

Greenville Central School District
Board of Education
Minutes
Business Meeting
Monday
June 8, 2009

7:00 p.m.

High School Library

I. Call to Order

A meeting of the Board of Education was held on Monday, June 8, 2009 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:02 p.m.

A. Members present: Wilton Bear, Jr.
Tina Dombroski (7:07 p.m.)
Ann Holstein
Gregory Lampman
Anne Mitchell
Rosanne Stapleton
Lawrence Tompkins

Others present: Cheryl A. Dudley, Superintendent
Jacqueline O'Halloran, District Clerk
Donna Accuosti, Elementary Assistant Principal
Scott Gardiner, Director of Technology
Lisa Knowles, Director of Pupil Personnel Services
Michael Laster, High School Principal
Peter Mahan, Elementary School Principal
Karen Morin, Supervisor of Transportation
Jeffrey Palmer, Middle School Principal
Robert Schrader, Supervisor of Buildings and Grounds
Tammy J. Sutherland, Assistant Superintendent for Business
Scott Turrin, Assistant High School Principal & Director of Athletics
Paul Ventura, Sr., Food Service Supervisor

There were approximately twenty (20) visitors to the meeting.

II. Approval of Agenda

Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to approve the Agenda for the June 8, 2009 Business Meeting.

III. Accolades

Presentations to Retirees:

George Rauf

(Mr. Rauf retires with over thirty (30) years of service to the children of the Greenville Central School District as a bus driver.)

Maria Marquit

(Ms. Marquit retires after nineteen (19) years of service to the children of the Greenville Central School District as an Aide/Monitor.)

Board of Education President, Wilton Bear, Jr. and Superintendent Dudley, along with Tammy Sutherland, Assistant Superintendent for Business, Karen Morin, Supervisor of Transportation, Elementary Principal Peter Mahan, and High School Principal Michael Laster, presented plaques to the retirees and thanked them for their professional service and dedication to the children of the Greenville Central School District.

Superintendent Dudley, Michael Laster and Peter Mahan also acknowledged from the audience Jacqueline Moylan, Dianne Lewis, Christine Lochner, Susan Evans, Ellin Crosby, Susan Downey Graudons, Veronica Lansing, and Amanda Caulkins who would be appointed tenure pending Board of Education approval.

On May 7, 2009 the Catskill Elks Lodge #1341 and the Greene County Youth Bureau sponsored a recognition dinner to celebrate students from Greene County for the Youth of the Year Award. This year, Greenville High School was proud to have two students recognized for this Award: Joseph Zeitler and Amber Moak for their outstanding contributions to their school, and community, and their selflessness and humanitarian values. President Bear congratulated both students on behalf of the Board of Education.

IV. Open Forum

Resident and parent, Lorraine Koerner presented the Board of Education with a personal letter of concerns relating to interscholastic sports at the Greenville Central School District. This information will be disseminated and shared with all Board members.

V. Action Items: A – G:

Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to approve items (A) & (B):

A. Accept Minutes of the Business Meeting of May 11, 2009, the Annual Budget Hearing May 12, 2009 and the Annual Budget Vote of May 19, 2009

B. Accept Treasurer's Report; Statement of Conditions for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending May 31, 2009 (FY 2009-70)

Gregory Lampman moved, seconded by Ann Holstein and carried unanimously to approve items (C) & (D):

C. Accept Internal Claims Report for month ending May 31, 2009 (FY2009-71)

D. Accept Special Student Services Recommendations

- 1. Committee on Special Education from the meetings of April 9, 20, 21, 23, 24, 28, 29 and 30, May 5 and 7, 2009**
- 2. Committee on Special Education for Preschool from the meeting of April 29, 2009**

Tina Dombroski moved, seconded by Lawrence Tompkins and carried unanimously to approve (E) the Personnel Agenda:

E. Approve Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Appointments to Tenure

1. Name of Appointee: Jacqueline Moylan
Tenure Area: English
Commencement of service on Tenure: September 1, 2009
Certification: English 7-12, Permanent
2. Name of Appointee: Dianne Lewis
Tenure Area: Industrial Arts
Commencement of service on Tenure: September 1, 2009
Certification: Technology Education, Professional
3. Name of Appointee: Christine Lochner
Tenure Area: Teaching Assistant
Commencement of service on Tenure: September 1, 2009
Certification: Teaching Assistant Level III
4. Name of Appointee: Susan Evans
Tenure Area: Teaching Assistant
Commencement of service on Tenure: September 1, 2009
Certification: Teaching Assistant Level III
5. Name of Appointee: Ellin Crosby
Tenure Area: Teaching Assistant
Commencement of service on Tenure: September 1, 2009
Certification: Continuing
6. Name of Appointee: Susan Downey Gaudons
Tenure Area: Teaching Assistant
Commencement of service on Tenure: September 1, 2009
Certification: Teaching Assistant Level III
7. Name of Appointee: Veronica Lansing
Tenure Area: Teaching Assistant
Commencement of service on Tenure: September 1, 2009
Certification: Teaching Assistant Level III
8. Name of Appointee: Amanda Caulkins
Tenure Area: Psychology
Commencement of service on Tenure: September 1, 2009
Certification: Psychology

b. Substitutes

- | | |
|-----------------------|-----------------------------------|
| 1. Name of Appointee: | Michael Flagg |
| Position: | Substitute Psychologist & Teacher |
| Certification: | Pending |
| Effective: | May 12, 2009 |
| Salary: | \$75.00 per diem |
| Status: | Conditional |
| | |
| 2. Name of Appointee: | Valerie Carter |
| Position: | Substitute Teacher |
| Certification: | School Administrator & Supervisor |
| Effective: | May 11, 2009 |
| Salary: | \$90.00 per diem |
| Status: | Cleared for employment |

2. Classified

a. Permanent from Probationary

- | | |
|--------------------------------|------------------------|
| 1. Name of Appointee: | April Bishop |
| Position: | Custodian |
| Date of Permanent Appointment: | December 8, 2008 |
| Status: | Cleared for employment |
- (Permanent appointment is retroactive to date of hire. The probationary period ends June 17, 2009 extended due to unpaid leave of eight [8] days.)*

b. Substitutes

- | | |
|-----------------------|-------------------------------|
| 1. Name of Appointee: | George Stock |
| Position: | Substitute cleaner |
| Effective: | June 9, 2009 to June 30, 2009 |
| Status: | Cleared for employment |
| | |
| 2. Name of Appointee: | William Burdett |
| Position: | Substitute bus driver |
| Effective: | May 26, 2009 to June 30, 2009 |
| Status: | Cleared for employment |

c. Transportation Summer 2009

- | | |
|------------------------|----------------------------------|
| 1. Name of appointees: | Richard Rippel (\$21.13) |
| | Rhonda Hempstead-Julig (\$20.09) |
| | Jeffrey Rauf (\$20.09) |
| | Linda Covais (\$20.09) |
| | James Lawton (\$20.09) |
| | Lynda Wright (\$20.09) |
| | Eleni Preisner (\$20.09) |
| | Delwin Shaver (\$19.34) |
| | Rose Ann Siegrist (\$18.68) |
| | Karen Wood (\$18.68) |
| | Judy Pebler (\$16.78) |
| | Mary Brill (\$16.78) |
| | Andrea Wilson (\$16.78) |
| | Lloyd Potter (\$16.78) |
| | Susan Spain (\$21.13) |
| | Katherine Penniston (\$16.78) |
| | Tammy Knowles (\$18.68) |
| | Kelly Snyder (\$16.78) |

Position: Bus drivers and/or substitute bus drivers
 Effective : July 1, 2009 to September 4, 2009
 Salary: Driver's contractual rate of pay
 Status: Cleared for employment
(Potential drivers listed by seniority. Bus drivers will be compensated at their current rate of pay according to the GPF contract. Drivers will be assigned to bus routes, depending on the number necessary for the summer program, according to seniority order. Those drivers not assigned to a route will also be placed on the summer school substitute driver list and will be assigned as needed according to seniority order. Substitute drivers are listed in seniority order.)

2. Name of Appointee: Kathleen Rogers
 Position: Summer Bus Attendant
 Classification: GCCS/Non-competitive
 Commencement of Service: July 1, 2009 to September 4, 2009
 Salary: \$12.64 per hour
 Status: Cleared for employment
(This appointment is based on need as required on the student's IEP.)

d. Buildings & Grounds Summer 2009

1. Name of Appointee: Dawn Becker
 Position: Summer Cleaner
 Classification: GCCS/Non-competitive
 Commencement of Service: July 1, 2009 to September 4, 2009 (up to a maximum of 40 days)
 Salary: Year 1 at \$13.92 per hour
 Status: Cleared for employment

2. Name of Appointee: Thomas Fitzgibbons
 Position: Summer Cleaner
 Classification: GCCS/Non-competitive
 Commencement of Service: July 1, 2009 to September 4, 2009 (up to a maximum of 40 days)
 Salary: Year 1 at \$13.92 per hour
 Status: Cleared for employment

3. Name of Appointee: Georgina Jones
 Position: Summer Cleaner
 Classification: GCCS/Non-competitive
 Commencement of Service: July 1, 2009 to September 4, 2009 (up to a maximum of 40 days)
 Salary: Year 1 at \$13.92 per hour
 Status: Cleared for employment

4. Name of Appointee: Joseph Kraft
 Position: Summer~Bus Cleaner
 Classification: GCCS/Non-competitive
 Commencement of Service: July 1, 2009 to September 4, 2009 (up to a maximum of 40 days)
 Salary: Year 1 at \$13.92 per hour
 Status: Cleared for employment
(Assigned to Transportation at a summer bus cleaner.)

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

F. Business Management

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1-5):

- 1. Approve the Consulting Agreement and Terms and Conditions with Needham Risk Management Resource Group for the 2009-2010 school year (FY2009-72)**
(For these services, Client shall pay Consultant at the rate of \$1,250.00 per calendar month for up to 185 hours per year [“Base Annual Hours”] actually spent by Consultant rendering services. For authorized services in excess of the Base Annual Hours, Client shall pay the Consultant at the rate of \$65.00.)
- 2. Approve solicitation of bids for 2009-2010**
 - a. Copy paper
 - b. Physical Education & Athletic supplies
 - c. Cafeteria supplies
 - d. Custodial supplies
 - e. Transportation parts and supplies
 - f. Refuse removal
- 3. Withdraw original bid of one (1) multi-position wheelchair accessible van awarded to Don Brown Sales, Inc. in the amount of \$55,896.22**
(At the May 11, 2009 Board of Education meeting, one [1] multi-position wheelchair accessible van was awarded to Don Brown Sales, Inc., 703 County Highway 107, Johnstown, NY in the amount of \$55,896.22. Since then Don Brown Bus Sales has withdrawn the bid due to the manufacturer [Trans Tech Bus] cancelling Don Brown Bus Sales as a dealer/distributor for the product. After consultation with school attorneys, Girvin & Ferlazzo, it is recommended that the Board of Education accept the withdrawal of the original bid and award the bid to the next lowest bidder.)
- 4. Award bid for one (1) multi-position wheelchair accessible van to Matthew Buses, Inc. in the amount of \$56,935.05 (FY2009-73)**
(As legal counsel has recommended to award the bid to the next lowest bidder, it is recommended to award the bid to Matthew Buses, Inc., 2900 Route 9 Malta, Ballston Spa, NY in the amount of \$56,935.05.)
- 5. Approve SEQRA (State Environmental Quality Review Act) Resolution for District Wide Telephone System Replacement Project:**
(BE IT RESOLVED that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR §617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

WHEREAS, the Board of Education of the Greenville Central School District [“Board”] has proposed to undertake a project consisting of the replacement and upgrade of the District’s existing telephone system and network (“the Project”); and

WHEREAS, the Board wishes to fully comply with its obligations under the State Environmental Quality Review Act [“SEQRA”] and the regulations thereunder with respect to the proposed action; and

WHEREAS, the Board has carefully considered the nature and scope of the proposed action; and

WHEREAS, upon review of the foregoing, the Board makes the following determinations:

- 1. The proposed action involves the replacement and upgrade of the District's existing telephone system and network;*
- 2. The proposed project represents maintenance or repair involving no substantial changes in an existing facility or structure within the meaning of 6 NYCRR 617.5(c)(1); and/or alternatively the replacement, rehabilitation or reconstruction of a structure or facility in kind within the meaning of 6 NYCRR 617.5(c)(2).*
- 3. The proposed action will in no case have a significant adverse impact based on the environment based on the criteria contained in 6 NYCRR § 617.7(c), and is not otherwise a Type I action as defined by 6 NYCRR § 617.4.*
- 4. The proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder.*

NOW THEREFORE BE IT RESOLVED, that the Board finds and concludes that the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and therefore is not subject to review under SEQRA and the regulations thereunder.

Rosanne Stapleton moved, seconded by Lawrence Tompkins and carried unanimously to approve item (6):

6. Approve Agreement between the Greenville Central School District and Stieglitz Snyder Architecture for a District Wide Telephone System Replacement Project (FY2009-74)

(This contract is for the development of construction drawings and specifications for installation of a new district-wide telephone system as a replacement to the existing system in the amount of \$31,000.00. This project follows a "District Wide Telephone System Upgrades" study done by Stieglitz Snyder Architecture and delivered to the Greenville Central School District in April of 2009. This contract is for the following base scope of items:

- 1. Installation of additional POE data switches to accommodate new IP telephone handsets and integration into existing LAN (local area network).*
- 2. Installation of a new PRI/DID telephone system.*
- 3. Upgrade of data closet cooling systems*
- 4. Upgrade of data closet power systems to ensure adequate and clean power to network hardware.*
- 5. Installation of IP telephone handsets only in locations where they presently exist.*
- 6. Call processing and messaging components.*
- 7. UPS backup power supplies for telephone data switches.*
- 8. System training/maintenance.*
- 9. System implementation.*
- 10. Emergency analog telephone handsets for each building.*
- 11. Upgrade the network switching gear in the high school server closet (WC-1).*
- 12. Alternates 1B through 5, as per the Tel/Data report dated March 27, 2009*

SERVICES:

- 1. Conduct field work to assist with development of contract documents.*
- 2. Develop design development drawings and technical specifications.*
- 3. Develop design development probable project cost estimate.*
- 4. Attend review meeting with Owner, respond to Owner comments, and incorporate Owner comments into next submission.*

5. *Develop construction drawings and technical specifications.*
6. *Develop construction document probable project cost estimate.*
7. *Attend review meeting with Owner, respond to Owner comments, and incorporate Owner comments into next submission.*
8. *Develop bid document drawings and technical specifications.*

DELIVERABLES:

1. *Meeting minutes*
2. *Written responses to Owner comments*
3. *Design development documents*
4. *Construction documents*
5. *Bid documents*

BIDDING ASSISTANCE AND CONSTRUCTION:

1. *Attend pre-bid meeting.*
2. *Respond to RFI's during bidding and during construction.*
3. *Review bids and bidder qualifications.*
4. *Attend pre-construction meeting.*
5. *Attend a maximum of three (3) site inspections/construction meetings during course of construction.*
6. *Review of contractor submittals and shop drawings.*
7. *Conduct preliminary and final punch list walkthroughs.)*

Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to approve item (7):

7. Approve Change Orders #4, #5, and #6 for the Scott M. Ellis Elevator Project (EXCEL) for a total amount of \$16,758.00 (FY2009-75)

a. #4 General Contractor: Zandri Construction Corporation

Additional Asbestos Abatement	\$ 2,597.00
Add steel plate to support CMU at first and second floor	\$ 973.00
Reconstruct soffit at cafeteria corridor/addition	\$ 520.00
Allowance #2 to provide card reader system	\$ 6,000.00
Added cost for card reader system	<u>\$ 600.00</u>
	\$10,690.00

b. #5 Plumbing Contract: Mazone Plumbing and Heating

Snake out existing underground storm line	\$ 2,500.00
Credit for canopy drains	-\$ 625.00
Credit for leaving stair tower roof drain in place	<u>-\$ 100.00</u>
	\$ 1,775.00

c. #6 Electrical Contract: Brunswick Electric

Relocate existing underground raceway for fuel tanks	\$ 2,884.00
Credit for re-sized elevator wiring	- \$ 1,245.00
Added wiring for door hold opens	\$ 1,567.00
Added cost to wire card reader security system	<u>\$ 1,087.00</u>
	\$ 4,293.00

Grand Total \$16,758.00

(The funding from the contingency allocation for the project is within the total project Budget and requires approval by the Board of Education in the form of a Change Order.)

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve items (8 – 16):

- 8. Accept donations from Stiefel Laboratories, Inc. including fifty (50) 512 MB Flash drives and miscellaneous office supplies**
(Director of Technology, Scott Gardiner, reformatted the 50 flash drives for student use. All other items will be used in the offices and for student supplies.)
- 9. Approve the Health and Welfare Services Contract with the Berne-Knox-Westerlo Central School District for three (3) students in the amount of \$955.32 (FY2009-76)**
(Revenue~This contract provides health services for three [3] Berne-Knox-Westerlo students at \$318.44 per student that are attending Grapeville Christian Academy for the 2008-2009 school year.)
- 10. Approve the Health and Welfare Services Contract with the Catskill School District for nine (9) students in the amount of \$2,865.96 (FY2009-76)**
(Revenue~This contract provides health services for nine [9] Catskill students at \$318.44 per student that are attending Grapeville Christian Academy for the 2008-2009 school year.)
- 11. Approve the Health and Welfare Services Contract with the Cairo-Durham Central School District for fifteen (15) students in the amount of \$4,776.60 (FY2009-76)**
(Revenue~This contract provides health services for fifteen [15] Cairo-Durham students at \$318.44 per student that are attending Grapeville Christian Academy for the 2008-2009 school year.)
- 12. Approve the Health and Welfare Services Contract with the Coxsackie-Athens Central School District for twenty-two (22) students in the amount of \$7,005.68 (FY2009-76)**
(Revenue~This contract provides health services for twenty-two [22] Coxsackie-Athens students at \$318.44 per student that are attending Grapeville Christian Academy for the 2008-2009 school year.)
- 13. Approve the Health and Welfare Services Contract with the Hudson City Central School District for five (5) students in the amount of \$1,592.20 (FY2009-76)**
(Revenue~This contract provides health services for five [5] Hudson students at \$318.44 per student that are attending Grapeville Christian Academy for the 2008-2009 school year.)
- 14. Approve the Health and Welfare Services Contract with the Middleburgh Central School District for two (2) students in the amount of \$636.88 (FY2009-76)**
(Revenue~This contract provides health services for two [2] Middleburgh students at \$318.44 per student that are attending Grapeville Christian Academy for the 2008-2009 school year.)
- 15. Approve the Health and Welfare Services Contract with the Ravena-Coeymans-Selkirk Central School District for eight (8) students in the amount of \$2,547.52 (FY-2009-76)**
(Revenue~This contract provides health services for eight [8] Ravena-Coeymans-Selkirk students at \$318.44 per student that are attending Grapeville Christian Academy for the 2008-2009 school year.)

16. BE IT RESOLVED to close the existing Tax Certiorari Reserve Fund and return the unneeded monies in the amount of \$75,600.05 to the General Fund.

(This reserve fund was established by the Board of Education to pay for judgments and claims in tax certiorari proceedings. Monies held in reserve may not exceed the amount necessary to meet anticipated judgments and claims. Tax Certiorari Reserve Funds have the following restrictions: Money not expended for judgment and claims in the year deposited, must be returned to the General Fund on or before the 1st day of the 4th school year after the deposit of such monies into the Reserve. We have exceeded the time limit and we currently have no outstanding claims against the district. A recommendation will be made to put a dollar amount equal or greater then \$75,600.05 in the Capital Reserve Account at the next Board Meeting.)

G. School Management

Ann Holstein moved, seconded by Lawrence Tompkins and carried unanimously to approve items (1) & (2):

1. BE IT RESOLVED that the Board of Education hereby appoints the following individuals to serve on the Board of Voter Registration for 2009-2010: Barbara Soldner, Diane Therrien-Smith, Kathy Gaspar, Ronnie Joyce Campbell

(Martha Hillicoss resigned as an alternate to the Voter Registration Board and a new appointment for an alternate will be approved at a later date.)

2. Annual Organizational Meeting on Monday, July 13, 2009

BE IT RESOLVED that the Greenville Central School District Board of Education conduct the Annual Organizational Meeting for the 2009-2010 school year on Monday, July 13, 2009 at 7:00 p.m. in the High School Library to conduct such business as is required including the administration of a constitutional Oath of Office to newly elected Board members and District Officers of the Board of Education.

Ann Holstein moved, seconded by Anne Mitchell and carried unanimously to approve items (3) & (4):

3. Approve textbooks

a. Title: World Studies Medieval Times to Today
Author: N/A
Class: Sixth (6th) Grade Social Studies
Publisher: Pearson Prentice Hall
Copyright: 2008
Cost: \$18.47
Quantity: 40

b. Title: World Studies The Ancient World
Author: N/A
Class: Sixth (6th) Grade Social Studies
Publisher: Pearson Prentice Hall
Copyright: 2008
Cost: \$18.47
Quantity: 160

(These textbooks were recommended by Principal Jeffrey Palmer and the Sixth Grade Faculty members: JoAnn Simmons, Caroline Caputi, Joanne Lounsbury, Anne Marie Conroy, Teresa Carlton, Susan Hollywood, Sandra Washburn and Nanci Cremen.)

4. Approve overnight field trip

- a. Trip Destination: Oswegatchie Educational Center, Croghan, NY
- Dates: Departing 8:00 AM on July 5, 2009 and returning 2:00 PM on July 10, 2009
- Students: Approximately twelve (12) High School FFA members
- Chaperones: Mark Cunnann, & Michaela Kehrer

VI. Discussion

A. Annual Budget Vote & Election

Board President Wilton Bear, Jr. shared with the Board the vote tallies from our Annual Budget Vote & Election on May 19, 2009. Superintendent thanked Colleen Hall for her timely work on the Exit Poll results and welcomes any comments or suggestions for next year.

B. Update on Scott M. Ellis Capital Project (EXCEL)

Tammy Sutherland thanked those involved in the elevator Ribbon Cutting Ceremony on May 29, 2009. Contractor's are finishing items on the punch lists. After the close of the school year in June, the propane gas line will be installed, the second floor elevator lobby floor will be completed, and several cap stones will be replaced. The Construction Manager and Architect will be meeting next week to continue discussions on the transformer location.

VII. Board Members' input for possible discussion at a later date

President Bear suggested to the Board of Education that prior to the Annual Vote & Election in 2010, we publish more information regarding the financial effects on the residents of the Greenville Central School District if we had to adopt a contingency budget.

VIII. Closing Open Forum

Resident Lorraine Koerner asked the Board of Education when she could expect a response to her letter presented to the Board this evening. President Wilton Bear stated that a written response would be forthcoming by Monday, June 15, 2009.

IX. Executive Session

At 7:36 p.m. Lawrence Tompkins moved, seconded by Ann Holstein and carried unanimously to adjourn to Executive Session to discuss collective negotiations pursuant to Article 14 of Civil Service Law; and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:30 p.m. Gregory Lampman moved seconded by Lawrence Tompkins and carried unanimously to return to open session.

X. Adjournment

At 9:31 p.m. Ann Holstein moved, seconded by Anne Mitchell and carried unanimously to adjourn the meeting.

District Clerk

Board of Education President