

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Monday  
November 8, 2010

7:00 p.m.

MS/HS Library Media Center

**I. Call to Order**

A meeting of the Board of Education was held on Monday, November 8, 2010 in the MS/HS Library Media Center. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:02 p.m.

A. Members present:           Wilton Bear, Jr.  
Ann Holstein  
Gregory Lampman (7:10pm)  
Anne Mitchell  
Jason Reinhard  
Rosanne Stapleton  
Lawrence Tompkins

Others present:               Cheryl A. Dudley, Superintendent  
Jacqueline O'Halloran, District Clerk  
Scott Gardiner, Director of Technology  
Colleen Hall, Director of Curriculum and Communications  
Michael Laster, High School Principal  
Peter Mahan, Elementary School Principal  
Anders Rasmussen, CASDA Administrative Intern  
Brian Reeve, Middle School Principal  
Karen Schrader, Supervisor of Transportation  
Robert Schrader, Supervisor of Buildings and Grounds  
Tammy J. Sutherland, Assistant Superintendent for Business  
Paul Ventura, Sr., Food Service Supervisor

There were approximately (8) eight visitors to the meeting.

**II. Approval of Agenda**

Rosanne Stapleton moved, seconded by Lawrence Tompkins and carried unanimously to approve the Agenda for the Business Meeting of November 8, 2010. The sequence of presentations was changed to accommodate those present.

**III. Accolades**

**IV. Special Presentation**

Presentation: Colleen Hall, Director of Curriculum and Instruction~Rigor  
This was moved to the beginning of the meeting, preceding the Questar III presentation, due to the arrival time of presenters.

This presentation is one in a series of three identifying the areas of focus to increase student achievement in the areas of Rigor, Relevance and Relationships. Ms. Hall introduced the following faculty and administrators who shared their work in the areas of Literacy K-12, Collaboration and Curriculum Alignment K-12, and the International Baccalaureate Programme:

- Literacy K-12: Melissa Palmer, Bonnie Persico, and Laura Calvino discussed their work with the K-12 Literacy Research group; progress on goals for Literacy and work with the Continuum
- Collaboration & Curriculum  
Alignment K-12: Principals Mahan, Reeve, and Laster discussed collaborations with faculty to address areas in need of curriculum alignment.
- IB Implementation: Melissa Palmer, Jose`Roselli, Kenneth Landversicht, and Michael Laster shared the current status and highlights of the program.

Presentation~Questar III

Andrew DeFeo, Ed.D., Questar III Assistant Superintendent for Administrative and District Services, and Harry Hadjoannou , Questar III Assistant Superintendent for Business and Financial Services “Putting Students First, A Presentation to School Boards” highlighted the following:

- |                               |                        |
|-------------------------------|------------------------|
| An Educational Service Agency | Agent for Change       |
| BOCES services                | Budget Philosophy      |
| Planning for the Future       | Leadership Development |
| Instructional                 | General Education      |
| Instructional Support         | RTTT~ Race to the Top  |
| District Support Services     |                        |

The Power Point is available on the District website. President, Wilton Bear, Jr., thanked Dr. DeFeo and Mr. Hadjoannou for their presentation. Superintendent Dudley expressed appreciation for Questar III support.

**V. Open Forum**

There were no comments.

**VI. Action Items: A – F:**

Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to approve items (A), (B) and (C):

**A. Accept Minutes of the Business Meeting of October 18, 2010**

**B. Accept Reports: (FY2011-29)**

1. **Treasurer’s Report for October 31, 2010**
2. **Appropriation Reports for General, Federal, Cafeteria and Capital Funds for the month ending October 31, 2010**
3. **Revenue Reports for the General, Federal, Cafeteria and Capital Funds for the month ending October 31, 2010**
4. **Cafeteria Profit and Loss Statements for the month ending October 31, 2010**
5. **Transfer of Funds for General Fund for the month ending October 31, 2010**
6. **Internal Claims Report for month ending October 31, 2010**

**C. Accept Special Student Services Recommendations**

1. **Committee on Special Education from the meeting of September 30, 2010**

Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to approve (D):

**D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. **Unclassified**

a. Corrective Appointments

1. Name: Deborah Mrozek-Ferrara  
Position: Special Education (1.0 FTE)  
Certification: Business and Distributive Education,  
Permanent;  
Special Education, Permanent  
Tenure Area: Education of Children with  
Handicapping Conditions ~ General  
Special Education  
Commencement of Service  
on Tenure: September 1, 2006  
Effective: July 1, 2010  
Salary: Col VII, Step 8 at \$55,991.00  
Status: Cleared for employment  
*(Ms. Mrozek-Ferrara previously was appointed to .5FTE Special Education  
and .5FTE Business teacher positions, accruing tenure and seniority in each  
area. Effective July 1, seniority will no longer be accrued in the tenure area of  
Business. The .5 FTE Business teacher position was a reduction in force in the  
2010-2011 budget. Seniority will no longer be accrued in the tenure area of  
Business.)*

2. Name: Pamela Hollinde  
Position: Elementary (1.0 FTE)  
Certification: PreK, Kindergarten & Grades 1-6, Permanent  
Art, Permanent  
Tenure Area: Elementary  
Effective: July 1, 2010  
Salary: Col IX, Step 15 at \$66,974.00  
Status: Cleared for employment  
*(Ms. Hollinde previously was appointed to .4FTE Art and .6FTE  
Elementary teacher positions, accruing tenure and seniority in each area.  
Effective July 1, seniority will no longer be accrued in the tenure area of Art.  
The .4 FTE Art teacher position was a reduction in force in the 2010-2011  
budget. Anticipated Commencement of Service on Tenure: September 1, 2011  
contingent upon successful completion of the probationary period.)*

b. Leave of Absence

1. Name: Kristi Bullis  
Position: Special Education  
Tenure Area: Education of children with Handicapping  
Conditions~ General Special Education  
Certification: Special Education, Provisional,  
Expiring 8/31/2011  
Effective: December 23, 2010 through April 1, 2011  
Category: Maternity & Child Rearing Leave

c. Resignation

1. Name: Jonathan Meredith  
Position: Extra Duty Compensation Clubs  
High School 2010-2011  
HS/MS Sound Person

- d. Extra Duty Compensation Sports 2010-2011
1. Name: Steven Bartholomew  
Position: Varsity Boys' Basketball  
Stipend: \$5,520.00
  2. Name: Samuel Favicchio  
Position: Junior Varsity Boys' Basketball  
Stipend: \$3,782.00
  3. Name: Patricia Dority  
Position: Varsity Cheerleading  
Stipend: \$3,328.00
  4. Name: Ryan Morris  
Position: Modified Boys' Basketball  
Stipend: \$2,515.00
  5. Name: Christopher Warga  
Position: Modified Girls' Basketball  
Stipend: \$2,515.00
  6. Name: James Mullooly  
Position: Varsity Wrestling  
Stipend: \$3,026.00
  7. Name: James Mullooly  
Position: Modified Wrestling  
Stipend: \$1,783.00
  8. Name: Glenn Evans  
Position: Junior Varsity Boys' Volleyball  
Stipend: \$2,515.00
- e. Extra Duty Compensation Clubs High School 2010-2011
1. Name: Kristine Raskopf  
Position: HS/MS Sound Person  
Stipend: \$391.00
- f. Extra Duty Compensation Clubs Middle School 2010-2011
1. Name: Erin Upson  
Position: Middle School Band Director  
Stipend: \$1,207.00
- g. Create positions for 2010-2011
1. High School After School Help~ 8 units
    - a. Positions: English Language Arts 2 units  
Mathematics 2 units  
Social Studies 2 units  
Science 2 units
    - b. Effective: 2010-2011  
3:00pm to 4:15pm  
one day per week for 30 weeks
    - c. Stipend: \$1,500 per unit (1 unit equals 30 days)

2. High School After School Detention
  - a. Position: High School Detention
  - b. Effective: 2010-2011  
3:00pm to 4:15pm
  - c. Stipend: \$40.00 per day
  
3. Middle School After School Help ~ 7 units
  - a. Positions: English Language Arts 2 units  
Mathematics 2 units  
Social Studies 1 unit  
Science 1 unit  
Grade 6 Transition 1 unit
  - b. Effective: 2010-2011  
3:00pm to 4:15pm  
one day per week for 30 weeks
  - c. Stipend: \$1,500.00 per unit (1 unit equals 30 days)
  
4. Middle School After School Detention
  - a. Position: MS Detention
  - b. Effective: 2010-2011  
3:00pm to 4:15pm
  - c. Stipend: \$40.00 per day
  
5. Middle School/High School After School Homework Center
  - a. Position: MS/HS Homework Center
  - b. Effective: 2010-2011  
3:00pm to 4:15pm
  - c. Stipend: \$40.00 per day
  
6. Elementary School ~ Before/After School Help 7 units
  - a. Positions: English Language Arts  
Mathematics
  - b. Stipend: \$1,500.00 per unit (1 unit equals 30 days)
  
7. Student Mentor 2010-2011
  - a. Position: Student Mentor for grades K-5  
Twenty (20) hours per week for thirty (30) weeks
  - b. Salary: \$14.00 per hour
  
- h. High School After School Help 2010-2011~8 units
  1. Name: Martha Robins  
Position: After School Help  
English Language Arts (1 unit)  
Stipend: \$1,500.00  
*(After School Help is Monday through Thursday 3:00pm-4:15pm for 30 weeks;  
\$1,500 per unit, 1 unit equals 30 days.)*
  
  2. Name: Susan Toohey  
Position: After School Help  
English Language Arts (1 unit)  
Stipend: \$1,500.00 (1 unit)  
*(After School Help is Monday through Thursday 3:00pm-4:15pm for 30 weeks;  
\$1,500 per unit, 1 unit equals 30 days.)*

3. Name: Glenn Evans  
 Position: After School Help  
 Mathematics (2 units)  
 Stipend: \$3,000.00  
*(After School Help is Monday through Thursday 3:00pm-4:15pm for 30 weeks; \$1,500 per unit, 1 unit equals 30 days.)*
  
4. Name: Timothy Albright  
 Position: After School Help  
 Social Studies (2 units)  
 Stipend: \$3,000.00  
*(After School Help is Monday through Thursday 3:00pm-4:15pm for 30 weeks; \$1,500 per unit, 1 unit equals 30 days.)*
  
5. Name: Erin Sharkey  
 Position: After School Help  
 Science (2 units)  
 Stipend: \$3,000.00  
*(After School Help is Monday through Thursday 3:00pm-4:15pm for 30 weeks; \$1,500 per unit, 1 unit equals 30 days.)*

i. High School After School Detention 2010-2011~ 4 days

1. Name: Susan Evans  
 Position: After School Detention (2 days)  
 Stipend: \$40.00 per diem  
*(After school detention is Monday through Thursday 3:00pm-4:15pm for \$40.00 per day.)*
  
2. Name: Glenn Evans  
 Position: After School Detention (2 days)  
 Stipend: \$40.00 per diem  
*(After school detention is Monday through Thursday 3:00pm-4:15pm for \$40.00 per day.)*

j. Middle School After School Help 2010-2011 ~ 7 units

1. Name: Joanne Lounsbury  
 Position: After School Help  
 English Language Arts (1 unit)  
 Stipend: \$1,500.00  
*(After school help is from 3:00pm to 4:15pm one day per week for 30 weeks for \$1,500 per unit, 1 unit equals 30 days )*
  
2. Name: Jacqueline Moylan  
 Position: After School Help  
 English Language Arts (1 unit)  
 Stipend: \$1,500.00  
*(After school help is from 3:00pm to 4:15pm one day per week for 30 weeks for \$1,500 per unit, 1 unit equals 30 days )*
  
3. Name: Susan Hollywood  
 Position: After School Help  
 Mathematics (1 unit)  
 Stipend: \$1,500.00  
*(After school help is from 3:00pm to 4:15pm one day per week for 30 weeks for \$1,500 per unit, 1 unit equals 30 days )*

4. Name: Erin Magee-Bolduc  
Position: After School Help  
Mathematics (1 unit)  
Stipend: \$1,500.00  
*(After school help is from 3:00pm to 4:15pm one day per week for 30 weeks for \$1,500 per unit, 1 unit equals 30 days )*

5. Name: Kathryn McAneny  
Position: After School Help  
Social Studies (1 unit)  
Stipend: \$1,500.00  
*(After school help is from 3:00pm to 4:15pm one day per week for 30 weeks for \$1,500 per unit, 1 unit equals 30 days )*

6. Name: Kristen Pizarro  
Position: After School Help  
Science (1 unit)  
Stipend: \$1,500.00  
*(After school help is from 3:00pm to 4:15pm one day per week for 30 weeks for \$1,500 per unit, 1 unit equals 30 days )*

7. Name: Anne Marie Conroy  
Position: Grade 6 Transition (1 unit)  
Stipend: \$1,500.00  
*(After school help is from 3:00pm to 4:15pm one day per week for 30 weeks for \$1,500 per unit, 1 unit equals 30 days )*

k. Middle School After School Detention 2010-2011~3 days

1. Name: Christine Lochner  
Position: After School Detention (1 day)  
Stipend: \$40.00 per diem  
*(After School Detention is Tuesday through Thursday from 3:00pm to 4:15pm for \$40.00 per day.)*

2. Name: Joanne Lounsbury  
Position: After School Detention (1 day)  
Stipend: \$40.00 per diem  
*(After School Detention is Tuesday through Thursday from 3:00pm to 4:15pm for \$40.00 per day.)*

3. Name: JoAnn Simmons  
Position: After School Detention (1 day)  
Stipend: \$40.00 per diem  
*(After School Detention is Tuesday through Thursday from 3:00pm to 4:15pm for \$40.00 per day.)*

l. Middle School/High School After School Homework Center 2010-2011~ 4 days

1. Name: Michelle Fisher  
Position: MS/HS After School  
Homework Center (2 days)  
Stipend: \$40.00 per diem  
*(After School Homework Center is Tuesday through Thursday from 3:00pm to 4:15pm for \$40.00 per day.)*

2. Name: Dianne Lewis  
Position: MS/HS After School  
Homework Center (2 days)  
Stipend: \$40.00 per diem  
*(After School Homework Center is Tuesday through Thursday from 3:00pm to 4:15pm for \$40.00 per day.)*

m. Student Mentor 2010-2011

1. Name: Eberhard Volmar  
Position: Student Mentor for grades K-5  
Twenty (20) hours per week for thirty (30) weeks  
Salary: \$14.00 per hour

n. Substitute

1. Name: Valerie Carter  
Position: Substitute Teacher  
Certification: Childhood Education (Grades 1-6), Initial  
Effective: September 13, 2010  
Salary: \$30.00 per hour for two (2) hours per day  
Status: Cleared for employment  
*(This provides educational services to a special education student.)*

**2. Classified**

a. Probationary

1. Name: Michelle Cotter  
Position: Aide/Monitor  
Five (5) hours per day, Ten (10) months  
Classification: GCCS Non-competitive  
Permanent Serving  
Probation: November 9, 2010 to June 1, 2011  
Commencement of Service: November 9, 2010  
Salary: Year 1 @ \$13.04 per hour  
Status: Cleared for employment

2. Name: Patricia Focken  
Position: Aide/Monitor  
Four and one-quarter (4.25) hours per day,  
Ten (10) months  
Classification: GCCS Non-competitive  
Permanent Serving  
Probation: November 9, 2010 to June 1, 2011  
Commencement of Service: November 9, 2010  
Salary: Year 1 @ \$13.04 per our  
Status: Cleared for employment

b. Substitutes

1. Name: Jeanne Tobin  
Position: Substitute Aide/Monitor  
Effective: November 9, 2010  
Salary: \$10.55 per hour  
Status: Cleared for employment

2. Name: Desmond Ballard  
Position: Substitute cleaner  
Effective: November 9, 2010



Salary: \$11.65 per hour  
Status: Cleared for employment

3. Name: Shawn Penniston  
Position: Substitute Bus Driver  
Effective: October 14, 2010  
Salary: \$14.40 per hour  
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

### **E. Business Management**

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1), (2) and (3):

#### **1. Accept Fire Safety reports (FY2011-30)**

*(School buildings must be inspected by a qualified inspector under procedures established by the State Fire Administrator. This inspection report must be filed in the district offices and with the commissioner of education and the report must be retained for at least three years.)*

#### **2. Accept Donation**

- a. High School Student Council for a microwave for high school student use in the cafeteria
- b. Greenville Educational Foundation for \$1,400.00 for restoration work on the Potter Hollow School House
- c. Greene County Rural Health for \$698.56 for the Greenville Central School Cafeteria Account  
*(Melissa Scheriff, Program coordinator for the Healthy Weight Initiative of Greene County Rural Health Network provided this grant money to promote students eating more healthy fruits and vegetables. Once a month elementary students will have the opportunity to try new and different fruits and vegetables during lunch. Some of the fruits will include kiwi, monster fruit, carabola, and Asia pears; vegetables to include mizzuna, marinated butternut, Japanese eggplant, spaghetti squash, red kale, stuffed acorn squash, collard greens and tat soy.)*

#### **3. Approve Standardizing Bus Video Recording Equipment at the Greenville Central School District**

*(This allows the District to advertise the bid for this specific brand [there are at least three vendors] with no substitutions.*

*BE IT RESOLVED that the Board of Education of the Greenville Central School District, approve standardizing bus video recording equipment:*

*WHEREAS, the Greenville Central School District (the "District") currently has video recording systems in approximately half of its bus fleet and is anticipating installing video recording systems in the remaining half; and*

*WHEREAS, the Board finds that there is a need for standardization in the purchase of bus video recording systems because standardization in all District buses will promote efficiency and economy by lowering inventory, training, and life cycle costs and providing a uniform system; and*

*WHEREAS, 247 Security Inc.'s 500 Series Digital Video Recorder components and peripherals have been determined to fully meet the District's needs by the Transportation Supervisor; and*

*WHEREAS, District personnel have been extensively trained on 247 Security Inc.'s 500 Series Digital Video Recorder components and peripherals and standardization will eliminate the need for retraining on multiple systems; and  
WHEREAS, 247 Security Inc.'s 500 Series Digital Video Recorder components and peripherals are available for purchase from multiple vendors.*

*NOW, THEREFORE, BE IT*

*RESOLVED that the Board of Education declares, finding it in the District's best interests, that the District will standardize on 247 Security Inc.'s 500 Series Digital Video Recorder components and peripherals in all District Buses, and be it further  
RESOLVED, that 247 Security Inc.'s 500 Series Digital Video Recorder components and peripherals shall be specified as the only acceptable system and components in the criteria for bids and request for proposals relating to District bus video recording systems.)*

#### **F. School Management**

Rosanne Stapleton moved, seconded by Ann Holstein and carried unanimously to approve items (1), (2), and (3):

**1. Approve Tuition Agreements between the Greenville Central School District and the Cairo-Durham Central School District for the 2010-2011 school year (FY2011-31)**

- a. One (1) student with recommended placement in Elementary 8:1:1 classroom at \$93,582.00 (prorated \$78,589.00)
- b. One (1) student with recommended placement in Middle School 8:1:1 classroom at \$26,894.00
- c. One (1) student with recommended placement in High School 8:1:1 classroom at \$22,210.00

**2. Approve Tuition Agreement between the Greenville Central School District and the Catskill Central School District for the 2010-2011 school year (FY2011-32)**

- a. One (1) student with recommended placement in High School 8:1:1 classroom at \$22,210.00

**3. BE IT RESOLVED that the Board of Education hereby appoints Elizabeth Moore to serve on the Board of Voter Registration for 2010-2011:**

*(Barbara Soldner, Kathy Gaspar, Lillian Wood, and George Soldner as alternate, were previously appointed in June 2010.)*

#### **VII. Discussion**

##### **A. Board Committee Reports**

- Quality Education Committee: Ann Holstein  
Meeting of Wednesday, November 10 will include Instructional Program Initiatives.
- Greenville Educational Foundation: Ann Holstein  
New fund raising ideas are being considered and the Potter Hollow School House is a candidate for the New York State and National Historic Registry.
- Technology Committee: Lawrence Tompkins  
Technology meetings are held prior to each Board meeting; Google Apps is being used by our IB program. Board member Lawrence Tompkins indicated the Technology Committee is providing appropriate direction for the District.
- Gifted & Talented Committee: Ann Holstein  
Committee members are exploring the possibility of hosting a chess tournament at GCSD in the future.

- District Planning Committee: Wilton Bear, Jr.  
Stieglitz Snyder Architecture and the DPC are finalizing the Master Plan for presentation to and consideration by the Board of Education.
- Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr.,  
Next meeting: January 10, 2011
- Budget Advisory Committee: Jason Reinhard  
Next meeting: December 7, 2010
- Universal Pre-K Committee: Anne Mitchell  
No report  
*(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)*

B. Presentation: Scott Gardiner ~Status of Technology Program &GCSD wireless service as provided by the Greene Business Alliance  
There is public access to internet service from most athletic fields on campus. Student wireless internet usage has been increased in all three campus schools and the future plan provides for expansion for every classroom.

C. Board of Education Workshops:

1. Change of date:
  - a. from November 22, 2010 to December 6, 2010
  - b. 6:00pm MS/HS Library Media Center
  - c. Agenda ~ Discussion of the book Our Iceberg is Melting by John Kotter and Holger Rathgeber
2. Workshop with Town Boards
  - a. January 29, 2011
  - b. 10:00am to 12:00pm MS/HS Library Media Center
  - c. Agenda development (to be finalized at December 6 Workshop)

D. Board of Education Policy #TBD~Energy Efficiency and Sustainability Plan  
First Reading

*(The Board of Education recognizes the importance of energy efficiency, environmental sustainability and the progress the District's staff have made to incorporate these two important principles throughout the District in operations, maintenance and planning.*

*While energy efficiency and sustainable practices can help control operating costs by reducing the unnecessary consumption of resources, it is important that these measures also maintain an appropriate educational environment and maintain or provide for improved environmental quality and comfort of students, faculty and staff. This will lead to a better learning environment and offer the opportunity to teach environmental stewardship and efficient use of resources by example.*

*As such, the Board of Education directs the Superintendent with appropriate staff to develop for Board approval, and then to implement, a comprehensive District Energy Efficiency and Sustainability Plan that addresses all types of energy use (i.e., electricity, fuel oil, propane, diesel, gasoline); water; equipment, supplies and materials purchasing; indoor environmental quality (i.e. air quality, lighting, temperature, acoustics); waste reduction, recycling and similar strategies to reduce the environmental footprint of the Greenville Central School District and demonstrate environmentally responsible leadership. Specifically, the Plan shall include:*

*1) approaches to involve all district personnel in improving the energy efficiency and*

- sustainability of the District;*
- 2) *specific recycling strategies and energy, water, equipment, supplies and material conservation measures to immediately reduce consumption in District buildings for this school year (2010-2011);*
  - 3) *annual goals for improving energy efficiency and sustainability in each building in the District and specific strategies for incorporation energy efficient equipment and systems into the Five Year Capital Facilities Plan;*
  - 4) *methods of monitoring and benchmarking performance on energy usage, water usage, air quality, waste reduction and sustainable practices as appropriate for each building and the campus as a whole;*
  - 5) *protocols for the systematic review and analysis of energy and water efficiency options; renewable energy use options; procurement of sustainable materials and products; and other environmentally responsible and sustainable strategies for application in purchasing of equipment, supplies and materials. These strategies are to be used within existing buildings as part of the new building design process, in the management of fleet vehicles, in the management of school grounds, in waste reduction, and as part of the Comprehensive Master Plan; and,*
  - 6) *annual reporting of progress made in development and implementation of the EESP to the Board of Education.)*

The Board of Education completed a first reading of the policy. There were no recommendations for changes.

F. Tammy Sutherland~ Review of Debt Service

*NYSED ~ Debt Service*

*"...construction projects will require long-term commitments to be repaid annually as principal and interest. Debt service will be required for bond issues, bond anticipation notes, and capital notes; and, pursuant to Section 11 of the Local Finance Law, the allowable period of bonding may be limited by the period of probable usefulness. In lieu of bonds, interim financing can be provided by bond anticipation notes for a maximum of five years.*

*Serial Bonds. (Local Finance Law, Section 21.00) School districts may issued serial bonds for purposes with a "period of probable usefulness," including new buildings, building additions, reconstruction of buildings, site purchase and improvement. The maximum term for serial bonds is 30 years for new Class A buildings, with lesser terms provided for other types of capital projects. No principal payment may exceed any previous payment by more than 50 percent, and all bonds sold subsequent to July 1, 1983 must be in registered form. Voter authorization is required in all districts except New York City, Yonkers, Syracuse, Rochester and Buffalo.*

*Bond Anticipation Notes. (BANs) (Local Finance Law, Section 23.00) School districts may issue notes in anticipation of the sale of bonds which have been previously authorized. "BANs" make it possible for the district to provide for the temporary financing of capital projects for periods of up to five years, subject to the following provisions:*

- *Each note, including original notes and renewals, shall mature within one year from the date of issue.*
- *A portion of the amount borrowed shall be redeemed from a source other than bond proceeds within two years from the original date of issue.*
- *Not later than the end of each succeeding 12-month period, an additional portion of the amount borrowed shall be redeemed from a source other than bond proceeds.*
- *The portions to be redeemed from sources other than bond proceeds (meaning budgetary appropriations under debt service) shall not be less than the amounts which would be due if bonds had been issued.*

*Whenever bond anticipation notes are used, provisions must be made through a budgetary appropriation for payment of the principal amount borrowed within two years from the original date of issuance of the notes. Also, recognize that the use of bond anticipation notes shortens the maximum maturity schedule of the bond issue by the period of time during which the notes are outstanding, since the total period of district indebtedness for the project, including BAN's and bonds, cannot exceed the period of probable usefulness of the project.*

*Capital Notes. (Local Finance Law, Section 28.00) Capital notes may be used to finance capital projects when it is possible to comply with the requirement that at least 50 percent of the amount borrowed be repaid out of a budgetary appropriation for debt service by the end of the first fiscal year following the fiscal year in which such notes are issued. Union free, central school districts and small city school districts, after an approved referendum may secure capital notes. Such notes must mature no later than the end of the second fiscal year after which they were issued.*

*According to Education Law, Section 416, Subsection 6, propositions for construction of a new schoolhouse or an addition to a present schoolhouse at the same site shall not be submitted for a vote more than twice during any twelve-month period and in no event shall a proposition be submitted for a vote less than 90 days after a vote on the same or similar proposition. However, the prohibition shall not apply to a proposition to approve an additional amount necessary to carry out a construction project where the voters have approved an initial building project and it is determined that the bids for such project are in excess of the approved amount.”)*

The Board review of the five year Building Conditions Survey in December or January is in consideration of the district debt service schedule. To minimize the financial impact on district resident taxpayers it is fiscally prudent to have a debt schedule that provides for no interruption in the payment of state aid to the district and maintains debt payments at a constant level.

Ms. Sutherland outlined a payment schedule for the 2014-2015 school year.

**VIII. Board Members’ input for possible discussion at a later date**

There were no comments

**IX. Closing Open Forum**

There were no comments

**X. Executive Session**

At 9:22 p.m. Lawrence Tompkins moved, seconded by Rosanne Stapleton and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:52 p.m. Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to return to open session.

**XI. Adjournment**

At 9:53 p.m. Rosanne Stapleton moved, seconded by Gregory Lampman and carried unanimously to adjourn the meeting.

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District Clerk

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Board of Education President