

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
October 19, 2009

6:00 p.m.

High School Library

✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Executive Session

It is expected that the Board of Education will adjourn to Executive Session. The Board will return to public session after Executive Session but will not be taking any action and then will convene the Business Meeting at 7:00 pm.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive

session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

III. Special Presentation: Alexander Mathes, Executive Director of the Greene County IDA will discuss the potential collaboration between the Greenville Central School District, Greene IDA, State Telephone and Nor Dutch to provide wireless access to key areas on the GCSD campus.

IV. Accolades

School Board Recognition Week October 19-23

“The Board of Education is a uniquely American institution. A member of a board of education in New York State takes on one of the most important responsibilities of any citizen: planning the education of the community’s youth. A Board of Education, a member of the district governance team composed of school board members and the superintendent, is responsible for the vision, goals and policy of the district ~ the superintendent for the objectives, plans, actions and recommendations.

The major role of Board members is as a representative of the entire community, a steward of the district’s resources, leader of the district, and an advocate for public education. Responsibilities include:

Set the District’s direction drawing upon the community to describe a share vision, establish goals, standard and strategy to transform vision into reality;

Ensure alignment of strategy, resources, policies, programs, and processes with district goals;

Assess and account for Progress using comprehensive data through deliberation and open communication; and

Continuously improve the district accentuating and reinforcing the positive and correcting the negative.”

Congratulations to the Greenville Board of Education. Your commitment and dedication to the children of our school district are acknowledged and appreciated.

V. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ V. Action Items: A – G:

✓ **A. Accept Minutes of the Business Meeting of September 14, 2009 and the Tour of Facilities on September 21, 2009**

✓ **B. Accept Treasurer’s Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Student Activities Report; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending September 30, 2009**

✓ **C. Accept Internal Claims Report for month ending September 30, 2009**

✓ **D. Accept Special Student Services Recommendations**

1. Committee on Special Education from the meetings of July 6, August 31, September 17 and September 24, 2009

2. Committee on Special Education for Preschool from the meeting of August 27

and September 30, 2009

- ✓ **E. Approve Personnel Agenda** *(Please refer to the Personnel Agenda attachment)*
- ✓ **F. Business Management**
 - 1. Accept donations:**
 - a. Target Corporation to the Greenville Middle School/High School in the amount of \$79.53**
(This donation from Target is 1% of sales from parents, teachers and other school supports using their RED cards at Target stores. This money will be used for Middle School/High School supplies.)
 - b. Target Corporation to the Ellis Elementary in the amount of \$158.49**
(This donation from Target is 1% of sales from parents, teachers and other school supports using their RED cards at Target stores. This money will be used for Elementary School supplies.)
 - c. Greenville Volunteer Fire Company Ladies Auxiliary for backpacks, school supplies and clothing items for Ellis Elementary students**
(These items were obtained through fundraising efforts of the Ladies Auxiliary and donated to elementary students.)
 - d. National Bank of Coxsackie for school supplies for Ellis Elementary students**
 - e. Greenville Youth Soccer Association for donation of soccer goals and nets to Ellis Elementary**
(This equipment will be used as an extension to the physical education program as well supervised soccer play during recess.)
 - 2. Award bid for basketball backstops to Acme Stage & Sports Specialties, Inc. for \$37,596.00**
(Bids were opened in the District Office on October 1, 2009 for the supply and installation of basketball backstops. Ten [10] bid packets were mailed with one [1] response. It is recommended to accept the base bid and alternate #1 from the low bidder, Acme Storage & Sports Specialties, Inc., 32 East Central Ave, Pearl River, NY for \$37,596.00. This cost will include the replacement of the four side and two main basketball backstops for safety reasons. Needham Risk Management will be on side to sample all areas for potential asbestos.)
- ✓ **G. School Management**
 - 1. Approve annual contract for tutorial services between the Greenville Central School District and Four Winds Saratoga for \$28.00 per hour for the 2009-2010 school year**
(This contract provides tutorial services for Greenville CSD resident students upon placement at Four Winds. The district will pay \$28.00 per hour for instruction; Ten [10] hours per week for students in the middle and high school and five [5] hours per week for students in elementary school.)
 - 2. Approve tuition contract between the Greenville Central School District and the Center for Disability Services at Langan School for \$3,874.30 per month for the 2009-2010 school year**
(This contract provides services for one [1] Greenville CSD resident student at \$3,874.30 per month except that a partial month resulting from a new enrollment or discharge shall be paid on a prorated basis of \$968.57 per week.)

3. **Terminate contract with Achievements, PLLC for occupational therapy for approximately two hundred (200) billable days at \$275.00 per day**
(Achievements, PLLC sent written notice dated August 27, 2009 of their inability to fulfill the agreement as approved by the Board of Education on July 13, 2009.)

4. **Approve addendum to the VTA Management Services, LLC contract for occupational therapy for approximately two hundred (200) billable days at \$275.00 per day**
(VTA Management Services, provider of physical therapy services approved by the Board of Education on July 13, 2009, will provide the occupational therapy services needed for approximately two hundred [200] billable days at \$275.00.)

5. **Approve Greenville Central School District Health & Welfare Services Contracts with:**
 - a. **Berne-Knox-Westerlo Central School District**
(This contract provides health and welfare services for five [5] Berne-Knox-Westerlo CSD resident students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)

 - b. **Cairo-Durham Central School District**
(This contract provides health and welfare services for twelve [12] Cairo-Durham CSD resident students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)

 - c. **Catskill Central School District**
(This contract provides health and welfare services for nine [9] Catskill CSD resident students that are attending Grapeville Christian School for the 2009- 2010 school year at \$359.21 per student.)

 - d. **Coxsackie-Athens Central School District**
This contract provides health and welfare services for fifteen [15] Coxsackie – Athens CSD students that are attending Grapeville Christian School for the 2009- 2010 school year at \$359.21 per student.)

 - e. **Middleburgh Central School District**
(This contract provides health and welfare services for five [5]Middleburgh CSD resident students that are attending Grapeville Christian School for the 2009- 2010 school year at \$359.21 per student.)

 - f. **Ravena-Coeymans-Selkirk School District**
(This contract provides health and welfare services for seven [7] Ravena- Coeymans-Selkirk CSD students that are attending Grapeville Christian School for the 2009-2010 school year at \$359.21 per student.)
(Greenville Central School District is the provider of services under these contracts as required by NYSED and the cost per student is reimbursement to Greenville CSD, hence these contracts reflect revenue to offset costs incurred.)

6. **Adopt the Greenville Central School District 2010-2011 Budget Development Calendar**

Greenville Central School District

2010-2011 BUDGET DEVELOPMENT CALENDAR

September 2009

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 9/14/09 BOE discuss Budget Development Calendar 7:00 pm
- 9/22 & 29/09 Budget workshop for administrators
Performance Indicators
Priorities
Cost Containment
Fiscal Guidelines ~Draft
Budget Planning documents/forms

October 2009

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 10/09/09 Enrollment Projections distributed to Cabinet
- 10/13/09 Budget Advisory Committee 7:00 pm
- 10/19/09 BOE adoption of
2010-2011 Budget Development Calendar
- 10/27/09 QEC and new Program Proposals to
Superintendent

November 2009

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 11/2-6/09 Human Resources: classified and unclassified staffing
needs submitted by Administrators and Director of
Instructional Technology reviewed with
Superintendent and ASB
- 11/06/09 Administrators submit operations &
maintenance needs
- 11/09/09 BOE discussion on new program proposals
- 11/16/09 SB&G submits repair budget
- 11/30/09 Team leader, Department chair,
budgets due to Principals

December 2009

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 12/01/09 Principals and Supervisors meet with Superintendent
and ASB
- 12/01/09 Budget Advisory Committee 7:00 pm
- 12/15/09 Questar III service requests forms due from
Administrators
- 12/29/09 Budgets due from Administrators
- 12/29/09 Revisions and updates to long-range plans
due, e.g. equipment and Human Resources

January 2010						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1/05/10	Budget Advisory Committee (District Office, Operations and Maintenance, Transportation, Food Service)	7:00 pm
1/19/10	Budget Advisory Committee (if needed)	7:00 pm
01/29/10	Final day for 09-10 Requisitions	

February 2010						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

02/02/10	Budget Advisory Committee (Instructional, Director of Technology)	7:00 pm
02/10/10	List of disabled voters for absentee Ballots requested from three counties	
02/16/10	Distribution of Budget Workbook	
02/22/10	BOE Budget Workshop #1 (District Office, Operations and Maintenance, Transportation, Food Service)	7:00 pm
02/23/10	Budget Advisory Committee (if needed)	7:00 pm

March 2010						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

03/01/10	BOE Budget Workshop #2 (Instructional, Director of Technology)	7:00 pm
03/09/10	Budget Advisory Committee (Revenue)	7:00 pm
03/15/10	BOE Budget Workshop #3 (Revenue)	7:00 pm
03/17/10	Annual Meeting & Election notice #1 <i>[Four times in the seven weeks preceding Vote; First being at least 45 days before the Vote.]</i>	
03/26/10	Annual Meeting & Election notice #2	
03/30/10	Budget Advisory Committee Media Release: Voter Registration and Absentee ballots	7:00 pm

April 2010						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

04/05/10	BOE Budget Workshop #4 (if needed)	7:00 pm
04/09/10	Annual Meeting & Election notice #3	
04/12/10	BOE adoption of 2010-11 Proposed Budget and Property Tax Report Card [Statutory deadline is April 23]	
04/13/10	Property Tax Report Card submitted to SED and transmitted to media	
04/19/10	Deadline for filing petition in the office of the District Clerk by 5:00 pm <i>[no less than 30 days before the Vote]</i>	
04/19/10	Deadline to submit to the District Clerk propositions To be added to the ballot	
04/26-30/10	Budget Newsletter mailing	
04/30/10	Annual Meeting & Election notice #4	

May 2010						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

05/03/10	Media release on Proposed Budget and Vote	
05/04/10	Proposed Budget available to public on business days <i>[7 days before Annual Budget Hearing]</i>	
05/05/10	Voter Registration <i>[at least 4 hours; no more than 14 days nor less than 5 days prior to the Vote]</i> Ellis Elementary School Elevator lobby 3:00 pm to 7:00 pm	
05/06/10	Absentee Ballots mailed Budget Bus at Greenville 3:45 – 4:30 pm at Rensselaerville 5:00 – 5:45 pm	
05/08/10	Budget Bus at Westerlo 9:00 – 9:45 am at Freehold 10:00 – 10:45 am at Norton Hill 11:00 – 11:45 am	
05/11/10	Annual Budget Hearing 7:00 pm High School Auditorium (no less than 7 and no more than 14 days prior to	Vote)
05/12/10	Budget Notice mailed	
05/18/10	Annual Meeting ~Budget Vote and BOE Election ~ Ellis Cafeteria	1:00 pm to 9:00 pm
05/25/10	Budget Advisory Committee	7:00 pm

Copies of all budget documents are to be submitted electronically to the Superintendent, ASB and Admin. Assistant to ASB from all Administrators and Supervisors.

7. Committee on Special Education:

(BE IT RESOLVED that the Board of Education hereby appoints the following additional members to the Committee on Special Education for 2009-2010:

Paula Willard, Melissa Trostle, Aimee Morse, Kimberly Loucks, Cathy O'Connor- Salisbury and Sandra Ciccimarro.)

8. Committee on Pre-School Special Education

(BE IT RESOLVED that the Board of Education hereby appoints the following additional members to the Committee on Special Education for 2009-2010:

Paula Willard, Melissa Trostle, Aimee Morse and Christy Zarcone.)

9. Approve overnight field trips

- a. Trip Destination: COLT (Cornell On-Line Time System) Conference, Cornell University, Ithaca, NY
Dates: Departing Friday, November 13, 2009 at 3:00 pm and Returning Saturday, November 14, 2009 at 9:00 pm
Students: Approximately ten (10) High School FFA students
Chaperones: Rachel Anderson (Michaela Kehrler if needed)
- b. Trip Destination: Made for Excellence Conference, Syracuse, NY
Dates: Departing Saturday, January 30, 2010 at 8:00 am
Returning Sunday, January 31, 2010 at 4:00 pm
Students: Approximately fifteen (15) High School FFA students
Chaperones: Rachel Anderson, Michaela Kehrler
- c. Trip Destination: Winter Weekend, Oswegatchie Educational Center Croghan, NY
Dates: Departing Friday, February 5, 2010 at 8:30 am
Returning Saturday, February 6, 2010 at 1:00 pm
Students: Approximately twenty (20) Middle/High FFA students
Chaperones: Mark Cunnann and one of Michael Kehrler or Rachel Anderson
- d. Trip Destination: NYS FFA Convention, SUNY Cobleskill, NY
Dates: Departing Thursday, May 6, 2010 at 10:00 am
Returning Saturday, May 8, 2010 at 5:00 pm
Students: Approximately fifteen (15) Middle/High FFA students
Chaperones: Rachel Anderson, Mark Cunnann & Michaela Kehrler
- e. Trip Destination: NYS Envirothon, Keuka College, Keuka Park, NY
Dates: Departing Wednesday, June 2, 2010 at 7:00 am
Returning Thursday, June 3, 2010 at 6:00 pm
Students: Approximately ten (10) High School FFA students
Chaperones: Rachel Anderson, Michaela Kehrler

VI. Discussion

A. Curriculum Presentation ~ Colleen Hall, Director of Curriculum and Communications

(This discussion will present information on student achievement and the four areas of focus for Professional Development at Greenville CSD.)

B. Board Committee report updates

- Report on Tour of Facilities in accordance with Board of Education Policy #2.230-99
(“The Board of Education or a committee thereof shall visit each school under the supervision of the Board of Education at least once annually. Such committee shall report on the condition of that school at the next regularly scheduled meeting of the Board of

Education.”)

- Greene County School Boards Executive Committee dinner September 24, 2009
- Quality Education Committee
- Greenville Educational Foundation
- Technology Committee
- Gifted & Talented Committee
- District Planning Committee

C. Questar III Organizational Chart

VII. Board Members’ input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

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- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
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may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
October 19, 2009
High School Library

✓ E. Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Appointment on Tenure

1. Name:	Janine Martin
Tenure Area:	Music
Commencement of Service on Tenure:	November 1, 2009
Certification:	Music

b. Substitutes

1. Name:	Michelle Wood
Position:	Substitute Teacher & Teaching Assistant
Certification:	Nursery, Kindergarten & Grades 1-6, Permanent Reading Teacher, Permanent
Effective:	October 20, 2009
Salary:	Teacher \$98.00 per diem Teaching Assistant \$75.00 per diem
Status:	Cleared for employment
2. Name:	Jessica Salisbury
Position:	Substitute Teacher
Certification:	Childhood Education (Grades 1-6) Initial
Effective:	September 22, 2009
Salary:	\$98.00 per diem
Status:	Cleared for employment
3. Name:	Katie Robbani
Position:	Substitute Teacher
Certification:	Nursery, Kindergarten & Grades 1-6, Permanent
Effective:	October 8, 2009
Salary:	\$98.00 per diem
Status:	Cleared for employment

c. Mentor Chairperson 2009-2010

1. Name:	Leslie Kudlack
Stipend:	\$1,800.00

d. Extra Duty Compensation Middle School Clubs 2009-2010

1. Name:	Deborah Mrozek-Ferrara
Position:	Middle School Computer Club
Stipend:	\$914.00

2. Name: Erin Magee-Bolduc
Position: Middle School Ski Club
Stipend: \$1,072.00
 3. Name: Ann Marie Conroy
Position: Middle School Science Club
Stipend: \$914.00
- e. Afternoon & Evening Chaperone 2009-2010
1. Name: Sally Parker
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)
 2. Name: Julie Hallenbeck
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)
 3. Name: Rose Trotta
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)
 4. Name: Zena Higgins
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)
 5. Name: Lisa Juzapavicus
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)
- f. Extra Duty Compensation Sports 2009-2010
1. Name: Gloria Bear
Position: Elementary Intramurals Fall & Winter,
Stipend: \$1,044.00 each; Total \$2,088.00
 2. Name: Justin Bruce
Position: Elementary Intramurals Co-Coach Spring
Stipend: \$522.00
 3. Name: Eileen Kiefer
Position: Elementary Intramurals Co-Coach Spring
Stipend: \$522.00
 4. Name: David Winkler
Position: Middle School Intramurals Fall, Winter & Spring
Stipend: \$1,044.00 each; Total \$3,132.00
 5. Name: Victor Zeh
Position: High School Intramurals Fall, Winter & Spring
Stipend: \$1,004.00 each; Total \$3,132.00
- g. Create Position
1. Position: Advisor Elementary Chess Club
Stipend: N/A
(This position is recommended by the Elementary Principal as a result of the work of the Gifted and Talented Committee.)

2. Classified

a. Resignation

1. Name: Peter Whitbeck
Position: Bus Driver
Effective: September 22, 2009

2. Name: Kathleen Ruger
Position: Aide/Monitor
Effective: September 30, 2009

b. Leave of Absence-Unpaid

1. Name: Kelly Snyder
Position: Bus Driver
Effective: October 5, 2009 to October 26, 2009

c. Substitutes

1. Name: Cynthia McIlhenny
Position: Substitute Bus Driver
Effective: September 1, 2009
Status: Cleared for employment

2. Name: Peter Whitbeck
Position: Substitute Bus Driver
Effective: September 22, 2009
Status: Cleared for employment

2. Name: Catherine Hughes
Position: Substitute Aide/Monitor
Effective: October 20, 2009
Status: Cleared for employment

3. Name: Theresa Winnie
Position: Substitute Aide/Monitor & Clerical
Effective: October 20, 2009

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.