

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
May 11, 2009

7:00 p.m.

High School Library

I. Call to Order by Vice-President Anne Mitchell

A meeting of the Board of Education was held on Monday, May 11, 2009 in the High School Library. Anne Mitchell, Vice-President, called the meeting to order at 7:00 p.m.

A. Members present: Tina Dombroski
Ann Holstein (7:02 p.m.)
Gregory Lampman
Anne Mitchell
Rosanne Stapleton
Lawrence Tompkins

Members absent: Wilton Bear, Jr.

Others present: Cheryl A. Dudley, Superintendent
Jacqueline O'Halloran, District Clerk
Donna Accuosti, Elementary Assistant Principal
Scott Gardiner, Director of Technology
Colleen Hall, Director of Curriculum and Communications
Lisa Knowles, Director of Pupil Personnel Services
Michael Laster, High School Principal
Peter Mahan, Elementary School Principal
Karen Morin, Supervisor of Transportation
Jeffrey Palmer, Middle School Principal
Robert Schrader, Supervisor of Buildings and Grounds
Tammy J. Sutherland, Assistant Superintendent for Business
Paul Ventura, Sr., Food Service Supervisor

B. There were approximately two (2) visitors to the meeting.

II. Approval of Agenda

Tina Dombroski moved, seconded by Lawrence Tompkins and carried unanimously to approve the Agenda for the Business meeting of May 11, 2009.

III. Accolades

Utica National Insurance Award: School Safety Excellence Award Presentation to the Greenville Central School District Board of Education by Michael Needham, Needham Risk Management. *(Greenville Central School District is one of one hundred school districts and Board of Cooperative Educational Services in New York State to receive the "2009 School Safety Excellence Award" from Utica National Insurance Group. The Greenville Central School District Board of Education is presented this award to commemorate the safety efforts of the District.)*

Mr. Michael Needham of Needham Risk Management presented a plaque to the Greenville Central School District Board of Education commemorating the safety efforts of the District. The award program has three levels (titanium, platinum, and gold) in which Greenville earned titanium distinction.

IV. Forum

Resident and Board member, Tina Dombroski, congratulated the School District students on their outstanding performance of *Willie Wonka*, the teachers and students involved in Science Night, and all the after school Enrichment Programs. She also thanked and congratulated Music Teacher Christine Wegrzyn and her music students for their recent successes at NYSSMA.

V. Action Items: A – G:

Rosanne Stapleton moved, seconded by Gregory Lampman and carried unanimously to accept the following items (A) – (D):

A. Accept Minutes of the Business Meeting of April 13, Budget Workshop of April 6 and Special Meeting of April 21, 2009

B. Accept Treasurer's Report; Statement of Conditions for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending April 30, 2009 (FY2009-62)

C. Accept Internal Claims Report for month ending April 30, 2009 (FY2009-63)

D. Accept Special Student Services Recommendations

1. Committee on Special Education from the meetings of March 25, 26 and 31, April 2, 3 and 7, 2009

2. Committee on Special Education for Preschool from the meeting of April 1, 2009

Gregory Lampman moved, seconded by Ann Holstein and carried unanimously to approve the Personnel Agenda (E):

E. Approve Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Substitutes

1. Name of Appointee:	Amanda Vetere
Position:	Substitute Teacher & Teaching Assistant
Certification:	N/A; Bachelor of Science
	Major: Childhood
	Major/Concentration: Childhood
	Education: American Studies
Effective:	April 20, 2009
Salary:	\$75.00 per diem
Status:	Cleared for employment

b. Extra Duty Compensation

1. Name of Appointee:	Brynda Shultes
Position:	Chemical Hygiene Advisor
Stipend:	\$1,750.00

(This position, requested by the Assistant Superintendent for Business and recommended by Needham Risk Management, was added to the Collective

Bargaining Agreement between the Greenville Central School District and the Greenville Faculty Association by Memorandum of Agreement on January 23, 2009 retroactive to September 2008. The responsibilities of this position include:

- *Maintain and coordinate the science department chemical inventory.*
- *Maintain a master copy of the science department's material safety data sheets.*
- *Review science department chemical orders in order to ensure compliance with the chemical hygiene plan.*
- *Conduct quality assurance audits of science rooms, including use of personal protective equipment, chemical storage, safe handling practices and ventilation controls.*
- *Report status of chemical hygiene program and audit findings to the building administrator and Safety and Health Designee.*

2. Classified

a. Resignation for Reasons of Retirement

1. Name: Maria Marquit
Position: Teacher Aide
Effective: June 30, 2009

b. Permanent from Probationary

1. Name of Appointee: Andrea Wilson
Position: Bus Driver
Date of Permanent Appointment: December 1, 2008
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end May 31, 2009.)

c. Substitutes

1. Name of Appointee: Dorothy Benning
Position: Substitute Food Service, Cleaner, Clerical & Aide/Monitor
Effective: May 12, 2009
Status: Cleared for employment

d. Substitute Lists

1. Name of appointees: As approved lists from Cairo-Durham Central School District
Positions: Instructional employees

e. Corrective Appointments

1. Name: Lloyd Potter
Position: Bus Driver
Classification: GCCS Non-Competitive
Probationary Period: March 6, 2009 to November 12, 2009
Commencement of Service: March 6, 2009
Salary: Year 1 at \$16.21 per hour
Status: Cleared for employment
(Mr. Potter's probationary appointment is extended to November, 2009 as per Greene County Civil Service as probationary credit is not awarded for July and August for ten-month positions.)

2. Name: Dawn Becker
 Position: Bus Driver
 Classification: GCCS Non-Competitive
 Probationary Period: April 14, 2009 to December 21, 2009
 Commencement of Service: April 14 2009
 Salary: Year 1 at \$16.21 per hour
 Status: Cleared for employment
(Ms. Becker's probationary appointment is extended to December 21, 2009 as per Greene County Civil Service as probationary credit is not awarded for July and August for ten-month positions.)

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

F. Business Management

Gregory Lampman moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1), (2), and (3):

1. Approve Questar III 2009-2010 Certification of Final Request for Services (FY2009-64)

(If approved, the President of the Board of Education is required to sign this document on behalf of the Board of Education. The signature indicates that the procurement of the services was authorized by the Board of Education for the 2009-2010 school year.)

2. Approve Agreement between the Rensselaer City School District and the Greenville Central School District effective July 1, 2009 to June 30, 2010 to provide an internal auditor for an estimated cost of \$6,500.00 (FY2009-65)

("This fee includes a maximum of ten [10] full time equivalent days service by the internal auditor and any paraprofessionals assigned... If the engagement extends beyond ten [10] days, inclusive, the Greenville Central School District will be billed the additional services at prevailing hourly rates... The fee is based on a \$650.00 per staff day for the internal auditor, based upon a 7.5 hour day and \$390.00 per staff day for any paraprofessional, based upon a 7.5 hour day.")

3. Approve Declaration of Surplus

(Due to damage or outdated, the following item is no longer needed and is recommended as surplus by Robert Schrader, Supervisor of Buildings and Grounds:

Location	Description	Condition	District Minimum Price
MS Basement	Henry T. Miller Rolling Piano	Old, needs tuning	\$25.00)

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to award the following bid (4):

4. Award bid for vans (FY2009-66)

(At the April Board of Education Meeting the solicitation of bids was approved for the purchase of one [1] twenty-two [22] pupil seating capacity van and one multi-position wheelchair accessible van. In preparation of the bid documents the seating capacity was corrected from twenty-two [22] pupil seating to a twenty [20] pupil seating capacity. Bid packets were mailed to three vendors with a bid opening date of May 6, 2009. The award of bids will be contingent on the bus proposition passing on May 19, 2009. All bids are on file in the District Office.)

Rosanne Stapleton moved, seconded by Lawrence Tompkins and carried unanimously to award the following bid (5):

5. Award bid for diesel fuel to Main Care effective August 2009, ULSD #2D \$2.1301 per gallon and ULSDK \$2.5310 (FY2009-67)

(Bids for diesel fuel were opened on December 5, 2008. Bids were sent to seven [7] vendors and submissions compared to the amounts on State Contract. It is recommended to award the diesel fuel bid to Main Care. Pricing is set and changes based on the Journal of Commerce Albany average price per gallon. The Greenville Central School District receives its deliveries by Tank Wagon. All bids are on file in the District Office.)

Gregory Lampman moved, seconded by Rosanne Stapleton and carried unanimously to reject the fuel bids (6):

6. Reject fuel oil bids

(Bids for the fuel oil were opened on December 10, 2008. Bids were sent to five [5] vendors and amounts were compared to the amounts on State Contract. The fuel oil bids contained the same bid specification language for pricing as the diesel fuel. Based on the bid submissions and pricing specifications, it is recommended to reject the fuel oil bids and continue to purchase from State Contract for the 2009-2010 school year. All bids are on file in the District Office.)

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve the Change Order (7):

7. Approve Change Order #3 for the Scott M. Ellis elevator project (EXCEL) in the amount of \$34,354.00 (FY2009-68)

(The contract is changed as follows:

PCO#12: Delete First Floor VCT and add Porcelain Tile	\$ 7,364.00
PCO#14: Add Additional Access Doors at 1 st & 2 nd Floor	\$ 160.00
PCO#15R: Delete Elevator VCT and Add Carpet	\$ 541.00
PCO#16: Delete Rubber Treads and Risers at Ground Floor	- \$ 1,400.00
PCO#17: Re-Point Existing Deteriorated Parapet Wall at Courtyards	\$28,300.00
PCO#18: Delete Door To Existing Electrical Room	- \$ 611.00
Total Additional Charges	\$34,354.00

(The funding from the contingency allocation for the project is within the total project budget and requires approval by the Board of Education in the form of a Change Order. This Change Order is for interior items as listed above.)

VI. Discussion

A. Presentation by Scott Gardiner, Director of Technology

Mr. Gardiner provided the following overview of the current status of the District Technology Department:

- Installation of mobile laptop cars for the MS/HS
- Installation of 187 desktop workstations
- Installation of a new Exchange 2007 email server
- Installation of a projection system in the MS/HS Auditorium
- Installation of 3 additional Smartboards and 5 LCD projectors in the MS and HS
- Continued School Tool implementation and trainings

B. Update on Capital Projects

Tammy Sutherland reported that the contactors are working toward a completion date of May 16, 2009 for the Scott M. Ellis elevator project (EXCEL). The following items are anticipated for completion this week: installation of ceramic and vinyl tile, ceiling tiles,

concrete for elevator tower entry and courtyard concrete walk off pad, and elevator smoke curtains, programming and testing of fire alarm system; and final electrical and fire inspections.

Quotes for replacement of the capstones are being received and reviewed. Funds remaining at the conclusion of the project will be considered for the transformer relocation. It is anticipated to receive a temporary Certificate of Occupancy from the New York State Education Department next week. A date for the ribbon cutting ceremony will be determined in the near future following project completion.

C. Reminders regarding the Annual Budget Vote & Election:

(Annual Budget Hearing:

Tuesday May 12 7:00 p.m. High School Auditorium

Budget Vote:

Tuesday May 19 1:00 pm to 9:00 p.m. Elementary Cafeteria)

D. Draft Board of Education Calendar 2009-2010

(A calendar for the 2009-2010 Board of Education meetings is scheduled for adoption at the Organizational Meeting in July 2009.)

E. Announcement of top ten graduates

The Board of Education extends congratulations to the following students for their successes and academic achievements:

1. Emma Lord, Valedictorian
2. Kimberly Fabian, Salutatorian
3. Nicole Ostoyich
4. Tifanie Sondak
5. Danielle Dudley
6. Leahanne Cappelli
7. Samuel Dudley
8. Kimberly Bear
9. Rhiannon Jardim
10. Jordan Marrone

F. Questar III Administrative Budget Vote

(On April 21st, the 2009-2010 Administrative Budget of Questar III was voted upon by the school boards of the twenty-three component school districts and passed by twenty-two districts.

The Questar Board of Education election results were as follows:

*Ms. Erin Loffredo, Rensselaer County from Averill Park Central School District;
Mr. Paul Puccio, Rensselaer County from Schodack Central School District; and
Ms. Edna Knabbe, Columbia County from Chatham Central School District.)*

G. Presentation of two new textbooks:

1. Title: World Studies Medieval Times to Today
Author: N/A
Class: Sixth (6th) Grade Social Studies
Publisher: Pearson Prentice Hall
Copyright: 2008
Cost: \$18.47
Quantity: 40
2. Title: World Studies The Ancient World
Author: N/A

Class: Sixth (6th) Grade Social Studies
Publisher: Pearson Prentice Hall
Copyright: 2008
Cost: \$18.47
Quantity: 160

(These textbooks were recommended by Principal Jeffrey Palmer and the Sixth Grade Faculty members: JoAnn Simmons, Caroline Caputi, Joanne Lounsbury, Anne Marie Conroy, Teresa Carlton, Susan Hollywood, Sandra Washburn and Nanci Cremen.)

G. Tech Valley High School

Discussion continued on the future possibility of establishing a school similar to Tech Valley to the Greenville Central School District. Conversation has continued with personnel from Questar III regarding the importance of internships and professional development for teachers interested in this kind of long range program. Communication with Greene County IDA regarding business connections for this project based learning opportunity for students will continue in the near future.

VII. Board Members' input for possible discussion at a later date

There was no discussion.

VIII. Closing Open Forum

There were no comments.

IX. Executive Session

At 8:05 p.m. Rosanne Stapleton moved, seconded by Lawrence Tompkins and carried unanimously to adjourn to Executive Session to discuss collective negotiations pursuant to Article 14 of Civil Service Law; and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:40 p.m. Rosanne Stapleton moved seconded by Gregory Lampman and carried unanimously to return to open session.

X. Adjournment

At 9:41 p.m. Ann Holstein moved, seconded by Tina Dombroski to adjourn the meeting.

District Clerk

President Board of Education