

Greenville Central School District  
Board of Education  
PROPOSED AGENDA  
Business Meeting  
Monday  
May 10, 2010

6:30 p.m. Executive Session  
7:00 p.m. Business Meeting

High School Library

✓ = Board action is expected.

*Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.*

**I. Call to Order by President Wilton Bear, Jr.**  
**A. Flag Salute and Pledge of Allegiance**  
**B. Roll call and quorum check**

**II. Approval of Agenda**

**III. Executive Session**

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action on the matters from Executive Session.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

*With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured*

*teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.*

7:00 pm

#### **IV. Accolades**

Utica National Insurance Award: School Safety Excellence Award Presentation to the Greenville Central School District Board of Education by Michael Needham, Needham Risk Management.

*(Greenville Central School District is one of one hundred school districts [out of six hundred ninety-eight districts] and thirty-seven BOCES [Board of Cooperative Educational Services] in New York State to receive the “2010 School Safety Excellence Award” from Utica National Insurance Group. The Greenville Central School District Board of Education is presented this award to commemorate the safety efforts of the District.)*

Congratulations to senior Jonathan Bruno in the Culinary Program at Questar III who participated in the Annual Questar III Meeting and Dinner on April 14, 2010: The Greenville School District and Questar III are proud of the all the students’ contribution to this event attended by approximately two hundred people. Attending from Greenville CSD were Board President Bear and Superintendent Dudley.

#### **Special Presentation**

Mr. Donald Fudge

Project Manager, Energy Smart Schools

TRC Energy Services

Mr. Fudge will discuss current information pertaining to energy smart schools and Board of Education sample energy policies for consideration.

#### **IV. Forum**

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

#### **✓ VI. Action Items: A – G:**

- ✓ **A. Accept Minutes of the Business Meeting of April 12, 2010 and the Budget Workshop of April 5, 2010 and the Special Meeting of April 27, 2010**
- ✓ **B. Accept Treasurer’s Report; Appropriation Status Reports for the General, Federal, Cafeteria and Capital Funds; Revenue Report for the General, Federal, Cafeteria and Capital Funds; Cafeteria Profit and Loss Statement; and Transfer of Funds for General Fund for the month ending April 30, 2010**
- ✓ **C. Accept Internal Claims Report for month ending April 30, 2010**
- ✓ **D. Accept Special Student Services Recommendations**
  - 1. **Committee on Special Education from the meetings of March 24, 30, 31, April 1, 13, 14, 15, and 20, 2010**
- ✓ **E. Approve Personnel Agenda** *(Please refer to the Personnel Agenda attachment)*

✓ **F. Business Management**

**1. Approve Agreement between the Greenville Central School District and Stieglitz Snyder Architecture for the 2010 Building Conditions Survey (BCS)**

*(1. Building condition surveys. A building condition survey shall be conducted in the amount of \$52,082.00, eligible for building aid at approximately 65%, for all occupied school buildings on or before November 15, 2000 and at least every five years thereafter, provided that a building condition survey for new buildings which receive a certificate of substantial completion dated August 31, 1995 through September 30, 1999 shall not be required until November 15, 2005 and at least every five years thereafter; and provided further that new buildings which receive a certificate of substantial completion dated October 1, 1999 or thereafter shall be subject to a building condition survey every five years, starting with the second building condition survey following issuance of such certificate.*

*(i) The physical inspections required to complete the survey shall be conducted by a team that includes at least one licensed architect or engineer. The Commissioner of Education shall prescribe the format required to complete the survey.*

*(ii) The survey shall include, but not be limited to list of all program spaces and an inspection of the following building system components for evidence of movement, deterioration, structural failure, probable useful life, need for repair and maintenance and need for replacement:*

*(a) the building site, including utilities, paving, playgrounds, and play fields;*

*(b) roofing;*

*(c) exterior elements of the building, including walls, doors, windows, fire escapes;*

*(d) building structural elements;*

*(e) building interiors, including finishes, doors, and hardware;*

*(f) electrical systems, including service and distribution, lighting, communications, technology infrastructure and cabling;*

*(g) plumbing, including water distribution system, drainage system, and fixtures;*

*(h) heating and cooling systems, including boilers, furnaces, terminal units, and control systems;*

*(i) ventilation systems;*

*(j) air conditioning systems, including refrigeration, terminal units, and control systems;*

*(k) special construction, including stairs, elevators, escalators, and swimming pools;*

*(l) fire protection and security systems, including alarm, detection and fire protection; and*

*(m) environmental features, including appearance, cleanliness, acoustics, lighting quality, thermal comfort, humidity, ventilation and space adequacy.*

*iii) Reports of building condition surveys, signed and sealed by the licensed architect or engineer, shall be submitted to the commissioner by January 15, 2001 and January 15th of every fifth year thereafter. Building aid computed pursuant to section 3602(6-e)(d) of the Education Law is available for building condition surveys conducted by a licensed architect or engineer if no claim for such a building condition survey in such a building has been filed in the previous five years. The apportionment of such building aid for each school building so inspected by a school district in the base year shall not exceed the lesser of the product of the building aid ratio and the actual cost, or the building condition survey aid ceiling computed by the commissioner. For aid payable in the 2000-2001 school year and thereafter, the building condition survey aid ceiling shall be the product of 20 cents plus an additional amount times the gross area of the building. Such additional amount shall be the result obtained when the cost of labor and material index determined by the New York State Department of Labor for the month of July of the current year is divided by the cost index for July 1999 and the result is rounded to two decimal places. A claim for building aid shall be made in a*

*form prescribed by the commissioner, within six months of the date of the architect or engineer report, for aid payable in the following school year. Such reports shall be made available to the public on request.)*

**2. Approve solicitation of bids for 2010-2011**

- a. Copy paper
- b. Physical Education & Athletic supplies
- c. Cafeteria supplies
- d. Custodial supplies
- e. Transportation parts and supplies
- f. Refuse removal
- g. Technology supplies

**2. Accept donation**

- a. Four (4) Rose of Sharon trees, one (1) Japanese Red Maple tree and one (1) roll of garden matting from Faith and Robert Bowers.  
*(These trees will be planted in a garden to be maintained by our ACCESS [8:1:1] and Agriculture students and faculty.)*

**3. Approve Final Service Contract with Questar III for 2010-2011**

*(If approved, the President of the Board of Education is required to sign this document on behalf of the Board of Education. The signature indicates the authorization of the procurement of services by the Board of Education for the 2010-2011 school year.)*

✓ **G. School Management**

**1. Approve Health Services Contract between Berne-Knox-Westerlo Central School District and the Greenville Central School District in the amount of \$4,461.20**

*(This contract provides services for eight [8] district resident students to attend Helderberg Christian School in the amount of \$557.65 per student for a total of \$4,461.20).*

**2. Approve Health Services Contract between the Rensselaer City School District and the Greenville Central School District in the amount of \$743.82**

*(This contract provides services for two [2] district resident students to attend Doane Stuart School in the amount of \$371.91 per student for a total of \$743.82.)*

**3. BE IT RESOLVED that the Board of Education hereby appoints Phyllis Beechert to serve as an additional alternate on the Board of Voter Registration for the Annual Budget Vote & Election May 18, 2010**

**VII. Discussion**

- A. Board Committee report updates
  - Quality Education Committee
  - Greenville Educational Foundation
  - Technology Committee
  - Gifted & Talented Committee
  - District Planning Committee
  - Audit Committee

B. Presentation of textbooks:

- 1. Title: Lectura y escritura avanzadas Libro del profesor  
Author: Manuel Frutos-Perez & Kathryn Aldridge-Morris  
Publisher: Advance Materials  
Copyright: 2009

Subject Area	Language Other Than English (LOTE)
Cost:	\$49.50 each
Quantity:	2
2. Title:	<u>Lectura y escritura avanzadas Libro del alumno</u>
Author:	Manuel Frutos-Perez & Kathryn Aldridge-Morris
Publisher:	Advance Materials
Copyright:	2009
Subject Area:	Language Other Than English (LOTE)
Cost:	\$49.50 each
Quantity:	23
3. Title:	<u>The Longman Anthology of Drama &amp; Theater</u>
Author:	Michael L. Greenwald, Roger Schultz & Robert D. Pomo
Publisher:	Addison~Wesley Educational Publishers Inc.
Copyright:	2002
Subject Area:	The Arts
Cost:	\$56.66 each
Quantity:	11
4. Title:	<u>Theatrical Design and Production</u>
Author:	J. Michael Gillette
Publisher:	McGraw-Hill
Copyright:	2005
Subject Area:	The Arts
Cost:	\$91.55 each
Quantity:	11
5. Title:	<u>Higher Level Biology</u>
Author:	Alan Damon, Randy McGonegal, Patricia Tosto, William Ward
Publisher:	Pearson Education, Inc.
Copyright:	2007
Subject Area:	Science
Cost:	\$92.00 each
Quantity:	27

C. New York State Contract Reporter

*(The online submission of bid advertisements at no cost is limited to New York State Purchasing Officials. The New York State Contract Reporter Online Submission web site is intended for those state entities [municipalities, villages and school districts] that are required by law to publish contracting opportunities of \$15,000.00 or more.)*

D. Questar III Vote Results *(Board action was taken on the following items at a special meeting on April 27, 2010.)*

1. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

Rensselaer County

Robert Gibson                      Troy, NY  
Brunswick Central School District  
Expired term of Robert Gibson

*(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)*

2. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

Rensselaer County      Carol Orvis      Rensselaer, NY  
East Greenbush Central School District  
Expired term of Carol Orvis

*(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)*

3. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

Columbia County      Edmund Brooks      Valatie, NY  
Ichabod Crane Central School District  
Expired term of Edmund Brooks

*(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)*

4. RESOLVED: that the Board of Education casts its vote(s) for the election of the following candidate to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

Columbia County      Donald Kline      Hudson, NY  
Germantown Central School District  
Expired term of Donald Kline

*(The voting results need to be recorded individually for each candidate. This position is for a three-year term from July 1, 2010 to June 30, 2013.)*

5. RESOLVED: that the Board of Education approve the 2010-2011 Tentative Administrative Budget in the amount of \$3,980,195.00.  
*(“New legislation mandates that each component school district mail or deliver its results to the Clerk of the Board of Cooperative Educational Services no later than one business day after the vote and election. Therefore, each component school district in Rensselaer, Columbia and Greene Counties must notify the Clerk of the Board of Cooperative Educational Services, of its results by Wednesday, April 28, 2010.*

*The Annual Meeting was conducted on April 14, 2010 at 5:45 pm at the Questar III Administrative Building at 10 Empire State Boulevard, Castleton, New York [Superintendent Cheryl A. Dudley and Board President Wilton Bear, Jr. represented Greenville CSD.] The budget to be voted upon by Boards of Education is tentative, based on preliminary requests from school districts in late December. Final program and budget projections will depend upon final service requests from component school districts. In past years, the actual budget has been less than the preliminary plan. Questar III holds an Annual meeting in April to review its tentative operating plan, in accordance with state law. Once a budget is approved by component board members, Questar III must seek and receive fiscal and program approval from the New York State Education Department in order to provide the services listed in the Tentative Budget 2010-2011.” Detailed information on the Tentative Budget 2010-2011 maybe found at [www.questar.org](http://www.questar.org).)*

## **VIII. Board Members' input for possible discussion at a later date**

### **IX. Closing Open Forum**

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

### **X. Executive Session**

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- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

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### **XI. Adjournment**

Greenville Central School District  
Board of Education  
PERSONNEL AGENDA  
Business Meeting  
May 10, 2010  
High School Library

✓ E. Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following personnel appointments:

**1. Unclassified**

a. Resignation

1. Name:	Brian Lovelace
Position:	High School Science
Tenure Area:	Science
Certification:	Physics 7-12, Permanent Chemistry 7-12, Initial expiring 8/31/13
Effective:	June 30, 2010
Category:	Resignation

b. Appointment

1. Name:	Karin Weis
Position:	Elementary Special Education
Tenure Area:	N/A
Certification:	Childhood Education, Grades 1-6 Students with Disabilities, Grades 1-6
Commencement of Service:	April 12, 2010 to June 30, 2010
Column & Step Placement:	Column 4 Step 1 at \$44,399.00 prorated
Status:	Cleared for employment

c. Substitutes

1. Name:	Michelle Cotter
Position:	Substitute Teacher & Teaching Assistant
Certification:	N/A; Bachelor Science, Siena College, Marketing & Management
Effective:	May 11, 2010
Salary:	\$80.00 per diem
Status:	Cleared for employment
2. Name:	Valerie Carter
Position:	Substitute Administrator
Certification:	School Administrator & Supervisor (SAS)
Effective:	March 19, 2010
Salary:	\$350.00 per diem
Status:	Cleared for employment
3. Name:	Matthew Brooks
Position:	Substitute Teacher (Cairo-Durham)
Certification:	N/A; CGCC Associates Degree
Effective:	May 11, 2010
Salary:	\$80.00 per diem
Status:	Cleared for employment



4. Name: Alyssa Thomas  
Position: Substitute Teacher  
Certification: Childhood Education, Grades 1-6  
Effective: May 11, 2010  
Salary: \$98.00 per diem  
Status: Cleared for employment

d. Extra Duty Compensation Sports 2009-2010

1. Name: Nicole Susser  
Position: Girls' modified track  
Stipend: \$1,369.00

**2. Classified**

a. Military Service Leave of Absence ~Amended

1. Name: Sky Ben  
Position: Custodian/Night Foreperson  
Effective: April 5, 2010 to October 31, 2010  
*(This Leave of Absence is necessary to fulfill Mr. Ben's obligation with the US Air Force Reserve. The total number of days requested is now 210 calendar days. Mr. Ben will return to work on October 31, 2010, not October 1 as previously approved.)*

b. Probationary

1. Name: Nobalee Monkell  
Position: Aide/Monitor  
Classification: GCCS Non-Competitive  
Permanent serving probation: March 9, 2010 to November 16, 2010  
Commencement of Service: March 9, 2010  
Salary: Year 1 at \$12.64 per hour  
Status: Cleared for employment  
*(Ms. Monkell was previously appointed to a five [5] hour Aide/Monitor position at the March 8, 2010 Board meeting; this position will be for a six [6] hour Aide/Monitor position effective April 13, 2010.)*

2. Name: Patricia Haaland  
Position: Aide/Monitor  
Classification: GCCS Non-Competitive  
Permanent serving probation: April 13, 2010 to December 14, 2010  
Commencement of Service: April 13, 2010  
Salary: Year 1 at \$12.64 per hour  
Status: Cleared for employment

3. Name: Susan Mahoney  
Position: Aide/Monitor  
Classification: GCCS Non-Competitive  
Permanent serving probation: April 13, 2010 to December 14, 2010  
Commencement of Service: April 13, 2010  
Salary: Year 1 at \$12.64 per hour  
Status: Cleared for employment

c. Permanent from Probationary

1. Name: Leona Statham  
Position: Aide/Monitor  
Classification: GCCS Non-competitive  
Date of Permanent Appointment: November 30, 2009  
Status: Cleared for employment  
*(Permanent appointment is retroactive to date of hire. The probationary period will end May 28, 2010.)*

2. Name: Pietrina Coffey  
Position: Senior Clerk Typist  
Classification: GCCS Competitive  
Date of Permanent Appointment: December 7, 2009  
Status: Cleared for employment  
*(Permanent appointment is retroactive to date of hire. The probationary period will end June 4, 2010.)*

d. Substitutes

1. Name: Lisa Johnson  
Position: Substitute Aide/Monitor & Clerical  
Effective: May 11, 2010  
Salary: \$10.54 per hour Aide/Monitor  
\$11.57 per hour Clerical  
Status: Cleared for employment

2. Name: Jeanne Tobin  
Position: Substitute Food Service  
Effective: May 11, 2010  
Salary: \$8.75 per hour  
Status: Cleared for employment

3. Name: Michelle Cotter  
Position: Substitute Aide/Monitor  
Effective: May 11, 2010  
Salary: \$10.54 per hour  
Status: Cleared for employment

4. Name: Pasqualina Masi  
Position: Substitute Aide/Monitor  
Effective: May 11, 2010  
Salary: \$10.54 per hour  
Status: Cleared for employment

5. Name: Vita Grennen  
Position: Substitute Food Service & Cleaner  
Effective: May 11, 2010  
Salary: Food Service \$8.75 per hour  
Cleaner \$11.61 per hour  
Status: Cleared for employment

6. Name:	Karen Bell Winans
Position:	Substitute Cleaner, Aide/Monitor
Effective:	May 11, 2010
Salary:	Cleaner \$11.61 per hour Aide/Monitor \$10.54 per hour

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.