

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
December 14, 2009

7:00 p.m.

High School Library

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Accolades

This year four Greenville High School students were selected to perform in the Area All-State Music Festival on November 20 and 21, 2009 at Saratoga Springs High School. Performing with the Concert Band, under the direction of Dr. Brian Doyle of SUNY Potsdam are Emily Bobrick (trumpet) and Jonah Coe-Scharff (trombone). Singing in the Chorus under the direction of composer/conductor Mr. Anthony Maglione will be Ashley Gilbert and Marta Kelly. Congratulations to all our talented musicians and GCSD music teachers Mr. Michael Benedict and Mr. Jonathan Meredith.

IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A – G:**

- ✓ **A. Accept Minutes of the Business Meeting of November 9, 2009 and the Workshop of November 23, 2009**
- ✓ **B. Accept Treasurer's Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending November 30, 2009**
- ✓ **C. Accept Internal Claims Report for month ending November 30, 2009**
- ✓ **D. Accept Special Student Services Recommendations**
 - 1. Committee on Special Education from the meetings of November 9, 12, and 19 and December 2 and 3, 2009**
 - 2. Committee on Special Education for Preschool from the meetings of October 26 and November 17, 2009**

- ✓ **E. Approve Personnel Agenda** *(Please refer to the Personnel Agenda attachment)*
- ✓ **F. Business Management**
 - 1. Accept donation**
 - a. Anonymous donation of the Town of Greenville Veterans Memorial Books Honors I and Honors II to the Greenville Central School District**
(These books will be located in the MS/HS Library for district use.)
 - 2. Accept Tax Collector's Report for 2009-2010**
 - 3. Approve Real Property Tax Adjustments due to assessment changes which reduced the tax levy**

<i>(Town of Greenville</i>	<i>1 property</i>	<i>\$ 1,827.85 reduction</i>
<i>Town of Rensselaerville</i>	<i>2 properties</i>	<i>\$2,129.93 reduction)</i>
 - 4. Adopt amendment to 403(b) Written Plan Document**
(WHEREAS, the Greenville Central School District ("District") maintains the Greenville Central School District 403(b) Retirement Plan ("Plan"); and WHEREAS, the Plan was duly adopted on the 8th day of December 2008 by the District's Board of Education ("Board"); and WHEREAS, the Board desires to restate and amend the Plan as regards section 2.1 Eligibility;
NOW, THEREFORE, BE IT RESOLVED that section 2.1 of the Plan is hereby restated and amended to read as follows:
2.1 Eligibility
Each Employee shall be eligible to participate in the Plan and elect to have Elective Deferrals made on his or her behalf hereunder immediately upon becoming employed by the Employer.)
 - 5. Approve Change Order #6 (Addendum) for unused contract allowance in the amount of \$5,000 and Change Order #10 for \$1,999.00 for the Scott M. Ellis Elementary Elevator (EXCEL) project**
(#6 [Addendum] Electrical Contract:
Brunswick Electric, Inc. Unused Contract Allowance - \$5,000.00
[The Board of education acted on part of Change Order #6 in June. They accepted additional expenses totaling \$4,293.00. This change order also includes a credit of \$5,000 for unused Contract allowance. Total change order amount \$5,000.00 credit – \$4,293.00 equals -\$707.00]
#10 General Contractor: Zandri Construction Corp.
Additional cost for providing moisture retardant primer in epoxy floor system [added under Change Order #9] \$1,999.00)
 - 6. Accept Fire Safety reports**
(School buildings must be inspected by a qualified inspector under procedures established by the State Fire Administrator. This inspection report must be filed in the district offices and with the commissioner of education and the report must be retained for at least three years.)
 - 7. Adopt Resolution for District Wide Telephone System Replacement Project**
(WHEREAS, the District's telephone system is failing and the age of the current system makes it difficult if not impossible to obtain replacement parts to keep the telephone system in a functioning state; and

WHEREAS, the District wide telephone system is an essential component of the School District's ability to maintain the safe operation of the District's schools and it must be replaced prior to the commencement of the start of the 2010-2011 school year, and is essential to the School District's ability to provide a healthy and safe facility for its students and staff; and

WHEREAS, the lack of available replacement parts or other short term solutions will not restore the telephone system to a fully functional state and would only result in a short term remedy that could fail at any time during a time when school is in session causing disruption to the educational program of the District and an unsafe situation for students and staff; and

WHEREAS, the School District has available to it funds remaining from a completed EXCEL project in the amount of approximately \$20,939.00 which can be devoted towards a District Wide telephone system reconstruction project; and

WHEREAS, the health and safety of the students and staff is threatened by the potential lack of a fully functional telephone system; and

WHEREAS, the current and expected continued failure of the existing telephone system requires immediate replacement to preserve to assure the health and safety of students and staff; and

THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

Section 1. The Board of Education hereby determines that the replacement of the District's telephone system is an emergency project and constitutes an ordinary contingent expense that is necessary to preserve property and to assure the health and safety of students and staff. The Board of Education further determines that the current and continued failure of the telephone system is a condition that affects the health and safety of students and staff and that the replacement of the telephone system requires emergency, immediate action to preserve the property and health and safety of students and staff.

Section 2. The School District is hereby authorized to undertake the replacement of the telephone system by utilizing the remaining funds from the recently completed EXCEL project which amount to approximately \$20939.99 plus any necessary funds from the District's general fund.

Section 3. The Superintendent of Schools is hereby authorized to file any necessary and proper paperwork with the State Education Department to proceed with the emergency replacement of the telephone system.

Section 4. This Resolution shall take effect immediately upon its adoption.)

✓ **G. School Management**

1. Approve contract with Four Winds Saratoga and the Greenville Central School District for twenty eight dollars (\$28.00) per hour for ten (10) hours of instruction per week.

(This contract provides tutorial services for one inpatient Greenville Central School District resident student at the rate of \$28.00 per hour for ten [10] hours of instruction per week.)

2. Approve Textbook

Title:	<u>Food for Today</u>
Author:	Kowtaluk
Class:	9-12 Food Science
Publisher:	McGraw Hill Glencoe
Copyright:	2008
Cost:	\$47.49
Quantity:	15

VI. Discussion

- A. Board Committee report updates
 - Quality Education Committee
 - Greenville Educational Foundation
 - Technology Committee
 - Gifted & Talented Committee
 - District Planning Committee
 - Audit Committee
 - Budget Advisory Committee
- B. Discussion Board of Education Policy 8.160-01 Use of School Facilities
- C. Curriculum Presentation~Colleen Hall Director of Curriculum & Communications
(The discussion will define the vision for the continuous improvement of instruction and services to our students through focused professional development in the areas of curriculum mapping, data analysis, literacy and the development of 21st Century Skill combined with building level team [BLT] and Quality Education Committee [QEC] goals and initiatives which are designed to help all students reach their full potential.)
- D. Shared Services
(“ Intermunicipal cooperation is one option which may assist municipalities to increase and efficiency in the delivery of services. As municipal responsibilities become increasingly complex and demanding, municipalities should continually seek out the best way to provide the services needed by their communities. One tool to assist in addressing this challenge is intergovernmental cooperation...” Identification of existing shared services may be considered to be memorialized through such agreements to provide continuity for the future as well as to expand potential cooperative agreements).

VII. Board Members’ input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;

- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
December 14, 2009
High School Library

✓ **E. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Leave of Absence~Extended

- | | |
|--------------|---|
| 1. Name: | Jennifer FitzGerald |
| Position: | Special Education |
| Tenure Area: | Education of Children with Handicapping
Conditions~General Special Education |
| Effective: | February 22, 2010 through May 17, 2010 |
| Category: | Child Rearing |
| | <i>("...Upon the birth ...of a child, a teacher shall be entitled to an unpaid child rearing leave [per contract] contingent upon sixty (60) days notice and returning from a leave only at the beginning of a school term unless otherwise agreed to by the Superintendent...")</i> |

b. Substitutes

- | | |
|----------------|---|
| 1. Name: | Bonnie Gifford |
| Position: | Substitute Teacher & Teaching Assistant |
| Certification: | N/A; Bachelor of Science, Business Administration |
| Effective: | October 30, 2009 |
| Salary: | Teacher \$80.00 per diem;
Teaching Assistant \$75.00 per diem |
| Status: | Cleared for employment |
| 2. Name: | Margaret Hall |
| Position: | Substitute Teacher & Teaching Assistant |
| Certification: | N/A; Bachelor of Arts, Fine & Performing Arts/
Theater Arts: Technical |
| Effective: | December 15, 2009 |
| Salary: | Teacher \$80.00 per diem;
Teaching Assistant \$75.00 per diem |
| Status: | Cleared for employment |
| 3. Name: | Megan Mazurek |
| Position: | Substitute Teacher |
| Certification: | Bachelor of Science, Health Science |
| Effective: | December 15, 2009 |
| Salary: | Teacher \$98.00 per diem |
| Status: | Cleared for employment |

c. Extra Duty Compensation Sports 2009-2010

1. Name: Patricia Dority-Kawczak
Position: Co-Coach Junior Varsity Cheerleading
Co-Coach Varsity Cheerleading
Stipend: Junior Varsity \$1,215.00; Varsity \$1,607.50
2. Name: James Mullooley
Position: Modified & Varsity Wrestling
Stipend: Modified \$1,723.00; Varsity \$2,924.00
3. Name: Erin Magee-Bolduc
Position: Co-Coach Boys' Varsity Volleyball
Stipend: \$1,462.00

d. Extra Duty Compensation Middle School Team Leaders 2009-2010

1. Name : Dianne Lewis
Position: 8th Grade Team Leader
Stipend: \$1,800.00

e. Afternoon/Evening Chaperones 2009-2010

1. Name: Audrey Hynes
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00; Evening \$38.00)

2. Classified

a. Extended Leave of Absence~Unpaid

1. Name: Kelly Snyder
Position: Bus Driver
Effective: October 26, 2009 through January 4, 2010

b. Resignation

1. Name: Jeanette Henry
Position: Bus driver
Effective: November 20, 2009

c. Probationary

1. Name: Leona Statham
Position: Aide/Monitor
Classification: GCCS Non-competitive
Permanent serving
probation: November 30, 2009 to May 28, 2010
Commencement of service: November 30, 2009
Salary: Year 1 at \$12.64 per hour
Status: Cleared for employment
2. Name: Pietrina Coffey
Position: Senior Clerk Typist
Secretary High School Guidance
Ten (10) month plus twenty (20) days summer
Classification: GCCS Competitive
Permanent serving
probation: December 7, 2009 to June 4, 2010
Commencement of service: December 7, 2009
Salary: Year 5 at \$16.25 per hour

Status: Cleared for employment

d. Permanent from Probationary

1. Name: Dawn Becker
Position: Bus Driver
Classification: GCCS Non-competitive
Date of Permanent Appointment: April 14, 2009
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end December 21, 2009)

2. Name: James Campbell
Position: Custodian
Classification: GCCS Non-competitive
Date of Permanent Appointment: July 6, 2009
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end January 5, 2010)

e. Substitutes

1. Name: Randolph Brown
Position: Substitute Bus Driver
Effective: November 3, 2009
Salary: \$13.99 per hour
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.