

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
September 14, 2009

7:00 p.m.

High School Library

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.
A. Flag Salute and Pledge of Allegiance
B. Roll call and quorum check
C. Introduction and welcome of visitors
D. Fire evacuation procedures

✓ **II. Approval of Agenda**

III. Accolades

IV. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **V. Action Items: A – G:**

- ✓ **A. Accept Minutes of the Business Meeting of August 10, 2009 and the Workshop Meeting of July 27, 2009**
- ✓ **B. Accept Treasurer's Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending August 31, 2009**
- ✓ **C. Accept Internal Claims Report for month ending August 31, 2009**
- ✓ **D. Accept Special Student Services Recommendations**
 - 1. Committee on Special Education from the meeting of July 30, 2009**
- ✓ **E. Approve Personnel Agenda** (*Please refer to the Personnel Agenda attachment*)

✓ **F. Business Management**

1. Award bids for contract transportation routes

(Bids were opened in the District Office on Thursday, August 20, 2009 for 2009-2010 contract transportation routes. Packets were mailed to three [3] prospective bidders, with one [1] response. It is recommended to award three [3] new routes and nine [9] rollover routes as follows:

New Routes: Special Education, Cossackie Transportation:

<i>Genet Elementary/Goff Middle School/ Columbia High School</i>	<i>\$287.00 per diem</i>
<i>[4 students; with shared aide on bus]</i>	
<i>Ichabod Crane/Sackett Center</i>	<i>\$249.000 per diem</i>
<i>[2 students]</i>	
<i>Pinewood Elementary</i>	<i>\$287.00 per diem</i>
<i>[1 student; includes shared aide on bus]</i>	

Rollovers: Special Education, continuation of routes approved last year, 0% CPI

Cossackie Transportation:

<i>Wildwood - Curry Rd.</i>	<i>\$335.15 per diem</i>
<i>[2 students; with shared aide on bus]</i>	
<i>Wildwood – Latham & Central Ave.</i>	<i>\$279.29 per diem</i>
<i>[3 students]</i>	
<i>Langan School</i>	<i>\$189.75 per diem</i>
<i>[1 student with shared aide on bus]</i>	<i>\$ 53.30 aide per diem</i>
<i>Claverack School</i>	<i>\$175.00 per diem</i>
<i>[1 student]</i>	
<i>Catskill Middle School</i>	<i>\$150.71 per diem</i>
<i>[1 student]</i>	
<i>Rensselaer Education Center a.m./Columbia High School p.m.</i>	<i>\$192.91 per diem</i>

Rollover: Tech Valley High School, Regular Education

A collaborative bid [Cairo-Durham, Catskill, Cossackie-Athens, and Greenville] was opened in Cossackie-Athens CSD on Thursday, July 11, 2008 for the transportation of students to Tech Valley High School. Cossackie Transport was the lowest bidder.

Greenville Central School District will have three [3] students attending Tech Valley HS.

Chalet Services, Special Education:

<i>Children's Annex</i>	<i>\$209.47 per diem</i>
<i>[1 student]</i>	

Q-Roo Transportation, Special Education:

<i>Cobb Memorial School</i>	<i>\$186.58 per diem)</i>
<i>[1 student]</i>	

2. Accept Audit Report of 2009 by Sickler, Torchia, Allen & Churchill, Certified Public Accountants, PC

(Sickler, Torchia, Allen & Churchill, Certified Public Accountants, PC was selected by the Audit Committee to complete the external audit and Timothy J. Doyle, CPA will present the audit of the GCSD for the year ended June 30 2009.

Independent Audits: Education Law and the Commissioner's Regulations require that all school districts obtain an independent audit by an outside certified public accountant or public accountant. The purpose of this audit is to verify the accuracy of invoices, purchase orders, payroll, claims and contracts transacted by the school district during the school year. The independent auditor reviews the documentary evidence and this determines the district's compliance with all laws, policy, rules and regulations regarding the expenditure of money. A copy of the certified audit in a form prescribed by the Commissioner of Education must be furnished to the NYSED (New York State Education Department). The auditor must carry out the audit in conformity with NYSED guidelines. The auditor's final report must be accepted by a Board resolution and copy filed with the Commissioner of Education.

What are the responsibilities of the audit committee related to the independent audit?

The Audit Committee advises the Board of Education on the independent audit activities of the school district. The statutory responsibilities are to:

- provide recommendations on the appointment of the external auditor;*
- meet with the external auditor prior to commencing an audit of the district;*
- review and discuss with the internal auditor the auditor's risk assessment of the district's fiscal operations;*
- receive and review the draft audit report and management letter;*
- work with the external auditor to help the Board understand the audit report and management letter;*
- provide recommendations to the board regarding acceptance of the independent audit report; and*
- review every corrective action plan and assist the Board in their implementation.*

The Audit Committee membership is comprised of Board members Lawrence Tompkins, Chairperson; Gregory Lampman, Secretary; and Wilton Bear, Jr.)

3. Approve Change Order #9 for the Scott M. Ellis Project (EXCEL) in the amount of \$26,062.00

<i>(Add thirteen [13] coping stone replacements</i>	<i>\$13,018.00</i>
<i>Delete second floor VCT and add epoxy floor system</i>	<i>5, 461.00</i>
<i>Provide hold-open arms on exterior exit doors [6 total]</i>	<i>1,983.00</i>
<i>Add five [5] coping stone replacements at high roof area</i>	<i><u>5, 600.00</u></i>
<i>Change Order #9 Total</i>	<i>\$26,062.00)</i>

4. Approve Final Service Contract with Questar III for 2009-2010

(If approved, the President of the Board of Education is required to sign this document on behalf of the Board of Education. The signature indicates that the procurement of the services was authorized by the Board of Education for the 2009-2010 school year.)

5. Accept donations from:

- a. Bernard Duker and Abigail Duker of one (1) Armstrong clarinet for the Elementary Music Program
- b. Jan Lucente and Susan Lucente of one (1) Yamaha clarinet for the Elementary Music Program
- c. Keystone Construction Clerks & Manager, Inc. in the amount of \$250.00

(This donation of \$250.00 from Keystone, was for a Japanese Acer Maple to the addition [EXCEL Expanding Childrens' Education and Learning including the elevator]in the courtyard .)

6. Approve Special Education Contract with Cobb Memorial School and the Greenville Central School District in the amount of \$146.62 per day for the 2009-2010 school year

(This private school tuition contract is for one [1] district resident student in the amount of \$146.62 per day.)

7. Approve Contract with Wildwood Summer Extension Program and the Greenville Central School District in the amount of \$21,408.00

(This contract is for the education of three [3] district resident students for the summer program from July 6, 2009 through August 14, 2009. Tuition is based on the interim 2009-2010 tuition rates. The State Education Department is in the process of calculating a prospective 2009-2010 rate. Upon receiving actual prospective 2009-2010 rate, billing will be adjusted for any differences.)

8. Approve Contract with Wildwood School and the Greenville Central School District in the amount of \$214,085.00 for the 2009-2010 school year

(This contract is for the education of five [5] district resident students in the amount of \$42,817.00 per student from September 2009 to June 2010. Tuition is based on 2008-2009 rates. The State Education Department is in the process of calculating a prospective 2009-2010 rate. Upon receiving actual prospective 2009-2010 rate, billing will be adjusted for any differences.)

9. Approve Cross Contract with Capital Region BOCES for Assistive Technology Itinerant Services in the amount of \$1,488.00 for twelve (12) hours during the 2009-2010 school year.

(All services are required per student's Individualized Education Program.)

10. Approve Cross Contract with Capital Region BOCES for Comprehensive Development Skills Class (9:1:3) plus related services in the amount of \$58,117.00 for a student with disabilities for the 2009-2010 year.

(All services are required per student's Individualized Education Program.)

✓ **G. School Management**

1. Authorization for Membership in Organization:

(BE IT RESOLVED that the Board of Education is authorized to obtain membership in the following organization: Greene County Chamber of Commerce for 2009-2010.)

2. Committee on Special Education: BE IT RESOLVED that the Board of Education hereby accepts the resignation of Elizabeth Evans from the Committee on Special Education for the 2009-2010 school year

(A committee representative replacement will be named at a later date.)

3. Committee on Pre-School Education: BE IT RESOLVED that the Board of Education hereby accepts the resignation of Elizabeth Evans from the Committee on Pre-School Education for the 2009-2010 school year

(A committee representative replacement will be named at a later date.)

VI. Discussion

A. Draft of the 2010-2011 Budget Calendar

B. Charge of the Technology Committee

(The Board of Education specified that the charge of the committee should be revisited and a draft proposal follows:

The Greenville Central School Board of Education recognizes the criticality of technology, particularly information technology as part of a 21st Century learning environment. In order to move forward it is crucial that we understand how technology will be used to further the educational objectives of the District. To that end, the BOE charges the Technology committee to:

- *Identify and document how technology can be used as an integral part of the educational and instructional process.*
- *Identify and document how technology can be used to improve accessibility and productivity of Greenville faculty and staff.*
- *Establish a plan for the approval of the District and Board of Education that will identify the educational and operational objectives for the use of technology.*
 - *Define the processes required to meet those objectives*
 - *Training & Staff Development*
 - *Curriculum Development*

C. Presentation ~ Opening of School Year 2009-2010

D. Volleyball

(Discussion will include a review of the recommendation of the Assistant Principal/Director of Athletics for the addition of a volleyball team.)

**E. Reminder: September 21, 2009 Tour of Facilities 6:00 pm Ellis Elementary School
(Foyer by the elevator)**

F. Suggested topics for presentations and discussion with the Board of Education

<i>October</i>	<i>Student Achievement</i>
<i>November</i>	<i>Student Achievement</i>
<i>December</i>	<i>Student Achievement</i>
<i>January</i>	<i>Ancillary Services</i>
<i>February</i>	<i>Professional Development</i>
<i>March</i>	<i>Instructional Technology</i>
<i>April</i>	<i>Open</i>
<i>May</i>	<i>Student Presentations</i>
<i>June</i>	<i>Athletics</i>

Additional presentations to be scheduled include recommendations from the District Planning Committee for the Master Plan, Human Resources and Policy Development. The Board's request for applications of Smart Board/Promethean technology will be interwoven within the Student Achievement and Instructional Technology presentations.)

VII. Board Members' input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
September 14, 2009
High School Library

✓ **E. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

1. Unclassified

a. Corrected Extra Duty Compensation Clubs High School 2009-2010

- | | |
|-----------|-------------------------------|
| 1. Name: | John Gleason |
| Position: | Co-Advisor International Club |
| Stipend: | \$488.50 |
| | |
| 2. Name: | L. Douglas Davidson |
| Position: | Co-Advisor International Club |
| Stipend: | \$488.50 |

b. Extra Duty Compensation Sports 2009-2010

- | | |
|-----------|----------------------------------|
| 1. Name: | Rocco Cornacchia |
| Position: | Girls' Junior Varsity Volleyball |
| Stipend: | \$2,430.00 |
| | |
| 2. Name: | Kevin Lewis |
| Position: | Boys' Junior Varsity Soccer |
| Stipend: | \$2,924.00 |
| | |
| 3. Name: | Eric Herbstritt |
| Position: | Boys' Modified Soccer |
| Stipend: | \$1,723.00 |
| | |
| 4. Name: | Richard Thomas |
| Position: | Girls' Modified Soccer |
| Stipend: | \$1,723.00 |

c. Extra Duty Compensation Middle School Clubs 2009-2010

- | | |
|-----------|-----------------------|
| 1. Name: | Teresa Carlton |
| Position: | Co-Advisor Newsletter |
| Stipend: | \$457.00 |
| | |
| 2. Name: | Jacqueline Moylan |
| Position: | Co-Advisor Newsletter |
| Stipend: | \$457.00 |

d. Afternoon/Evening Chaperones 2009-2010

- | | |
|-----------|-----------------------------|
| 1. Name: | Gloria Bear |
| Position: | Afternoon/Evening Chaperone |

Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
2. Name:	Colleen Murphy
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
3. Name:	Daphane Pearson
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
4. Name:	Stephen Siebrecht
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
5. Name:	Glenn Evans
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
6. Name:	Erin Sharkey
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
7. Name:	Susan Knott
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
8. Name:	Margaret Finch
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
9. Name:	Rachel Anderson
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
10. Name:	Allyson Benjamin
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
11. Name:	Mark Cunnan
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
12. Name:	Linda Esposito
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
13. Name:	Susan Evans
Position:	Afternoon/Evening Chaperone
Stipend:	Per diem (Afternoon \$30.00, Evening \$38.00)
14. Name:	Marybeth Favicchio
Position:	Afternoon/Evening Chaperone

Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)

15. Name: Casey Gannon
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)

16. Name: Deborah Geurtze
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)

17. Name: Michaela Kehrler
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)

18. Name: Christine Lochner
Position: Afternoon/Evening Chaperone
Stipend: Per diem (Afternoon \$30.00, Evening \$38.00)

e. Student Mentor Appointments

1. Name: Eileen Volmar
Position: Student Mentor
Assigned to: Primary grades K-2 @ 8 hours per week
Effective: October 1, 2009 for thirty (30) weeks
Salary: \$15.00 per hour for a total of \$3,600.00
(This program is supported in part by federal Safe & Drug Free Schools funds.)

2. Name: Eberhard Volmar
Position: Student Mentor
Assigned to: Intermediate grades 3-5 @ 12 hours per week
Effective: October 1, 2009 for thirty (30) weeks
Salary: \$15.00 per hour for a total of \$5,400.00
(This program is supported in part by federal Safe & Drug Free Schools funds.)

f. Extra Duty Compensation Mentors 2009-2010

1. Name: Pamela Agan-Smith
Assigned to: Michael Flagg
Stipend: \$1,800.00

2. Name: Lorie Dupuis
Assigned to: Michele Neary
Stipend: \$1,800.00

3. Name: Karen Gotham
Assigned to: Kristi Bullis
Stipend: \$1,800.00

4. Name: Kenneth Landversicht
Assigned to: Nicole Susser
Stipend: \$1,800.00

5. Name: Stephen Siebrecht
Assigned to: Benjamin Katagiri
Stipend: \$1,800.00

g. Substitutes

1. Name:	Gretchen Coyner
Position:	Substitute Teacher and Teaching Assistant
Tenure Area:	N/A
Probationary Period:	N/A
Certification:	Guidance & Counseling, Permanent Pre-K through 6, Permanent
Salary:	\$90.00 per diem

2. Classified

a. Abolish position

1. Position:	Senior-Clerk Typist, 10 months, 6 hours per day plus summer hours of ten (10) hours per week for seven (7) weeks and 25 hours per week for the last two (2) weeks
Department:	Clerical
Classification:	GCCS Competitive
Effective:	September 8, 2009

a. Create Position

1. Position:	Part-time Dispatcher, 10 month, 4 hours per day
Department:	Transportation
Classification:	GCCS competitive
Salary Range:	TBD per GPF contract
Effective:	No later than November 1, 2009

2. Position:	Senior-Clerk Typist, 10 months, 7.5 hours per day plus summer hours of ten (10) hours per week for seven (7) weeks and 25 hours per week for the last two (2) weeks
Department:	Clerical
Classification:	GCCS Competitive
Salary Range:	TBD per GPF contract
Effective:	September 8, 2009

b. Resignation

1. Name:	Dorothy Bishop
Position:	Food Service
Effective:	August 31, 2009

(Ms. Bishop's resignation is contingent upon her appointment below as cleaner/monitor.)

2. Name:	Catherine Hughes
Position:	Aide/Monitor
Effective:	August 5, 2009

c. Probationary

1. Name:	Dorothy Bishop
Position:	Cleaner/Monitor
Classification:	GCCS Non-Competitive
Permanent Serving Probation:	September 1, 2009 to February 28, 2010

- | | |
|--------------------------|----------------------------|
| Commencement of Service: | September 1, 2009 |
| Salary: | Year 1 at \$13.68 per hour |
| Status: | Cleared for employment |
-
- | | |
|------------------------------|--|
| 2. Name: | Tracy Churchill |
| Position: | Food Service |
| Classification: | GCCS Non-Competitive |
| Permanent Serving Probation: | September 1, 2009 to February 28, 2010 |
| Commencement of Service: | September 1, 2009 |
| Salary: | Year 5 at \$11.41 per hour |
| Status: | Conditional |
-
- | | |
|------------------------------|--|
| 3. Name: | Pamela DeMarco |
| Position: | Food Service |
| Classification: | GCCS Non-Competitive |
| Permanent Serving Probation: | September 1, 2009 to February 28, 2010 |
| Commencement of Service: | September 1, 2009 |
| Salary: | Year 5 at \$11.41 per hour |
| Status: | Cleared for employment |
-
- | | |
|------------------------------|--|
| 4. Name: | Sara Statham |
| Position: | Aide/Monitor |
| Classification: | GCCS Non-Competitive |
| Permanent Serving Probation: | September 1, 2009 to February 28, 2010 |
| Commencement of Service: | September 1, 2009 |
| Salary: | Year 1 at \$12.64 per hour |
| Status: | Cleared for employment |
-
- d. Appointment
- | | |
|-----------------|---|
| 1. Name: | Lynette Terrell |
| Position: | Senior-Clerk Typist, 10 months, 7.5 hours per day plus summer hours of ten (10) hours per week for seven (7) weeks and 25 hours per week for the last two (2) weeks |
| Department: | Clerical |
| Classification: | GCCS Competitive |
| Department: | Clerical |
| Salary: | Step 5 at \$16.25 per hour |

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.