

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
September 13, 2010

7:00 p.m.

MS/HS Library Media Center

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Presentations to the Board of Education

Auditor's Report for 2010 by Sickler♦Torchia Allen & Churchill, Certified Public Accountants, PC

IV. Accolades

The Greenville Music Department is proud to announce that two students have been recognized for their outstanding performance at New York State School Music Association (NYSSMA) solo festival. Last spring thousands of students across New York auditioned for the honor to represent their school as a member of one of the performing ensembles at the NYSSMA All-State Conference to be held December 2-5 in Rochester. Congratulations to both students, Sydney Carella (alto) accepted to the All-State Women's Chorus and Marta Kelly (soprano) accepted as an alternate along with their teacher Jonathan Meredith.

V. Forum

NOTE: The 30 minute forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

✓ **VI. Action Items: A – F:**

- ✓ **A. Accept Minutes of the Business Meeting of August 9, 2010 and the Workshop of July 26, 2010**

- ✓ **B. Accept Reports:**

- 1. **Treasurer's Reports for August 31, 2010**
- 2. **Appropriation Reports for General, Federal, Cafeteria and Capital Funds for August 31, 2010**
- 3. **Revenue Reports for the General, Federal, Cafeteria and Capital Funds for August 31, 2010**
- 4. **Cafeteria Profit and Loss Statements for August 31, 2010**
- 5. **Transfer of Funds for General Fund for the month ending August 31, 2010**
- 6. **Internal Claims Report for month ending August 31, 2010**

- ✓ **C. Accept Special Student Services Recommendations**
 1. **Committee on Special Education for Preschool from the meeting of August 13, 2010**

- ✓ **D. Approve Personnel Agenda** *(Please refer to the Personnel Agenda attachment)*

- ✓ **E. Business Management**
 1. **Award Physical Education and Athletic Supplies bids on an “item by item” basis to:**
 - Anaconda Sports, Inc.**
 - Gopher Sport**
 - Laux Sporting Goods, Inc.**
 - M-F Athletic Company**
 - Sport Supply Group (Parson’s Sports)**
 - School Speciality-Sportime**

(Bids were opened in the Business Office on Tuesday, August 10, 2010 for physical education and athletic supplies for the 2010-2011 school year. Packets were mailed to twenty [20] prospective bidders and ten [10] companies responded. Bids were awarded on an “item by item” basis with the above companies. All bids are on file in the Business Office.)

 2. **Approve six (6) rollover routes from the 2009-2010 school year for contract transportation for the 2010-2011 school year**
(Coxsackie Transportation, Special Education)

<i>Wildwood – Curry Road</i>	<i>\$342.52 per diem</i>
<i>2 students-includes shared aide</i>	
<i>Wildwood – Latham</i>	<i>\$285.43 per diem</i>
<i>4 students</i>	
<i>shared aide for 1 student</i>	
<i>LaSalle School / St. Thomas</i>	<i>\$193.92 per diem</i>
<i>2 students</i>	
<i>Goff Middle School</i>	<i>\$293.31 per diem</i>
<i>1 student-includes shared aide</i>	

Tech Valley High School, Regular Education
Cairo-Durham/Catskill, Coxsackie-Athens/
Greenville original bid opening in Coxsackie-Athens
CSD on Thursday, July 11, 2008 for the
transportation of students to TVHS.
Coxsackie Transport was the lowest bidder at
\$70.00 per diem plus 1.7% negotiated
increase for 2010-2011 *\$ 71.19 per diem*

Chalet Services, Special Education
Center for Spectrum Services
Children’s Annex-1 student *\$214.08 per diem*
“Rollovers” are approved based on the CPI as established by NYSED)

 3. **Accept Auditor’s Report for 2010 by Sickler♦Torchia Allen & Churchill, Certified Public Accountants, PC**
(Sickler, Torchia, Allen & Churchill, Certified Public Accountants, PC was recommended by the Audit Committee to complete the external audit and Victor V. Churchill, CPA will present the audit of the GCSD for the year ended June 30 2010. Independent Audits: Education Law and the Commissioner’s Regulations require that all school districts obtain an independent audit by an outside certified public accountant or public accountant. The purpose of this audit is to verify the accuracy of invoices, purchase orders, payroll, claims and

contracts transacted by the school district during the school year. The independent auditor reviews the documentary evidence and this determines the district's compliance with all laws, policy, rules and regulations regarding the expenditure of money. A copy of the certified audit in a form prescribed by the Commissioner of Education must be furnished to the NYSED (New York State Education Department). The auditor must carry out the audit in conformity with NYSED guidelines. The auditor's final report must be accepted by a Board resolution and copy filed with the Commissioner of Education.

What are the responsibilities of the audit committee related to the independent audit?

The Audit Committee advises the Board of Education on the independent audit activities of the school district. The statutory responsibilities are to:

- provide recommendations on the appointment of the external auditor;
- meet with the external auditor prior to commencing an audit of the district;
- review and discuss with the internal auditor the auditor's risk assessment of the district's fiscal operations;
- receive and review the draft audit report and management letter;
- work with the external auditor to help the Board understand the audit report and management letter;
- provide recommendations to the board regarding acceptance of the independent audit report; and
- review every corrective action plan and assist the Board in their implementation.

The Audit Committee membership is comprised of Board members Lawrence Tompkins, Chairperson; Gregory Lampman, Secretary; and Wilton Bear, Jr.)

4. Approve Tele/Data Replacement Project Change Orders #1, #2 and #3 from Hoefler Communications, Inc. for a credit of \$2,770.00

(Change Order #1

Relocate existing cable in Ellis lobby to opposite side.

Install new wiremold, re-jack and test \$ 875.00

Install two additional electrical circuits in the high school server room to accommodate the new UPS units located in the High School server room

\$1,225.00
\$2,100.00

Change Order #2

Credit for emergency asbestos testing and cleaning of Room #131 in Ellis Elementary

(\$8,836.00)

Change Order #3

UPS upgrade-new model @ District request

\$3,966.00

Grand Total [credit] (\$2,770.00)

5. Accept donation

- a. "Friends of the FFA" to the Greenville Senior FFA for \$486.00 with the purpose to be determined by the group September meeting

✓ **F. School Management**

1. Approve Budget Development Calendar for 2011-2012

2. Approve Tutorial Contract with Four Winds Saratoga and the Greenville Central School District at the rate of twenty-eight dollars (\$28.00) per hour for the 2010-2011 school year

(This contract provides for instruction for district resident students for twenty eight dollars (\$28.00) per hour; ten (10) hours per week for middle and high school students; five (5) hours per week for elementary students.)

3. Appoint Liaison for Homeless Children and Youth

(BE IT RESOLVED that the Board of Education hereby appoints Donna Accuosti as liaison for Homeless Children and Youth for 2010-2011.)

VII. Discussion

A. Board Committee Reports

- Quality Education Committee: Ann Holstein
- Greene County School Boards: Gregory Lampman
- Greenville Educational Foundation: Ann Holstein
- Technology Committee: Lawrence Tompkins
- Gifted & Talented Committee: Ann Holstein
- District Planning Committee: Wilton Bear, Jr.
- Audit Committee: Wilton Bear, Jr., Gregory Lampman, Lawrence Tompkins
- Budget Advisory Committee: Jason Reinhard
- Universal Pre-K Committee: Anne Mitchell

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

B. Tour of Facilities September 20, 2010

Report on condition of schools (BOE Policy #2.230-99)

(According to Education Law §1708 and Board Policy 2.230-99 Board of Education Committees, "The Board shall visit each school at least once annually and report on the condition of the schools at the next regularly scheduled meeting of the Board.")

D. Questar III meeting on August 25, 2010 with Catskill, Coxsackie-Athens, Cairo-Durham and the Greenville Central School Districts

VIII. Board Members' input for possible discussion at a later date

- Changing the time of day for High School Graduation 2011 (October)
- Status of Greene Business Alliance and GCSD wireless (October)

IX. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public. This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.

X. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or

informer;

- information relating to current or future investigation or prosecution of a criminal offense which would imperially affect law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

XI. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
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✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a Amended Leave of Absence

1. Name: Susan Somers
Position: Elementary Teacher
Tenure Area: Elementary
Effective: September 7, 2010 through June 30, 2011
Category: Child rearing

(Ms. Somers was granted Leave on Absence from September 7, 2010 returning January 3, 2011 at the June 14, 2010 Board of Education meeting. She has requested to extend her Leave of Absence through June 30, 2011.)

b. Probationary

1. Name: Christopher Drumma
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Probationary Period: September 1, 2010 to August 31, 2013
Certification: Childhood Education (Grades 1-6), Initial,
Expiring 8/31/15
Commencement of Service: September 1, 2010
Column & Step Placement: Step 1 of the GFA Teaching Assistant
Salary Schedule at \$24,239.00
Status: Cleared for employment

*(Anticipated Commencement of Service on Tenure: September 1, 2013
contingent upon successful completion of the probationary period.)*

2. Name: Erica Schwebke
Position: Teaching Assistant
Tenure Area: Teaching Assistant
Probationary Period: September 1, 2010 to August 31, 2013
Certification: Childhood Education (Grades 1-6), Initial,
Expiring 8/31/13
Commencement of Service: September 1, 2010
Column & Step Placement: Step 1 of the GFA Teaching Assistant
Salary Schedule at \$24,239.00
Status: Cleared for employment

*(Anticipated Commencement of Service on Tenure: September 1, 2013
contingent upon successful completion of the probationary period.)*

c. Substitutes

1. Name: Aileen Rauf
Position: Substitute Teacher
Certification: Childhood Education (Grades 1-6),
Permanent; Literacy (Birth-Grade 6),
Initial expiring 8/31/11
Effective: September 1, 2010
Salary: \$101.00 per diem
Status: Cleared for employment
2. Name: Sonya Whittaker
Position: Substitute Teacher, per diem
(Cairo-Durham)
Certification: N/A
Effective: September 1, 2010
Salary: \$101.00 per diem
Status: Cleared for employment

d. Extra Duty Compensation High School Clubs 2010-2011

1. Name: Rachel Anderson
Position: Co-Advisor, Sr. FFA
Stipend: \$1,305.00
2. Name: Mark Cunnan
Position: Co-Advisor Sr. FFA
Stipend: \$1,305.00
3. Name: Daphane Pearson
Position: High School Yearbook Advisor
Stipend: \$3,033.00
4. Name: Jonathan Meredith
Position: High School Musical Director
Stipend: \$3,131.00
5. Name: Kristine Raskopf
Position: Assistant Musical Director
Stipend: \$1,436.00
6. Name: Christine Lochner
Position: High School Student Council
Stipend: \$1,664.00
7. Name: Michael Benedict
Position: High School Band Director
Stipend: \$1,566.00
8. Name: Jonathan Meredith
Position: High School Choral Director
Stipend: 1,566.00
9. Name: Sean Stewart
Position: Photography Club
Stipend: \$1,402.00

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|-----------|-----------------------------------|
| 10. Name: | Casey Gannon |
| Position: | Co-Advisor Class of 2011 |
| Stipend: | \$636.00 |
| 11. Name: | Erin Sharkey |
| Position: | Co-Advisor Class of 2011 |
| Stipend: | \$636.00 |
| 12. Name: | Linda Esposito |
| Position: | Advisor Class of 2012 |
| Stipend: | \$1,272.00 |
| 13. Name: | Daphane Pearson |
| Position: | Co-Advisor Class of 2013 |
| Stipend: | \$570.50 |
| 14. Name: | Kathryn Schlenker |
| Position: | Co-Advisor Class of 2013 |
| Stipend: | \$570.50 |
| 15. Name: | Sean Stewart |
| Position: | Art Club (Musical Sets) |
| Stipend: | \$1,272.00 |
| 16. Name: | Kristine Raskopf |
| Position: | Drama Club |
| Stipend: | \$1,272.00 |
| 17. Name: | James Tyrrell |
| Position: | SADD |
| Stipend: | \$1,141.00 |
| 18. Name: | Timothy Albright |
| Position: | Video Club |
| Stipend: | \$1,141.00 |
| 19. Name: | Rachel Anderson |
| Position: | Co-Advisor National Honor Society |
| Stipend: | \$505.50 |
| 20. Name: | Mark Cunnan |
| Position: | Co-Advisor National Honor Society |
| Stipend: | \$505.50 |
| 21. Name: | Leslie Kudlack |
| Position: | Co-Advisor International Club |
| Stipend: | \$505.50 |
| 22. Name: | John Gleason |
| Position: | Co-Advisor International Club |
| Stipend: | \$505.50 |
| 23. Name: | Christine Lochner |
| Position: | Pep Club |
| Stipend: | \$1,011.00 |

24. Name: Nancy Lockwood
 Position: Co-Advisor Library Club
 Stipend: \$473.00
25. Name: Melissa Palmer
 Position: Co-Advisor Library Club
 Stipend: \$473.00
26. Name: Tadhg Russell
 Position: Math/Computer Club
 Stipend: \$946.00
27. Name: Michelle Fisher
 Position: Peer Mediation
 Stipend: \$946.00
28. Name: Eileen Kiefer
 Position: Co-Advisor Athletic Association
 Stipend: \$473.00
29. Name: Wendy Ward
 Position: Co-Advisor Athletic Association
 Stipend: \$473.00
- e. Extra Duty Compensation Elementary School Clubs 2010-2011
1. Name: Alicia Lewis
 Position: Elementary Musical Director
 Stipend: \$1,141.00
- f. Extra Duty Compensation Middle School Clubs 2010-2011
1. Name: Michaela Kehrer
 Position: Middle School FFA
 Stipend: \$1,402.00
2. Name: John Gleason
 Position: Middle School Chess Club
 Stipend: \$946.00
3. Name: Jonathan Meredith
 Position: Co-Middle School Choral Director
 Stipend: \$603.50
4. Name: Janine Rochler
 Position: Co-Middle School Choral Director
 Stipend: \$603.50
5. Name: Amanda Agneta
 Position: Co-Middle School Yearbook Advisor
 Stipend: \$473.00
6. Name: Deborah Theiss-Mackey
 Position: Co-Middle School Yearbook Advisor
 Stipend: \$473.00

- 7. Name: Kristen Pizarro
Position: Middle School Science Club
Stipend: \$946.00
- 8. Name: Margaret Hall
Position: Middle School Musical Director
Stipend: \$1,436.00
- 9. Name: Brynda Shultes
Position: Middle School Class Advisor
Stipend: \$1,141.00
- 10. Name: JoAnn Lounsbury
Position: Middle School Language Arts Club
Stipend: \$946.00
- 11. Name: Michelle Fisher
Position: Middle School Student Council
Stipend: \$1,664.00
- 12. Name: Michelle Fisher
Position: Junior National Honor Society
Stipend: \$857.00
- 13. Name: Kristine Raskopf
Position: Middle School Assistant Musical Director
Stipend: \$803.00
- 14. Name: Jacqueline Moylan
Position: Middle School Computer Club
Stipend: \$946.00
- 15. Name: James Crossett
Position: Middle School Art Club
Stipend: \$1,141.0

g. Extra Duty Compensation Other 2010-2011

- 1. Name: Brynda Shultes
Position: Chemical Hygiene Officer
Stipend: \$1,850.00

2. Classified

a. Substitutes

- 1. Name: Diane Kurylo
Position: Substitute bus driver
Effective: September 7, 2010
Salary: \$14.40 per hour
Status: Cleared for employment

b. Probationary

1. Name:	Mary Judeikis
Position:	Clerk Typist, ten (10) months, four (4.0) hours per day
Classification:	GCCS Non-competitive
Permanent serving Probation:	September 8, 2010 to March 23, 2011
Commencement of service:	September 8, 2010
Salary:	Year 1 at \$14.32 per hour
Status:	Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.