

Greenville Central School District
Board of Education
Minutes
Business Meeting
Monday
September 14, 2009

7:00 p.m.

High School Library

I. Call to Order

A meeting of the Board of Education was held on Monday, September 14, 2009 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:02 p.m.

A. Members present: Wilton Bear, Jr.
 Tina Dombroski
 Ann Holstein
 Anne Mitchell
 Lawrence Tompkins

Members absent: Gregory Lampman
 Rosanne Stapleton

Others present: Cheryl A. Dudley, Superintendent
 Jacqueline O'Halloran, District Clerk
 Donna Accuosti, Elementary Assistant Principal
 Colleen Hall, Director of Curriculum and Communications
 Lisa Knowles, Director of Pupil Personnel Services
 Michael Laster, High School Principal
 Peter Mahan, Elementary School Principal
 Karen Morin, Supervisor of Transportation
 Brian Reeve, Middle School Principal
 Robert Schrader, Supervisor of Buildings and Grounds
 Tammy J. Sutherland, Assistant Superintendent for Business
 Scott Turrin, Assistant High School Principal & Director of Athletics
 Paul Ventura, Sr., Food Service Supervisor

There were approximately four (4) visitors to the meeting.

II. Approval of Agenda

Tina Dombroski moved, seconded by Lawrence Tompkins and carried unanimously to approve the Agenda for the Business Meeting of September 14, 2009.

III. Accolades

There were none.

Board President, Wilton Bear, Jr., introduced Timothy J. Doyle, from Sickler, Torchia, Allen & Churchill, Certified Public Accounts to provide an overview of the Audit of the Financial Statements and Supplementary Information of the Greenville Central School District. All reports dated August 13, 2009 did not identify any deficiencies or any instances of non-compliance under Government Auditing Standards.

IV. Forum

Greenville Resident, Richard Ferriolo requested that labor needs to begin on site at the Potter Hollow School House in order to receive grant monies. Mr. Ferriolo suggested the use of incarcerated labor from Columbia County Correctional Facility. Mr. Ferriolo provided Greene county information on incarcerated labor to Tammy Sutherland.

V. Action Items: A – G:

Ann Holstein moved, seconded by Anne Mitchell and carried unanimously to approve items (A) –(D):

A. Accept Minutes of the Business Meeting of August 10, 2009 and the Workshop Meeting of July 27, 2009

B. Accept Treasurer's Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending August 31, 2009 (FY2010-26)

C. Accept Internal Claims Report for month ending August 31, 2009 (FY2010-27)

D. Accept Special Student Services Recommendations

1. Committee on Special Education from the meeting of July 30, 2009

Tina Dombrosk moved, seconded by Lawrence Tompkins and carried unanimously to approve item (E) Personnel Agenda:

E. Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Corrected Extra Duty Compensation Clubs High School 2009-2010

- | | |
|-----------|-------------------------------|
| 1. Name: | John Gleason |
| Position: | Co-Advisor International Club |
| Stipend: | \$488.50 |
| 2. Name: | L. Douglas Davidson |
| Position: | Co-Advisor International Club |
| Stipend: | \$488.50 |

b. Extra Duty Compensation Sports 2009-2010

- | | |
|-----------|----------------------------------|
| 1. Name: | Rocco Cornacchia |
| Position: | Girls' Junior Varsity Volleyball |
| Stipend: | \$2,430.00 |
| 2. Name: | Kevin Lewis |
| Position: | Boys' Junior Varsity Soccer |
| Stipend: | \$2,924.00 |
| 3. Name: | Eric Herbstritt |
| Position: | Boys' Modified Soccer |
| Stipend: | \$1,723.00 |

4. Name: Richard Thomas
Position: Girls' Modified Soccer
Stipend: \$1,723.00
- c. Extra Duty Compensation Middle School Clubs 2009-2010
1. Name: Teresa Carlton
Position: Co-Advisor Newsletter
Stipend: \$457.00
 2. Name: Jacqueline Moylan
Position: Co-Advisor Newsletter
Stipend: \$457.00
- d. Afternoon/Evening Chaperones 2009-2010
1. Name: Gloria Bear
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
 2. Name: Colleen Murphy
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
 3. Name: Daphane Pearson
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
 4. Name: Stephen Siebrecht
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
 5. Name: Glenn Evans
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
 6. Name: Erin Sharkey
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
 7. Name: Susan Knott
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
 8. Name: Margaret Finch
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)

9. Name: Rachel Anderson
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
10. Name: Allyson Benjamin
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
11. Name: Mark Cunnan
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
12. Name: Linda Esposito
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
13. Name: Susan Evans
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
14. Name: Marybeth Favicchio
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
15. Name: Casey Gannon
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
16. Name: Deborah Geurtze
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
17. Name: Michaela Kehrner
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)
18. Name: Christine Lochner
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00,
Evening \$38.00)

e. Student Mentor Appointments

1. Name: Eileen Volmar
Position: Student Mentor
Assigned to: Primary grades K-2 @ 8 hours per week
Effective: October 1, 2009 for thirty (30) weeks
Salary: \$15.00 per hour for a total of \$3,600.00
(This program is supported in part by federal Safe & Drug Free Schools funds.)
2. Name: Eberhard Volmar
Position: Student Mentor
Assigned to: Intermediate grades 3-5 @ 12 hours per week
Effective: October 1, 2009 for thirty (30) weeks
Salary: \$15.00 per hour for a total of \$5,400.00
(This program is supported in part by federal Safe & Drug Free School funds.)

f. Extra Duty Compensation Mentors 2009-2010

1. Name: Pamela Agan-Smith
Assigned to: Michael Flagg
Stipend: \$1,800.00
2. Name: Lorie Dupuis
Assigned to: Michele Neary
Stipend: \$1,800.00
3. Name: Karen Gotham
Assigned to: Kristi Bullis
Stipend: \$1,800.00
4. Name: Kenneth Landversicht
Assigned to: Nicole Susser
Stipend: \$1,800.00
5. Name: Stephen Siebrecht
Assigned to: Benjamin Katagiri
Stipend: \$1,800.00

g. Substitutes

1. Name: Gretchen Coyner
Position: Substitute Teacher and Teaching Assistant
Tenure Area: N/A
Probationary Period: N/A
Certification: Guidance & Counseling, Permanent
Pre-K through 6, Permanent
Salary: \$98.00 per diem Teacher; \$75.00 per diem Teaching Assistant

2. Classified

a. Abolish position

1. Position:

Senior-Clerk Typist, 10 months, 6 hours per day plus summer hours of ten (10) hours per week for seven (7) weeks and 25 hours per week for the last two (2) weeks

Department:

Clerical

Classification:

GCCS Competitive

Effective:

September 8, 2009

a. Create Position

1. Position:

Part-time Dispatcher, 10 month, 4 hours per day

Department:

Transportation

Classification:

GCCS competitive

Salary Range:

TBD per GPF contract

Effective:

No later than November 1, 2009

2. Position:

Senior-Clerk Typist, 10 months, 7.5 hours per day plus summer hours of ten (10) hours per week for seven (7) weeks and 25 hours per week for the last two (2) weeks

Department:

Clerical

Classification:

GCCS Competitive

Salary Range:

TBD per GPF contract

Effective:

September 8, 2009

b. Resignation

1. Name:

Dorothy Bishop

Position:

Food Service

Effective:

August 31, 2009

(Ms. Bishop's resignation is contingent upon her appointment below as cleaner/monitor.)

2. Name:

Catherine Hughes

Position:

Aide/Monitor

Effective:

August 5, 2009

c. Probationary

1. Name:

Dorothy Bishop

Position:

Cleaner/Monitor

Classification:

GCCS Non-Competitive

Permanent Serving Probation:

September 1, 2009 to February 28, 2010

Commencement of Service:

September 1, 2009

Salary:

Year 1 at \$13.68 per hour

Status:

Cleared for employment

2. Name: Tracy Churchill
 Position: Food Service
 Classification: GCCS Non-Competitive
 Permanent Serving Probation: September 1, 2009 to February 28, 2010
 Commencement of Service: September 1, 2009
 Salary: Year 5 at \$11.41 per hour
 Status: Conditional

3. Name: Pamela DeMarco
 Position: Food Service
 Classification: GCCS Non-Competitive
 Permanent Serving Probation: September 1, 2009 to February 28, 2010
 Commencement of Service: September 1, 2009
 Salary: Year 5 at \$11.41 per hour
 Status: Cleared for employment

4. Name: Sara Statham
 Position: Aide/Monitor
 Classification: GCCS Non-Competitive
 Permanent Serving Probation: September 1, 2009 to February 28, 2010
 Commencement of Service: September 1, 2009
 Salary: Year 1 at \$12.64 per hour
 Status: Cleared for employment

d. Appointment

1. Name: Lynette Terrell
 Position: Senior-Clerk Typist, 10 months, 7.5 hours per day plus summer hours of ten (10) hours per week for seven (7) weeks and 25 hours per week for the last two (2) weeks
 Department: Clerical
 Classification: GCCS Competitive
 Salary: Step 5 at \$16.25 per hour

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

F. Business Management

Anne Mitchell moved, seconded by Ann Holstein and carried unanimously to approve items (1) – (5):

1. Award bids for contract transportation routes (FY2010-28)

(Bids were opened in the District Office on Thursday, August 20, 2009 for 2009-2010 contract transportation routes. Packets were mailed to three [3] prospective bidders, with one [1] response. It is recommended to award three [3] new routes and nine [9] rollover routes as follows:

New Routes: Special Education, Cocksackie Transportation:

Genet Elementary/Goff Middle School/

Columbia High School

\$287.00 per diem

[4 students; with shared aide on bus]

<i>Ichabod Crane/Sackett Center</i>	<i>\$249.000 per diem</i>
<i>[2 students]</i>	
<i>Pinewood Elementary</i>	<i>\$287.00 per diem</i>
<i>[1 student; includes shared aide on bus]</i>	

Rollovers: Special Education, continuation of routes approved last year, 0% CPI

Coxsackie Transportation:

<i>Wildwood - Curry Rd.</i>	<i>\$335.15 per diem</i>
<i>[2 students; with shared aide on bus]</i>	
<i>Wildwood – Latham & Central Ave.</i>	<i>\$279.29 per diem</i>
<i>[3 students]</i>	
<i>Langan School</i>	<i>\$189.75 per diem</i>
<i>[1 student with shared aide on bus]</i>	<i>\$ 53.30 aide per diem</i>
<i>Claverack School</i>	<i>\$175.00 per diem</i>
<i>[1 student]</i>	
<i>Catskill Middle School</i>	<i>\$150.71 per diem</i>
<i>[1 student]</i>	
<i>Rensselaer Education Center a.m./Columbia</i>	
<i>High School p.m.</i>	<i>\$192.91 per diem</i>

Rollover: Tech Valley High School, Regular Education

A collaborative bid [Cairo-Durham, Catskill, Coxsackie-Athens, and Greenville] was opened in Coxsackie-Athens CSD on Thursday, July 11, 2008 for the transportation of students to Tech Valley High School. Coxsackie Transport was the lowest bidder.

\$ 70.00 per diem.

Greenville Central School District will have three [3] students attending Tech Valley HS.

Chalet Services, Special Education:

<i>Children's Annex</i>	<i>\$209.47 per diem</i>
<i>[1 student]</i>	

Q-Roo Transportation, Special Education:

<i>Cobb Memorial School</i>	<i>\$186.58 per diem)</i>
<i>[1 student]</i>	

2. Accept Audit Report of 2009 by Sickler, Torchia, Allen & Churchill, Certified Public Accountants, PC (FY2010-29)

(Sickler, Torchia, Allen & Churchill, Certified Public Accountants, PC was selected by the Audit Committee to complete the external audit and Timothy J. Doyle, CPA will present the audit of the GCSD for the year ended June 30 2009.

Independent Audits: Education Law and the Commissioner's Regulations require that all school districts obtain an independent audit by an outside certified public accountant or public accountant. The purpose of this audit is to verify the accuracy of invoices, purchase orders, payroll, claims and contracts transacted by the school district during the school year. The independent auditor reviews the documentary evidence and this determines the district's compliance with all laws, policy, rules and regulations regarding the expenditure of money. A copy of the certified audit in a form prescribed by the Commissioner of Education must be furnished to the NYSED (New York State Education Department). The auditor must carry out the audit in conformity with NYSED guidelines.

The auditor's final report must be accepted by a Board resolution and copy filed with the Commissioner of Education.

What are the responsibilities of the audit committee related to the independent audit?

The Audit Committee advises the Board of Education on the independent audit activities of the school district. The statutory responsibilities are to:

- provide recommendations on the appointment of the external auditor;*
- meet with the external auditor prior to commencing an audit of the district;*
- review and discuss with the internal auditor the auditor's risk assessment of the district's fiscal operations;*
- receive and review the draft audit report and management letter;*
- work with the external auditor to help the Board understand the audit report and management letter;*
- provide recommendations to the board regarding acceptance of the independent audit report; and*
- review every corrective action plan and assist the Board in their implementation.*

The Audit Committee membership is comprised of Board members Lawrence Tompkins, Chairperson; Gregory Lampman, Secretary; and Wilton Bear, Jr.)

3. Approve Change Order #9 for the Scott M. Ellis Project (EXCEL) in the amount of \$26,062.00 (FY2010-30)

<i>(Add thirteen [13] coping stone replacements</i>	<i>\$13,018.00</i>
<i>Delete second floor VCT and add epoxy floor system</i>	<i>5, 461.00</i>
<i>Provide hold-open arms on exterior exit doors [6 total]</i>	<i>1,983.00</i>
<i>Add five [5] coping stone replacements at high roof area</i>	<i><u>5, 600.00</u></i>
<i>Change Order #9 Total</i>	<i>\$26,062.00)</i>

4. Approve Final Service Contract with Questar III for 2009-2010 (FY2010-31)

(If approved, the President of the Board of Education is required to sign this document on behalf of the Board of Education. The signature indicates that the procurement of the services was authorized by the Board of Education for the 2009-2010 school year.)

5. Accept donations from:

- a. Bernard Duker and Abigail Duker of one (1) Armstrong clarinet for the Elementary Music Program
- b. Jan Lucente and Susan Lucente of one (1) Yamaha clarinet for the Elementary Music Program
- c. Keystone Construction Clerks & Manager, Inc. in the amount of \$250.00
(This donation of \$250.00 from Keystone, was for a Japanese Acer Maple to the addition [EXCEL Expanding Childrens' Education and Learning including the elevator Jin the courtyard .)

Tina Dombroski moved, seconded by Lawrence Tompkins and carried unanimously to approve items (6) – (10):

6. Approve Special Education Contract with Cobb Memorial School and the Greenville Central School District in the amount of \$146.62 per day for the 2009-2010 school year (FY2010-32)

(This private school tuition contract is for one [1] district resident student in the amount of \$146.62 per day.)

7. **Approve Contract with Wildwood Summer Extension Program and the Greenville Central School District in the amount of \$21,408.00 (FY2010-33)**
(This contract is for the education of three [3] district resident students for the summer program from July 6, 2009 through August 14, 2009. Tuition is based on the interim 2009-2010 tuition rates. The State Education Department is in the process of calculating a prospective 2009-2010 rate. Upon receiving actual prospective 2009-2010 rate, billing will be adjusted for any differences.)
8. **Approve Contract with Wildwood School and the Greenville Central School District in the amount of \$214,085.00 for the 2009-2010 school year (FY2010-34)**
(This contract is for the education of five [5] district resident students in the amount of \$42,817.00 per student from September 2009 to June 2010. Tuition is based on 2008-2009 rates. The State Education Department is in the process of calculating a prospective 2009-2010 rate. Upon receiving actual prospective 2009-2010 rate, billing will be adjusted for any differences.)
9. **Approve Cross Contract with Capital Region BOCES for Assistive Technology Itinerant Services in the amount of \$1,488.00 for twelve (12) hours during the 2009-2010 school year.**
(All services are required per student's Individualized Education Program.)
10. **Approve Cross Contract with Capital Region BOCES for Comprehensive Development Skills Class (9:1:3) plus related services in the amount of \$58,117.00 for a student with disabilities for the 2009-2010 year.**
(All services are required per student's Individualized Education Program.)

G. School Management

Anne Mitchell moved, seconded by Lawrence Tompkins and carried unanimously to approve Items (1) – (3):

1. **Authorization for Membership in Organization:**
(BE IT RESOLVED that the Board of Education is authorized to obtain membership in the following organization: Greene County Chamber of Commerce for 2009-2010.)
2. **Committee on Special Education:** BE IT RESOLVED that the Board of Education hereby accepts the resignation of Elizabeth Evans from the Committee on Special Education for the 2009-2010 school year
(A committee representative replacement will be named at a later date.)
3. **Committee on Pre-School Education:** BE IT RESOLVED that the Board of Education hereby accepts the resignation of Elizabeth Evans from the Committee on Pre-School Education for the 2009-2010 school year
(A committee representative replacement will be named at a later date.)

VI. Discussion

A. Draft of the 2010-2011 Budget Calendar

The Board of Education reviewed the draft 2010-2011 Budget Calendar. Superintendent Dudley recommended the Calendar be adopted at the October 19, 2009 Board of Education meeting. It was recommended to include a deadline date for voter propositions to be tuned in to the District Clerk.

B. Charge of the Technology Committee

The Board of Education reviewed the charge of the committee and revised it as follows:
 “The Greenville Central School Board of Education recognizes the criticality of technology, particularly information technology as part of a 21st Century learning

environment. In order to move forward it is essential that we understand how technology will be used to further the educational objectives of the District. To that end, the BOE charges the Technology committee to:

- Identify and document how technology can be used as an integral part of the educational and instructional process.
- Identify and document how technology can be used to improve accessibility and productivity of Greenville faculty and staff.
- Establish a plan for the approval of the District and Board of Education that will identify the educational and operational objectives for the use of technology.
 - Define the processes required to meet those objective. For example:
 - Training & Staff Development
 - Curriculum Development”

A motion was made by Anne Holstein, seconded by Anne Mitchell and carried unanimously to adopt the revised charge to the Technology Committee.

C. Presentation ~ Opening of School Year 2009-2010

Administrators Colleen Hall, Lisa Knowles, Peter Mahan, Brian Reeve, Michael Laster and Scott Turrin presented a program on the opening of school for 2009-2010. Information included Pre-K-12 enrollment, new faculty and staff, Questar III Summer Academy, and the ACCESS Program (Adolescents Creating Character in the Educational Setting). Discussion outlining schedules for Open Houses, special activities in each school and an overview of the Fall Sports and Interscholastic Athletic program concluded the presentation.

The Board of Education thanked all Administrators on their collective presentation of the opening of the 2009-2010 school year.

D. Volleyball

Based on student interest, Assistant Principal/Director of Athletics, Scott Turrin recommended the creation of a male volleyball team. Superintendent Dudley noted according to Title IX regulations, Greenville would need to add a female sport team in 2010-2011. Board of Education consideration and action on a recommendation is scheduled for the October Business Meeting of the Board of Education.

E. Board President, Wilton Bear, Jr. reminded the Board of the September 21, 2009 Tour of Facilities at 6:00 p.m. The Tour will begin in the Elementary Cafeteria of Scott M. Ellis Elementary.

F. Suggested topics for presentations and discussion with the Board of Education

<i>(October</i>	<i>Student Achievement</i>
<i>November</i>	<i>Student Achievement</i>
<i>December</i>	<i>Student Achievement</i>
<i>January</i>	<i>Ancillary Services</i>
<i>February</i>	<i>Professional Development</i>
<i>March</i>	<i>Instructional Technology</i>
<i>April</i>	<i>Open</i>
<i>May</i>	<i>Student Presentations</i>
<i>June</i>	<i>Athletics</i>

Additional presentations to be scheduled include recommendations from the District Planning Committee for the Master Plan, Human Resources and Policy Development. The Board’s request for applications of Smart Board/Promethean technology will be interwoven within the Student Achievement and Instructional Technology presentations.)

Board member Anne Mitchell requested a date for review and presentation to the Board by Stieglitz Snyder Architecture on the Master Plan for the Greenville Central School District. Superintendent Dudley will contact SSA for availability to present to the Board at the Novembers 23, 2009 Meeting & Workshop.

VII. Board Members' input for possible discussion at a later date

Board member Anne Mitchell suggested that we remain clear as to the Board's responsibility on the Potter Hollow School House renovations. All funds needed to repair and refurbish the school house will be generated from the Greenville Educational Foundation and not taxpayer dollars. Anne Holstein, a Board member and a trustee of the Foundation will provide updates and keep the Board informed of the progress and status of the renovation.

VIII. Closing Open Forum

There were no comments.

IX. Executive Session

At 8:10 p.m. Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:30 p.m. Tina Dombroski moved, seconded by Ann Holstein and carried unanimously to return to open session.

X. Adjournment

At 9:30 p.m. Anne Mitchell moved, seconded by Lawrence Tompkins and carried unanimously to adjourn the meeting.

District Clerk

Board of Education President