

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
February 14, 2011

7:00 p.m.

MS/HS Library Media Center

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Accolades

Congratulations to the following 5th grade students who have been selected to represent our school at the Spring All County Festival at Coxsackie-Athens on March 23 and 25, 2011: Emily Vetere, Allie Cullen, Jared Spring, Nadia Boyea, Olivia Gorneau, Paul Mitchell, Elise DuBois, Peyton Russell, Taylor Lovelace, Nick Miller, Ethan Spring, Isabelle Caffero, Caitlin Lane, Jackson Dushane and Hannah Smith.

Congratulations to Brittany Johnson as the overall winner of the local level of the Scripps National Spelling Bee for Greenville Middle School. Brittany represented the GCSD at the Capital Region Spelling Bee on February 9 at Proctors Theater in Schenectady. Out of 100 students from 55 school districts, Brittany finished among the top 35 students.

IV. Presentation:

	Colleen Hall: Rigor, Relevance, Relationships Discussion regarding various programs for students to foster and support a positive school climate
Ellis Character Education:	Peter Mahan, Erin Dubois and William Kiefer
MS Character Education:	Brian Reeve, Michelle Fisher and Sandra Washburn
HS Character Education:	Michael Laster, Nicole Susser and Linda Esposito

V. Open Forum

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. *(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)*

✓ **VI. Action Items: A – F:**

- ✓ **A. Accept Minutes of the Business Meeting of January 10, 2011 and Special Meeting of January 20, 2011**

- ✓ **B. Accept Reports:**

- 1. Treasurer's Reports for the month ending January 31, 2011**
- 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds for the month ending January 31, 2011**
- 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds for**

the month ending January 31, 2011

- 4. Cafeteria Profit and Loss Statements for the month ending January 31, 2011
- 5. Transfer of Funds for General Fund for the month ending January 31, 2011
- 6. Internal Claims Report for month ending January 31, 2011

✓ C. Accept Special Student Services Recommendation from the Board of Education meeting of January 10, 2011

- 1. Committee on Special Education from the meeting of December 9, 2010 revised

✓ D. Approve Personnel Agenda (Please refer to the Personnel Agenda attachment)

✓ E. Business Management

1. Approve 2010-2011 Tuition Rates

(BE IT RESOLVED that the Greenville Central School District Tuition Rates for 2010-2011 be established as follows:

<i>2009-2010 Actual Rates</i>		<i>2010-2011 Estimated Rates</i>
<i>Grades K-6</i>	<i>\$ 6,259.00</i>	<i>\$ 7,491.00</i>
<i>Grades 7-12</i>	<i>8,332.00</i>	<i>10,185.00</i>
<i>Special Education</i>		
<i>Grades K-6</i>	<i>20,287.00</i>	<i>26,020.00</i>
<i>Grades 7-12</i>	<i>22,360.00</i>	<i>28,714.00</i>

The estimated tuition rates are based on a formula defined in §174.2 of the Regulations of the Commissioner. In previous years the formula used allowed for two rates for Special Education students depending on the level of service. Under the new foundation aid, the formula only allows for one rate. Since we are a “closed” campus, these rates are for foster students or those placed under an Intermunicipal Agreement between districts. The cost for foster students is charged to the district of residence when placement in foster care occurred.)

2. Approve contract with Board of Cooperative Educational Services Questar III for technology improvements

(At the January meeting the Board of Education approved the Lease Purchase Agreement for network printers [copiers]. This Agreement is a two [2] year lease purchase for technology and is budgeted under Technology Computer Hardware Lease.

WHEREAS, the Board of Education of the Greenville Central School District of New York State [the “School District”] desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties [“Questar III”], entitled the “Contract for Cooperative Educational Services”, a copy of which is attached hereto as Exhibit A:

WHEREAS, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services [the “Capital Equipment”];

WHEREAS, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;

WHEREAS, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services

NOW, THEREFORE, BE IT RESOLVED, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such documents and papers in the name of

the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.

EXHIBIT A

CONTRACT FOR COOPERATIVE EDUCATIONAL SERVICES

This Contract [the “Contract for Cooperative Educational Services”] made this February 14, 2011 by and between the Board of Education of the Greenville Central School District of New York State [the “School District”] and the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties [“Questar III”]. The School District and Questar III shall sometimes be referred to herein individually, as a “Party” and collectively as the “Parties.”

WITNESSETH:

WHEREAS, Section 1950 [4] [jj]) of the Education Law permits the School District to contract with Questar III for a period in excess of one [1] year, but not exceeding five [5] years;

WHEREAS, Questar III desires to facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A attached hereto [the “Capital Equipment”];

WHEREAS, the Parties believe that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement throughout the model schools program in a Questar III component school district;

WHEREAS, the Parties believe that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services;

WHEREAS, on the 29 day of December , 2010, the School District filed with the Commissioner of Education a statement of assurance of technology services, a copy of which is attached hereto as Exhibit A; and

WHEREAS, Questar III is authorized to facilitate provision of the lease/purchase financing pursuant to the Contract for Cooperative Services Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and premises set forth herein, the Parties intending to be legally bound, hereby agree as follows:

1. In consideration for Questar III’s facilitation of the provision of the lease/purchase financing for the Capital Equipment, the School District agrees to pay, upon demand by Questar III, the total contract cost for the provision of the Capital Equipment pursuant to the Cooperative Bidding Program, including but not limited to the purchase price, interest, fees and other expenses incurred by Questar III in connection with the facilitation of the lease/purchase financing.

2. The School District further agrees to obtain insurance in an amount not less than the replacement value of the Capital Equipment from the perils of fire, extended coverage, vandalism and theft, naming Questar III as the insured, for the term of the Contract for Cooperative Educational Services.

The Contract for Cooperative Educational Services shall constitute the entire agreement between the Parties, the terms and provision of which shall not be altered, except by mutual agreement of the Parties, in writing.

SCHEDULE A

Description of the Capital Equipment

<i>Washable Keyboards</i>	<i>53</i>
<i>Washable Mouse</i>	<i>53</i>
<i>HP 6445 Laptops</i>	<i>92</i>
<i>LCD Displays</i>	<i>53</i>
<i>Docking Stations</i>	<i>53</i>
<i>Support</i>	<i>92</i>

Case	92
Speaker Bar	53
Netbook	45
Network Hardware	1
Patch Cables	1

SCHEDULE B

Schedule of Payments

Year 1 – 2010-11	\$ 80,000.00
Year 2 – 2011-12	135,132.65

3. Award Surplus Bids

(Bids were opened in the District Office on Wednesday, January 13, 2011. There were eight [8] bidders. It is recommended to award the bids as follows:

<i>Larry Gardiner</i>	<i>Two sectioned wooden card catalogs</i>	<i>10.00</i>
	<i>Tuff Wisher pressure washer</i>	<i>10.00</i>
	<i>Ten red plywood wall gym mats</i>	<i>10.00</i>
	<i>1963-64 International Tractor and ARPS 105 Backhoe</i>	<u><i>3,726.01</i></u>
	<i>Total</i>	<i>\$ 3,756.01</i>

<i>Walter Lampman</i>	<i>Four wheel hay wagon</i>	<i>230.00</i>
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<i>Jacqueline Rauf</i>	<i>Two blue stall feeders</i>	<i>20.00</i>
	<i>Plastic fish tank</i>	<u><i>10.00</i></u>
	<i>Total</i>	<i>\$ 30.00</i>

<i>Hans Schoenecker</i>	<i>Two blue stall feeders</i>	<i>20.00</i>
	<i>Fourteen concrete V blocks</i>	<i>1.00</i>
	<i>Twelve concrete blocks</i>	<i>1.00</i>
	<i>One corrugated aluminum feeder</i>	<i>2.00</i>
	<i>Eighteen pieces of granite curbing</i>	<i>120.00</i>
	<i>1960 Ber-Vac snow blower</i>	<i>200.00</i>
	<i>1960-early 197-'s John Deere Dozer with 3 point hitch model 443166 backhoe</i>	<u><i>4,808.00</i></u>
	<i>Total</i>	<i>\$5,152.00</i>

All bids are on file in the District Office.)

✓ **F. School Management**

1. Approve overnight field trip from the Board of Education meeting of January 10, 2011

Trip destination:	Camp Oswegatchie, Croghan, New York
Dates:	Departing: March 18, 2011 at 10:00 am Returning: March 20, 2011 at 1:30 pm
Students:	Approximately thirty (30) FFA students
Chaperones:	Mark Cunnann and Rachael Anderson

2. Accept resolution for the Greenville Public Library

RESOLVED that the Board of Education of the Greenville Central School District is hereby authorized to increase by \$1,000.00 for a total of \$38,000.00 to the amount to be raised by tax for the support of the Greenville Public Library.

(Separate proposition[s] are required for each town library. As a point of information, the action by the voters is for the amount of only the increase. Therefore, if the resolution is defeated, the funding is maintained at the level from the previous year.)

3. **Approve Tutorial contract between Four Winds Saratoga and the Greenville Central School District for 2010-2011**
(This contract provides tutorial services for one [1] Greenville Central School district resident student at Four Winds Saratoga at \$28.00 per hour for ten [10] hours of instruction per week for one[1] or two [2] weeks.)

4. **Approve Health & Welfare contract between the Bethlehem Central School District and the Greenville Central School District for \$7,173.00 for 2010-2011**
(This contract provides health and welfare services for seven [7] district resident students attending St. Thomas the Apostle School for \$797.00 each and two [2] district resident students attending Bethlehem Children's School for \$797.00 each.)

5. **Approve membership of Budget Advisory Committee**
RESOLVED that the Board of Education hereby appoints Jeffery Lewis as a member of the Budget Advisory Committee for 2010-2011
(Jeffery Lewis replaces Taknika Salvio as a parent member of this Committee.)

6. **Approve contract with Lake George Steamboat Company and the Greenville Central School District for \$1,900.00**
(This contract or "prom package" is for a dinner cruise on the Mohican Steamboat in Lake George, NY, on Saturday, June 18, 2011 for two [2] hours at \$950.00 per hour paid for the Class of 2011 as part of their Senior Trip for June 17 to June 19, 2011 as approved by the Board of Education on December 13, 2010.)

7. **Approve the issuance of an RFP [Request for Proposal] by the Coxsackie-Athens Central School District and the Greenville Central School District for Internet Access**
 - *(The objective of this Request for Proposal [RFP] is to solicit services related to a dedicated high-speed connection to the Internet for both the Coxsackie-Athens Central School District and the Greenville Central School District.*
 - *Contracts will be negotiated for an initial term of three [3] years with two [2] additional one [1] year options for renewal for a total contract term of up to five [5] years.*
 - *The Coxsackie-Athens Central School District, [CACSD or District] may choose to award this contract to one [1] vendor.*
 - *The Greenville Central School District may choose to award this contract to one [1] vendor.*
 - *The proposals submitted will be evaluated and awarded separately by the respective Boards of Education of Coxsackie-Athens Central School District and Greenville Central School District.)*

VII. Discussion

A. Board Committee Reports

- Quality Education Committee: Ann Holstein
- Greenville Educational Foundation: Ann Holstein
- Technology Committee: Lawrence Tompkins
- Gifted & Talented Committee: Ann Holstein
- District Planning Committee: Wilton Bear, Jr.
- Audit Committee: Wilton Bear, Jr., Gregory Lampman, Lawrence Tompkins
- Budget Advisory Committee: Jason Reinhard
- Universal Pre-K Committee: Anne Mitchell
- Greene County School Boards: Gregory Lampman

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

- B. Report of Board of Education Workshop of January 29, 2011
- C. Voting machines for Annual Budget Vote & Board Election 2011
- D. Reminder: Greene County School Boards Dinner of March 23, 2011
(The GCSB dinner of February 2 was rescheduled for March 23 at Cairo-Durham regarding shared services.)
- E. Reminder: Questar III Annual Meeting of April 6, 2011
(Annual Meeting & Dinner will be held at the Questar III Administrative Building at 10 Empire State Boulevard, Castleton, NY. The Business Meeting will start promptly at 5:45 p.m. with dinner and student presentations to follow.)
- F. NYSTEC: Review of Statement of Work for Greenville Central School District for Information Technology Assessment
- G. Greene County Archive Grant Status
(Neva Boyer, Record Retentions Clerk of Greene County stated the grant was denied. There is a meeting with Linda Boles from the State Archives Department to explore other options.)
- H. Capital Reserve Fund (Technology and Bus Purchases)
(A reserve fund is a separate account established by a school district to finance various district costs. It can be thought of as a saving account for a specific purpose.
Capital Reserve Fund:
- *Available to cover, in whole or in part, the cost of any object or purpose for which a school district may issue bonds.*
 - *May be established only with voter approval.*
 - *Must state the purpose of the fund, the ultimate amount, probable term, and the source from which the funds would be obtained.*
 - *Funds may be expended only with voter approval, and only for the specific purpose for which the fund was established.*
 - *Funds may be transferred with voter approval to other funds established pursuant to section 3651 of the Education Law.*
- Discussion: Capital Reserve fund for the purpose of Technology upgrades and purchases and a Capital Reserve Fund for the purpose of Bus Purchases.)*
- I. Greenville School District Draft Calendar 2011-2012
- J. Building Condition Survey~Stieglitz Snyder Architecture (with Executive Summary)
(The purpose of the Building Condition Survey [BCS] for the Greenville Central School District [GCSD] is to satisfy the New York State Education Department's requirement for assuring that school districts have the detailed information necessary to properly maintain safe and healthy school environments. Included in the survey is the collection of mechanical equipment data for incorporation into web-based facilities maintenance management software the District owns.
The Stieglitz Snyder Architecture team also identified improvements proposed under a prepared Master Plan and demonstrated how those master plan improvements may affect the cost of work at the existing facilities identified within the Building Condition Survey.
The information gathered has been prioritized into a 5-year Capital Facilities Plan that can serve as a tool for the District to address repair, maintenance and capital needs of facilities in a logical and cost effective way through informed decision making. The attached prioritization chart presents three scenarios:

1. Full implementation of the Master Plan with integration of Building Condition Survey items.
2. Selective implementation of some Master Plan site components with integration of Building Condition Survey items.
3. Identification and prioritization of Building Condition Survey items where no Master Plan implementation is anticipated. (This is the 5-year capital facilities plan.)

This assessment has been a collaborative effort by the following groups:

- Architects, engineers and cost estimators.
- District Administration
- Buildings and Grounds
- District Planning Committee

The process included field work to identify facilities deficiencies, quantity takeoffs, data collection, construction estimating, meetings and prioritization discussion that took place June 2010 through December 2010. The information was submitted electronically to the New York State Education Department 15 January 2011.

The survey identifies \$22,246,500 in Building Condition repairs and Program and Site Improvements. By no means is all this work recommended to be done. The cost items are presented with various priorities ranging from “urgently required” to “desirable if funding permits”. Furthermore, this survey has been coincident with long range planning initiatives that will affect the selection of work items for final inclusion in the 5-Year Capital Plan. [Reference GCSD Conceptual Estimate] The 5-Year Capital Plan is a document that is kept by the District and only requested when permitting a capital project with NYSED.)

K. Greene Business Alliance Tour to Luther Forest Technology Campus of March 3, 2011

VIII. Board Members’ input for possible discussion at a later date

IX. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

X. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;

- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

XI. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
February 14, 2011
MS/HS Library Media Center

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a. Leave of Absence

- | | |
|----------------|----------------------------------|
| 1. Name: | Wendy Freligh |
| Position: | Elementary Teacher |
| Tenure Area: | Elementary |
| Certification: | Pre-K, Kindergarten & Grades 1-6 |
| Effective: | April 25, 2011 to June 30, 2011 |
| Category: | Child Rearing |

("... Upon the birth ...of a child, a teacher shall be entitled to an unpaid child rearing leave [per contract] contingent upon sixty (60) days notice and returning from a leave only at the beginning of a school term unless otherwise agreed to by the Superintendent...")

b. Substitutes

- | | |
|----------------|--|
| 1. Name: | Susan Womack |
| Position: | Substitute Teacher & Teaching Assistant |
| Certification: | N/A; Associates in Arts, General Studies
Santa Barbara City College |
| Effective: | February 15, 2011 |
| Salary: | \$82.00 per diem Teacher
\$75.00 per diem Teaching Assistant |
| Status: | Cleared for employment |
| 2. Name: | Phyllis Sabatino |
| Position: | Substitute Teacher & Teaching Assistant |
| Certification: | N/A; Associates in Applied Science
Suffolk County Community College |
| Effective: | February 15, 2011 |
| Salary: | \$82.00 per diem Teacher
\$75.00 per diem Teaching Assistant |
| Status: | Cleared for employment |
| 3. Name: | Anthony Biolzi |
| Position: | Substitute Teacher (Cairo-Durham) |
| Certification: | N/A |
| Effective: | February 15, 2010 |
| Salary: | \$82.00 per day |
| Status: | Cleared for employment |

c. Extra Duty Compensation High School Clubs 2010-2011

- | | |
|-----------|------------------------|
| 1. Name: | Leona Statham |
| Position: | Freshmen Class Advisor |
| Stipend: | \$1,141.00 |

d. Extra Duty Compensation Elementary After School Help 2010-2011

1. Name: Brian Hostash
Position: ELA/Math help
Stipend: \$1,500.00 prorated
2. Name: Barbara Brandon
Position: ELA/Math help
Stipend: \$1,500.00 prorated
3. Name: Erica Schwebke
Position: ELA/Math help
Stipend: \$1,500.00 prorated
4. Name: Sheila Brady
Position: ELA/Math help
Stipend: \$1,500.00 prorated

2. Classified

a. Probationary

1. Name: Peter Johnson
Position: Bus Driver
Classification: GCCS Non-competitive
Permanent Serving Probation: February 15, 2011 to November 1, 2011
Commencement of Service: February 15, 2011
Salary: Year 1 at \$17.31 per hour
Status: Cleared for employment

b. Substitutes

1. Name: Donna Haugli
Position: Substitute Aide/Monitor, Clerical & Food Service
Effective: February 15, 2011
Classification: GCCS Non-competitive
Salary: \$10.55 per hour Aide/Monitor
\$11.60 per hour Clerical
\$8.75 per hour Food Service
Status: Cleared for employment
2. Name: Rachel Henderson
Position: Substitute Aide/Monitor
Classification: GCCS Non-competitive
Effective: February 15, 2011
Salary: \$10.55 per hour
Status: Cleared for employment
3. Name: Diane Scott
Position: Bus Driver
Classification: GCCS Non-competitive
Effective: February 8, 2011
Salary: \$14.40 per hour
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.