

Greenville Central School District
Board of Education
Minutes
Business Meeting
Monday
September 13, 2010

7:00 p.m.

MS/HS Library Media Center

I. Call to Order

A meeting of the Board of Education was held on Monday, September 13, 2010 in the MS/HS Library Media Center. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:00 p.m.

A. Members present: Wilton Bear, Jr.
Ann Holstein
Anne Mitchell
Jason Reinhard
Rosanne Stapleton
Lawrence Tompkins

Member absent: Gregory Lampman

Others present: Cheryl A. Dudley, Superintendent
Jacqueline O'Halloran, District Clerk
Donna Accuosti, Elementary Assistant Principal
Colleen Hall, Director of Curriculum and Communications
Michael Laster, High School Principal
Peter Mahan, Elementary School Principal
Brian Reeve, Middle School Principal
Karen Schrader, Supervisor of Transportation
Robert Schrader, Supervisor of Buildings and Grounds
Tammy J. Sutherland, Assistant Superintendent for Business

There were approximately five (5) visitors to the meeting.

II. Approval of Agenda

Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to approve the Agenda for the Business meeting of September 13, 2010

III. Presentations to the Board of Education

Victor V. Churchill of Sickler♦Torchia Allen & Churchill, Certified Public Accountants, PC, presented the 2010 Auditor's Report for the Greenville Central School District. Copies of the Audit Report are available in the District Office.

High School Principal Michael Laster introduced and welcomed Anders Rasmussen, CASDA Administrative Intern assigned to GCSD in the High School.

IV. Accolades

The Greenville Music Department is proud to announce that two students have been recognized for their outstanding performance at New York State School Music Association (NYSSMA) solo festival. Last spring thousands of students across New York auditioned for the honor to represent their school as a member of one of the performing ensembles at the NYSSMA All-State Conference to be held December 2-5 in Rochester. Congratulations on behalf of the Board of Education to both students,

Sydney Carella (alto) accepted to the All-State Women's Chorus and Marta Kelly (soprano) accepted as an alternate, along with their teacher Jonathan Meredith.

Board President, Wilton Bear, Jr., thanked Anne Mitchell for her opening remarks on Superintendent's Conference Day, September 7, 2010.

V. Forum

Resident Richard Ferriolo discussed work being done at the Potter Hollow School House and expressed his hope that painting would begin before the weather changes. Mr. Ferriolo asked for community support in restoring the school house.

Presentation~Opening Day 2010

Colleen Hall, Director of Curriculum & Communication and Principals Peter Mahan, Brian Reeve and Michael Laster reviewed the highlights of opening day.

VI. Action Items: A – F:

Anne Mitchell moved, seconded by Lawrence Tompkins and carried unanimously to approve items (A), (B) and (C):

A. Accept Minutes of the Business Meeting of August 9, 2010 and the Workshop of July 26, 2010

B. Accept Reports: (FY 2011-17)

1. **Treasurer's Reports for August 31, 2010**
2. **Appropriation Reports for General, Federal, Cafeteria and Capital Funds for August 31, 2010**
3. **Revenue Reports for the General, Federal, Cafeteria and Capital Funds for August 31, 2010**
4. **Cafeteria Profit and Loss Statements for August 31, 2010**
5. **Transfer of Funds for General Fund for the month ending August 31, 2010**
6. **Internal Claims Report for month ending August 31, 2010**

C. Accept Special Student Services Recommendations

1. **Committee on Special Education for Preschool from the meeting of August 13, 2010**

Lawrence Tompkins moved, seconded by Ann Holstein and carried unanimously to approve (D) the Personnel Agenda:

D. Approve Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a Amended Leave of Absence

- | | |
|--------------|---|
| 1. Name: | Susan Somers |
| Position: | Elementary Teacher |
| Tenure Area: | Elementary |
| Effective: | September 7, 2010 through June 30, 2011 |
| Category: | Child rearing |

(Ms. Somers was granted Leave on Absence from September 7, 2010 returning January 3, 2011 at the June 14, 2010 Board of Education meeting. She has requested to extend her Leave of Absence through June 30, 2011.)

b. Probationary

- | | |
|-----------|--------------------|
| 1. Name: | Christopher Drumma |
| Position: | Teaching Assistant |

Tenure Area: Teaching Assistant
Probationary Period: September 1, 2010 to August 31, 2013
Certification: Childhood Education (Grades 1-6), Initial,
Expiring 8/31/15
Commencement of Service: September 1, 2010
Column & Step Placement: Step 1 of the GFA Teaching Assistant
Salary Schedule at \$24,239.00
Status: Cleared for employment
*(Anticipated Commencement of Service on Tenure: September 1, 2013
contingent upon successful completion of the probationary period.)*

2. Name: Erica Schwebke
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Probationary Period: September 1, 2010 to August 31, 2013
Certification: Childhood Education (Grades 1-6), Initial,
Expiring 8/31/13
Commencement of Service: September 1, 2010
Column & Step Placement: Step 1 of the GFA Teaching Assistant
Salary Schedule at \$24,239.00
Status: Cleared for employment
*(Anticipated Commencement of Service on Tenure: September 1, 2013
contingent upon successful completion of the probationary period.)*

c. Substitutes

1. Name: Aileen Rauf
Position: Substitute Teacher
Certification: Childhood Education (Grades 1-6),
Permanent; Literacy (Birth-Grade 6),
Initial expiring 8/31/11
Effective: September 1, 2010
Salary: \$101.00 per diem
Status: Cleared for employment

2. Name: Sonya Whittaker
Position: Substitute Teacher, per diem
(Cairo-Durham)
Certification: N/A
Effective: September 1, 2010
Salary: \$101.00 per diem
Status: Cleared for employment

d. Extra Duty Compensation High School Clubs 2010-2011

1. Name: Rachel Anderson
Position: Co-Advisor, Sr. FFA
Stipend: \$1,305.00

2. Name: Mark Cunnan
Position: Co-Advisor Sr. FFA
Stipend: \$1,305.00

3. Name: Daphane Pearson
Position: High School Yearbook Advisor
Stipend: \$3,033.00

4. Name: Jonathan Meredith
Position: High School Musical Director
Stipend: \$3,131.00
5. Name: Kristine Raskopf
Position: Assistant Musical Director
Stipend: \$1,436.00
6. Name: Christine Lochner
Position: High School Student Council
Stipend: \$1,664.00
7. Name: Michael Benedict
Position: High School Band Director
Stipend: \$1,566.00
8. Name: Jonathan Meredith
Position: High School Choral Director
Stipend: 1,566.00
9. Name: Sean Stewart
Position: Photography Club
Stipend: \$1,402.00
10. Name: Casey Gannon
Position: Co-Advisor Class of 2011
Stipend: \$636.00
11. Name: Erin Sharkey
Position: Co-Advisor Class of 2011
Stipend: \$636.00
12. Name: Linda Esposito
Position: Advisor Class of 2012
Stipend: \$1,272.00
13. Name: Daphane Pearson
Position: Co-Advisor Class of 2013
Stipend: \$570.50
14. Name: Kathryn Schlenker
Position: Co-Advisor Class of 2013
Stipend: \$570.50
15. Name: Sean Stewart
Position: Art Club (Musical Sets)
Stipend: \$1,272.00
16. Name: Kristine Raskopf
Position: Drama Club
Stipend: \$1,272.00

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| 17. Name: | James Tyrrell |
| Position: | SADD |
| Stipend: | \$1,141.00 |
| 18. Name: | Timothy Albright |
| Position: | Video Club |
| Stipend: | \$1,141.00 |
| 19. Name: | Rachel Anderson |
| Position: | Co-Advisor National Honor Society |
| Stipend: | \$505.50 |
| 20. Name: | Mark Cunnan |
| Position: | Co-Advisor National Honor Society |
| Stipend: | \$505.50 |
| 21. Name: | Leslie Kudlack |
| Position: | Co-Advisor International Club |
| Stipend: | \$505.50 |
| 22. Name: | John Gleason |
| Position: | Co-Advisor International Club |
| Stipend: | \$505.50 |
| 23. Name: | Christine Lochner |
| Position: | Pep Club |
| Stipend: | \$1,011.00 |
| 24. Name: | Nancy Lockwood |
| Position: | Co-Advisor Library Club |
| Stipend: | \$473.00 |
| 25. Name: | Melissa Palmer |
| Position: | Co-Advisor Library Club |
| Stipend: | \$473.00 |
| 26. Name: | Tadhg Russell |
| Position: | Math/Computer Club |
| Stipend: | \$946.00 |
| 27. Name: | Michelle Fisher |
| Position: | Peer Mediation |
| Stipend: | \$946.00 |
| 28. Name: | Eileen Kiefer |
| Position: | Co-Advisor Athletic Association |
| Stipend: | \$473.00 |
| 29. Name: | Wendy Ward |
| Position: | Co-Advisor Athletic Association |
| Stipend: | \$473.00 |

e. Extra Duty Compensation Elementary School Clubs 2010-2011

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| 1. Name: | Alicia Lewis |
| Position: | Elementary Musical Director |

Stipend: \$1,141.00

f. Extra Duty Compensation Middle School Clubs 2010-2011

1. Name: Michaela Kehrer
Position: Middle School FFA
Stipend: \$1,402.00
2. Name: John Gleason
Position: Middle School Chess Club
Stipend: \$946.00
3. Name: Jonathan Meredith
Position: Co-Middle School Choral Director
Stipend: \$603.50
4. Name: Janine Rochler
Position: Co-Middle School Choral Director
Stipend: \$603.50
5. Name: Amanda Agneta
Position: Co-Middle School Yearbook Advisor
Stipend: \$473.00
6. Name: Deborah Theiss-Mackey
Position: Co-Middle School Yearbook Advisor
Stipend: \$473.00
7. Name: Kristen Pizarro
Position: Middle School Science Club
Stipend: \$946.00
8. Name: Margaret Hall
Position: Middle School Musical Director
Stipend: \$1,436.00
9. Name: Brynda Shultes
Position: Middle School Class Advisor
Stipend: \$1,141.00
10. Name: JoAnn Lounsbury
Position: Middle School Language Arts Club
Stipend: \$946.00
11. Name: Michelle Fisher
Position: Middle School Student Council
Stipend: \$1,664.00
12. Name: Michelle Fisher
Position: Junior National Honor Society
Stipend: \$857.00
13. Name: Kristine Raskopf
Position: Middle School Assistant Musical Director
Stipend: \$803.00

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| 14. Name: | Jacqueline Moylan |
| Position: | Middle School Computer Club |
| Stipend: | \$946.00 |
| 15. Name: | James Crossett |
| Position: | Middle School Art Club |
| Stipend: | \$1,141.00 |

g. Extra Duty Compensation Other 2010-2011

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|-----------|--------------------------|
| 1. Name: | Brynda Shultes |
| Position: | Chemical Hygiene Officer |
| Stipend: | \$1,850.00 |

2. Classified

a. Substitutes

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|------------|------------------------|
| 1. Name: | Diane Kurylo |
| Position: | Substitute bus driver |
| Effective: | September 7, 2010 |
| Salary: | \$14.40 per hour |
| Status: | Cleared for employment |

b. Probationary

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|------------------------------|--|
| 1. Name: | Mary Judeikis |
| Position: | Clerk Typist, ten (10) months,
four (4.0) hours per day |
| Classification: | GCCS Non-competitive |
| Permanent serving Probation: | September 8, 2010 to March 23, 2011 |
| Commencement of service: | September 8, 2010 |
| Salary: | Year 1 at \$14.32 per hour |
| Status: | Cleared for employment |

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

E. Business Management

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1), (2), (3) and (4):

1. Award Physical Education and Athletic Supplies bids on an “item by item” basis to: (FY2011-18)

Anaconda Sports, Inc.
Gopher Sport
Laux Sporting Goods, Inc.
M-F Athletic Company
Sport Supply Group (Parson’s Sports)
School Speciality-Sportime

(Bids were opened in the Business Office on Tuesday, August 10, 2010 for physical education and athletic supplies for the 2010-2011 school year. Packets were mailed to twenty [20] prospective bidders and ten [10] companies responded. Bids were awarded on an “item by item” basis with the above companies. All bids are on file in the Business Office.)

2. Approve six (6) rollover routes from the 2009-2010 school year for contract transportation for the 2010-2011 school year (FY2011-19)

(Coxsackie Transportation, Special Education)

<i>Wildwood – Curry Road</i>	<i>\$342.52 per diem</i>
<i>2 students-includes shared aide</i>	
<i>Wildwood – Latham</i>	<i>\$285.43 per diem</i>
<i>4 students</i>	
<i>shared aide for 1 student</i>	<i>\$ 54.47 per diem</i>
<i>LaSalle School / St. Thomas</i>	<i>\$193.92 per diem</i>
<i>2 students</i>	
<i>Goff Middle School</i>	<i>\$293.31 per diem</i>
<i>1 student-includes shared aide</i>	
<i>Tech Valley High School, Regular Education</i>	
<i>Cairo-Durham/Catskill, Coxsackie-Athens/</i>	
<i>Greenville original bid opening in Coxsackie-Athens</i>	
<i>CSD on Thursday, July 11, 2008 for the</i>	
<i>transportation of students to TVHS.</i>	
<i>Coxsackie Transport was the lowest bidder at</i>	
<i>\$70.00 per diem plus 1.7% negotiated</i>	
<i>increase for 2010-2011</i>	<i>\$ 71.19 per diem</i>
<i>Chalet Services, Special Education</i>	
<i>Center for Spectrum Services</i>	
<i>Children’s Annex-1 student</i>	<i>\$214.08 per diem</i>
<i>“Rollovers” are approved based on the CPI as established by NYSED)</i>	

3. Accept Auditor’s Report for 2010 by Sickler♦Torchia Allen & Churchill, Certified Public Accountants, PC (FY2011-20_

(Sickler, Torchia, Allen & Churchill, Certified Public Accountants, PC was recommended by the Audit Committee to complete the external audit and Victor V. Churchill, CPA will present the audit of the GCSD for the year ended June 30 2010. Independent Audits: Education Law and the Commissioner’s Regulations require that all school districts obtain an independent audit by an outside certified public accountant or public accountant. The purpose of this audit is to verify the accuracy of invoices, purchase orders, payroll, claims and contracts transacted by the school district during the school year. The independent auditor reviews the documentary evidence and this determines the district’s compliance with all laws, policy, rules and regulations regarding the expenditure of money. A copy of the certified audit in a form prescribed by the Commissioner of Education must be furnished to the NYSED (New York State Education Department). The auditor must carry out the audit in conformity with NYSED guidelines. The auditor’s final report must be accepted by a Board resolution and copy filed with the Commissioner of Education.

What are the responsibilities of the audit committee related to the independent audit?

The Audit Committee advises the Board of Education on the independent audit activities of the school district. The statutory responsibilities are to:

- provide recommendations on the appointment of the external auditor;*
- meet with the external auditor prior to commencing an audit of the district;*
- review and discuss with the internal auditor the auditor’s risk assessment of the district’s fiscal operations;*
- receive and review the draft audit report and management letter;*
- work with the external auditor to help the Board understand the audit report and management letter;*
- provide recommendations to the board regarding acceptance of the independent audit report; and*
- review every corrective action plan and assist the Board in their implementation.*

The Audit Committee membership is comprised of Board members Lawrence Tompkins, Chairperson; Gregory Lampman, Secretary; and Wilton Bear, Jr.)

4. Approve Tele/Data Replacement Project Change Orders #1, #2 and #3 from Hoefler Communications, Inc. for a credit of \$2,770.00 (FY 2011-21)

(Change Order #1

Relocate existing cable in Ellis lobby to opposite side.

Install new wiremold, re-jack and test \$ 875.00

Install two additional electrical circuits in the high school server room to accommodate the new UPS units located in the High School server room

\$1,225.00

\$2,100.00

Change Order #2

Credit for emergency asbestos testing and cleaning of Room #131 in Ellis Elementary

(\$8,836.00)

Change Order #3

UPS upgrade-new model @ District request

\$3,966.00

Grand Total [credit] (\$2,770.00)

Anne Mitchell moved, seconded by Ann Holstein and carried unanimously to approve (5):

5. Accept donation

- a. "Friends of the FFA" to the Greenville Senior FFA for \$486.00 with the purpose to be determined by the group September meeting

F. School Management

Ann Holstein moved, seconded by Lawrence Tompkins and carried unanimously to approve items (1), (2) and (3):

1. Approve Budget Development Calendar for 2011-2012 (FY2011-22)

2. Approve Tutorial Contract with Four Winds Saratoga and the Greenville Central School District at the rate of twenty-eight dollars (\$28.00) per hour for the 2010-2011 school year (FY2011-23)

(This contract provides for instruction for district resident students for twenty eight dollars (\$28.00) per hour; ten (10) hours per week for middle and high school students; five (5) hours per week for elementary students.)

3. Appoint Liaison for Homeless Children and Youth

(BE IT RESOLVED that the Board of Education hereby appoints Donna Accuosti as liaison for Homeless Children and Youth for 2010-2011.)

VII. Discussion

A. Board Committee Reports

- Quality Education Committee: Ann Holstein
First QEC meeting will be September 15, 2010
- Greene County School Boards: Gregory Lampman
Mr. Lampman not in attendance
- Greenville Educational Foundation: Ann Holstein
Plans for Homecoming Weekend 2010 include student activities, a breakfast on Saturday, October 2, and a Beatle's Tribute Band concert Saturday evening.

- Technology Committee: Lawrence Tompkins
Has not met yet this school year
- Gifted & Talented Committee: Ann Holstein
Has not met yet this school year
- District Planning Committee: Wilton Bear, Jr.
First District Planning meeting will be October 27, 2010
- Audit Committee: Wilton Bear, Jr., Gregory Lampman, Lawrence Tompkins
Audit presentation done earlier this evening
- Budget Advisory Committee: Jason Reinhard
First meeting will be October 12, 2010
- Universal Pre-K Committee: Anne Mitchell
Has not met yet this school year

Board member Jason Reinhard commented on the success of the Golf Tournament at Thunderhart sponsored by the Greenville Athletic Association and thanked those who helped organize the event.

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

- B. Tour of Facilities September 20, 2010
Report on condition of schools (BOE Policy #2.230-99)
(According to Education Law §1708 and Board Policy 2.230-99 Board of Education Committees, "The Board shall visit each school at least once annually and report on the condition of the schools at the next regularly scheduled meeting of the Board.")
- D. Questar III meeting on August 25, 2010 with Catskill, Coxsackie-Athens, Cairo-Durham and the Greenville Central School Districts
Superintendent Dudley related Questar III's desire to establish both a therapeutic youth program and a career and technical program in Greene County. Catskill is proposing to house the youth program and the Greene Business Alliance is considering providing space for a career and technical program. Additional information will be forthcoming.

VIII. Board Members' input for possible discussion at a later date

- Changing the time of day for High School Graduation 2011 (October)
- Status of Greene Business Alliance and GCSD wireless (October)
- How to bring project based learning to the GCSD campus

IX. Closing Open Forum

District resident and school employee Leslie Kudlack thanked the Board of Education and school community for the Summer 2010 Instructional Technology Internship pilot program with Scott Gardiner, IT Director in which her son, Samuel Kudlack participated.

X. Executive Session

At 8:00 p.m. Lawrence Tompkins moved, seconded by Rosanne Stapleton and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:20 p.m. Anne Mitchell seconded by Ann Holstein and carried unanimously to return to open session.

XI. Adjournment

At 9:21 p.m. Lawrence Tompkins moved, seconded by Rosanne Stapleton and carried unanimously to adjourn the meeting.

Jacqueline O'Halloran, District Clerk

President, Board of Education