Greenville Central School District Board of Education PROPOSED AGENDA Business Meeting Monday June 13, 2011

7:00 p.m.

MS/HS Library Media Center

✓

= Board action is expected.

Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

- I. Call to Order by President Wilton Bear, Jr.
 - A. Flag Salute and Pledge of Allegiance
 - B. Roll call and quorum check
 - C. Introduction and welcome of visitors
 - **D.** Fire evacuation procedures

✓ II. Approval of Agenda

III. Accolades

Presentations to retirees:

Elizabeth Rosen

(Ms. Rosen retires with twenty-nine [29] years of service to the children of the Greenville Central School District as an Aide/Monitor.)

Joanne Lounsbury

(Ms. Lounsbury retires with twenty eight [28] years of service to the children of the Greenville Central School District as an Elementary Teacher.)

Arthur Thorman

(Mr. Thorman retires with thirty-five [35] years of service to the children of the Greenville Central School District as a Social Studies Teacher.)

Utica National Insurance Award: School Safety Excellence Award Presentation to the Greenville Central School District Board of Education by Michael Needham, Needham Risk Management.

(Greenville Central School District is one of one hundred twelve school districts [out of six hundred ninety- eight districts] and thirty-seven BOCES [Board of Cooperative Educational Services] in New York State to receive the "2011 School Safety Excellence Award" from Utica National Insurance Group. The Greenville Central School District Board of Education is presented this award to commemorate the safety efforts of the District.)

Congratulations to seventh grade student John DuBois, recognized by the Autism Society of the Greater Capital Region, for achieving second place in an essay contest during National Autism Awareness Month and was awarded a \$25.00 gift certificate for his achievement.

Appreciation is extended to Michelle Gage, President of the Greenville MS/HS PTSA, for arranging the presentation "Survive the Drive" to GCSD High School students before the Junior Prom. This program reminded all students of the importance of responsible and safe driving.

IV. Open Forum

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. (This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

✓ V. Action Items: A - F:

- ✓ A. Accept Minutes:
 - 1. Business Meeting of May 9, 2011
 - 2. Budget Hearing of May 10, 2011
 - 3. Annual Vote & Election of May 17, 2011
 - 4. Special Meeting of May 17, 2011
- ✓ B. Accept Reports for the month ending May 31, 2011:
 - 1. Treasurer's Report
 - 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds
 - 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds
 - 4. Cafeteria Profit and Loss Statement
 - 5. Transfer of Funds for General Fund
 - 6. Internal Claims Report
- ✓ C. Accept Special Student Services Recommendations
 - 1. Committee on Special Education
 - a. March 8, 10, 21, 23, 29 and 31
 - b. April 5, 6, 7, 12, 14, 15, 26, 27, 28 and 29
 - c. May 4, 10 and 20
 - 2. Committee on Special Education for Preschool
 - a. March 16
 - b. May 13 and May 26
- ✓ **D. Approve Personnel Agenda** (Please refer to the Personnel Agenda attachment)
- **✓ E. Business Management**
 - 1. Approve Central Hudson Gas & Electric Corporation Light and Energy Management Solutions for the for the High School, Middle School, Alternate Education Building, and Elementary School

(As discussed last month, this program is available to all public school systems within the Central Hudson service territory at no cost. Central Hudson pays 70% of the total installed cost and the remaining 30% is covered by each school district's assignment of available EPACT [Energy Policy Act of 200]) tax deductions to the lighting installation partner, Alliance Energy Solutions. The program is designed to replace older inefficient interior lighting with new high efficiency lighting.)

2. Accept donation

- a. Rachel Anderson for one Holton H378 Double French Horn to the Greenville CSD for the Music Department
- b. MS/HS PTSA for \$420.00 to the Greenville CSD for the Middle School for end of the year character education celebration.
- 3. Approve Resolution authorizing emergency replacement of a school bus

(A Resolution of the Board of Education of the Greenville Central School District, Counties of Greene and Albany, State of New York;

WHEREAS, the Greenville Central School District (the "District") currently owns School Bus #124 (a 2003 Freightliner, VIN: 4UZAAXAK13CK77958); and

WHEREAS, on December 6, 2010 School Bus #124 was involved in collision causing damages to the bus such that it has been determined that the cost of repairs to the bus would exceed its value; and

WHEREAS, the District's insurance carrier has paid \$11,666.67 as reimbursement for the damages sustained as a result of the collision; and

WHEREAS, the District has a need to replace School Bus #124 and has obtained a quote from Matthews Buses, Inc. in the amount of \$102,840.40 to purchase a new, substantially equivalent replacement bus; and

WHEREAS, the District has sufficient unencumbered funds available in the general fund to purchase the bus after application of the insurance reimbursement to the purchase price,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education authorizes and directs the Superintendent of Schools to seek approval of the Commissioner of Education to purchase a bus to replace School Bus #124, and be it further

RESOLVED that, pursuant to Education Law §1709(25)(a) and upon receipt of approval from the Commissioner of Education, the Board authorizes and directs the Superintendent of Schools to, without the necessity of obtaining voter approval, purchase a Thomas Type C Class CON-64D 66-passenger Bus from Matthews Buses Inc. at a cost not to exceed \$102,840.40, to be paid for with insurance reimbursement proceeds in the amount of \$11,666.67 and unencumbered funds from the general fund in the amount of \$91,173.73.)

4. Approve contract between the Greenville Central School District and the Rensselaer City School District for Internal Auditor Services for an estimated cost of \$6,800.00 for 2011-2012

("This fee includes a maximum of ten [10] full time equivalent days service by the internal auditor and any paraprofessionals assigned, including preparing and presenting reports to the audit committee or board of education. If the engagement extends beyond ten [10] days, inclusive, the Greenville Central School District will be billed the additional services at prevailing hourly rates... The fee is based on a \$680.00 per staff day for the internal auditor, based upon a 7.5 hour day and \$400.00 per staff day for any paraprofessional, based upon a 7.5 hour day.")

5. Approve resolution authorizing settlement of tax certiorari proceedings between Cumberland Farms, Inc. v. Town of Greenville

(In July of 2009, the District received a notice of petition In the matter of Cumberland Farms, Inc., against The Board of Assessors and the Board of Assessment Review of the Town of Greenville. The proceedings were filed to challenge the \$645,000 assessment placed on the property for the 2009 and 2010 assessment rolls, with the owner requesting that the assessment be reduced to \$161,250.

A settlement agreement has been reached with the property owner whereby the 2009 and 2010 proceedings will be withdrawn in exchange for the 2011 tentative assessment of \$795,000 being reduced to \$715,000 on the final roll. The withdrawal of the 2009 and 2010 proceedings means there will be no refund from the GCSD of school taxes paid, and the negotiated 2011 assessment is actually higher than the previous \$645,000 assessment originally challenged. As the proposal does not require any refund from the District, it is the recommendation that the Board accept the settlement as proposed.

WHEREAS, there are presently pending before the New York Supreme Court, Greene County, tax certiorari proceedings commenced under the caption of Cumberland Farms, Inc. v. Town of Greenville and bearing Index Nos. 2009-1152 and 2010-1089; and

WHEREAS, these proceedings contest the real property tax assessment of property located at Route 81 West, which is designated as Section 12.04, Block 4, Lot 17 on the

Tax Map of the Town of Greenville; and

WHEREAS, these proceedings challenge the assessment of the subject property in assessment years 2009 and 2010; and

WHEREAS, the Greenville Central School District ("District") has, by its attorneys, appeared in the pending proceeding; and

WHEREAS, proposed terms of settlement have been formulated providing for the disposition of these proceeding; and

WHEREAS, the Board of Education has obtained the advice and assistance of its attorneys with respect to the terms of the proposed settlement and have duly considered same; and

WHEREAS, pursuant to the terms of settlement, (1) the 2009 and 2010 proceedings will be withdrawn with prejudice and with no refund of taxes paid, and (2) the assessment of the property on the 2011 assessment roll will be set at \$715,000;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education authorizes the settlement of these proceedings in accordance with the terms set forth above, and authorizes its counsel to execute such Stipulations or other documents as may be necessary to effectuate such settlement.)

✓ F. School Management

1. BE IT RESOLVED that the Board of Education appoints the following individuals to serve on the Board of Voter Registration for 2011-2012:

Kathy Gaspar Elizabeth Moore Barbara Soldner Lillian Wood George Soldner as Alternate

2. Accept resignation of William Ommerborn from the Budget Advisory Committee

Appreciation is extended to Mr. Ommerborn for his contributions to the Budget Advisory Committee as one of the original members and Co-Chair for nine years of devoted service to the Greenville Central School District budget development process.

- 3. Approve Board of Education Calendar for 2011-2012
- 4. Approve thirty (30) day emergency contract for the transportation for one (1) district resident student to the Devereax School in the amount of \$168.00 per diem

(These services will be provided from May 16 through June 24, 2011 by Chalet Services in the amount of \$168.00 per diem.)

5. Approve tuition agreement between the Greenville Central School District and the Coxsackie-Athens School District in the amount of \$4,479.00

(This agreement is for one [1] Coxsackie-Athens student with recommended placement in the Middle School 8:1:1 classroom at \$29,114.00 prorated \$4,479.00 effective May 18, 2011 to June 30, 2011.)

6. Approve contract for health services between the Greenville Central School District and the East Greenbush Central School District in the amount of \$490.57 (This contract provides health services for one [1] district resident student attending Woodland Hill Montessori School at \$490.57 per student.)

7. Approve contract for health services between the Greenville Central School District and the Rensselaer City School District in the amount of \$748.26

(This contract provides health services for two [2] district resident students attending Doane Stuart at \$374.13 per student for a total of \$748.26.)

8. Approve Contract between the Greenville Central School District and the Capital Area School Development Association

(This resolution authorizes the GCSD to participate in the shared services study and to serve as the lead agency for the Greene County School Boards Association.

WHEREAS, the Greene County School Boards Association issued an RFP for proposals concerning a study of potential shared services between school districts; and

WHEREAS, the Greene County School Boards Association has approval for the RFP from the participating school districts to issue the RFP; and

WHEREAS, the successful responder was the Capital Area School Development Association ("CASDA") with a bid of \$35,000; and

WHEREAS, the cost of the study will be shared between five authorizing school districts, including Greenville, Coxsackie Athens, Cairo-Durham, Windham-Ashland-Jewett and Catskill; and

WHEREAS, the anticipated cost after Board of Education approval per District will not exceed \$7,000; and

WHEREAS, the participating Districts will designate Greenville Central School District as the Lead Agency responsible for paying CASDA for the Study; and WHEREAS, the participating Districts recognize that certain contracts will be required between the participating Districts to effectuate the study. NOW, THEREFORE, it is,

RESOLVED that Greenville Central School District will be the Lead Agency responsible for paying CASDA from funds authorized pro rata by the participating districts pursuant to the RFP; and

RESOLVED that Greenville Central School District will authorize the payment of an amount not to exceed \$7,000 to CASDA on behalf of its District, or such amount of money necessary to effectuate the study based on the number of participating Districts; and

RESOLVED that Greenville Central School District will work with the other participating Districts to effectuate and facilitate the CASDA study, including but not limited to, entering into an inter-municipal agreement or such other legal documents as are necessary to participate in the CASDA study of shared services, which will be contingent on subsequent Board approval of the legal documents necessary to participate in shared services between the participating Districts or such Districts that determine to share services after the CASDA study is completed.)

VI. Discussion

- A. Board Committee Reports
 - Quality Education Committee: Ann Holstein
 - Greenville Educational Foundation: Ann Holstein
 - Technology Committee: Lawrence Tompkins
 - Gifted & Talented Committee: Ann Holstein
 - District Planning Committee: Wilton Bear, Jr.
 - Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr.
 - Budget Advisory Committee: Jason Reinhard
 - Universal Pre-K Committee: Anne Mitchell
 - Greene County School Boards: Gregory Lampman

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

B. Mathematics

Recommended Adoption: New York State Common Core Standards for Mathematics

Critical changes to The Common Core State Standards for mathematics as compared to the 2005 New York State Standards include an overall emphasis on Algebraic thinking and reasoning. Math concepts and skills required for success in High School Algebra were spiraled from ninth grade through Kindergarten with an emphasis on fewer standards at each grade-level to promote a deeper mathematical understanding. In the Common Core Standards, 70% of specific concepts are emphasized with "intensive focus" while 20% are identified as "rethink and link" and 10% with less emphasis [sample]/

- Pre-K- Counting and Cardinality; Operations and Algebraic Thinking; Measurement and Data; Geometry
- Grades K-2- Counting and Cardinality (K only); Operations and Algebraic Thinking; Number and Operations in Base Ten; Measurement and Data; Geometry
- Grades 3-5- Operations and Algebraic Thinking; Number and Operations in Base Ten; Number and Operations-Fractions; Measurement and Data; Geometry
- Grades 6-8- Ratios and Proportions (6 & 7); The Number System; Expressions and Equations; Functions (8 only); Geometry; Statistics and Probability
- Grades 9-12- Number and Quantity; Algebra; Functions; Modeling; Geometry;
 Statistics and Probability

Recommended Adoption for Grades K-5 Textbook~Math in Focus

<u>Math in Focus</u> offers the authentic Singapore math pedagogy with fewer topics taught in greater depth at each grade level. The program features visual representations and modeling strategies to solve complex problems; a consistent concrete-pictorial-abstract progression; and strong development of both conceptual understanding, place value, and computational fluency allowing students to understand the "how" as well as the "why". <u>Math in Focus</u> offers enhancements for differentiated instruction (remediation, re-teaching, enrichment, assessment, and additional practice), School-to-Home connections, transition support, and technology integration. Manipulatives will also be utilized to support student learning.

Title: <u>Math in Focus</u>

Author: Kheong, Ramakrishnan, Lau Pui Wah

Publisher: Great Source 2009

Copyright: 2009

Subject Area Mathematics Kindergarten

Cost: \$49.50 each

Quantity: 100

K: Prepares youngest learners for a lifetime of mathematic success. The Kindergarten program includes Student Books, Teacher's Editions, Big Books, School-to-Home Connections, and technology.

Subject Area Mathematics First Grade

Cost: \$53.45 each

Quantity: 100

Grade 1: Uses strategies to teach students the foundations of addition and subtraction with numbers to 100, along with the other math strands. Unique visual strategies and problem solving is incorporated throughout.

Subject Area Mathematics Second Grade

Cost: \$53.45 each

Quantity: 100

Grade 2: Students will learn how to count, read and write numbers to

1,000, and learn to add and subtract numbers to 1,000. The visual Singapore Math bar modeling method is introduced at this level.

Subject Area Mathematics Third Grade

Cost: \$62.80 each

Quantity: 100

Grade 3: Students will work with numbers to the ten thousands place.

Bar modeling continues at this level with multiplication and division problems.

Subject Area Mathematics Fourth Grade

Cost: \$62.80 each

Quantity: 100

Grade 4: Students will work with numbers to the hundred thousands place and decimals. Bar modeling is used to solve problems with fractions, including multi-step problems.

Subject Area Mathematics Fifth grade

Cost: \$62.80 each

Quantity: 100

Grade 5: Students will be on track for algebra success, working with numbers to the millions and decimals to the thousandths place. At this level, students solve equations and complex real-world problems.

Recommended Adoption: Strategies ~Singapore Math

The critical components of the Singapore Math strategies include:

- Algebraic thinking, even among early learners
- Reduced complexity with C-P-A approach
- Promotes deeper understanding of essential math concepts
- Enhances problem-solving skills through model drawing
- Supports for all learners
 - o Intervention strategies to support struggling learners
 - o Extension strategies to challenge gifted and talented students

Instructional Strategies:

Bruner's Approach: Concrete-Pictorial- Abstract- Students learn a new math concept first through manipulatives, then as deeper understanding is developed students move to the pictorial phase where the problem is represented through illustrations. The final step is for students to learn the algorithm or abstract representation of the problem. This approach is utilized extensively and consistently.

Number Bonds: Students learn the whole-part thinking of how numbers are put together and taken apart. This approach increases students' understanding of fractions and algebraic thinking in later years. Once students have mastered number bonds through 10, the bonds are used to reduce the complexity of addition and subtraction problems.

Model Drawing/Bar Modeling: The instruction of model drawing begins in second grade with students learning to use rectangular shapes to model a word problem. These models:

- help students visualize abstract math relationships through pictorial representations
- use rectangular blocks because they are easily divided
- can be used before students know algebraic solutions, and can be used to model algebraic relationships.

VII. Board Members' input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer:
- information relating to current or future investigation or prosecution of a criminal offense which would imperial effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law:
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District Board of Education PERSONNEL AGENDA Business Meeting June 13, 2011 MS/HS Library Media Center

✓ D. Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

- 1. Unclassified
 - a. Resignation

Name: Arthur Thorman
 Position: Social Studies Teacher

Tenure Area: Social Studies

Certification: Pre-K, K and Grades 1-6, Permanent

Social Studies 7-12, Permanent

Effective: June 30, 2011 Category: Retirement

(Employee benefits upon resignation for reasons of retirement are determined in the Collective Bargaining Agreement.)

2. Name: Joanne Lounsbury Position: Grade 6 Elementary

Tenure Area: Elementary

Certification: Pre-K, K and Grades 1-6, Permanent

Reading Teacher, Permanent

Effective: June 30, 2011 Category: Retirement

(Employee benefits upon resignation for reasons of retirement are determined in the Collective Bargaining Agreement.)

3. Name: Richard Angelo Position: Elementary Tenure Area: Elementary

Certification: Pre-K, K and Grades 1-6, Permanent

English 7-12, Permanent Reading Teacher, Permanent

Effective: June 30, 2011 Category: Retirement

(Employee benefits upon resignation for reasons of retirement are determined in the Collective Bargaining Agreement.)

b. Appointments to Tenure

1. Name: Kristen Pizarro

Tenure Area: Science

Commencement of service

on Tenure: September 1, 2011

Certification: Biology 7-12, Initial, expiring 8/31/2013

2. Name: Pam Germain-Asam

Tenure Area: Elementary

Commencement of service

on Tenure: September 1, 2011

Certification: Childhood Education, Grades 1-6

Initial expiring 8/31/2012

3. Name: Pamela Hollinde Tenure Area: Elementary

Commencement of service

on Tenure: September 1, 2011

Certification: Pre-K, K and Grades 1-6, Permanent

Art, Permanent

4. Name: Ryan Morris
Tenure Area: Physical Education

Commencement of service

on Tenure: September 1, 2011

Certification: Physical Education, Professional

Health Education, Initial, Expiring 8/31/2012

c. Extra Duty Compensation High School Department Chairs 2010-2011

1. Name: Julie Hamilton

Position: English Department Chair Stipend: \$1,850.00 prorated at \$185.00 June 1, 2011 through June 30, 2011

(This vacancy is a result of Mr. Roepe's resignation.)

d. Extra Duty Compensation High School Sports 2010-2011

1. Name: Richard Heffernan Position: Boys'JV Baseball

Stipend: \$3,026 prorated at \$1,231.00 April 25 through May 26, 2011

(This vacancy occurred effective April 25, 2011.)

e. Substitutes

1. Name: Katilyn Benninger Position: Substitute Teacher

Certification: N/A; SUNY Albany, College of

Saint Rose, 110 credits

Effective: June 14, 2011 Salary: \$82.00 per diem

Status: Cleared for employment

2. Name: Lauren Fox

Position: Substitute Teacher

Certification: N/A; SUNY Oswego, 68 credits

Effective: June 14, 2011 Salary: \$82.00 per diem

Status: Cleared for employment

3. Name: Kara Macchio

Position: Substitute Psychologist & Teacher Certification: N/A; St. Michel's College, VT

College of Saint Rose: Master of Science

Effective: May 16, 2011 Salary: \$82.00 per diem

Status: Cleared for employment

4. Name: Katlin Berzal

Position: Substitute Teacher (Cairo-Durham)
Certification: Childhood Education, Grades 1-6, Initial

Expiring 1/31/2016

Early Childhood Education,

Birth-Grade 2, Initial, Expiring 1/31/2016

Effective: June 14, 2011
Salary: \$101.00 per diem
Status: Cleared for employment

5. Name: Ryan DeLosa

Position: Substitute Teacher (Cairo-Durham)

Certification: N/A

Effective: June 14, 2011 Salary: \$82.00 per diem

Status: Cleared for employment

6. Name: Kathleen Skinner

Position: Substitute Teacher (Cairo-Durham)

Certification: N/A

Effective: June 14, 2011 Salary: \$82.00 per diem

Status: Cleared for employment

2. Classified

a. Leave of Absence

1. Name: Thomas McKiernan

Position: Bus Driver

Classification: GCCS Non-competitive Effective: May 25, 2011 (.5PM only)

May 26, 2011

Category: Administrative Leave without Pay

b. Resignation

1. Name Thomas McKiernan

Position: Bus Driver

Classification: GCCS Non-competitive

Effective: May 27, 2011 Category: Resignation

c. Probationary

1. Name: Diane Kurylo Position: Bus Driver

Classification: GCCS Non-Competitive

Permanent Serving Probation: June 14, 2011 to February 21, 2012

Commencement of Service: June 14, 2011 Salary: \$17.31 per hour

Status: Cleared for employment

d. Substitutes

1. Name: Frances Briody
Position: Substitute Bus Driver
Effective: May 10, 2011
Salary: \$14.40 per hour

Status: Cleared for employment

2. Name: Keith Hvizdak

Position: Substitute Bus Driver

Effective: May 31, 2011 Salary: \$14.40 per hour

Status: Cleared for employment

3. Name: Linda Pidgeon

Position: Substitute Bus Driver

Effective: May 9, 2011 Salary: \$14.40 per hour

Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.