

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
July 13, 2009

7:00 p.m.

High School Library

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Accolades

Congratulations to the students, parents, faculty and administration for a high school completion rate of 98% at Greenville Central School District for the graduating class of 2008 (Cohort 2004) as reported by the New York State Education Department (i.e. 2% drop-out rate) with a goal of 100 % graduation rate and 0% drop-out rate.

<http://www.emsc.nysed.gov/irts/cohort/2009/200708TotalCohort-District-Gender>.

IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A – G:**

- ✓ **A. Accept Minutes of the Business Meeting of June 8 and June 29, 2009**
- ✓ **B. Accept Transfer of Funds for General Fund for the month ending June 30, 2009**
- ✓ **C. Accept Investment Report and Student Activity Report for 2008-2009**
- ✓ **D. Accept Special Student Services Recommendations**
 - 1. Committee on Special Education from the meetings of May 12, 13, 14, 20, 21, 26, 27 and 28, 2009 and June 2, 4, 10, 11 and 18, 2009**
 - 2. Committee on Special Education for Preschool from the meetings of May 13, 14, 20 and 27, 2009 and June 10, 2009**
- ✓ **E. Approve Personnel Agenda** *(Please refer to the Personnel Agenda attachment)*

✓ **F. Business Management**

- 1. Approve Agreement between the Greenville Central School District and Achievements, PLLC for Occupational Therapy services for the 2009-2010 school year at the rate of \$275.00 per day**
(This is for Occupational Therapy services provided five [5] days per week for approximately two hundred [200] billable days unless otherwise agreed upon by both parties.)
- 2. Approve Agreement between The Center for Disability Services, Inc. and the Greenville Central School District for the Summer 2009 for \$6,422.00**
(This Agreement is for one [1] Greenville Central School resident student at \$3,211.00 per month for the Summer 2009. Tuition component is pending final STAC SED approval.)
- 3. Approve Agreement between the Greenville Central School District and VTA Management Services, LLC for the 2009-2010 school year and the summer program July 1, 2009 through August 31, 2009**
(The Greenville Central School District agrees to arrange physical therapy services provided by VTA Management Services, LLC for the 2009-2010 school year at the rate of \$60.00 per hour. Rates for the summer program are \$70.00 per treatment for physical therapy services; \$70.00 per treatment for occupational therapy services; and \$70.00 per treatment for speech therapy services.)
- 4. Approve Health Service contract between the North Colonie Central School District and the Greenville Central School District for 2008-2009 for \$459.77**
(This contract provides health services for one [1] Greenville Central School District resident student who attended Loudonville Christian School in the North Colonie School District for 2008-2009. This contract was received June 23, 2009)
- 5. Award bids for 2009-2010**
 - a. Award bid for Transportation parts and chemicals for the 2009-2010 school year to Bus Parts Warehouse, DePaula Chevrolet, Farrell Oil, Fleetpride, Heavy Duty Parts, HL Gage, Leonard Bus Sales, Matthew Buses, Inc., NOCO Energy, Polsinello Fuels, Terry-Haggerty Tires and TIFCO on an "item to item" basis**
(Bids were opened in the District Office on Wednesday, June 17, 2009 for Transportation parts & chemicals for the 2009-2010 school year. Packets were mailed to twenty-two [22] prospective bidders, with fifteen [15] responses. Bids for transportation parts and chemicals are awarded according to specifications on an "item by item" basis to the above companies. All bids are on file in the District Office.)
 - b. Award bid for copy paper to RIS Paper Company in the amount of \$27.22 per case for 8 ½ " x 11" copy paper and \$38.16 per case for 8 ½ " x 14" copy paper**
(Bids were opened in the District Office on June 25, 2009 for copy paper supplies. Packets were mailed to six [6] prospective bidders with two [2] responses. It is recommended to award the bid to the lowest bidder: RIS Paper Company, Inc., 1531 Boettler Rd., Suite E, Uniontown, Ohio. The price for 8 ½ " x 11" decreased by \$2.38 per case and the price for 8 1/2" x 14" decreased by \$1.76 per case from the 2008-2009 bid. State contract prices are \$38.50 per case for 8 ½ " x 11" and \$50.00 per case for 8 ½ " x 14". All bids are on file in the District Office.)

- (Bids were opened in the District Office on Thursday, June 25, 2009 for physical education, athletic supplies and wrestling uniforms. Packets were mailed to seventeen [17] prospective bidders and ten [10] were received Bids were awarded according to specifications on an "item by item" basis to the above companies. All bids are on file in the District Office.)*

(Approval is needed for two [2] summer routes:

In addition, Greenville Central School Transportation Department will be transporting twenty-one [21] students to Greenville Central School programs; two [2] students to Wildwood/Altamont; one [1] student to Cobb Memorial School; one [1] student to Children's Annex/Kingston; and one [1] student to Wildwood/Albany.)

(If approved, the President of the Board of Education is required to sign this document on behalf of the Board of Education. The signature indicates that the procurement of services was authorized by the Board for the 2009-2010 school year.)

The allowance of \$6,000.00 was already part of the base bid and should not have

been added again in the form of a change order. This was corrected by the architect.

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| | \$10,690.00 |
| | <u>- 6,000.00</u> |
| Corrected Total for Change Order #4 | \$ 4,690.00 |

9. Transfer to Capital Reserve

BE IT RESOLVED that two hundred eighteen thousand nine hundred dollars (\$218,900.00) of unappropriated fund balance from the 2008-2009 school year be transferred to the Capital Reserve Fund.

(WHEREAS, on May 17, 2005, the voters of the Greenville Central School District approved the creation of a capital reserve fund; and

WHEREAS, the approved proposition provides for the funding of the capital reserve fund through the allocation of fund balance.

THEREFORE, BE IT RESOLVED, that two hundred eighteen thousand nine hundred dollars (\$218,900.00) of unappropriated fund balance from the 2008-2009 school year be transferred to the Capital Reserve Fund. This amount includes the \$79,600.00 from the Tax Certiorari Reserve Fund that was closed in May and \$139,300.00 Fund Balance.

This reserve fund, as approved by the voters, resulted from the work of the Budget Advisory Committee to address the need for long-term planning for capital expenses. An expenditure from a Capital Reserve Fund requires voter approval.)

✓ G. School Management

1. Approve overnight field trips

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| a. Trip destination: | New York State Fairgrounds, Syracuse, NY |
| Dates: | Leaving 3:00 p.m. Sunday August 30, 2009 and returning 5:00 p.m. Friday, September 4, 2009 |
| Students: | Approximately fifteen (15) High School FFA students |
| Chaperones: | Rachel Anderson, Michaela Kehrer & Mark Cunnan |
| b. Trip destination: | The Big E, West Springfield, Mass |
| Dates: | Leaving 8:30 a.m. Friday, September 18, 2009 and returning 10:00 a.m. Saturday, September 19, 2009 |
| Students: | Approximately ten (10) High School FFA students |
| Chaperones: | TBD (Two of Rachel Anderson, Mark Cunnan and Michaela Kehrer) |

VI. Discussion

A. Board of Education Workshop for Goal Setting

(A Board of Education Workshop will be held on July 27, 2009 at 7:00 p.m. in the High School Library to develop goals for the Board of Education for 2009-2010.)

B. NYSSBA School Board Academy

(The summer NYSSBA Academies are July 17-18, 2009 in Buffalo, July 31-August 1 in Ithaca and August 21-22 in Long Island. The September Academy is September 11-12 at the Desmond in Albany.)

VII. Board Members' input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
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PERSONNEL AGENDA
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✓ **E. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Approve Contract of Superintendent of Schools

BE IT RESOLVED that the Board of Education of the Greenville Central School District hereby extends the appointment and employment of Cheryl A. Dudley as Superintendent of Schools to June 30, 2014, approve the agreement dated July 1, 2009 and authorizes the Board President to sign the agreement.

(A superintendent's contract may be terminated through non-renewal; prior to its expiration date may be terminated for cause with applicable due process requirements; or may be terminated prior to its expiration date through mutual agreement. As defined in the contract, a superintendent serves at the pleasure of the Board of Education and a board has broad latitude in establishing work requirements.)

b. Probationary

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| 1. Name: | Faith Bowers |
| Position: | Teaching Assistant |
| Tenure Area: | Teaching Assistant |
| Probationary Period: | September 1, 2009 to August 31, 2010 |
| Certification: | Level 1 |
| Commencement of Service on Tenure: | September 1, 2009 |
| Step Placement: | Step 1 of the GFA Teaching Assistant Salary Schedule at \$23,420.00 |
| Status: | Cleared for employment |

c. Summer Academy 2009

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| 1. Name: | Susan Lislevand-Hollywood |
| Program: | Transition Program for students entering Grade 6 |
| Tenure Area: | N/A |
| Probationary Period: | N/A |
| Commencement of Service: | July 6, 2009 to July 30, 2009 |
| Certification: | Special Education K-12, Permanent |
| Salary: | \$100.00 per diem; 8:00 am to 12:30 pm, four (4) days per week for a total of sixteen (16) days |

2. Name: Teresa Carlton
Program: Transition Program for students entering Grade 6
Tenure Area: N/A
Probationary Period: N/A
Commencement of Service: July 20, 2009 to July 30, 2009
Certification: Childhood Education, Grades 1-6, Initial Certificate expiring January 31, 2013
Salary: \$100.00 per diem; 8:00 am to 12:30 pm, two (2) days per week for a total of eight (8) days

3. Name: Nanci Cremen
Program: Itinerant Summer Special Education Teacher for students with twelve (12) month IEP's
Tenure Area: N/A
Probationary period: N/A
Commencement of Service: Four (4) hours per week for a six-week summer session for two (2) students
Certification: Special Education K-12, Permanent
Column & Step Placement: N/A; \$40.00 per hour

d. Approve Contracts

1. Director of Instructional Technology for July 1, 2009 to June 30, 2012
(This provides for a three-year contract with an annual salary increase of 3.4 %.)

2. Technology Assistant for July 1, 2009 to June 30, 2012
(This provides for a three-year contract with an annual salary increase of 3.4 %.)

3. Supervisor of Buildings & Grounds for July 1, 2009 to June 30, 2012
(This provides for a three-year contract with an annual salary increase of 3.4 %.)

4. Assistant Supervisor of Buildings & Grounds for July 1, 2009 to June 30, 2012
(This provides for a three-year contract with an annual salary increase of 3.4 %.)

5. Supervisor of Transportation for July 1, 2009 to June 30, 2012
(This provides for a three-year contract with an annual salary increase of 3.4 %.)

6. Head Bus Driver for July 1, 2009 to June 30, 2012
(This provides for a three-year contract with an annual salary increase of 3.4 %.)

7. Supervisor of Food Service for July 1, 2009 to June 30, 2012
(This provides for a three-year contract with an annual salary increase of 3.4 %.)

e. Extra Duty Compensation Elementary School Clubs 2009-2010

1. Name: Vikki Hawkins
Position: Student Activities Advisor
Stipend: \$1,608.00

2. Name: Christine Wegrzyn
Position: Band Director
Stipend: \$1,229.00

3. Name: Alicia Lewis
Position: Musical Director
Stipend: \$1,103.00
4. Name: Kathleen Nelson
Position: Newsletter
Stipend: \$1,103.00
5. Name: Alicia Lewis
Position: Choral Director
Stipend: \$914.00
6. Name: Judy Spring
Position: Art Club
Stipend: \$1,103.00
7. Name: Kathleen Nelson
Position: Yearbook
Stipend: \$977.00
8. Name: Kathleen Nelson
Position: Computer Club
Stipend: \$914.00
9. Name: Rochelle Rowlee
Position: Nature's Classroom
Stipend: \$914.00
10. Name: Christine Wegrzyn
Position: Sound Person
Stipend: \$378.00

f. Extra Duty Compensation Elementary School Team Leaders 2009-2010

1. Name: Maryanne Overbaugh
Position: Kindergarten Team Leader
Stipend: \$1,800.00
2. Name: Deborah Davitt
Position: 1/2 Team Leader
Stipend: \$1,800.00
3. Name: Jane Scrafford
Position: 1/2 Team Leader
Stipend: \$1,800.00
4. Name: William Kiefer
Position: 3/4 Team Leader
Stipend: \$1,800.00
5. Name: Kathleen Gruhle
Position: 3/4 Team Leader
Stipend: \$1,800.00

6. Name: Bonnie Persico
 Position: Grade 5 Team Leader
 Stipend: \$1,800.00

g. Extra Duty Compensation High School Clubs 2009-2010

1. Name: Daphane Pearson
 Position: Yearbook
 Stipend: \$2,930.00

2. Classified

a. Retirement

1. Name: Linda Burke
 Position: Food Service
 Effective: August 24, 2009

b. Resignation

1. Name: Faith Bowers
 Position: Guidance Office Secretary
 Effective: August 31, 2009

(This resignation is contingent upon Ms. Bower's appointment as a Teaching Assistant.)

2. Name: Debra Teator
 Position: Cleaner/Monitor
 Effective: August 31, 2009

c. Probationary

1. Name of Appointee: James Campbell
 Position: Cleaner
 Classification: GCCS Non-Competitive
 Probationary Period: July 6, 2009 to January 5, 2010
 Commencement of Service: July 6, 2009
 Salary: Year 1 at \$13.92 per hour
 Status: Cleared for employment

d. Summer Academy 2009

1. Name: Kristen Prayto
 Program: Itinerant Summer Occupational Therapy for students with twelve (12) month IEP's
 Tenure area: N/A
 Probationary period: N/A
 Commencement of service: July 6, 2009 to August 14, 2009

Six (6) hours per week for a six (6) week summer session for three (3) students

License: Occupational Therapist
 Column & Step Placement: N/A, \$50.00 per session

(The GCSD receives partial reimbursement for these services under STAC. This Position is separate from the Summer Academy 2009. Under the Summer Academy 2009 program, the GCSD receives state aid calculated on student attendance in our approved NYSED Summer School program. A district may not receive aid for both.)

e. Substitutes

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| 1. Name: | Lisa Juzapavicus |
| Position: | Substitute cleaner |
| Effective: | July 1, 2009 to September 4, 2009 |
| Status: | Cleared for employment |

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.