

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Monday  
April 13, 2009

7:00 p.m.

High School Library

**I. Call to Order by President Wilton Bear, Jr.**

A meeting of the Board of Education was held on Monday, August 11, 2008 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:00 p.m.

A. Members present:           Wilton Bear, Jr.  
  Ann Holstein  
  Gregory Lampman  
  Anne Mitchell  
  Rosanne Stapleton

Members absent:           Tina Dombroski  
   Lawrence Tompkins

Others present:           Cheryl A. Dudley, Superintendent  
   Jacqueline O'Halloran, District Clerk  
   Colleen Hall, Director of Curriculum and Communications  
   Tammy J. Sutherland, Assistant Superintendent for Business

B. There were approximately four (4) visitors to the meeting.

✓ **II. Approval of Agenda**

Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to approve the Agenda for the Business meeting of April 13, 2009.

**III. Presentation by Dr. James Baldwin Questar III:** Dr. Baldwin has served since 2002 as the District Superintendent of Questar III, the Board of Cooperative Educational Services (BOCES) for Rensselaer, Columbia and parts of Greene counties. As district superintendent, he is the Chief Executive Officer of the educational cooperative, which employs 550 and serves 23 component school districts with approximately 40,000 students K-12. Dr. Baldwin is responsible for the overall administration, operation and financial planning of the organization. Additionally, he serves as the representative of New York State's Commissioner of Education to the school districts in Questar III's supervisory district.

Superintendent Cheryl A. Dudley introduced Dr. James Baldwin of Questar III and welcomed him to the Greenville Central School District. Dr. Baldwin's presentation entitled "Putting Students First" highlighted the following:

- BOCES are Educational Service Agencies (ESA); Questar III BOCES is one of 600 ESA's nationwide
- There are 37 Supervisory Districts, Questar III includes school districts in Rensselaer, Columbia and Greene Counties
- Description of BOCES services
  - Must be shared by 2 or more districts (or BOCES)
  - Questar III offers 250 services statewide

- Divisions: Instructional, Instructional Support, Non-instructional, Administrative, and District Support
- Budget Philosophy
- Planning for the Future includes commitment to strategic planning, core values and strategic initiatives
- Collaboration
- Facilities Planning
- Alternative Education
- Leadership Development
- District Services
- Business Office
- Controlling Costs
- School Improvement, Questar III supports school districts and their individual needs
- Discussed Regional Graduation Rates and Career & Technical Graduation Rates

Discussion ensued with Board members and Dr. Baldwin regarding the success of Tech Valley High School and the future challenge and possibility of replicating it within our own school district. Dr. Baldwin explained the vital collaboration between businesses and the school districts for this to be successful as it is a project based learning environment. The importance of Nanotechnology and business and school were identified as critical to the future and success of Tech Valley High School.

Superintendent Dudley thanked Dr. Baldwin for his presentation to the Board of Education and for all that Questar III offers to the Greenville Central School District community.

#### **IV. Accolades**

Congratulations to the following Greenville Central School District students who participated in the Annual Questar III Meeting and Dinner on April 1, 2009: Nicholas Heath presented information on the Mechanical Technology Program; Brittany Tucker and Liberty Anderson, Culinary Students were responsible for food preparation and service to the guests. The Greenville School District and Questar III are proud of the all the students' contribution to this event attended by approximately two hundred people.

Congratulations to High School students Allison Johnson (sample enclosed) and Stephanie Bouillon (ceramic chalice) who have their art work displayed in the Questar III Juried High School Art Exhibit in the Dwight Marvin Library at Hudson Valley Community College from April 2 to April 30, 2009. In addition Jesse Staunch received an Honorable Mention for his photograph at the Capital Region Media Arts Festival at Niskayuna High School.

Board President Wilton Bear, Jr. congratulated all students on behalf of the Board of Education for their participation in the Annual Questar III Meeting & Dinner and their success at the Questar III Juried High School Art Exhibit and the Capital Region Media Arts Festival.

#### **V. Forum**

There were no comments.

#### **VI. Action Items: A – G:**

Ann Holstein moved, seconded by Anne Mitchell and carried unanimously to approve items (A)- (D):

- A. Accept Minutes of the Business Meeting of March 9, 2009 and the Budget Workshop meetings of February 23, March 16**

**B. Accept Treasurer's Report; Appropriation Status Reports for the General, Federal, Cafeteria, Capital Funds and Student Activities; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending March 31, 2009**

**C. Accept Internal Claims Report for month ending March 31, 2009**

**D. Accept Special Student Services Recommendations**

**1. Committee on Special Education from the meetings of February 12, 24, 26, March 3, 4, 5, 10, 12, 17, 18, 19, 20 and 24, 2009**

**2. Committee on Special Education for Preschool from the meetings of February 25 and March 18, 2009**

**E. Approve Personnel Agenda**

Rosanne Stapleton moved, seconded by Anne Mitchell and carried unanimously to approve the Personnel Agenda.

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

**1. Unclassified**

**a. Substitute**

1. Name:	Danielle Brand
Position:	Music
Tenure Area:	N/A Substitute
Probationary Period:	N/A Substitute
Certification:	Music, Initial
Commencement of Service:	March 9, 2009
Column & Step Placement:	Long Term Substitute \$90.00 per diem for the first ten (10) days. 1/200 <sup>th</sup> of Step 1, Column 1 of the BA schedule for each consecutive day worked for the same teacher from day eleven (11) to day forty-four (44). No benefits will be provided to this category of substitute.
Status:	Cleared for employment

2. Name:	Ronald Coleman
Position:	Substitute Administrator
Tenure Area:	N/A Substitute
Probationary Period:	N/A Substitute
Certification:	S.D.A. School District Administrator- Permanent S.A.S School Administrator & Supervisor-Permanent Physical Education-Permanent
Salary:	Per Diem \$350.00
Effective:	March 23, 2009
Status:	Conditional

*(Substitute coverage will be provided due to absences for reasons such as child-care leave or other extended absence situations.)*

b. Extra Duty Compensation 2008-2009

1. Resignation Sports

a) Name: Gloria Bear  
Position: Girls' Modified Track  
Effective: March 13, 2009

2. Sports

a) Name of Appointee: Mark Lyons  
Position: Varsity Boys' Baseball  
Stipend: \$3,106.00

b) Name of Appointee: Laurie Albright  
Position: Modified Girls' Track  
Stipend: \$1,322.00

c) Name of Appointee: Erin Magee-Bolduc  
Position: Modified Girls' Softball  
Stipend: \$1,665.00

3. Clubs

a) Name of Appointee: Carla Panzarino  
Position: Elementary Music Director  
Stipend: 2/3 of \$1,065.00  
*(This appointment is to complete the assignment in place of Alicia Lewis, Who was absent for an extended period due to illness.)*

2. Classified

a. Leave of Absence ~ Medical

1. Name: Nicholas Mazzola  
Position: Bus driver  
Effective: February 11, 2009 to May 15, 2009  
*(Mr. Mazzola's probationary appointment will be extended to incorporate his leave of absence.)*

b. Amended ~ Leave without pay

1. Name: April Bishop  
Position: Custodian  
Effective: February 17, 2009 through February 20, 2009  
*(Ms. Bishop was granted medical leave without pay through February 27, 2009 at the February 9, 2009 Board of Education Meeting.)*

c. Resignation for Reasons of Retirement

1. Name: George Rauf  
Position: Bus Driver  
Effective: June 25, 2009

d. Probationary

1. Name: Dawn Becker  
Position: Bus Driver  
Classification: GCCS Non-Competitive  
Probationary Period: April 14, 2009 to October 12, 2009  
Commencement of Service: April 14, 2009  
Salary: Year 1 at \$16.21 per hour  
Status: Cleared for employment

2. Name:	Lloyd Potter
Position:	Bus Driver
Classification:	GCCS Non-Competitive
Probationary period:	March 6, 2009 to September 3, 2009
Commencement of Service:	March 6, 2009
Salary:	Year 1 at \$16.21 per hour
Status:	Cleared for employment

e. Permanent from Probationary

1. Name of Appointee:	Tammy Knowles
Position:	Bus Driver
Date of Permanent Appointment:	October 7, 2008
Status:	Cleared for employment

*(Permanent appointment is retroactive to date of hire. The probationary period ended April 6, 2009.)*

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

## F. Business Management

### 1. 2009-2010 Proposed School Budget

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve Resolution (a) below:

#### a. Adopt 2009-2010 School Budget

BE IT RESOLVED that the Board of Education adopts the proposed financial budget for the 2009-2010 school year of \$26,371,947.00 for presentation to the residents of the Greenville Central School District at the Annual Budget Hearing on Tuesday, May 12, 2009 and for a vote of the qualified residents of the District on Tuesday, May 19, 2009.

Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to approve Resolution (b) below:

#### b. Approve Proposition for procurement of school vehicles

BE IT RESOLVED, that the Board of Education of the Greenville Central School District is hereby authorized to (1) acquire school vehicles to be used therein, at a maximum aggregate cost of \$591,168.00, (2) expend such sum for such purpose, (3) levy the necessary tax therefore, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account state aid received, and (4) in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$591,168.00 and levy a tax to pay the interest on said obligations when due.

Ann Mitchell moved, seconded by Ann Holstein and carried unanimously not to award the following bid (2):

### 2. Award Bid for a 4 x 4 regular cab pickup truck to Latham Motors, Inc. in the amount of \$27,389.00.

*(It is recommended that the Board reject this bid and direct that it be reissued to include the option for a trade-in. Bids were opened in the District Office on Thursday, March 26, 2009 and twenty [20] bid packets were mailed to prospective bidders with two [2] responses. All bids are on file in the District Office.)*

Rosanne Moore moved seconded by Ann Holstein and carried unanimously to approve the solicitation of bids (3):

**3. Approve solicitation of bids**

*(This is for approval to solicit bids for one [1] Van with a twenty-two [22] pupil seating capacity and for one [1] Multi-position wheelchair accessible van. Currently wheelchair vans are not found on State Contract. Karen Morin and Ken Scarlata will confer with Tammy Sutherland to complete the bid specifications and issued in a time frame for Board consideration at the May 2009 Board of Education meeting. If approved by the Board of Education the expenditure is still subject to voter approval. If so approved, the vans should be ordered on May 20 to ensure a delivery no later than the beginning of September.)*

**4. Accept donations from:**

Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to accept the following donations (a) – (e):

**a. Emurgentcare, PLLC to the Greenville Central School District in the amount of \$100.00**

*(This donation will be used for the 5<sup>th</sup> Grade Musical Willy Wonka and needed materials.)*

**b. General Electric Elfun Computer Rehabilitation Program for two (2) lap top computers**

*(This is a not-for-profit volunteer organization that provides free of charge computers to schools and charities. These two lap top computers will be utilized in the High School Special Education Department after being reformatted by our Instructional Technology Department.)*

**c. TARGET to the Middle/High School in the amount of \$252.08.**

*(This donation in the name of “Take Charge of Education School Fundraising Program” will be used for upcoming MS/HS student activities this spring.)*

**d. Greenville MS/HS PTSA for the first series of Project Wisdom for the Greenville Middle School**

*(The first series of Project Wisdom is valued at \$365.00. Project Wisdom is a character education program with a centerpiece of thought provoking, inspirational messages which are narrated over the Public Address system. The Middle School BLT researched this program this year with the intention that it would be fully implemented in the fall.)*

**e. Greenville MS/HS PTSA to the High School Art Department in the amount of \$1,100.00.**

*(The PTSA donated \$1,100.00 to the Art Department to support the “Arm of the Sea” theatre group for a MS/HS performance on May 21, 2009. This experience will expose our students to an event celebrating the 500<sup>th</sup> anniversary of the discovery of the Hudson River.)*

Ann Holstein moved seconded by Rosanne Stapleton and carried unanimously to approve the following (5), (6) and (7):

**5. Approve tutorial contract between the Greenville Central School District and Four Winds Saratoga in the amount of \$28.00 per hour.**

*(This contract provides tutorial services for one [1] Greenville Central School District resident student who is currently an inpatient at Four Winds at the rate of \$28.00 per hour for ten [10] hours of instruction per week.)*

6. **Approve Health Services Contract between the Greenville Central School District and the Berne Knox Westerlo Central School district in the amount of \$4,179.02**  
*(This contract provides health services for seven [7] full time Greenville Central School District resident students and six [6] students with services prorated based on attendance, enrolled in Helderberg Christian School in the Berne Knox Westerlo School District.)*
7. **Approve Change Order #2 for the Scott M. Ellis Elementary (EXCEL) project in the amount of \$7,857.00**  
*(The funding from the contingency allocation for the project is within the total project budget requires approval by the Board of Education in the form of a Change Order. This Change Order is for the changes to the interior and exterior door hardware finishes, a stair door magnetic hold opens and second floor handrail.)*

Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to approve item (8):

8. **Approve Request for Revision of Financial Information**  
*(The completion of this form is necessary to request a revision of the financial information previously submitted to Facilities Planning. The District was notified by the new York State Education Department that the local share of EXCEL aid has been recalculated to \$438,600.00. This is a result of our building aid funds (ratio) increasing in the 2007/2008 school year and the local share provided by EXCEL funds decreasing in the amount of \$20,939.00. There is no impact on the local tax levy.)*

#### **G. School Management**

Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1), (2) and (3):

1. **Approve Agenda – Annual Budget Hearing of Tuesday, May 12, 2009**

Greenville Central School District  
 Greenville High School Auditorium  
 Tuesday, May 12, 2009  
 7:00 PM

#### **Agenda Annual Budget Hearing**

- I. Call to Order by President Wilton Bear, Jr.
    - A. Flag Salute and Pledge of Allegiance
    - B. Roll call and quorum check
    - C. Introduction and welcome of visitors
    - D. Fire evacuation procedures
  - II. Presentation and discussion of the Proposed 2009-2010 School District Budget
  - III. Questions and answers on item II
  - IV. Introduction of candidates for Board of Education
  - V. Adjournment
2. **Appoint Election Inspectors for the 2009 Budget Vote & Election**  
*(These individuals will serve as Election Inspectors for the 2009 Annual Meeting and vote as necessary.)*

Victoria Anatriello  
 Brittany Case  
 Andrew Clark  
 Samuel Dudley

Corey McSweeney  
 Amber Moak  
 Luke Meyer  
 Marie Myers

Kimerly Fabian  
Stephanie Frederick  
Laura Flynn  
William Grimmond  
Ryeley Kuykendall  
Alex Lawrence  
Scott Lee

Kaitlin Newkirk  
Nicholas Schuler  
Diana Welch  
Tyler Winnie  
Tori Young  
Audrey Hynes  
Gloria Caggiano (Chairperson)

### **3. Approve overnight field trip**

- a. Trip Destination: New York State Envirothon, Keuka College,  
Keuka Park, NY 14478
- Dates: Departing 8:00 am on May 27, 2009 and  
returning 6:00 pm on May 28, 2009
- Students: Approximately six (6) High School FFA students
- Chaperones: Rachel Anderson & Michaela Kehrer

## **VII. Discussion**

### **A. Update on Capital Projects**

*(An Update will be provided concerning the Ellis [EXCEL] project)*

Assistant Superintendent for Business, Tammy J. Sutherland related to the Board that the asbestos contractors returned last week to complete penetrations. There will be a change order for additional penetrations beyond what was in the specifications and a potential remobilization fee. Our construction manager and architect are working with the General Contractor to develop an agreement based on time and materials. The Curtain Wall is scheduled for installation this week and the roof replacement should also be completed. Additional capstone replacement work is needed; contingent upon cost estimates a change order may be submitted for Board consideration.

### **B. Reminders regarding the Budget Vote:**

*(Voter Registration:*

*Wednesday May 6 2:00 pm to 7:00 pm Elementary School Library*

*Annual Budget Hearing:*

*Tuesday May 12 7:00 p.m. High School Auditorium*

*Budget Vote:*

*Tuesday May 19 1:00 pm to 9:00 p.m. Elementary Cafeteria)*

### **C. Special Meeting of the Board of Education on April 21, 2009 at 6:00 p.m. in the District Office**

*(The purpose of the meeting is for the Greenville Central School Board of Education to vote on the proposed Questar III Administrative Budget & Election.)*

## **VIII. Board Members' input for possible discussion at a later date**

Board member Anne Mitchell requested that discussion remain open regarding the success at Tech Valley. Superintendent Dudley expressed there is also interest from our faculty in exploring further options based on their visit on March 27. Discussion with our District Planning Committee will continue to include Tech Valley programming and Colleen Hall has suggested our Quality Education Committee tour Tech Valley High in the near future.

## **IX. Closing Open Forum**



In closing Board President, Wilton Bear, Jr., thanked Budget Advisor Committee Chairperson, William Ommerborn and the Committee for all their hard work and participation in preparing the 2009-2010 budget.

**X. Executive Session**

At 8:33 p.m. Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to Adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:00 p.m. Ann Holstein moved, Rosanne Stapleton seconded and carried unanimously to return to open session.

**XI. Adjournment**

At 9:01 p.m. Ann Holstein moved, seconded by Anne Mitchell to adjourn the meeting.

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District Clerk

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Board of Education President