

Greenville Central School District
Board of Education
Minutes
Business Meeting
Monday
February 14, 2011

7:00 p.m.

MS/HS Library Media Center

I. Call to Order

A meeting of the Board of Education was held on Monday, February 14, 2011 in the MS/HS Library Media Center. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:02 p.m.

A. Members present: Wilton Bear, Jr.
Ann Holstein
Gregory Lampman
Anne Mitchell
Jason Reinhard
Rosanne Stapleton
Lawrence Tompkins

Others present: Cheryl A. Dudley, Superintendent
Jacqueline O'Halloran, District Clerk
Donna Accuosti, Elementary Assistant Principal
Scott Gardiner, Director of Technology
Colleen Hall, Director of Curriculum and Communications
Michael Laster, High School Principal
Peter Mahan, Elementary School Principal
Anders Rasmussen, CASDA Administrative Intern
Brian Reeve, Middle School Principal
Karen Schrader, Supervisor of Transportation
Robert Schrader, Supervisor of Buildings and Grounds
Tammy J. Sutherland, Assistant Superintendent for Business
Paul Ventura, Sr., Food Service Supervisor

B. There were approximately forty (40) visitors to the meeting.

II. Approval of Agenda

Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to approve the Agenda for the Business Meeting of February 14, 2011.

III. Accolades

The Board of Education, Superintendent Dudley, Elementary Principal Peter Mahan and music teacher, Christine Wegrzyn congratulated the following 5th grade students who have been selected to represent our school at the Spring All County Festival at Coxsackie-Athens on March 23 and 25, 2011: Emily Vetere, Allie Cullen, Jared Spring, Nadia Boyea, Olivia Gorneau, Paul Mitchell, Elise DuBois, Peyton Russell, Taylor Lovelace, Nick Miller, Ethan Spring, Isabelle Cafferro, Caitlin Lane, Jackson Dushane and Hannah Smith.

Congratulations were also extended by the Board of Education, Superintendent Dudley and Middle School Principal, Brian Reeve, to Brittany Johnson as the overall winner of the local level of the Scripps National Spelling Bee for Greenville Middle School. Brittany represented the GCSD at the Capital Region Spelling Bee on February 9 at Proctors Theater in Schenectady. Out of 100 students from 55 school districts, Brittany finished among the top 35 students.

IV. Presentation: Colleen Hall~Relationships

This presentation, final in a series of three, discussed increasing student achievement through Rigor, Relevance and Relationships. Ms. Hall introduced the following administration and faculty to discuss the importance of relationships within the school community:

Ellis Character Education:	Peter Mahan, Erin Dubois and William Kiefer
MS Character Education:	Brian Reeve, Michelle Fisher and Sandra Washburn
HS Character Education:	Michael Laster, Nicole Susser and Linda Esposito

V. Open Forum

Greenville Central School District students attending Tech Valley High School Thomas Gamsjager, Ryan Gage, and Ashley Ankenman presented an overview and they highlighted their program. Innovative methods of learning to prepare students for both college and the job market; how Tech Valley High School develops 21st century skills; meets New York State learning standards in all subjects; and applies learning in real-world projects. The school emphasizes collaboration, partnerships and offers the following advantages of attending:

- preparedness for the future
- unique opportunities
- project based learning
- developing good work ethics and becoming self-directed
- summer work projects and community service

The Board of Education congratulated all three students, wished them continued success at Tech Valley High School, and thanked them for their presentation.

VI. Action Items: A – F:

Anne Mitchell moved, seconded by Jason Reinhard and carried unanimously to approve items (A) and (B):

A. Accept Minutes of the Business Meeting of January 10, 2011 and Special Meeting of January 20, 2011

B. Accept Reports: (FY2011-42)

1. Treasurer's Reports for the month ending January 31, 2011
2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds for the month ending January 31, 2011
3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds for the month ending January 31, 2011
4. Cafeteria Profit and Loss Statements for the month ending January 31, 2011
5. Transfer of Funds for General Fund for the month ending January 31, 2011
6. Internal Claims Report for month ending January 31, 2011

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve item (C):

C. Accept Special Student Services Recommendation from the Board of Education meeting of January 10, 2011

1. Committee on Special Education from the meeting of December 9, 2010 revised

Ann Holstein moved, seconded by Gregory Lampman and carried unanimously to approve item (D):

D. Approve Personnel Agenda

1. Unclassified
 - a. Leave of Absence
 1. Name: Wendy Freligh
 - Position: Elementary Teacher
 - Tenure Area: Elementary
 - Certification: Pre-K, Kindergarten & Grades 1-6
 - Effective: April 25, 2011 to June 30, 2011
 - Category: Child Rearing

(“... Upon the birth ... of a child, a teacher shall be entitled to an unpaid child rearing leave [per contract] contingent upon sixty (60) days notice and returning from a leave only at the beginning of a school term unless otherwise agreed to by the Superintendent...”)

b. Substitutes

1. Name: Susan Womack
Position: Substitute Teacher & Teaching Assistant
Certification: N/A; Associates in Arts, General Studies
Santa Barbara City College
Effective: February 15, 2011
Salary: \$82.00 per diem Teacher
\$75.00 per diem Teaching Assistant
Status: Cleared for employment
2. Name: Phyllis Sabatino
Position: Substitute Teacher & Teaching Assistant
Certification: N/A; Associates in Applied Science
Suffolk County Community College
Effective: February 15, 2011
Salary: \$82.00 per diem Teacher
\$75.00 per diem Teaching Assistant
Status: Cleared for employment
3. Name: Anthony Biolzi
Position: Substitute Teacher (Cairo-Durham)
Certification: N/A
Effective: February 15, 2010
Salary: \$82.00 per day
Status: Cleared for employment

c. Extra Duty Compensation High School Clubs 2010-2011

1. Name: Leona Statham
Position: Freshmen Class Advisor
Stipend: \$1,141.00

d. Extra Duty Compensation Elementary After School Help 2010-2011

1. Name: Brian Hostash
Position: ELA/Math help
Stipend: \$1,500.00 prorated
2. Name: Barbara Brandon
Position: ELA/Math help
Stipend: \$1,500.00 prorated
3. Name: Erica Schwebke
Position: ELA/Math help
Stipend: \$1,500.00 prorated
4. Name: Sheila Brady
Position: ELA/Math help
Stipend: \$1,500.00 prorated

2. Classified

a. Probationary

1. Name: Peter Johnson
 Position: Bus Driver
 Classification: GCCS Non-competitive
 Permanent Serving Probation: February 15, 2011 to November 1, 2011
 Commencement of Service: February 15, 2011
 Salary: Year 1 at \$17.31 per hour
 Status: Cleared for employment

b. Substitutes

1. Name: Donna Haugli
 Position: Substitute Aide/Monitor, Clerical & Food Service
 Effective: February 15, 2011
 Classification: GCCS Non-competitive
 Salary: \$10.55 per hour Aide/Monitor
 \$11.60 per hour Clerical
 \$8.75 per hour Food Service
 Status: Cleared for employment

2. Name: Rachel Henderson
 Position: Substitute Aide/Monitor
 Classification: GCCS Non-competitive
 Effective: February 15, 2011
 Salary: \$10.55 per hour
 Status: Cleared for employment

3. Name: Diane Scott
 Position: Bus Driver
 Classification: GCCS Non-competitive
 Effective: February 8, 2011
 Salary: \$14.40 per hour
 Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

E. Business Management

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve items (1), (2) and (3):

1. Approve 2010-2011 Tuition Rates (FY2011-43)

(BE IT RESOLVED that the Greenville Central School District Tuition Rates for 2010-2011 be established as follows:

<i>2009-2010 Actual Rates</i>		<i>2010-2011 Estimated Rates</i>
<i>Grades K-6</i>	<i>\$ 6,259.00</i>	<i>\$ 7,491.00</i>
<i>Grades 7-12</i>	<i>8,332.00</i>	<i>10,185.00</i>
<i>Special Education</i>		
<i>Grades K-6</i>	<i>20,287.00</i>	<i>26,020.00</i>
<i>Grades 7-12</i>	<i>22,360.00</i>	<i>28,714.00</i>

The estimated tuition rates are based on a formula defined in §174.2 of the Regulations of the Commissioner. In previous years the formula used allowed for two rates for Special Education students depending on the level of service. Under the new foundation aid, the formula only allows for one rate. Since we are a "closed"

campus, these rates are for foster students or those placed under an Intermunicipal Agreement between districts. The cost for foster students is charged to the district of residence when placement in foster care occurred.)

2. Approve contract with Board of Cooperative Educational Services Questar III for technology improvements (FY2011-44)

(At the January meeting the Board of Education approved the Lease Purchase Agreement for network printers [copiers]. This Agreement is a two [2] year lease purchase for technology and is budgeted under Technology Computer Hardware Lease.

WHEREAS, the Board of Education of the Greenville Central School District of New York State [the “School District”] desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties [“Questar III”], entitled the “Contract for Cooperative Educational Services”, a copy of which is attached hereto as Exhibit A:

WHEREAS, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services [the “Capital Equipment”];

WHEREAS, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;

WHEREAS, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such documents and papers in the name of the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.

EXHIBIT A

CONTRACT FOR COOPERATIVE EDUCATIONAL SERVICES

This Contract [the “Contract for Cooperative Educational Services”] made this February 14, 2011 by and between the Board of Education of the Greenville Central School District of New York State [the “School District”] and the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties [“Questar III”]. The School District and Questar III shall sometimes be referred to herein individually, as a “Party” and collectively as the “Parties.”

WITNESSETH:

WHEREAS, Section 1950 [4] [jj]) of the Education Law permits the School District to contract with Questar III for a period in excess of one [1] year, but not exceeding five [5] years;

WHEREAS, Questar III desires to facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A attached hereto [the “Capital Equipment”];

WHEREAS, the Parties believe that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement throughout the model schools program in a Questar III component school district;

WHEREAS, the Parties believe that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services;

WHEREAS, on the 29 day of December , 2010, the School District filed with the Commissioner of Education a statement of assurance of technology services, a copy of which is attached hereto as Exhibit A; and

WHEREAS, Questar III is authorized to facilitate provision of the lease/purchase financing pursuant to the Contract for Cooperative Services Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and premises set forth herein, the Parties intending to be legally bound, hereby agree as follows:

1. In consideration for Questar III's facilitation of the provision of the lease/purchase financing for the Capital Equipment, the School District agrees to pay, upon demand by Questar III, the total contract cost for the provision of the Capital Equipment pursuant to the Cooperative Bidding Program, including but not limited to the purchase price, interest, fees and other expenses incurred by Questar III in connection with the facilitation of the lease/purchase financing.

2. The School District further agrees to obtain insurance in an amount not less than the replacement value of the Capital Equipment from the perils of fire, extended coverage, vandalism and theft, naming Questar III as the insured, for the term of the Contract for Cooperative Educational Services.

The Contract for Cooperative Educational Services shall constitute the entire agreement between the Parties, the terms and provision of which shall not be altered, except by mutual agreement of the Parties, in writing.

SCHEDULE A

Description of the Capital Equipment

Washable Keyboards	53
Washable Mouse	53
HP 6445 Laptops	92
LCD Displays	53
Docking Stations	53
Support	92
Case	92
Speaker Bar	53
Netbook	45
Network Hardware	1
Patch Cables	1

SCHEDULE B

Schedule of Payments

Year 1 – 2010-11	\$ 80,000.00
Year 2 – 2011-12	135,132.65

3. Award Surplus Bids (FY2011-45)

(Bids were opened in the District Office on Wednesday, January 13, 2011. There were eight [8] bidders. It is recommended to award the bids as follows:

Larry Gardiner	Two sectioned wooden card catalogs	10.00
	Tuff Wisher pressure washer	10.00
	Ten red plywood wall gym mats	10.00
	1963-64 International Tractor and ARPS 105 Backhoe	<u>3,726.01</u>
	Total	\$ 3,756.01
Walter Lampman	Four wheel hay wagon	230.00
Jacqueline Rauf	Two blue stall feeders	20.00
	Plastic fish tank	<u>10.00</u>

	<i>Total</i>	\$ 30.00
<i>Hans Schoenecker</i>	<i>Two blue stall feeders</i>	20.00
	<i>Fourteen concrete V blocks</i>	1.00
	<i>Twelve concrete blocks</i>	1.00
	<i>One corrugated aluminum feeder</i>	2.00
	<i>Eighteen pieces of granite curbing</i>	120.00
	<i>1960 Ber-Vac snow blower</i>	200.00
	<i>1960-early 197-'s John Deere</i>	
	<i>Dozer with 3 point hitch model</i>	
	<i>443166 backhoe</i>	<u>4,808.00</u>
	<i>Total</i>	<u>\$5,152.00</u>

All bids are on file in the District Office.)

F. School Management

Rosanne Stapleton moved, seconded by Jason Reinhard and carried unanimously to approve items (1), (2), (3), (4), (5), (6) and (7):

1. Approve overnight field trip from the Board of Education meeting of January 10, 2011

Trip destination: Camp Oswegatchie, Croghan, New York
 Dates: Departing: March 18, 2011 at 10:00 am
 Returning: March 20, 2011 at 1:30 pm
 Students: Approximately thirty (30) FFA students
 Chaperones: Mark Cunnan and Rachael Anderson

2. Accept resolution for the Greenville Public Library (FY2011-46)

RESOLVED that the Board of Education of the Greenville Central School District is hereby authorized to increase by \$1,000.00 for a total of \$38,000.00 to the amount to be raised by tax for the support of the Greenville Public Library.
(Separate proposition[s] are required for each town library. As a point of information, the action by the voters is for the amount of only the increase. Therefore, if the resolution is defeated, the funding is maintained at the level from the previous year.)

3. Approve Tutorial contract between Four Winds Saratoga and the Greenville Central School District for 2010-2011 (FY2011-47)

(This contract provides tutorial services for one [1] Greenville Central School district resident student at Four Winds Saratoga at \$28.00 per hour for ten [10] hours of instruction per week for one[1] or two [2] weeks.)

4. Approve Health & Welfare contract between the Bethlehem Central School District and the Greenville Central School District for \$7,173.00 for 2010-2011 (FY2011-48)

(This contract provides health and welfare services for seven [7] district resident students attending St. Thomas the Apostle School for \$797.00 each and two [2] district resident students attending Bethlehem Children's School for \$797.00 each.)

5. Approve membership of Budget Advisory Committee

RESOLVED that the Board of Education hereby appoints Jeffery Lewis as a member of the Budget Advisory Committee for 2010-2011
(Jeffery Lewis replaces Taknika Salvio as a parent member of this Committee.)

6. Approve contract with Lake George Steamboat Company and the Greenville Central School District for \$1,900.00

(This contract or "prom package" is for a dinner cruise on the Mohican Steamboat in Lake George, NY, on Saturday, June 18, 2011 for two [2] hours at \$950.00 per hour

paid for the Class of 2011 as part of their Senior Trip for June 17 to June 19, 2011 as approved by the Board of Education on December 13, 2010.)

7. Approve the issuance of an RFP [Request for Proposal] by the Coxsackie-Athens Central School District and the Greenville Central School District for Internet Access (FY2011-49)

- *(The objective of this Request for Proposal [RFP] is to solicit services related to a dedicated high-speed connection to the Internet for both the Coxsackie-Athens Central School District and the Greenville Central School District.*
- *Contracts will be negotiated for an initial term of three [3] years with two [2] additional one [1] year options for renewal for a total contract term of up to five [5] years.*
- *The Coxsackie-Athens Central School District, [CACSD or District] may choose to award this contract to one [1] vendor.*
- *The Greenville Central School District may choose to award this contract to one [1] vendor.*
- *The proposals submitted will be evaluated and awarded separately by the respective Boards of Education of Coxsackie-Athens Central School District and Greenville Central School District.)*

VII. Discussion

A. Board Committee Reports

- **Quality Education Committee: Ann Holstein**
The Committee is ready to disseminate the finalized commencement outcomes for 21st century learners to faculty for their input.
- **Greenville Educational Foundation: Ann Holstein**
The applications for mini-grants have distributed to faculty. April 9, 2011 is the date for the fundraiser for the Greenville Educational Foundation at the Mountain View Brassiere
- **Technology Committee: Lawrence Tompkins**
No report
- **Gifted & Talented Committee: Ann Holstein**
No report
- **District Planning Committee: Wilton Bear, Jr.**
The next meeting is Wednesday, February 23, 2011 at 9:00am. The GCSD Master Plan is in the final stages with anticipated Board presentation within the next two months.
- **Audit Committee: Wilton Bear, Jr., Gregory Lampman, Lawrence Tompkins**
No report
- **Budget Advisory Committee: Jason Reinhard**
Budget presentations have included instructional and non instructional areas. The next meeting of March 15, 2011 will include discussion of revenue and special education.
- **Universal Pre-K Committee: Anne Mitchell**
No report
- **Greene County School Boards: Gregory Lampman**
The Greene County School Boards Association's Steering Committee will be meeting on Friday, February 18, 2011 to discuss the Request for Proposals (RFP) on shared services/functional consolidations.

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

- B. Report of Board of Education Workshop of January 29, 2011
President Bear reported the towns of Greenville, Cairo and Westerlo were represented at the Workshop. Discussion included Town Comprehensive Planning and ideas for shared services among townships and local school districts.
- C. Voting machines for Annual Budget Vote & Board Election 2011
District-owned lever machines will be used for the Annual Budget Vote & Election 2011. Further information is needed regarding transitioning from lever to computer voting machines
- D. Reminder: Greene County School Boards Dinner of March 23, 2011
(The GCSB dinner of February 2 was rescheduled for March 23 at the Cairo-Durham Central School District regarding shared services.)
- E. Reminder: Questar III Annual Meeting of April 6, 2011
(Annual Meeting & Dinner will be held at the Questar III Administrative Building at 10 Empire State Boulevard, Castleton, NY. The Business Meeting will start promptly at 5:45 p.m. with dinner and student presentations to follow.)
- F. NYSTEC: Review of Statement of Work for Greenville Central School District for Information Technology Assessment
- G. Greene County Archive Grant Status
(Neva Boyer, Record Retentions Clerk of Greene County stated the grant was denied. There is a meeting with Linda Boles from the State Archives Department to explore other options.)
- H. Capital Reserve Fund (Technology and Bus Purchases)
(A reserve fund is a separate account established by a school district to finance various district costs. It can be thought of as a saving account for a specific purpose.
Capital Reserve Fund:
- *Available to cover, in whole or in part, the cost of any object or purpose for which a school district may issue bonds.*
 - *May be established only with voter approval.*
 - *Must state the purpose of the fund, the ultimate amount, probable term, and the source from which the funds would be obtained.*
 - *Funds may be expended only with voter approval, and only for the specific purpose for which the fund was established.*
 - *Funds may be transferred with voter approval to other funds established pursuant to section 3651 of the Education Law.*
- Discussion: Capital Reserve fund for the purpose of Technology upgrades and purchases and a Capital Reserve Fund for the purpose of Bus Purchases.)*
- I. Greenville School District Draft Calendar 2011-2012
- J. Building Condition Survey~Stieglitz Snyder Architecture (with Executive Summary)
(The purpose of the Building Condition Survey [BCS] for the Greenville Central School District [GCSD] is to satisfy the New York State Education Department's requirement for assuring that school districts have the detailed information necessary to properly maintain safe and healthy school environments. Included in the survey is the collection of mechanical equipment data for incorporation into web-based facilities maintenance management software the District owns.

The Stieglitz Snyder Architecture team also identified improvements proposed under a prepared Master Plan and demonstrated how those master plan improvements may affect the cost of work at the existing facilities identified within the Building Condition Survey.

The information gathered has been prioritized into a 5-year Capital Facilities Plan that can serve as a tool for the District to address repair, maintenance and capital needs of facilities in a logical and cost effective way through informed decision making. The attached prioritization chart presents three scenarios:

- 1. Full implementation of the Master Plan with integration of Building Condition Survey items.*
- 2. Selective implementation of some Master Plan site components with integration of Building Condition Survey items.*
- 3. Identification and prioritization of Building Condition Survey items where no Master Plan implementation is anticipated. (This is the 5-year capital facilities plan.)*

This assessment has been a collaborative effort by the following groups:

- Architects, engineers and cost estimators.*
- District Administration*
- Buildings and Grounds*
- District Planning Committee*

The process included field work to identify facilities deficiencies, quantity takeoffs, data collection, construction estimating, meetings and prioritization discussion that took place June 2010 through December 2010. The information was submitted electronically to the New York State Education Department 15 January 2011.

The survey identifies \$22,246,500 in Building Condition repairs and Program and Site Improvements. By no means is all this work recommended to be done. The cost items are presented with various priorities ranging from “urgently required” to “desirable if funding permits”. Furthermore, this survey has been coincident with long range planning initiatives that will affect the selection of work items for final inclusion in the 5-Year Capital Plan. [Reference GCSD Conceptual Estimate] The 5-Year Capital Plan is a document that is kept by the District and only requested when permitting a capital project with NYSED.)

K. Greene Business Alliance Tour to Luther Forest Technology Campus of March 3, 2011

VIII. Board Members’ input for possible discussion at a later date

There were no comments.

IX. Closing Open Forum

There were no comments.

X. Executive Session

At 9:00 p.m. Lawrence Tompkins moved, seconded by Gregory Lampman and carried unanimously to adjourn to Executive Session to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 10:35 p.m. Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to return to open session.

XI. Adjournment

At 10:36 p.m. Ann Holstein moved, seconded by Jason Reinhard and carried unanimously to adjourn the meeting.

Board of Education President

School District Clerk