

Greenville Central School District
Board of Education
Minutes
Business Meeting
Monday
May 10, 2010

6:30 p.m. Executive Session
7:00 p.m. Business Meeting

High School Library

I. Call to Order

A meeting of the Board of Education was held on Monday, May 10, 2010 in the High School Library. Mr. Wilton Bear, Jr., President, called the meeting to order at 6:30 p.m.

| | |
|------------------|--|
| Members present: | Wilton Bear, Jr. Tina Dombroski Ann Holstein Gregory Lampman Anne Mitchell Rosanne Stapleton Lawrence Tompkins |
|------------------|--|

| | |
|-----------------|--|
| Others present: | Cheryl A. Dudley, Superintendent Tammy J. Sutherland, Assistant Superintendent for Business |
|-----------------|--|

II. Approval of Agenda

Lawrence Tompkins moved, seconded by Gregory Lampman and carried unanimously to approve the Agenda for the Business Meeting of May 10, 2010.

III. Executive Session

At 6:31 p.m. Lawrence Tompkins moved, seconded by Gregory Lampman and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 7:00 p.m. Anne Mitchell moved, seconded by Tina Dombroski and carried unanimously to return to open session.

7:00 Business Meeting

| | |
|-----------------|---|
| Others present: | Jacqueline O'Halloran, District Clerk Donna Accuosti, Elementary Assistant Principal Colleen Hall, Director of Curriculum and Communications Michael Laster, High School Principal Brian Reeve, Middle School Principal Karen Schrader, Supervisor of Transportation Robert Schrader, Supervisor of Buildings and Grounds Paul Ventura, Sr., Food Service Supervisor |
|-----------------|---|

There were approximately four (4) visitors to the meeting.

IV. Accolades

Utica National Insurance Award

(Greenville Central School District is one of one hundred school districts [out of six hundred ninety-eight districts] and thirty-seven BOCES [Board of Cooperative Educational Services] in New York State to receive the "2010 School Safety Excellence Award" from Utica National Insurance Group. The Greenville Central School District Board of Education is presented this award to commemorate the safety efforts of the District.)

Michael Needham from Needham Risk Management presented the School Safety Excellence Award to Superintendent Dudley and the Greenville Central School District Board of Education commemorating the safety efforts of the District. The award program has three levels (titanium, platinum, and gold) in which Greenville earned titanium distinction.

Congratulations were extended to senior Jonathan Bruno in the Culinary Program at Questar III who participated in the Annual Questar III Meeting and Dinner on April 14, 2010. The Greenville School District and Questar III are proud of the all the students' contribution to this event attended by approximately two hundred people. Attending from Greenville CSD were Board President Bear and Superintendent Dudley.

Special Presentation

Mr. Donald Fudge, Project Manager of TRC Energy Services presented information pertaining to energy conservation , provided sample energy policies and recommended procedures:

- District energy policies, goals, and strategies should be developed
- There should be public empowerment
- Plan should be formal (written)
- Identify a team/committee
- Regular assessments and reporting

IV. Forum

There were no comments

VI. Action Items: A – G:

Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to approve items (A) – (D):

A. Accept Minutes of the Business Meeting of April 12, 2010 and the Budget Workshop of April 5, 2010 and the Special Meeting of April 27, 2010

B. Accept Treasurer's Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending April 30, 2010 (FY2010-74)

C. Accept Internal Claims Report for month ending April 30, 2010 (FY2010-75)

D. Accept Special Student Services Recommendations

- 1. Committee on Special Education from the meetings of March 24, 30, 31, April 1, 13, 14, 15, and 20, 2010**

Tina Dombroski moved, seconded by Ann Holstein and carried unanimously to approve item (E):

E. Approve Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

- 1. Unclassified**

- a. Resignation
1. Name: Brian Lovelace
 Position: High School Science
 Tenure Area: Science
 Certification: Physics 7-12, Permanent
 Chemistry 7-12, Initial expiring 8/31/13
 Effective: June 30, 2010
 Category: Resignation
- b. Appointment
1. Name: Karin Weis
 Position: Elementary Special Education
 Tenure Area: N/A
 Certification: Childhood Education, Grades 1-6
 Students with Disabilities, Grades 1-6
 Commencement of Service: April 12, 2010 to June 30, 2010
 Column & Step Placement: Column 4 Step 1 at \$44,399.00 prorated
 Status: Cleared for employment
- c. Substitutes
1. Name: Michelle Cotter
 Position: Substitute Teacher & Teaching Assistant
 Certification: N/A; Bachelor Science, Siena College,
 Marketing & Management
 Effective: May 11, 2010
 Salary: \$80.00 per diem
 Status: Cleared for employment
 2. Name: Valerie Carter
 Position: Substitute Administrator
 Certification: School Administrator & Supervisor (SAS)
 Effective: March 19, 2010
 Salary: \$350.00 per diem
 Status: Cleared for employment
 3. Name: Matthew Brooks
 Position: Substitute Teacher (Cairo-Durham)
 Certification: N/A; CGCC Associates Degree
 Effective: May 11, 2010
 Salary: \$80.00 per diem
 Status: Cleared for employment
 4. Name: Alyssa Thomas
 Position: Substitute Teacher
 Certification: Childhood Education, Grades 1-6
 Effective: May 11, 2010
 Salary: \$98.00 per diem
 Status: Cleared for employment
- d. Extra Duty Compensation Sports 2009-2010
1. Name: Nicole Susser
 Position: Girls' modified track
 Stipend: \$1,369.00

2. Classified

a. Military Service Leave of Absence ~Amended

1. Name: Sky Ben
Position: Custodian/Night Foreperson
Effective: April 5, 2010 to October 31, 2010
(This Leave of Absence is necessary to fulfill Mr. Ben's obligation with the US Air Force Reserve. The total number of days requested is now 210 calendar days. Mr. Ben will return to work on October 31, 2010, not October 1 as previously approved.)

b. Probationary

1. Name: Nobalee Monkell
Position: Aide/Monitor
Classification: GCCS Non-Competitive
Permanent serving probation: March 9, 2010 to November 16, 2010
Commencement of Service: March 9, 2010
Salary: Year 1 at \$12.64 per hour
Status: Cleared for employment
(Ms. Monkell was previously appointed to a five [5] hour Aide/Monitor position at the March 8, 2010 Board meeting; this position will be for a six [6] hour Aide/Monitor position effective April 13, 2010.)
2. Name: Patricia Haaland
Position: Aide/Monitor
Classification: GCCS Non-Competitive
Permanent serving probation: April 13, 2010 to December 14, 2010
Commencement of Service: April 13, 2010
Salary: Year 1 at \$12.64 per hour
Status: Cleared for employment
3. Name: Susan Mahoney
Position: Aide/Monitor
Classification: GCCS Non-Competitive
Permanent serving probation: April 13, 2010 to December 14, 2010
Commencement of Service: April 13, 2010
Salary: Year 1 at \$12.64 per hour
Status: Cleared for employment

c. Permanent from Probationary

1. Name: Leona Statham
Position: Aide/Monitor
Classification: GCCS Non-competitive
Date of Permanent Appointment: November 30, 2009
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end May 28, 2010.)
2. Name: Pietrina Coffey
Position: Senior Clerk Typist
Classification: GCCS Competitive
Date of Permanent Appointment: December 7, 2009
Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary

period will end June 4, 2010.)

d. Substitutes

- | | |
|------------|--|
| 1. Name: | Lisa Johnson |
| Position: | Substitute Aide/Monitor & Clerical |
| Effective: | May 11, 2010 |
| Salary: | \$10.54 per hour Aide/Monitor \$11.57 per hour Clerical |
| Status: | Cleared for employment |
| | |
| 2. Name: | Jeanne Tobin |
| Position: | Substitute Food Service |
| Effective: | May 11, 2010 |
| Salary: | \$8.75 per hour |
| Status: | Cleared for employment |
| | |
| 3. Name: | Michelle Cotter |
| Position: | Substitute Aide/Monitor |
| Effective: | May 11, 2010 |
| Salary: | \$10.54 per hour |
| Status: | Cleared for employment |
| | |
| 4. Name: | Pasqualina Masi |
| Position: | Substitute Aide/Monitor |
| Effective: | May 11, 2010 |
| Salary: | \$10.54 per hour |
| Status: | Cleared for employment |
| | |
| 5. Name: | Vita Grennen |
| Position: | Substitute Food Service & Cleaner |
| Effective: | May 11, 2010 |
| Salary: | Food Service \$8.75 per hour Cleaner \$11.61 per hour |
| Status: | Cleared for employment |
| | |
| 6. Name: | Karen Bell Winans |
| Position: | Substitute Cleaner, Aide/Monitor |
| Effective: | May 11, 2010 |
| Salary: | Cleaner \$11.61 per hour Aide/Monitor \$10.54 per hour |

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

F. Business Management

Ann Holstein moved, seconded by Gregory Lampman and carried unanimously to approve items (1) through (4):

1. Approve Agreement between the Greenville Central School District and Stieglitz Snyder Architecture for the 2010 Building Conditions Survey (BCS) (FY2010-76)

(1. Building condition surveys. A building condition survey shall be conducted in the amount of \$52,082.00, eligible for building aid at approximately 65%, for all occupied school buildings on or before November 15, 2000 and at least every five years

thereafter, provided that a building condition survey for new buildings which receive a certificate of substantial completion dated August 31, 1995 through September 30, 1999 shall not be required until November 15, 2005 and at least every five years thereafter; and provided further that new buildings which receive a certificate of substantial completion dated October 1, 1999 or thereafter shall be subject to a building condition survey every five years, starting with the second building condition survey following issuance of such certificate.

(i) The physical inspections required to complete the survey shall be conducted by a team that includes at least one licensed architect or engineer. The Commissioner of Education shall prescribe the format required to complete the survey.

(ii) The survey shall include, but not be limited to list of all program spaces and an inspection of the following building system components for evidence of movement, deterioration, structural failure, probable useful life, need for repair and maintenance and need for replacement:

(a) the building site, including utilities, paving, playgrounds, and play fields;

(b) roofing;

(c) exterior elements of the building, including walls, doors, windows, fire escapes;

(d) building structural elements;

(e) building interiors, including finishes, doors, and hardware;

(f) electrical systems, including service and distribution, lighting, communications, technology infrastructure and cabling;

(g) plumbing, including water distribution system, drainage system, and fixtures;

(h) heating and cooling systems, including boilers, furnaces, terminal units, and control systems;

(i) ventilation systems;

(j) air conditioning systems, including refrigeration, terminal units, and control systems;

(k) special construction, including stairs, elevators, escalators, and swimming pools;

(l) fire protection and security systems, including alarm, detection and fire protection; and

(m) environmental features, including appearance, cleanliness, acoustics, lighting quality, thermal comfort, humidity, ventilation and space adequacy.

iii) Reports of building condition surveys, signed and sealed by the licensed architect or engineer, shall be submitted to the commissioner by January 15, 2001 and January 15th of every fifth year thereafter. Building aid computed pursuant to section 3602(6-e)(d) of the Education Law is available for building condition surveys conducted by a licensed architect or engineer if no claim for such a building condition survey in such a building has been filed in the previous five years. The apportionment of such building aid for each school building so inspected by a school district in the base year shall not exceed the lesser of the product of the building aid ratio and the actual cost, or the building condition survey aid ceiling computed by the commissioner. For aid payable in the 2000-2001 school year and thereafter, the building condition survey aid ceiling shall be the product of 20 cents plus an additional amount times the gross area of the building. Such additional amount shall be the result obtained when the cost of labor and material index determined by the New York State Department of Labor for the month of July of the current year is divided by the cost index for July 1999 and the result is rounded to two decimal places. A claim for building aid shall be made in a form prescribed by the commissioner, within six months of the date of the architect or engineer report, for aid payable in the following school year. Such reports shall be made available to the public on request.)

2. Approve solicitation of bids for 2010-2011

- a. Copy paper
- b. Physical Education & Athletic supplies
- c. Cafeteria supplies
- d. Custodial supplies
- e. Transportation parts and supplies
- f. Refuse removal
- g. Technology supplies

3. Accept donation

- a. Four (4) Rose of Sharon trees, one (1) Japanese Red Maple tree and one (1) roll of garden matting from Faith and Robert Bowers.
(These trees will be planted in a garden to be maintained by our ACCESS [8:1:1] and Agriculture students and faculty.)

4. Approve Final Service Contract with Questar III for 2010-2011 (FY2010-77)

(If approved, the President of the Board of Education is required to sign this document on behalf of the Board of Education. The signature indicates the authorization of the procurement of services by the Board of Education for the 2010-2011 school year.)

G. School Management

Tina Dombroski moved, seconded by Ann Holstein and carried unanimously to approve items (1) through (3):

1. Approve Health Services Contract between Berne-Knox-Westerlo Central School District and the Greenville Central School District in the amount of \$4,461.20 (FY2010-78)

(This contract provides services for eight [8] district resident students to attend Helderberg Christian School in the amount of \$557.65 per student for a total of \$4,461.20).

2. Approve Health Services Contract between the Rensselaer City School District and the Greenville Central School District in the amount of \$743.82 (FY2010-79)

(This contract provides services for two [2] district resident students to attend Doane Stuart School in the amount of \$371.91 per student for a total of \$743.82.)

3. BE IT RESOLVED that the Board of Education hereby appoints Phyllis Beechert to serve as an additional alternate on the Board of Voter Registration for the Annual Budget Vote & Election May 18, 2010

VII. Discussion

A. Board Committee report updates

• **Quality Education Committee**

Ann Holstein reported the Committee continues to review and develop Greenville 21st Century commencement outcomes and the curriculum mapping process.

• **Greenville Educational Foundation**

Ann Holstein reported the fundraiser at the Mountain View Brassiere, a huge success, raised \$762.00 for the Foundation and it has been suggested this be an annual event. Plans have been started for Homecoming 2010. Work is continuing on mini-grants and the new instruments from Orff have arrived at Ellis. Superintendent Dudley expressed that all grant awards from the Foundation need to be acted upon for the June Agenda.

- **Technology Committee**
Lawrence Tompkins reported the committee has not met since last report but the Google collaboration to review the Technology plan is progressing and the Committee is close to submitting an updated plan to the Board of Education.
- **Gifted & Talented Committee (GATE)**
Ann Holstein reported the Giffy Barbeque offset costs for the Elementary Chess Club and work continues on the 3-4 compacted math classes.
- **District Planning Committee**
Superintendent Dudley reported that there will be an additional DPC meeting on June 16, 2010 when Dr. William Silky will present on shared services. At the regular DPC meeting on June 30, 2010, Dr. Paul Seversky will discuss enrollment projections at the District.
- **Audit Committee**
Lawrence Tompkins reported that Victor Churchill met with the Audit Committee at 6:00 p.m. on May 10th, and proposed schedules for Audit Committee meetings for next year are being developed.

B. Presentation of textbooks:

1. Title: Lectura y escritura avanzadas Libro del profesor
Author: Manuel Frutos-Perez & Kathryn Aldridge-Morris
Publisher: Advance Materials
Copyright: 2009
Subject Area: Language Other Than English (LOTE)
Cost: \$49.50 each
Quantity: 2
2. Title: Lectura y escritura avanzadas Libro del alumno
Author: Manuel Frutos-Perez & Kathryn Aldridge-Morris
Publisher: Advance Materials
Copyright: 2009
Subject Area: Language Other Than English (LOTE)
Cost: \$49.50 each
Quantity: 23
3. Title: The Longman Anthology of Drama & Theater
Author: Michael L. Greenwald, Roger Schultz & Robert D. Pomo
Publisher: Addison-Wesley Educational Publishers Inc.
Copyright: 2002
Subject Area: The Arts
Cost: \$56.66 each
Quantity: 11
4. Title: Theatrical Design and Production
Author: J. Michael Gillette
Publisher: McGraw-Hill
Copyright: 2005
Subject Area: The Arts
Cost: \$91.55 each
Quantity: 11

| | |
|---------------|--|
| 5. Title: | <u>Higher Level Biology</u> |
| Author: | Alan Damon, Randy McGonegal, Patricia Tosto, William Ward |
| Publisher: | Pearson Education, Inc. |
| Copyright: | 2007 |
| Subject Area: | Science |
| Cost: | \$92.00 each |
| Quantity: | 27 |

C. New York State Contract Reporter

(The online submission of bid advertisements at no cost is limited to New York State Purchasing Officials. The New York State Contract Reporter Online Submission web site is intended for those state entities [municipalities, villages and school districts] that are required by law to publish contracting opportunities of \$15,000.00 or more.)

The District currently advertises for competitive bids in the *Daily Mail*. There is no fee to use the *NYS Contract Reporter* Online and may be recommended as a second means of bid advertisement.

D. Questar III Vote Results *(Board action was taken on the following items at a special meeting on April 27, 2010.)*

Board President Bear explained that the representation of the Board of Cooperative Education Services, Rensselaer, Columbia and Greene Counties should include five members from Rensselaer County, Four members from Columbia County, and two members from Greene County.

1. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

| | | |
|-------------------|-----------------------------------|----------|
| Rensselaer County | Robert Gibson | Troy, NY |
| | Brunswick Central School District | |
| | Expired term of Robert Gibson | |

(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)

2. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

| | | |
|-------------------|--|----------------|
| Rensselaer County | Carol Orvis | Rensselaer, NY |
| | East Greenbush Central School District | |
| | Expired term of Carol Orvis | |

(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)

3. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

Columbia County Edmund Brooks Valatie, NY
Ichabod Crane Central School District
Expired term of Edmund Brooks

(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)

4. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

Columbia County Donald Kline Hudson, NY
Germantown Central School District
Expired term of Donald Kline

(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)

5. RESOLVED: that the Board of Education approve the 2010-2011 Tentative Administrative Budget in the amount of \$3,980,195.00.
(“New legislation mandates that each component school district mail or deliver its results to the Clerk of the Board of Cooperative Educational Services no later than one business day after the vote and election. Therefore, each component school district in Rensselaer, Columbia and Greene Counties must notify the Clerk of the Board of Cooperative Educational Services, of its results by Wednesday, April 28, 2010.

The Annual Meeting was conducted on April 14, 2010 at 5:45 pm at the Questar III Administrative Building at 10 Empire State Boulevard, Castleton, New York [Superintendent Cheryl A. Dudley and Board President Wilton Bear, Jr. represented Greenville CSD.] The budget to be voted upon by Boards of Education is tentative, based on preliminary requests from school districts in late December. Final program and budget projections will depend upon final service requests from component school districts. In past years, the actual budget has been less than the preliminary plan. Questar III holds an Annual meeting in April to review its tentative operating plan, in accordance with state law. Once a budget is approved by component board members, Questar III must seek and receive fiscal and program approval from the New York State Education Department in order to provide the services listed in the Tentative Budget 2010-2011.” Detailed information on the Tentative Budget 2010-2011 maybe found at www.questar.org.)

VIII. Board Members’ input for possible discussion at a later date

Lawrence Tompkins requested discussion at the July Board meeting regarding student use of the wireless service offered by the District and direction for the Technology Committee.

IX. Closing Open Forum

There were no comments from the public.

Superintendent Dudley thanked Karen Schrader and Marianne Augstein for driving the Budget Bus on May 6 and May 8 respectively and to Tammy Sutherland, Colleen Hall, Rosanne Stapleton, Michelle Gage, Kathryn McAneny, Duncan Macpherson, Brian Reeve and Peter Mahan for their support. Ms. Dudley also congratulated High School Principal Michael Laster, Board Chairman of the Capital Region Principal’s Center for CASDA, who did a great job of representing GCSD at their Annual Recognition Dinner on April 28, 2010.

X. Executive Session

At 8:21 p.m. Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 10:05 p.m. Gregory Lampman moved, seconded by Lawrence Tompkins and carried unanimously to Return to open session.

XI. Adjournment

At 10:06 p.m. Tina Dombroski moved, seconded by Anne Mitchell and carried unanimously to adjourn the meeting.

School District Clerk

Board of Education President