the Board of Education hereby appoints the firm of Hiscock & Barclay, LLP as Bond Counsel for the school year 2008-2009.)

12. Appoint Tammy J. Sutherland as the Health & Safety Designee.

(BE IT RESOLVED, that on the recommendation of the Superintendent of Schools that the Board of Education hereby appoint Tammy J. Sutherland as Health & Safety Designee for the school year 2008-2009.)

13. Approve solicitation of bids for 2008-2009.

a. Musical instruments multi-year lease/purchase plan.

(A multi-year lease also requires approval by the New York State Education department.)

Anne Mitchell, seconded by Rosanne Moore and carried unanimously to approve item (14):

14. Award Alternate Bids for the Scott M. Ellis Elementary School Capital Project (EXCEL).

a. Alternate #2 Add renovation of corridor G-02 and Stair G-03 to Zandri Construction Corporation for \$1,800.00 and Brunswick Electric, Inc. for \$850.00.

(Bids were opened in the District Office on Friday, September 26, 2008 at 1:00 p.m. It is recommended to award the bid to Zandri Construction Corporation, 98 Niver Road, Cohoes, NY, 12047-0140 and Brunswick Electric, Inc., 290 Hoosick Street, Troy, NY, 12180. All bids are on file at the District Office.)

b. Alternate #2a Add ceramic tile flooring to corridor G-02 to Zandri Construction Corporation for \$4,500.00.

(Bids were opened in the District Office on Friday, September 26, 2008 at 1:00 p.m. It is recommended to award the bid to Zandri Construction Corporation, 98 Niver Road, Cohoes, NY, 12047-0140. All bids are on file at the District Office.)

c. Alternate #3 Add replacement of three existing stair windows to Zandri Construction Corporation for \$4,900.00.

(Bids were opened in the District Office on Friday, September 26, 2008 at 1:00 p.m. It is recommended to award the bid to Zandri Construction Corporation, 98 Niver Road, Cohoes, NY, 12047-0140. All bids are on file at the District Office.)

d. Alternate #4 Add new roofing/parapet repair at auditorium/stage to Titan Roofing, Inc. for \$70,400.00.

(Bids were opened in the District Office on Friday, September 26, 2008 at 1:00 p.m. It is recommended to award the bid to Titan Roofing, Inc., 70 Orange Street, Chicopee, MA, 01013. All bids are on file at the District Office.)

e. Alternate #5 Add tie in of existing courtyard leader to Zandri Construction Corporation for \$4,300.00 and to Mazone Plumbing and Heating for \$500.00.

(Bids were opened in the District Office on Friday, September 26, 2008 at 1:00 p.m. It is recommended to award the bid to Zandri Construction Corporation, 98 Niver Road, Cohoes, NY, 12047-0140 and Mazone Plumbing and heating, Inc., 93 Elsmere Avenue, Delmar, NY, 12054. All bids are on file at the District Office.)

f. Alternate #6 Add ground faced CMU at elevator shaft to Zandri Construction Corporation for \$11,000.00.

(Bids were opened in the District Office on Friday, September 26, 2008 at 1:00 p.m. It is recommended to award the bid to Zandri Construction Corporation, 98 Niver Road, Cohoes, NY, 12047-0140. All bids are on file at the District Office.)

g. Alternate #7 Add ceramic tile flooring at addition ground floor to Zandri Construction Corporation for \$14,000.00.

(Bids were opened in the District Office on Friday, September 26, 2008 at 1:00 p.m. The bid was awarded to Zandri Construction Corporation, 98 Niver Road, Cohoes, NY, 12047-0140. All bids are on file at the District Office.)

G. School Management

Tina Dombroski moved, seconded by Rosanne Moore and carried unanimously to approve item (1):

1. Approve overnight field trips.

- a. Trip Destination: Chapter Office Leadership Training (COLT) Conference Cornell University, Ithaca, NY
Dates: Departing 3:00 p.m. on November 7, 2008 and returning 5:00 p.m. on November 8, 2008
Students: Approximately ten (10) High school FFA Students
Chaperones: Rachel Anderson & Michaela Kehrer
- b. Trip Destination: Oswegatchie Educational Center, Croghan, NY
Dates: Departing 8:30 a.m. February 6, 2009 and returning 1:45 p.m. February 8, 2009
Students: Approximately fifteen (15) High School FFA Students
Chaperones: Mark Cunanan & Michaela Kehrer
- c. Trip Destination: State Envirothon, SUNY Cobleskill, Cobleskill, NY
Dates: Departing 11:00 a.m. May 20, 2009 and returning 4:00 p.m. May 21, 2009
Students: Approximately ten (10) High School FFA students
Chaperones: Rachel Anderson & Michael Kehrer

VI. Discussion:

- A. Draft of Budget Calendar for 2009-2010
Superintendent Dudley expects that dates for the Budget Bus will be determined by the November 10, 2008 Board of Education meeting.
- B. Capital Projects
(An update will be provided by the Assistant Superintendent for Business.)
Tammy Sutherland advised the Board of Education that the first construction meeting for the Ellis EXCEL project was held last week at Ellis Elementary. Asbestos removal will be completed during the December vacation. It is expected that contractors will be on site before the end of the month.
- C. Greene County School Boards Dinner
(Inquiries have been made by the District Clerk and to date, a calendar has not been established for the 2008-2009 school year by the Greene County School Boards)
- D. Report on condition of schools (BOE Policy #2.230-99)
(According to Education Law §1708 and Board Policy 2.230-99 Board of Education Committees, "The Board shall visit each school at least once annually and report on the condition of the schools at the next regularly scheduled meeting of the Board." The Board toured the facilities on September 15, 2008 as referenced in the minutes of that meeting.)
Board President Wilton Bear briefly outlined the Tour of Facilities on September 15, 2008. He commented that all buildings and grounds on campus are well maintained. He congratulated Robert Schrader, Supervisor of Buildings and Grounds, and his staff for all their efforts.
- E. Annual NYSSBA Convention October 16-19, 2008 in New York City
(The 89th Annual Convention for the New York State School Boards Association was held in New York City this year on October 16-19. Mr. Tompkins was the voting delegate for the Board of Education and will comment on the Conference.)
Board member, Lawrence Tompkins, discussed the conference in New York City which concentrated on school environment and technology. There were many free online resources and templates that provide

rich resources through the use of modern technology. There was also a focus on Career and Technical Education (CTE) and future direction in CTE. Mr. Tompkins also discussed the session regarding Board of Education Liability and good management practices to mitigate any Board of Education risks.

F. Student Achievement

(A presentation by Colleen Hall, Lisa Knowles, Peter Mahan, Jeffrey Palmer, and Michael Laster will highlight 21st Century Learning Skills and the Greenville Central School District Report Card for student achievement.)

Colleen Hall, Lisa Knowles, Peter Mahan, Jeffrey Palmer and Michael Laster presented information on the District's New York State Report Card for 2006-2007. At the elementary and middle school levels, performance is measured using assessments in English Language Arts, Math, and Science. At the secondary level, performance was measured using assessments in English Language Arts and Math and graduation rate. The Greenville Central School District is a district in good standing and acknowledged as a high performing, gap-closing school district for 2006-2007.

VII. Board Members' input for possible discussion at a later date

Board member Anne Mitchell commented that on the New York State Department of Labor website there is a section regarding the exploration of careers and being able to create an online resume. She expressed this would be a great student resource and will do further research and forward information to the Board of Education.

VIII. Closing Open Forum

Resident Richard Ferriolo thanked the Administration for their interesting presentation and commented on the challenges ahead of us and that we have great people at the District to address them.

IX. Executive Session

At 8:14 p.m. Lawrence Tompkins moved, seconded by Tina Dombroski and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 8:30 p.m. Anne Mitchell, seconded by Ann Holstein and carried unanimously to return to open session.

X. Adjournment

At 8:32 p.m. Gregory Lampman moved, seconded by Lawrence Tompkins and carried unanimously to adjourn the meeting.

District Clerk

Board of Education President