

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Monday  
October 19, 2009

7:00 p.m.

High School Library

**I. Call to Order**

A meeting of the Board of Education was held on Monday, October 19, 2009 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:00 p.m.

A. Members present:           Wilton Bear, Jr.  
  Tina Dombroski  
  Ann Holstein  
  Gregory Lampman  
  Rosanne Stapleton  
  Lawrence Tompkins

Member absent:               Anne Mitchell

Others present:               Cheryl A. Dudley, Superintendent  
  Jacqueline O'Halloran, District Clerk  
  Colleen Hall, Director of Curriculum and Communications  
  Lisa Knowles, Director of Pupil Personnel Services  
  Michael Laster, High School Principal  
  Peter Mahan, Elementary School Principal  
  Karen Morin, Supervisor of Transportation  
  Brian Reeve, Middle School Principal  
  Robert Schrader, Supervisor of Buildings and Grounds  
  Tammy J. Sutherland, Assistant Superintendent for Business  
  Scott Turrin, Assistant High School Principal & Director of Athletics  
  Paul Ventura, Sr., Food Service Supervisor

There were approximately twenty-five (25) visitors to the meeting.

**II. Approval of Agenda**

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve the Agenda for the Business meeting of October 19, 2009

**III. Special Presentation**

Alexander Mathes, Executive Director of the Greene County IDA discussed the potential collaboration between the Greenville Central School District, Greene IDA, State Telephone and Nor Dutch to provide wireless access to key areas on the GCSD campus. The strategic plan for the Greene County Wireless Initiative provides broadband wireless to all business parks and key public spaces including all school district campuses with the ultimate goal showcasing Greene County as tech savvy and embracing Technology. Mr. Mathes thanked Superintendent Dudley for all her support. This initiative supports ongoing efforts to attract tech related companies, related jobs and their workforce.

Greene County Industrial Development Agency (IDA) has started a Phase II expansion to the waterfront of Athens and the Catskill Point in Catskill and in addition, this service will be provided to local high school campuses for the first time. The local school district campuses of Catskill, Coxsackie-Athens and Greenville, with the support of their school boards will be provided with broadband wireless coverage to all buildings and outside areas of the schools. The expansion of the Greene IDA broadband wireless can begin immediately and is anticipated to be completed by the end of 2009 at no cost to local taxpayers or school districts if approved by the Boards of Education.

Board President, Wilton Bear, Jr. thanked Mr. Mathes for his presentation to the Board of Education.

#### **IV. Accolades**

School Board Recognition Week October 19-23

“The Board of Education is a uniquely American institution. A member of a board of education in New York State takes on one of the most important responsibilities of any citizen: planning the education of the community’s youth. A Board of Education, a member of the district governance team composed of school board members and the superintendent, is responsible for the vision, goals and policy of the district ~ the superintendent for the objectives, plans, actions and recommendations.

The major role of Board members is as a representative of the entire community, a steward of the district’s resources, leader of the district, and an advocate for public education. Responsibilities include:

- Set the District’s direction drawing upon the community to describe a share vision, establish goals, standard and strategy to transform vision into reality;
- Ensure alignment of strategy, resources, policies, programs, and processes with district goals;
- Assess and account for Progress using comprehensive data through deliberation and open communication; and
- Continuously improve the district accentuating and reinforcing the positive and correcting the negative.”

Superintendent Dudley congratulated the Greenville Board of Education and expressed that their commitment and dedication to the children of our school district are acknowledged and appreciated.

#### **V. Forum**

Resident Ann Marie Schonning addressed the Board of Education regarding her transportation request for her son upon his return to GCS on October 13, 2009. Transportation has been provided starting October 20, 2009. Ms. Shonning commented on the length of time for this procedure to take place, the indecision on the part of the District, and the need to review process.

Superintendent Dudley expressed her apologies on behalf of the Greenville Central School District for any undue stress to Mrs. Schonning regarding her son’s transportation issue and explained that the extended time was to ensure the safety and best interest of the child.

Catskill Daily Mail reporter David Gordon stated he would be leaving the Daily Mail and thanked the Greenville Board of Education for their work with him.

**VI. Action Items: A – G:**

Gregory Lampman moved, seconded by Ann Holstein and carried unanimously to approve items (A) – (D):

- A. Accept Minutes of the Business Meeting of September 14, 2009 and the Tour of Facilities on September 21, 2009**
- B. Accept Treasurer's Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Student Activities Report; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending September 30, 2009 (FY2010-35)**
- C. Accept Internal Claims Report for month ending September 30, 2009 (FY2010-36)**
- D. Accept Special Student Services Recommendations**
  - 1. Committee on Special Education from the meetings of July 6, August 31, September 17 and September 24, 2009**
  - 2. Committee on Special Education for Preschool from the meeting of August 27 and September 30, 2009**

Tina Dombroski moved, seconded by Rosanne Stapleton and carried unanimously to approve item (E) the Personnel Agenda:

**E. Approve Personnel Agenda** (*Please refer to the Personnel Agenda attachment*)

**F. Business Management**

Tina Dombroski moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1) and (2):

- 1. Accept donations:**
  - a. Target Corporation to the Greenville Middle School/High School in the amount of \$79.53**  
(*This donation from Target is 1% of sales from parents, teachers and other school supports using their RED cards at Target stores. This money will be used for Middle School/High School supplies.*)
  - b. Target Corporation to the Ellis Elementary in the amount of \$158.49**  
(*This donation from Target is 1% of sales from parents, teachers and other school supports using their RED cards at Target stores. This money will be used for Elementary School supplies.*)
  - c. Greenville Volunteer Fire Company Ladies Auxiliary for backpacks, school supplies and clothing items for Ellis Elementary students**  
(*These items were obtained through fundraising efforts of the Ladies Auxiliary and donated to elementary students.*)
  - d. National Bank of Cocksackie for school supplies for Ellis Elementary students**
  - e. Greenville Youth Soccer Association for donation of soccer goals and nets to Ellis Elementary**  
(*This equipment will be used as an extension to the physical education program as well supervised soccer play during recess.*)

**2. Award bid for basketball backstops to Acme Stage & Sports Specialties, Inc. for \$37,596.00 (FY2010-37)**

*(Bids were opened in the District Office on October 1, 2009 for the supply and installation of basketball backstops. Ten [10] bid packets were mailed with one [1] response. It is recommended to accept the base bid and alternate #1 from the low bidder, Acme Storage & Sports Specialties, Inc., 32 East Central Ave, Pearl River, NY for \$37,596.00. This cost will include the replacement of the four side and two main basketball backstops for safety reasons. Needham Risk Management will be on side to sample all areas for potential asbestos.)*

**G. School Management**

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1) – (5):

**1. Approve annual contract for tutorial services between the Greenville Central School District and Four Winds Saratoga for \$28.00 per hour for the 2009-2010 school year (FY2010-38)**

*(This contract provides tutorial services for Greenville CSD resident students upon placement at Four Winds. The district will pay \$28.00 per hour for instruction; Ten [10] hours per week for students in the middle and high school and five [5] hours per week for students in elementary school.)*

**2. Approve tuition contract between the Greenville Central School District and the Center for Disability Services at Langan School for \$3,874.30 per month for the 2009-2010 school year (FY2010-39)**

*(This contract provides services for one [1] Greenville CSD resident student at \$3,874.30 per month except that a partial month resulting from a new enrollment or discharge shall be paid on a prorated basis of \$968.57 per week.)*

**3. Terminate contract with Achievements, PLLC for occupational therapy for approximately two hundred (200) billable days at \$275.00 per day (FY2010-40a)**

*(Achievements, PLLC sent written notice dated August 27, 2009 of their inability to fulfill the agreement as approved by the Board of Education on July 13, 2009.)*

**4. Approve addendum to the VTA Management Services, LLC contract for occupational therapy for approximately two hundred (200) billable days at \$275.00 per day (FY2010-40b)**

*( VTA Management Services, provider of physical therapy services approved by the Board of Education on July 13, 2009, will provide the occupational therapy services needed for approximately two hundred [200] billable days at \$275.00.)*

**5. Approve Greenville Central School District Health & Welfare Services Contracts with: (FY2010-41)**

**a. Berne-Knox-Westerlo Central School District**

*(This contract provides health and welfare services for five [5] Berne-Knox-Westerlo CSD resident students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)*

**b. Cairo-Durham Central School District**

*(This contract provides health and welfare services for twelve [12] Cairo-Durham CSD resident students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)*

**c. Catskill Central School District**

*(This contract provides health and welfare services for nine [9] Catskill CSD resident students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)*

**d. Coxsackie-Athens Central School District**

*This contract provides health and welfare services for fifteen [15] Coxsackie – Athens CSD students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)*

**e. Middleburgh Central School District**

*(This contract provides health and welfare services for five [5] Middleburgh CSD resident students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)*

**f. Ravena-Coeymans-Selkirk School District**

*(This contract provides health and welfare services for seven [7] Ravena-Coeymans-Selkirk CSD students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)*

*(Greenville Central School District is the provider of services under these contracts as required by NYSED and the cost per student is reimbursement to Greenville CSD, hence these contracts reflect revenue to offset costs incurred.)*

**6. Adopt the Greenville Central School District  
2010-2011 Budget Development Calendar**

Tina Dombroski moved, seconded by Rosanne Stapleton and carried unanimously to approve the 2010-2011 Budget development Calendar

There was discussion to amend the Calendar as follows:

May 6, 2010 change the 3:45-4:30pm Budget Bus to Westerlo instead of Greenville, and  
May 8, 2010 change the 9:00-9:45 am Budget Bus to Greenville instead of Westerlo

Motion to amend the Calendar was made by Ann Holstein, seconded by Rosanne Stapleton and carried unanimously.

Motion to approve the 2010-20100 Budget Development Calendar as amended was made by Gregory Lampman, seconded by Lawrence Tompkins and carried unanimously.

## Greenville Central School District 2010-2011 BUDGET DEVELOPMENT CALENDAR

September 2009						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

9/14/09

BOE discuss Budget Development Calendar 7:00 pm

9/22 & 29/09

Budget workshop for administrators

Performance Indicators

Priorities

Cost Containment

Fiscal Guidelines ~Draft

Budget Planning documents/forms

October 2009						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 10/09/09 Enrollment Projections distributed to Cabinet
- 10/13/09 Budget Advisory Committee 7:00 pm
- 10/19/09 BOE adoption of  
2010-2011 Budget Development Calendar
- 10/27/09 QEC and new Program Proposals to  
Superintendent

November 2009						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 11/2-6/09 Human Resources: classified and unclassified staffing  
needs submitted by Administrators and Director of  
Instructional Technology reviewed with  
Superintendent and ASB
- 11/06/09 Administrators submit operations &  
maintenance needs
- 11/09/09 BOE discussion on new program proposals
- 11/16/09 SB&G submits repair budget
- 11/30/09 Team leader, Department chair,  
budgets due to Principals

December 2009						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 12/01/09 Principals and Supervisors meet with Superintendent  
and ASB
- 12/01/09 Budget Advisory Committee 7:00 pm
- 12/15/09 Questar III service requests forms due from  
Administrators
- 12/29/09 Budgets due from Administrators
- 12/29/09 Revisions and updates to long-range plans  
due, e.g. equipment and Human Resources

January 2010						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 1/05/10 Budget Advisory Committee 7:00 pm  
(District Office, Operations and Maintenance,  
Transportation, Food Service)
- 1/19/10 Budget Advisory Committee 7:00 pm  
(if needed)
- 01/29/10 Final day for 09-10 Requisitions

February 2010						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

- 02/02/10 Budget Advisory Committee 7:00 pm  
(Instructional, Director of Technology)
- 02/10/10 List of disabled voters for absentee  
Ballots requested from three counties
- 02/16/10 Distribution of Budget Workbook
- 02/22/10 BOE Budget Workshop #1 7:00 pm  
(District Office, Operations and Maintenance,

Transportation, Food Service)

02/23/10 Budget Advisory Committee 7:00 pm  
(if needed)

March 2010						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

03/01/10 BOE Budget Workshop #2 7:00 pm  
(Instructional, Director of Technology)

03/09/10 Budget Advisory Committee 7:00 pm  
(Revenue)

03/15/10 BOE Budget Workshop #3 7:00 pm  
(Revenue)

03/17/10 Annual Meeting & Election notice #1  
*[Four times in the seven weeks preceding  
Vote; First being at least 45 days before the Vote.]*

03/26/10 Annual Meeting & Election notice #2

03/30/10 Budget Advisory Committee 7:00 pm  
Media Release: Voter Registration and  
Absentee ballots

April 2010						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

04/05/10 BOE Budget Workshop #4 7:00 pm  
(if needed)

04/09/10 Annual Meeting & Election notice #3

04/12/10 BOE adoption of 2010-11 Proposed Budget and  
Property Tax Report Card  
*[Statutory deadline is April 23]*

04/13/10 Property Tax Report Card submitted to SED and  
transmitted to media

04/19/10 Deadline for filing petition in the office of the District  
Clerk by 5:00 pm  
*[no less than 30 days before the Vote]*

04/19/10 Deadline to submit to the District Clerk propositions  
To be added to the ballot

04/26-30/10 Budget Newsletter mailing

04/30/10 Annual Meeting & Election notice #4

May 2010						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

05/03/10 Media release on Proposed Budget and Vote

05/04/10 Proposed Budget available to public on business days  
*[7 days before Annual Budget Hearing]*

05/05/10 Voter Registration  
*[at least 4 hours; no more than 14 days nor less than  
5 days prior to the Vote]*  
Ellis Elementary School Elevator lobby  
3:00 pm to 7:00 pm

05/06/10 Absentee Ballots mailed  
Budget Bus at Westerlo 3:45 – 4:30 pm  
at Rensselaerville 5:00 – 5:45 pm

05/08/10	Budget Bus	at Greenville at Freehold at Norton Hill	9:00 – 9:45 am 10:00 – 10:45 am 11:00 – 11:45 am
05/11/10	Annual Budget Hearing High School Auditorium (no less than 7 and no more than 14 days prior to Vote)		7:00 pm
05/12/10	Budget Notice mailed		
05/18/10	<b>Annual Meeting ~Budget Vote and BOE Election~ Ellis Cafeteria</b>		<b>1:00 pm to 9:00 pm</b>
05/25/10	Budget Advisory Committee		7:00 pm

Copies of all budget documents are to be submitted electronically to the Superintendent, ASB and Admin. Assistant to ASB from all Administrators and Supervisors.

Rosanne Stapleton moved, seconded by Ann Holstein and carried unanimously to approve items (7) and (8):

**7. Committee on Special Education:**

*(BE IT RESOLVED that the Board of Education hereby appoints the following additional members to the Committee on Special Education for 2009-2010: Paula Willard, Melissa Trostle, Aimee Morse, Kimberly Loucks, Cathy O'Connor-Salisbury and Sandra Ciccimarro.)*

**8. Committee on Pre-School Special Education**

*(BE IT RESOLVED that the Board of Education hereby appoints the following additional members to the Committee on Special Education for 2009-2010: Paula Willard, Melissa Trostle, Aimee Morse and Christy Zarcone.)*

Tina Dombroski moved, seconded by Rosanne Stapleton and carried unanimously to approve the following overnight field trips (9a) – (9e)

**9. Approve overnight field trips**

- a. Trip Destination: COLT (Cornell On-Line Time System) Conference, Cornell University, Ithaca, NY  
 Dates: Departing Friday, November 13, 2009 at 3:00 pm and  
 Returning Saturday, November 14, 2009 at 9:00 pm  
 Students: Approximately ten (10) High School FFA students  
 Chaperones: Rachel Anderson (Michaela Kehrler if needed)
- b. Trip Destination: Made for Excellence Conference, Syracuse, NY  
 Dates: Departing Saturday, January 30, 2010 at 8:00 am  
 Returning Sunday, January 31, 2010 at 4:00 pm  
 Students: Approximately fifteen (15) High School FFA students  
 Chaperones: Rachel Anderson, Michaela Kehrler
- c. Trip Destination: Winter Weekend, Oswegatchie Educational Center  
 Croghan, NY  
 Dates: Departing Friday, February 5, 2010 at 8:30 am  
 Returning Saturday, February 6, 2010 at 1:00 pm  
 Students: Approximately twenty (20) Middle/High FFA students  
 Chaperones: Mark Cunnann and one of Michael Kehrler or  
 Rachel Anderson

- d. Trip Destination: NYS FFA Convention, SUNY Cobleskill, NY  
 Dates: Departing Thursday, May 6, 2010 at 10:00 am  
 Returning Saturday, May 8, 2010 at 5:00 pm  
 Students: Approximately fifteen (15) Middle/High FFA students  
 Chaperones: Rachel Anderson, Mark Cunnann & Michaela Kehrner
- e. Trip Destination: NYS Envirothon, Keuka College, Keuka Park, NY  
 Dates: Departing Wednesday, June 2, 2010 at 7:00 am  
 Returning Thursday, June 3, 2010 at 6:00 pm  
 Students: Approximately ten (10) High School FFA students  
 Chaperones: Rachel Anderson, Michaela Kehrner

## VII. Discussion

### A. Curriculum Presentation ~ Colleen Hall, Director of Curriculum and Communications

Director of Pupil Personnel Services, Lisa Knowles opened the presentation thanking the Board of Education for the opportunity to highlight the educational success of the students in the Greenville Central School District. Ms. Knowles along with Principals Mahan, Reeve, Laster and Director of Curriculum & Communications, Colleen Hall reviewed all results of the 2007-08 and 2008-09 school report cards and provided a vision for the continuous improvement of instruction and services to the students that include focused professional development in the areas of:

- Curriculum mapping
- Data Analysis
- Literacy
- Development of 21<sup>st</sup> Century Skills

Ms. Knowles explained that the federal No Child Left Behind (NCLB) Act requires that states develop and report on measures of student proficiency in English Language Arts (ELA), Math and a third indicator. The third indicator is science at the elementary and middle levels and graduation rate at the secondary level.

Principals Michael Laster, Brian Reeve and Peter Mahan presented assessment data on student performance in math and science. All students have met the annual measurable objective for both years. Colleen Hall summarized by outlining the structures currently existing to support professional learning:

- Quality Education Committee
- District Professional Practices Committee
- Building Level Teams
- Gifted and Talented Education Committee
- Questar III

### B. Board Committee report updates

- Report on Tour of Facilities in accordance with Board of Education Policy #2.230-99 (*"The Board of Education or a committee thereof shall visit each school under the supervision of the Board of Education at least once annually. Such committee shall report on the condition of that school at the next regularly scheduled meeting of the Board of Education."*)

Board President Wilton Bear, Jr. thanked Robert Schrader and his staff on the wonderful condition of our school facilities as witnessed by the Board on September 14, 2009. Board member Ann Holstein commented on how nice the new conference room is at Scott M. Ellis Elementary.

- Greene County School Boards Executive Committee dinner September 24, 2009 Board member Ann Holstein reported that although she could not attend the dinner on

September 24, 2009 she was still a member of the Executive Committee and Gregory Lampman was still our representative. A calendar of scheduled meetings for 2009-2010 should be forthcoming from the Greene County School Board Committee.

- Quality Education Committee~addressed through the Curriculum Presentation
- Greenville Educational Foundation (GEF)  
Board member Ann Holstein commented that the GEF hosted the Saturday morning breakfast during Homecoming Weekend on October 5 at Ellis Elementary and sponsored the Friday evening concert featuring Michael Benedict and the “Jazz Vibes”. The GEF is in the process of preparing Foundation mini-grants.
- Technology Committee  
Board member Lawrence Tompkins and Lisa Knowles commented on the support of the Technology Committee for the wireless broadband proposal to the district and implementing new technology for our students.
- Gifted & Talented Committee  
Ann Holstein explained t the addition of a Chess Club at Ellis Elementary would involve about forty (40) students who would also compete with other local school districts.
- District Planning Committee  
Board President Wilton Bear reported that Stieglitz Snyder Architecture is presenting a draft of the Master Plan to the Board of Education in November.

C. Questar III Organizational Chart

Superintendent Dudley reviewed the Questar III Organizational Chart received from Dr. Baldwin, District Superintendent of Questar III. Changes were noted in alignment and supervision and GCSD will continue to collaborate with Questar III in the best interest of our students.

**VIII. Board Members’ input for possible discussion at a later date**

There were no comments.

**IX. Closing Open Forum**

There were no comments

**X. Executive Session**

At 8:06 p.m. Tina Dombroski moved, seconded by Rosanne Stapleton and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:10 p.m. Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to return to open session.

**XI. Adjournment**

At 9:12 p.m. Gregory Lampman moved, seconded by Lawrence Tompkins and carried unanimously to adjourn the meeting.

---

District Clerk

---

Board of Education President