

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
May 11, 2009

7:00 p.m.

High School Library

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Accolades

Utica National Insurance Award: School Safety Excellence Award Presentation to the Greenville Central School District Board of Education by Michael Needham, Needham Risk Management.
(Greenville Central School District is one of one hundred school districts and Board of Cooperative Educational Services in New York State to receive the "2009 School Safety Excellence Award" from Utica National Insurance Group. The Greenville Central School District Board of Education is presented this award to commemorate the safety efforts of the District.)

IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A – G:**

- ✓ **A. Accept Minutes of the Business Meeting of April 13, Budget Workshop of April 6 and Special Meeting of April 21, 2009**
- ✓ **B. Accept Treasurer's Report; Statement of Conditions for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending April 30, 2009**
- ✓ **C. Accept Internal Claims Report for month ending April 30, 2009**
- ✓ **D. Accept Special Student Services Recommendations**
 - 1. Committee on Special Education from the meetings of March 25, 26 and 31, April 2, 3 and 7, 2009**
 - 2. Committee on Special Education for Preschool from the meeting of April 1, 2009**
- ✓ **E. Approve Personnel Agenda** *(Please refer to the Personnel Agenda attachment)*

✓ **F. Business Management**

1. Approve Questar III 2009-2010 Certification of Final Request for Services

(If approved, the President of the Board of Education is required to sign this document on behalf of the Board of Education. The signature indicates that the procurement of the services was authorized by the Board of Education for the 2009-2010 school year.)

2. Approve Agreement between the Rensselaer City School District and the Greenville Central School District effective July 1, 2009 to June 30, 2010 to provide an internal auditor for an estimated cost of \$6,500.00

("This fee includes a maximum of ten [10] full time equivalent days service by the internal auditor and any paraprofessionals assigned... If the engagement extends beyond ten [10] days, inclusive, the Greenville Central School District will be billed the additional services at prevailing hourly rates... The fee is based on a \$650.00 per staff day for the internal auditor, based upon a 7.5 hour day and \$390.00 per staff day for any paraprofessional, based upon a 7.5 hour day.")

3. Approve Declaration of Surplus

(Due to damage or outdated, the following item is no longer needed and is recommended as surplus by Robert Schrader, Supervisor of Buildings and Grounds:

<i>Location</i>	<i>Description</i>	<i>Condition</i>	<i>District Minimum Price</i>
<i>MS Basement</i>	<i>Henry T. Miller Rolling Piano</i>	<i>Old, needs tuning</i>	<i>\$25.00)</i>

4. Award bid for one 20 seating capacity van to Matthew Buses, Inc. in the amount of \$39,545.50 and one multi-position wheelchair accessible van to Don Brown Bus Sales, Inc. in the amount of \$55,896.22.

(At the April Board of Education Meeting the solicitation of bids was approved for the purchase of one [1] twenty-two [22] pupil seating capacity van and one multi-position wheelchair accessible van. In preparation of the bid documents the seating capacity was corrected from twenty-two [22] pupil seating to a twenty [20] pupil seating capacity. Bids were opened in the District Office on Wednesday, May 6, 2009 for one [1] 20 pupil seating capacity van and one [1] multi-position wheelchair accessible van. Three [3] bid packets were mailed to prospective bidders with three [3] responses. Bid results were reviewed with Karen Morin, Transportation Supervisor and Kenneth Scarlata, Head Mechanic. It is recommended the Board accept the following bids: one [1] 20 pupil seating capacity van to Matthew Buses, Inc., 2900 Route 9 Malta, Ballston Spa, NY in the amount of \$39,545.50; and one [1] multi-position wheelchair accessible van to Don Brown Bus Sales, Inc., 703 County Highway 107, Johnstown, NY in the amount of \$55,896.22. This award is contingent on the passing of the bus proposition on May 19, 2009. All bids are on file in the District Office)

5. Award bid for diesel fuel to Main Care effective August 2009, ULSD #2D \$2.1301 per gallon and ULSDK \$2.5310

(Bids for diesel fuel were opened on December 5, 2008. Bids were sent to seven [7] vendors and submissions compared to the amounts on State Contract. It is recommended to award the diesel fuel bid to Main Care. Pricing is set and changes based on the Journal of Commerce Albany average price per gallon. The Greenville Central School District receives its deliveries by Tank Wagon. All bids are on file in the District Office.)

6. Reject fuel oil bids

(Bids for the fuel oil were opened on December 10, 2008. Bids were sent to five [5] vendors and amounts were compared to the amounts on State Contract. The fuel oil bids contained the same bid specification language for pricing as the diesel fuel. Based on the bid submissions and pricing specifications, it is recommended to reject the fuel oil bids and continue to purchase from State Contract for the 2009-2010 school year. All bids are on file in the District Office.)

7. Approve Change Order #3 for the Scott M. Ellis elevator project (EXCEL) in the amount of \$34,354.00

(The contract is changed as follows:

<i>PCO#12: Delete First Floor VCT and add Porcelain Tile</i>	<i>\$ 7,364.00</i>
<i>PCO#14: Add Additional Access Doors at 1st & 2nd Floor</i>	<i>\$ 160.00</i>
<i>PCO#15R: Delete Elevator VCT and Add Carpet</i>	<i>\$ 541.00</i>
<i>PCO#16: Delete Rubber Treads and Risers at Ground Floor</i>	<i>- \$ 1,400.00</i>
<i>PCO#17: Re-Point Existing Deteriorated Parapet Wall at Courtyards</i>	<i>\$28,300.00</i>
<i>PCO#18: Delete Door To Existing Electrical Room</i>	<i>- \$ 611.00</i>
<i>Total Additional Charges</i>	<i>\$34,354.00</i>

(The funding from the contingency allocation for the project is within the total project budget and requires approval by the Board of Education in the form of a Change Order. This Change Order is for interior items as listed above.)

VI. Discussion

A. Presentation by Scott Gardiner, Director of Technology

(Mr. Gardiner will detail the current status of the District Technology Plan.)

B. Update on Capital Projects

(An Update will be provided concerning the Ellis [EXCEL] project)

C. Reminders regarding the Annual Budget Vote & Election:

(Annual Budget Hearing:

Tuesday May 12 7:00 p.m. High School Auditorium

Budget Vote:

Tuesday May 19 1:00 pm to 9:00 p.m. Elementary Cafeteria)

D. Draft Board of Education Calendar 2009-2010

(A calendar for the 2009-2010 Board of Education meetings is scheduled for adoption at the Organizational Meeting in July 2009.)

E. Announcement of top ten graduates

1. Emma Lord, Valedictorian
2. Kimberly Fabian, Salutatorian
3. Nicole Ostoyich
4. Tifanie Sondak
5. Danielle Dudley
6. Leahanne Cappelli
7. Samuel Dudley
8. Kimberly Bear
9. Rhiannon Jardim
10. Jordan Marrone

F. Questar III Administrative Budget Vote

(On April 21st, the 2009-2010 Administrative Budget of Questar III was voted upon by the school boards of the twenty-three component school districts and passed by twenty-two districts.

The Questar Board of Education election results were as follows:

*Ms. Erin Loffredo, Rensselaer County from Averill Park Central School District;
Mr. Paul Puccio, Rensselaer County from Schodack Central School District; and
Ms. Edna Knabbe, Columbia County from Chatham Central School District.)*

G. Presentation of two new textbooks:

1. Title: World Studies Medieval Times to Today
Author: N/A
Class: Sixth (6th) Grade Social Studies
Publisher: Pearson Prentice Hall
Copyright: 2008
Cost: \$18.47
Quantity: 40

2. Title: World Studies The Ancient World
Author: N/A
Class: Sixth (6th) Grade Social Studies
Publisher: Pearson Prentice Hall
Copyright: 2008
Cost: \$18.47
Quantity: 160

(These textbooks were recommended by Principal Jeffrey Palmer and the Sixth Grade Faculty members: JoAnn Simmons, Caroline Caputi, Joanne Lounsbury, Anne Marie Conroy, Teresa Carlton, Susan Hollywood, Sandra Washburn and Nanci Cremen.)

G. Tech Valley High School

VII. Board Members' input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;

- information relating to current or future investigation or prosecution of a criminal offense which would imperially affect law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

✓**E. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Substitutes

1. Name of Appointee:	Amanda Vetere
Position:	Substitute Teacher & Teaching Assistant
Certification:	N/A; Bachelor of Science
	Major: Childhood
	Major/Concentration: Childhood
	Education: American Studies
Effective:	April 20, 2009
Salary:	\$75.00 per diem
Status:	Cleared for employment

b. Extra Duty Compensation

1. Name of Appointee:	Brynda Shultes
Position:	Chemical Hygiene Advisor
Stipend:	\$1,750.00

(This position, requested by the Assistant Superintendent for Business and recommended by Needham Risk Management, was added to the Collective Bargaining Agreement between the Greenville Central School District and the Greenville Faculty Association by Memorandum of Agreement on January 23, 2009 retroactive to September 2008. The responsibilities of this position include:

- *Maintain and coordinate the science department chemical inventory.*
- *Maintain a master copy of the science department's material safety data sheets.*
- *Review science department chemical orders in order to ensure compliance with the chemical hygiene plan.*
- *Conduct quality assurance audits of science rooms, including use of personal protective equipment, chemical storage, safe handling practices and ventilation controls.*
- *Report status of chemical hygiene program and audit findings to the building administrator and Safety and Health Designee.*

2. Classified

a. Resignation for Reasons of Retirement

1. Name:	Maria Marquit
Position:	Teacher Aide
Effective:	June 30, 2009

b. Permanent from Probationary

1. Name of Appointee: Andrea Wilson
Position: Bus Driver
Date of Permanent Appointment: December 1, 2008
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end May 31, 2009.)

c. Substitutes

1. Name of Appointee: Dorothy Benning
Position: Substitute Food Service, Cleaner, Clerical & Aide/Monitor
Effective: May 12, 2009
Status: Cleared for employment

d. Substitute Lists

1. Name of appointees: As approved lists from Cairo-Durham Central School District
Positions: Instructional employees

e. Corrective Appointments

1. Name: Lloyd Potter
Position: Bus Driver
Classification: GCCS Non-Competitive
Probationary Period: March 6, 2009 to November 12, 2009
Commencement of Service: March 6, 2009
Salary: Year 1 at \$16.21 per hour
Status: Cleared for employment
(Mr. Potter's probationary appointment is extended to November, 2009 as per Greene County Civil Service as probationary credit is not awarded for July and August for ten-month positions.)

2. Name: Dawn Becker
Position: Bus Driver
Classification: GCCS Non-Competitive
Probationary Period: April 14, 2009 to December 21, 2009
Commencement of Service: April 14 2009
Salary: Year 1 at \$16.21 per hour
Status: Cleared for employment
(Ms. Becker's probationary appointment is extended to December 21, 2009 as per Greene County Civil Service as probationary credit is not awarded for July and August for ten-month positions.)

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.