

Greenville Central School District
Board of Education
Minutes
Business Meeting
Monday
December 14, 2009

7:00 p.m.

High School Library

I. Call to Order

A meeting of the Board of Education was held on Monday, December 14, 2009 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:02 p.m.

A. Members present: Wilton Bear, Jr.
 Tina Dombroski
 Ann Holstein (7:10 pm)
 Gregory Lampman
 Anne Mitchell
 Rosanne Stapleton
 Lawrence Tompkins

Others present: Cheryl A. Dudley, Superintendent
 Jacqueline O'Halloran, District Clerk
 Donna Accuosti, Elementary Assistant Principal
 Colleen Hall, Director of Curriculum and Communications
 Lisa Knowles, Director of Pupil Personnel Services
 Michael Laster, High School Principal
 Karen Morin, Supervisor of Transportation
 Robert Schrader, Supervisor of Buildings and Grounds
 Tammy J. Sutherland, Assistant Superintendent for Business
 Scott Turrin, Assistant High School Principal & Director of Athletics
 Paul Ventura, Sr., Food Service Supervisor

There were approximately two (2) visitors to the meeting.

II. Approval of Agenda

Lawrence Tompkins moved seconded by Anne Mitchell and carried unanimously to approve the Agenda for the Business Meeting of December 14, 2009.

III. Accolades

This year four Greenville High School students were selected to perform in the Area All-State Music Festival on November 20 and 21, 2009 at Saratoga Springs High School. Performing with the Concert Band, under the direction of Dr. Brian Doyle of SUNY Potsdam are Emily Bobrick (trumpet) and Jonah Coe-Scharff (trombone). Singing in the Chorus under the direction of composer/conductor Mr. Anthony Maglione will be Ashley Gilbert and Marta Kelly. President Bear and the entire Board of Education congratulated all our talented musicians and GCSD music teachers Mr. Michael Benedict and Mr. Jonathan Meredith.

IV. Forum

There were no comments.

V. Action Items: A – G:

Rosanne Stapleton moved, seconded by Lawrence Tompkins and carried unanimously to approve the following items (A-D):

A. Accept Minutes of the Business Meeting of November 9, 2009 and the Workshop of November 23, 2009

B. Accept Treasurer's Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending November 30, 2009 (FY2010-44)

C. Accept Internal Claims Report for month ending November 30, 2009 (FY2010-45)

D. Accept Special Student Services Recommendations

1. Committee on Special Education from the meetings of November 9, 12, and 19 and December 2 and 3, 2009

2. Committee on Special Education for Preschool from the meetings of October 26 and November 17, 2009

Anne Mitchell moved, seconded by Gregory Lampman and carried unanimously to approve (E) the Personnel Agenda:

E. Approve Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Leave of Absence~Extended

1. Name:	Jennifer FitzGerald
Position:	Special Education
Tenure Area:	Education of Children with Handicapping Conditions~General Special Education
Effective:	February 22, 2010 through May 17, 2010
Category:	Child Rearing
<i>("...Upon the birth ...of a child, a teacher shall be entitled to an unpaid child rearing leave [per contract] contingent upon sixty (60) days notice and returning from a leave only at the beginning of a school term unless otherwise agreed to by the Superintendent...")</i>	

b. Substitutes

1. Name:	Bonnie Gifford
Position:	Substitute Teacher & Teaching Assistant
Certification:	N/A; Bachelor of Science, Business Administration
Effective:	October 30, 2009
Salary:	Teacher \$80.00 per diem; Teaching Assistant \$75.00 per diem
Status:	Cleared for employment

2. Name: Margaret Hall
 Position: Substitute Teacher & Teaching Assistant
 Certification: N/A; Bachelor of Arts, Fine & Performing Arts/
 Theater Arts: Technical
 Effective: December 15, 2009
 Salary: Teacher \$80.00 per diem;
 Teaching Assistant \$75.00 per diem
 Status: Cleared for employment
3. Name: Megan Mazurek
 Position: Substitute Teacher
 Certification: Bachelor of Science, Health Science
 Effective: December 15, 2009
 Salary: Teacher \$98.00 per diem
 Status: Cleared for employment
- c. Extra Duty Compensation Sports 2009-2010
 1. Name: Patricia Dority-Kawczak
 Position: Co-Coach Junior Varsity Cheerleading
 Co-Coach Varsity Cheerleading
 Stipend: Junior Varsity \$1,215.00; Varsity \$1,607.50
 2. Name: James Mullooley
 Position: Modified & Varsity Wrestling
 Stipend: Modified \$1,723.00; Varsity \$2,924.00
 3. Name: Erin Magee-Bolduc
 Position: Co-Coach Boys' Varsity Volleyball
 Stipend: \$1,462.00
- d. Extra Duty Compensation Middle School Team Leaders 2009-2010
 1. Name : Dianne Lewis
 Position: 8th Grade Team Leader
 Stipend: \$1,800.00
- e. Afternoon/Evening Chaperones 2009-2010
 1. Name: Audrey Hynes
 Position: Afternoon/Evening Chaperone
 Stipend: Per diem (Afternoon \$30.00; Evening \$38.00)
2. Classified
 - a. Extended Leave of Absence~Unpaid
 1. Name: Kelly Snyder
 Position: Bus Driver
 Effective: October 26, 2009 through January 4, 2010
 - b. Resignation
 1. Name: Jeanette Henry
 Position: Bus driver
 Effective: November 20, 2009

c. Probationary

1. Name: Leona Statham
Position: Aide/Monitor
Classification: GCCS Non-competitive
Permanent serving probation: November 30, 2009 to May 28, 2010
Commencement of service: November 30, 2009
Salary: Year 1 at \$12.64 per hour
Status: Cleared for employment
2. Name: Pietrina Coffey
Position: Senior Clerk Typist
Secretary High School Guidance
Ten (10) month plus twenty (20) days summer
Classification: GCCS Competitive
Permanent serving probation: December 7, 2009 to June 4, 2010
Commencement of service: December 7, 2009
Salary: Year 5 at \$16.25 per hour
Status: Cleared for employment

d. Permanent from Probationary

1. Name: Dawn Becker
Position: Bus Driver
Classification: GCCS Non-competitive
Date of Permanent Appointment: April 14, 2009
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end December 21, 2009)
2. Name: James Campbell
Position: Custodian
Classification: GCCS Non-competitive
Date of Permanent Appointment: July 6, 2009
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end January 5, 2010)

e. Substitutes

1. Name: Randolph Brown
Position: Substitute Bus Driver
Effective: November 3, 2009
Salary: \$13.99 per hour
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

F. Business Management

Lawrence Tompkins moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1) – (7):

1. Accept donation

- a. Anonymous donation of the Town of Greenville Veterans Memorial Books Honors I and Honors II to the Greenville Central School District**
(These books will be located in the MS/HS Library for district use.)

2. Accept Tax Collector's Report for 2009-2010 (FY2010-46)

3. Approve Real Property Tax Adjustments due to assessment changes which reduced the tax levy (FY2010-47)

<i>(Town of Greenville</i>	<i>1 property</i>	<i>\$ 1,827.85 reduction</i>
<i>Town of Rensselaerville</i>	<i>2 properties</i>	<i>\$2,129.93 reduction)</i>

4. Adopt amendment to 403(b) Written Plan Document (FY2010-48)

(WHEREAS, the Greenville Central School District ("District") maintains the Greenville Central School District 403(b) Retirement Plan ("Plan"); and

WHEREAS, the Plan was duly adopted on the 8th day of December 2008 by the District's Board of Education ("Board"); and

WHEREAS, the Board desires to restate and amend the Plan as regards section 2.1 Eligibility;

NOW, THEREFORE, BE IT RESOLVED that section 2.1 of the Plan is hereby restated and amended to read as follows:

2.1 Eligibility

Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.)

5. Approve Change Order #6 (Addendum) for unused contract allowance in the amount of \$5,000 and Change Order #10 for \$1,999.00 for the Scott M. Ellis Elementary Elevator (EXCEL) project (FY2010-49)

(#6 [Addendum] Electrical Contract:

Brunswick Electric, Inc. Unused Contract Allowance - \$5,000.00

[The Board of education acted on part of Change Order #6 in June. They accepted additional expenses totaling \$4,293.00.

This change order also includes a credit of \$5,000 for unused Contract allowance. Total change order amount \$5,000.00 credit – \$4,293.00 equals -\$707.00]

#10 General Contractor: Zandri Construction Corp.

Additional cost for providing moisture retardant primer in epoxy floor system [added under Change Order #9] \$1,999.00)

6. Accept Fire Safety reports (FY2010-50)

(School buildings must be inspected by a qualified inspector under procedures established by the State Fire Administrator. This inspection report must be filed in the district offices and with the commissioner of education and the report must be retained for at least three years.)

7. Adopt Resolution for District Wide Telephone System Replacement Project

(WHEREAS, the District's telephone system is failing and the age of the current system makes it difficult if not impossible to obtain replacement parts to keep the telephone system in a functioning state; and

WHEREAS, the District wide telephone system is an essential component of the School District's ability to maintain the safe operation of the District's schools and it must be replaced prior to the commencement of the start of the 2010-2011 school year, and is essential to the School District's ability to provide a healthy and safe facility for its students and staff; and

WHEREAS, the lack of available replacement parts or other short term solutions will not restore the telephone system to a fully functional state and would only result in a short term remedy that could fail at any time during a time when school is in session causing disruption to the educational program of the District and an unsafe situation for students and staff; and

WHEREAS, the School District has available to it funds remaining from a completed EXCEL project in the amount of approximately \$20,939.00 which can be devoted towards a District Wide telephone system reconstruction project; and

WHEREAS, the health and safety of the students and staff is threatened by the potential lack of a fully functional telephone system; and

WHEREAS, the current and expected continued failure of the existing telephone system requires immediate replacement to preserve to assure the health and safety of students and staff; and

THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. *The Board of Education hereby determines that the replacement of the District's telephone system is an emergency project and constitutes an ordinary contingent expense that is necessary to preserve property and to assure the health and safety of students and staff. The Board of Education further determines that the current and continued failure of the telephone system is a condition that affects the health and safety of students and staff and that the replacement of the telephone system requires emergency, immediate action to preserve the property and health and safety of students and staff.*

Section 2. *The School District is hereby authorized to undertake the replacement of the telephone system by utilizing the remaining funds from the recently completed EXCEL project which amount to approximately \$20939.99 plus any necessary funds from the District's general fund.*

Section 3. *The Superintendent of Schools is hereby authorized to file any necessary and proper paperwork with the State Education Department to proceed with the emergency replacement of the telephone system.*

Section 4. *This Resolution shall take effect immediately upon its adoption.)*

G. School Management

Lawrence Tompkins moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1) – (2):

1. Approve contract with Four Winds Saratoga and the Greenville Central School District for twenty eight dollars (\$28.00) per hour for ten (10) hours of instruction per week. (FY2010-51)

(This contract provides tutorial services for one inpatient Greenville Central School District resident student at the rate of \$28.00 per hour for ten [10] hours of instruction per week.)

2. Approve Textbook

Title:	<u>Food for Today</u>
Author:	Kowtaluk
Class:	9-12 Food Science
Publisher:	McGraw Hill Glencoe
Copyright:	2008
Cost:	\$47.49
Quantity:	15

VI . Discussion

A. Board Committee report updates

- Quality Education Committee

Board member Ann Holstein reported that QEC did not meet because of the December 9, 2009 snow day

- Greenville Educational Foundation

Board member Ann Holstein reported that they are organizing a wine tasting event in April. Superintendent Dudley stated we are still waiting on a work date for the Potter Hollow School House from the Correctional Facility.

- Technology Committee

Lawrence Tompkins reported on the NERIC (Northeastern Regional Information Center) two day Technology Awareness Conference at the Desmond in Albany on December 11, 2009 and the future possibility of shared services with NERIC.

- Gifted & Talented Committee

Board Member Ann Holstein met with a representative from Questar III to discuss the Gifted & Talented enrichments on the GCSD website by subject matter and age group in late winter or early spring.

- District Planning Committee

Superintendent Dudley and Board members discussed the presentation by Stieglitz Snyder Architecture (SSA) for the Master Plan for the District at the November 23 Workshop. In order for the Board of Education to evaluate, modify and respond to SSA, a Special Board Workshop will be planned in January 2010.

- Audit Committee

Board member Lawrence Tompkins stated there has not been a meeting since last report.

- Budget Advisory Committee

Board member Rosanne Stapleton reported Steve Golas from Questar III State Aid Planning presented on various Federal Reserve funds. Pamphlets on Budget Advisory dates and guidelines, prepared by Colleen Hall, Director of Curriculum & Communications, will be distributed at District events.

B. Discussion Board of Education Policy 8.160-01 Use of School Facilities

Superintendent Dudley discussed with the Board that the start of our Board Policy review with Erie 1 BOCES runs concurrently with the GCSD Master Plan. The Greenville Central School District takes its community stewardship seriously as the school is a major part of the community. Decisions will need to be made and data collected during the policy review process on how we perceive the school facilities, when the community can use the facilities, peak times of availability and the use of the facilities over time. This data will be reviewed and a Board decision on policy is anticipated in January 2010

C. Curriculum Presentation~Colleen, Hall Director of Curriculum & Communications

(The discussion will define the vision for the continuous improvement of instruction and services to our students through focused professional development in the areas of curriculum mapping, data analysis, literacy and the development of 21st Century Skill combined with building level team [BLT] and Quality Education Committee [QEC] goals and initiatives which are designed to help all students reach their full potential.)

Colleen Hall and High School Principal Michael Laster presented the last of a three part series on student achievement and graduation rate. The following points were highlighted:

- Student achievement is supported by professional development in the areas of:

- Curriculum mapping
- Data Analysis
- Literacy
- 21st Century Skills
- Graduate rates for 2007-2008 and 2008-2009
- Diploma Requirements for high school students
- Key areas of focus to increase student achievement
 - Provide a rigorous program for all students
 - Provide multiple pathways to graduation
 - Provide systematic interventions
- Rigorous Programs for all students
 - International Baccalaureate
 - Advanced Placement Program
 - 21st Century Commencement Outcomes
 - Curriculum Mapping
 - Data Analysis

(The complete Power Point presentation is available on the District Website at www.greenville.k12.ny.us/district/BOE/student_Achievement_BOE_presentation_12.14.09ppt)

D. Shared Services

(“ Intermunicipal cooperation is one option which may assist municipalities to increase and efficiency in the delivery of services. As municipal responsibilities become increasingly complex and demanding, municipalities should continually seek out the best way to provide the services needed by their communities. One tool to assist in addressing this challenge is intergovernmental cooperation...” Identification of existing shared services may be considered to be memorialized through such agreements to provide continuity for the future as well as to expand potential cooperative agreements).

Superintendent Dudley expressed to the Board the potential need for shared services on many levels based on the current economic climate. We need to take the existing services we share and memorialize them and look to other areas that would be beneficial.

VII. Board Members’ input for possible discussion at a later date

Board member Gregory Lampman questioned the possible use of more electronic data being shared with the Board in lieu of paper copies. Discussion will continue at the January Board meeting and the possible future transition to electronic copies.

VIII. Closing Open Forum

There were no comments.

IX. Executive Session

At 8:19 p.m. Lawrence Tompkins moved, seconded by Rosanne Stapleton and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 10:08 p.m. Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to return to open session.

X. Adjournment

At 10:09 p.m. Gregory Lampman moved, seconded by Lawrence Tompkins and carried unanimously to

adjourn the meeting.

District Clerk

Board of Education President