

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
June 27, 2011

7:00 p.m.

MS/HS Library Media Center

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Accolades

Tammy Sutherland: The New York State Association of School Business Officials, NYSASBO, Capital Chapter has recognized Tammy Sutherland as their outstanding member for 2010-2011. In recognition of Ms. Sutherland's outstanding work, the scholarship committee will award a \$1,000 scholarship to a student from Greenville Central School District. Through an application process, seniors planning to pursue a post-secondary course of study in business, finance, and/or education are eligible for the scholarship. The winner of the scholarship, Andrew Fishlinger, was announced at the High School Awards Banquet. Congratulations Ms. Sutherland for this well-deserved recognition!

IV. Open Forum

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. *(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)*

✓ **V. Action Items: A – D:**

A. Accept Special Student Services Recommendations

1. Committee on Special Education

- a. May 18, 19 and 24**
- b. June 2, 14 and 15**

B. Approve Personnel Agenda *(Please refer to the Personnel Agenda attachment)*

C. Business Management

1. Approve Agreement between the Greenville Central School District and Benetech, Inc. for services provided in support of the Employer's 403(b) Retirement Plan for \$28.50 per active participant effective July 1, 2011 to June 30, 2012

(Due to the complexity of the regulations regarding the administration and compliance of 403(b) plans, districts contract with third party administrators who handle all aspects of plan compliance and required recordkeeping. During the 2011-2012 Budget planning cycle, the district received notification that the current vendor was going to increase their price by approximately 16% for the 2011-2012 school

year. To receive some economies of scales, four districts [Greenville, Cairo-Durham, Catskill and Coxsackie-Athens in Greene Count]y met with Benetech Inc. to discuss their services, this change resulting in a saving to the district of approximately \$1,200.00.)

2. Award bids

a. Copy paper supplies to Contract Paper Group, Inc. (formerly RIS Paper company, Inc.)

8 ½" x 11" \$27.22 per case

8 ½" x 14" \$38.16 per case

(Bids were opened in the District Office on June 2, 2011 for copy paper supplies for the 2011-2012 school year. Packets were sent to nine [9] prospective bidders with one [1] response. The price has remained the same for three [3] years. State contract prices for recycled paper are \$34.31 per case for 8 ½" x 11" and \$46.15 per case for 8 ½" x 14". All bids are on file in the District Office.)

b. Transportation Parts and Chemicals to:

**Atlantic Detroit Diesel
Bus Parts Warehouse
DePaula Chevrolet
Farrell Oil
Fleetpride
H.L. Gage
Heavy Duty Parts
Leonard Bus Sales
Matthew Buses, Inc.
NAPA
NOCO Energy Corp.
North Country Auto Radiator
Polsinello Fuels
Terry-Haggerty Tires
TIFCO Industries
VanKleek's Tire
Watkins Spring Co.**

(Bids were opened in the District Office on June 3, 2011 for transportation parts and chemicals for the 2011-2012 school year. Packets were mailed to twenty-four [24] prospective bidders with seventeen [17] responses. Bids are awarded according to specifications on an "item by item" basis. All bids are on file in the District Office.)

c. Ink and Toner to:

**Calculator & Computer Ctr., Inc.
CVR Computer Supplies Inc.
Global Gov/Ed Solutions Inc.
M&B Supplies
Tonerama Inc.
United Supply**

(This was a cooperative bid with Greenville CSD and Coxsackie-Athens CSD. Bids were opened in the Coxsackie-Athens CSD on June 6, 2011 for ink and toner supplies for the 2011-2012 school year. Bids are awarded according to specifications on an "item by item" basis. All bid results are on file in the District Office.)

- | | |
|---|---|
| <p>d. Capital Project #0001-025
 Capital Project #008-017</p> | <p>Elementary School Renovation
 High School Renovation</p> |
|---|---|

to: Gallo Construction Group for \$262,738.00
Brunswick Electric, In. for \$129,085.00

(Bids were opened on June 21, 2011. The bid was for two contracts, General Construction [two bids received] and Electrical [seven bids received]. It is recommended to award the base bid including the contingency amounts:

	<i>Base Bid</i>	<i>Contingency</i>	<i>Total</i>
<i>Gallo Construction</i>	\$238,853	\$23,885	\$262,738
<i>Brunswick Electric</i>	\$117,350	\$11,735	\$129,085)

3. Approve Resolution to Reject Bid for Refuse Removal

(WHEREAS, on or around May 16, 2011 the Greenville Central School District [the "District"] solicited bids for a refuse removal and recycling contract for the 2011-2012 school year; and

WHEREAS, only one potential contractor submitted a bid by the June 3, 2011 deadline; and

WHEREAS, the Board of Education reasonably expects that re-bidding the contract for refuse removal and recycling for the 2011-2012 school year will result in obtaining a lower price for the contract, thus conserving public funds; and

WHEREAS, time is of the essence in re-bidding the contract for refuse removal and recycling for the 2011-2012 school year, such that the Assistant Superintendent for Business has initiated that process;

NOW, THEREFORE, it is

RESOLVED, that the sole bid received on or before June 3, 2011 is rejected, and that the action of the Assistant Superintendent for Business in so notifying such bidder on or around June 20, 2011 is hereby ratified; and it is further

RESOLVED that bids for a refuse removal and recycling contract for the 2011-2012 school year, with an adjusted effective date of July 25, 2011, shall be re-solicited, and that the actions of the Assistant Superintendent for Business in so notifying potential bidders and re-advertising for bids during the week of June 20-24, 2011 are hereby ratified; and it is further

RESOLVED, that the District's contract for refuse removal and recycling for the 2010-2011 school year, with County Waste shall be extended, through July 22, 2011, at current prices and on current terms.)

4. Declaration of Surplus

(The following items are recommended for surplus by Robert Schrader, Supervisor of Buildings and Grounds:

- a) Bell & Howard ABR2000 Microfiche Reader 2 pieces*
- b) Lot of 4 wall hung 5' metal magazine racks*
- c) Lot of 2 radios*
- d) Lot of 2 archery targets*
- e) Soccer goal posts*
- f) Samsung 4 head VCR*
- g) Basketball wrench - 1968 vintage*
- h) Lot of 2 re-curve archery bows*
- i) Lot of 2 re-curve archery bows*
- j) Lot of 3 re-curve archery bows*
- k) Lot of 6 elementary desks adjustable legs*
- l) Lot of 6 elementary desks adjustable legs*

- m) Lot of 6 elementary desks adjustable legs
- n) Lot of 6 elementary desks adjustable legs
- o) Lot of 6 elementary desks adjustable legs
- p) Lot of 9 elementary desks adjustable legs
- q) Grey metal computer stand
- r) 1 red roll up mat - 250 pounds
- s) 1 red roll up mat - 250 pounds
- t) 1 red roll up mat - 250 pounds
- u) 3 school van seats
- v) Lot of 2 archery targets
- w) Hoyer Person Lift
- x) Balance beam/posts
- y) Bag of old softballs
- z) Lot of blue mats
- aa)Lot of red/white/blue mats
- bb) Lot of shorts/pants - athletic
- cc) Piano - upright
- dd) 2000 Cub Cadet mower deck)

5. Approve Resolution Bus Purchase Insurance

(On June 13, the Board approved the resolution for the Emergency Bus Purchase Replacement. Paperwork was sent to NYSED for their approval. The approval from NYSED was received on June 17 with a statement that the insurance recovery payment received for the damaged bus must be reported in a revenue code. In review with the district auditor and attorney, the district needs to increase the budget by that amount to use the funds towards the purchase.

WHEREAS, the Board of Education previously approved the replacement of a damaged school bus using a combination of insurance proceeds and unencumbered general funds, and

WHEREAS, the bus replacement has since been approved by NYSED, and

WHEREAS, the District has received proceeds from insurance in the amount of \$11,667 to partially fund the replacement of the bus,

NOW, THEREFORE, BE IT RESOLVED that, to reflect the receipt of insurance proceeds in the amount of \$11,667, the school budget for the 2010-2011 school year is hereby increased from \$26,155,360 to \$26,167,027 and the cost of the replacement bus shall be partially offset by the application of this budget increase.)

D. School Management

1. Approve contract for health services between the Greenville Central School District and the City School District of Albany for \$5,717.16 for 2010-2011

(This contract provides health services for nine [9] district resident students attending Albany Academies at \$635.24 per student.)

2. Approve contract between the Greenville Central School District and VTA Management Services for the 2011-2012

(School Program September 1, 2011 through June 30, 2012:

Occupational Therapist \$50.00 per hour

Certified OT Assistant \$38.00 per hour

Physical Therapy Services \$60.00 per hour)

Summer Program July 1, 2011 through August 31, 2011:

Physical Therapy Services \$70.00 per 30 minute treatment

Occupational Therapy Services \$70.00 per 30 minute treatment

Speech Therapy Services \$70.00 per 30 minute treatment)

3. Approve contract between the Greenville Central School District and Four Winds for 2010-2011

(This contract provides for tutorial services for one [1] District resident student at \$51.00 per hour for ten [10] hours of instruction per week.)

4. Approve contract between the Greenville Central School District and The Devereux Foundation for \$210.65 per diem from May 16, 2011 through June 30, 2011

(This contract is for instructional services for one [1] District resident student.)

5. Approve adoption

a. New York State Common Core Standards for Mathematics

b. Textbooks for Grades K-5 Math In Focus

Title: Math in Focus
Author: Kheong, Ramakrishnan, Lau Pui Wah
Publisher: Great Source 2009
Copyright: 2009

Kindergarten:
Subject Area Mathematics
Cost: \$49.50 each
Quantity: 100

Grade 1:
Subject Area Mathematics
Cost: \$53.45 each
Quantity: 100

Grade 2:
Subject Area Mathematics
Cost: \$53.45 each
Quantity: 100

Grade 3:
Subject Area Mathematics
Cost: \$62.80 each
Quantity: 100

Grade 4:
Subject Area Mathematics
Cost: \$62.80 each
Quantity: 100

Grade 5
Subject Area Mathematics
Cost: \$62.80 each
Quantity: 100

c. Strategies for Singapore Math

The critical components of the Singapore Math strategies include:

- Algebraic thinking, even among early learners
- Reduced complexity with C-P-A approach
- Promotes deeper understanding of essential math concepts

- Enhances problem-solving skills through model drawing
- Supports for all learners
- Intervention strategies to support struggling learners
- Extension strategies to challenge gifted and talented students

6. Approve Overnight Field Trip

Trip Destination: Camp Oswegatchie
 Dates: Leaving: Sunday, July 10, 2011 at 8:30am
 Returning: Friday, July 15, 2011 at 2:00pm
 Students: Three (3) High School students
 Chaperones: Michaela Kehrer & Mark Cunnan

VI. Discussion

A. Board Committee Reports

- Quality Education Committee: Ann Holstein
- Greenville Educational Foundation: Ann Holstein
- Technology Committee: Lawrence Tompkins
- Gifted & Talented Committee: Ann Holstein
- District Planning Committee: Wilton Bear, Jr.
- Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr.
- Budget Advisory Committee: Jason Reinhard
- Universal Pre-K Committee: Anne Mitchell
- Greene County School Boards: Gregory Lampman

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

B. Reserve Fund~Tammy Sutherland

(Resolution #1

WHEREAS, pursuant to General Municipal Law §6-r, the Board of Education previously established a Retirement Contribution Reserve Fund (the "Reserve Fund"); and WHEREAS, the Board of Education anticipates a need to place additional funds into the Reserve Fund upon the conclusion of the 2010-2011 school year

NOW, THEREFORE, at a duly called meeting of the Board of Education of the Greenville Central School District, be it

RESOLVED, that, upon the recommendation of the Assistant Superintendent for Business, the Board of Education has determined that in may have a need to reserve as much as \$ _____ in additional funds in the Reserve Fund, and it is further

RESOLVED, that upon the closing out of the 2010-2011 school year, the Board will resolve to transfer up to \$ _____ in to the Reserve Fund, subject to final approval, from funds available at the close of the 2010-2011 fiscal year.

Resolution #2

WHEREAS, pursuant to General Municipal Law §6-m, the Board of Education previously established a Unemployment Insurance Payment Reserve Fund (the "Reserve Fund"); and WHEREAS, the Board of Education anticipates a need to place additional funds into the Reserve Fund upon the conclusion of the 2010-2011 school year

NOW, THEREFORE, at a duly called meeting of the Board of Education of the Greenville Central School District, be it

RESOLVED, that, upon the recommendation of the Assistant Superintendent for Business, the Board of Education has determined that in may have a need to reserve as much as \$ _____ in additional funds in the Reserve Fund, and it is further

RESOLVED, that upon the closing out of the 2010-2011 school year, the Board will resolve to transfer up to \$ _____ in to the Reserve Fund, subject to final approval, from funds available at the close of the 2010-2011 fiscal year.)

VII. Board Members' input for possible discussion at a later date

After School Day Care

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
June 27, 2011
MS/HS Library Media Center

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a. Leave of Absence

1. Name: Margaret Robertson
Position: Special Education Teacher K~12
Tenure Area: General Special Education ~ Education of Children with Handicapping Conditions
Certification: Special Education, Permanent and Pre-Kindergarten, Kindergarten & Grades 1-6, Permanent
Effective: September 19, 2011 to January 2, 2012
Category: Child Rearing
("...Upon the birth ...of a child, a teacher shall be entitled to an unpaid child rearing leave [per contract] contingent upon sixty (60) days notice and returning from a leave only at the beginning of a school term unless otherwise agreed to by the Superintendent..."

b. Reductions in Force

1. Elimination of Position: Mathematic Teacher
Tenure Area: Mathematics
Effective: July 1, 2011
Least senior employee: Casey Gannon
(This position is abolished for reasons of economy, effective July 1, 2011. Ms. Gannon is the person having the least seniority in the tenure area of Mathematics. Ms. Gannon shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)
2. Elimination of Position: Physical Education Teacher
Tenure Area: Physical Education
Effective: July 1, 2011
Least senior employee: Ryan Morris
(This position is abolished for reasons of economy and the expiration of the Memorandum of Agreement for Athletic Director, effective July 1, 2011. Mr. Morris is the person having the least seniority in the tenure area of Physical Education. Mr. Morris shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)
3. Elimination of Position: Elementary Assistant Principal
Tenure Area: Elementary Assistant Principal
Effective: July 1, 2011
Least senior employee: Donna Accuosti
(This position is abolished for reasons of economy, effective July 1, 2011. Ms. Accuosti is the person having the least seniority in the tenure area of

Elementary Assistant Principal. Ms. Accuosti shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)

c. Create Positions

1. Position: House Principal
Tenure Area: House Principal (Secondary)
Effective: July 1, 2011
2. Position: Director of Human Resources
Tenure Area: Director of Human Resources
Effective: July 1, 2011

(Of three positions: the Memorandum of Agreement for the Athletic Director expires June 30, 2011, elimination of the CASDA Internship and Elementary Assistant Principal with administrative responsibilities reassigned among the principals, House Principal and Director of Human Resources resulting in a net reduction of one position.)

d. Appointments

1. Name: Anders Rasmussen
Position: House Principal
Tenure Area: House Principal (Secondary)
Probationary Period: July 1, 2011 to June 30, 2014
Certification: English Language Arts 7-12, Professional School Building Leader, Initial Expiring 1/31/2016
Effective: July 1, 2011
Salary: \$70,000.00
Status: Cleared for employment
2. Name: Donna Accuosti
Position: Director of Human Resources
Tenure Area: Director of Human Resources
Probationary Period: July 1, 2011 to June 30, 2014
Certification: S.D.L. and S.D.A.
Effective: July 1, 2011
Salary: \$74,305.00
Status: Cleared for employment

2. Classified

a. Reduction in Force

1. Elimination of Position: Food Service
Classification: GCCS Non-competitive
Effective: July 1, 2011
Name: Lisa Beattie
2. Elimination of Position: Clerk Typist (8 hours)
Classification: GCCS Competitive
Effective: July 1, 2011
Name: Sara Statham
3. Elimination of Position: Aide/Monitor (7.25 hours)
Classification: GCCS Non-competitive
Effective: July 1, 2011

- Name: Vacant due to the retirement of Elizabeth Rosen
- b. Create position
1. Position: Cleaner
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: \$14.90 per hour
 2. Position: Substitute Cleaner
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: \$14.90 per hour
 3. Position: Aide/Monitor
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: \$14.90 per hour
 4. Position: Bus Driver
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: Per hour according to employee's contractual rate of pay
 5. Position: Aide/Monitor (6 hours/day)
Classification: GCCS Non-competitive
Effective: July 1, 2011
Salary: per contract
- d. Appointment
1. Name: Sara Statham
Position: Aide/Monitor (6 hours/day)
Classification: GCCS Non-competitive
Effective: July 1, 2011
Salary: Year 3 at \$13.52 per hour
Status: Cleared for employment
(As per Greene County Civil Service there is no required probationary period as there was no break in service.)
- d. Transportation Summer 2011
1. Name: Christine Morris
Position: Aide/Monitor
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: Per hour according to employee's contractual rate of pay (\$16.14)
Status: Cleared for employment
(This appointment is based on need as required on the student[s] IEP.)
 2. Name: Kathleen Rogers
Position: Aide/Monitor
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 3, 2011
Salary: Per hour according to employee's contractual rate of pay (\$14.84)

Status: Cleared for employment
(*This appointment is based on need as required on the student[s] IEP.*)

3. Name: Bonnie Spencer
Position: Aide/Monitor
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 3, 2011
Salary: Per hour according to employee's contractual rate of pay (\$17.47)
Status: Cleared for employment
(*This appointment is based on need as required on the student[s] IEP.*)

e. Buildings & Grounds Summer 2011

1. Name: Thomas Fitzgibbons
Position: Cleaner
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: \$14.90 per hour
Status: Cleared for employment

2. Name: Georgina Jones
Position: Cleaner
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: \$14.90 per hour
Status: Cleared for employment

3. Name: Mary Judeikis
Position: Cleaner
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: \$14.90 per hour
Status: Cleared for employment

4. Name: Linda Pidgeon
Position: Cleaner (bus fleet)
Classification: GCCS Non-competitive
Effective: July 1, 2011 to September 2, 2011
Salary: \$14.64 per hour
Status: Cleared for employment

f. Bus Drivers Summer 2011

1. Name: Linda Covais
Position: Bus driver and/or substitute bus driver
Effective: July 1, 2011 to September 2, 2011
Salary: \$21.49 per hour
Status: Cleared for employment

2. Name: Rhonda Hempstead-Julig
Position: Bus driver and/or substitute bus driver
Effective: July 1, 2011 to September 2, 2011
Salary: \$21.49 per hour
Status: Cleared for employment

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| 3. | Name: | James Lawton |
| | Position: | Bus driver and/or substitute bus driver |
| | Effective: | July 1, 2011 to September 2, 2011 |
| | Salary: | \$21.49 per hour |
| | Status: | Cleared for employment |
| | | |
| 4. | Name: | Katherine Penniston |
| | Position: | Bus driver and/or substitute bus driver |
| | Effective: | July 1, 2011 to September 2, 2011 |
| | Salary: | \$19.98 per hour |
| | Status: | Cleared for employment |
| | | |
| 5. | Name: | Jeffrey Rauf |
| | Position: | Bus driver and/or substitute bus driver |
| | Effective: | July 1, 2011 to September 2, 2011 |
| | Salary: | \$21.49 per hour |
| | Status: | Cleared for employment |
| | | |
| 6. | Name: | Sue Spain |
| | Position: | Bus driver and/or substitute bus driver |
| | Effective: | July 1, 2011 to September 2, 2011 |
| | Salary: | \$22.60 per hour |
| | Status: | Cleared for employment |
| | | |
| 7. | Name: | Karen Wood |
| | Position: | Bus driver and/or substitute bus driver |
| | Effective: | July 1, 2011 to September 2, 2011 |
| | Salary: | \$19.98 per hour |
| | Status: | Cleared for employment |
| | | |
| 8. | Name: | Lynda Wright |
| | Position: | Bus driver and/or substitute bus driver |
| | Effective: | July 1, 2011 to September 2, 2011 |
| | Salary: | \$21.49 per hour |
| | Status: | Cleared for employment |

f. Termination of employment

- | | | |
|----|-----------------|----------------------|
| 1. | Name: | Clarence Cronk |
| | Position: | Bus driver |
| | Classification: | GCCS Non-competitive |
| | Effective: | June 16, 2011 |
| | Category: | Vacating position |

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.