

Greenville Central School District
Board of Education
Special Meeting Minutes
Tour of Facilities
Monday
September 15, 2008

6:00 p.m.

Ellis Elementary School
Cafeteria

I. Call to Order by President Wilton Bear, Jr.

A meeting of the Board of Education was held on Monday, September 15, 2008 beginning in the Elementary cafeteria for a tour of the school district facilities. Mr. Wilton Bear, Jr., President, called the meeting to order at 6:00 p.m.

A. Members present:

Wilton Bear, Jr.
Tina Dombroski
Ann Holstein
Gregory Lampman
Anne Mitchell
Rosanne Moore
Lawrence Tompkins

Others present:

Cheryl A. Dudley, Superintendent
Jacqueline O'Halloran, District Clerk
Tammy J. Sutherland, Assistant Superintendent for Business
Donna Accuosti, Elementary Assistant Principal
Lisa Knowles, Director of Pupil Personnel Services
Peter Mahan, Elementary School Principal
Karen Morin, Supervisor of Transportation
Jeffrey Palmer, Middle School Principal
Robert Schrader, Supervisor of Buildings and Grounds
Scott Turrin, Assistant High School Principal &
Director of Athletics

There were approximately (3) visitors to the meeting.

II. Approval of Agenda

Anne Mitchell moved, seconded by Lawrence Tompkins and carried unanimously to approve the Agenda for the Tour of Facilities meeting on September 15, 2008.

III. Business Management

Anne Holstein moved, seconded by Anne Mitchell and carried unanimously to accept the Audit Report (A):

A. Accept Audit Report of June 30, 2008 by Sickler, Torchia, Allen & Churchill, Certified Public Accountants, PC. (FY2009-22)

IV. Board Members input for possible discussion

(The Board of Education will provide input to Lawrence Tompkins, Voting Delegate to the Annual NYSSBA Convention, regarding sessions or workshops of interest to the Board.)

There was no input from the Board of Education regarding Mr. Tompkins selection of sessions to attend at the NYSSBA Convention from October 16 to October 19, 2008 in New York City.

V. Tour of Facilities

The Board of Education completed the annual tour of facilities led by Robert Schrader, Supervisor of Buildings & Grounds. The following information was shared with the Board by Mr. Schrader.

Elementary School

**Principal Peter Mahan and
Assistant Principal Donna Accuosti**

Court Yard Entrance

(Capital Project EXCEL Funding)

This will be the location of the Lobby and Elevator entrance funded under EXCEL (Expanding our Children's Education and Learning) capital project which received approval on August 27, 2008 from the New York State Department of Education. As a result of this project, individuals with mobility disabilities will be able to access all three floors without traversing stairs or traveling outside in adverse weather providing equity in access to programs and events for all students, employees, and school visitors. The entrance doors will be on the south side and all the locked doors in the courtyard will be changed to double swing doors to provide egress from the courtyard. The fenestration, i.e. the use of glass panels, windows and door placement and materials, will allow for natural lighting and comply with high performance guidelines for planning standards and energy conservation. One design and planning challenge was due to the difference in the floor elevations of the front wing and back wings. Blue prints and color schemes are available for review.

South Parking Lot

School Bus

(Annual Budget Maintenance Funds)

New parking lot lines and extra wide cross walks have been added in preparation of the start of the project as a safety precaution. This layout, implemented at the start of school, will have students familiar and comfortable with the bus unloading/loading procedures well in advance of the beginning of the construction work.

Ellis South Parking Lot

Transportation Supervisor Karen Morin

(Annual Budget Maintenance Funds)

The Fuel Management System is still under construction. This new system, using individual keys for each bus or vehicle to turn the pump on and off, provides instant data to the Head Mechanic via the network for the quantity of fuel pumped and for the specific bus or vehicle. This system will also connect to the Veeder-Root environmental tank monitoring system.

Front Corridors

Peter Mahan

(Annual Budget Maintenance Funds)

These halls were painted last year to prevent deterioration of the wall surface and improve the appearance. Recently installed are six (6) new bulletin boards and chair rails in the front hall to match the period of the original interior architecture. There are six (6) more bulletin boards for the back corridors, which will be installed at a later date due to asbestos abatement.

Ellis Elementary

North Parking Lot

Supervisor Robert Schrader

(Annual Budget Maintenance Funds)

Patch work was completed to this parking area to eliminate many large pot holes. These areas were cut out, excavated, and in many locations stone was brought in to provide a base under the blacktop patch.

High School**Principal Michael Laster and
Assistant Principal & Director of Athletics Scott Turrin****Baseball Field****(Annual Budget Maintenance Funds)**

Drainage has been installed under all the base lines to enhance the speed that water drains from the field. We are awaiting the delivery of infield mix to finish the work.

Recycling Dumpsters**Back of High School**

Two recycling dumpsters, one at the High School and one at the Elementary School, are for the paper and cardboard recycling program. In the past there was a cost to the GCSD for cardboard removal at \$17 per pick-up and all newspaper and other paper recycling had to be transported to the Catskill or Coxsackie Transfer Stations. With the program sponsored by GreenFiber, the District is paid \$25 per ton for paper recycling materials. This past Tuesday five thousand one hundred-fifty (5,150) pounds were picked up. The money from GreenFiber for the recycling is deposited to student activity accounts for student council groups that support the collection of the paper within the schools.

High School**Cafeteria Entrance****Supervisor Robert Schrader****(Annual Budget Maintenance Funds)**

Replacement of the concrete in this area is necessary for student use and for deliveries. This section of sidewalk is now being used to unload two students with mobility disabilities. In addition the majority of food service supplies are delivered on this sidewalk with hand trucks. The curb cuts to provide for handicapped accessibility will be longer to provide greater access. The cost is estimated to range from \$7,300 to over \$8,600.

Food Services**Kitchen****Supervisor Paul Ventura****(Annual Equipment Funds)**

The new kitchen equipment includes three new convection ovens. Which replaced two 1969 vintage ovens. The exhaust hood had to be brought up to code with a fire suppression system. New electrical breakers were added to handle the additional oven. Quotes have been solicited for upgrading the exhaust fan over the hood.

Middle/High School**Auditorium****Scott Gardiner Director of Technology****(Annual Maintenance and IT Funding)**

Scott Gardiner is preparing specifications and will be soliciting quotes to install a LCD projector/presentation system.

Middle-High School**Parking Lot****Supervisor Robert Schrader****(Annual Maintenance Funds)**

The extended water line and new fire hydrant, installed in cooperation with the Town of Greenville, serves the Middle and High Schools and the Transportation facility. The original water line access from Ellis to the High School will be disconnected in the near future.

Alternate Learning Program

The Alternative Learning Program (ALP), a collaborative effort of Greenville Central Schools and Questar III is located in the trailer formerly the location of the District Office. The students will have individual lap tops provided by Questar III and access to learning modules prepared for their individual needs.

VI. Adjournment

At 7:17 p.m. Anne Mitchell moved, seconded by Rosanne Moore and carried unanimously to adjourn the meeting.

District Clerk

Board of Education President