

Greenville Central School District
Board of Education
PROPOSED AGENDA

Senior Citizen Disabled Tax Exemption Hearing
&
Business Meeting
Monday
January 10, 2011

7:00 p.m.

MS/HS Library Media Center

✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

II. Approval of Agenda

Senior Citizen and Disabled Tax Exemption Hearing

(“Currently, section 467 of the Real Property Tax Law enables school districts to grant persons age 65 or over, by board resolution, the following exemptions:

- *A 50 percent exemption for those who have up to \$20,500 in personal income, as defined by law[§467(3)].*
- *An exemption of between 5 and 45 percent along a sliding scale for those whose income is above the income ceiling adopted by the school district, as set forth by statute.*

...In addition, any county, city, town village or school district may adopt a local law, ordinance, or resolution to grant up to a 50 percent tax exemption on the assessed value of real property owned by one or more persons age 65 or over, by a husband, and wife, siblings, a parent and an adult child with a disability one of whom is age 65 or over... After the hearing...the board then must give a copy of the resolution to the assessor, who prepares the tax roll that will be affected by the tax exemption...”

School Law 32nd Edition, Chapter 28 Assessment and Collection of Taxes, Section 28:26.)

This year the Greene County Legislature has adopted a maximum income limit of \$20,500 with a sliding scale for 2011 as per Laura J. VanValkenburg, Director, Real Property Tax Services, Greene County. The county limits will increase by \$1,000.

The Greene County Senior Citizen and the Disabled Tax Exemption is as follows:

<i>Maximum income limit \$20,500.00</i>	<i>50%</i>
<i>\$20,500.01 - 21,499.99</i>	<i>45%</i>
<i>21,500.00 - 22,499.99</i>	<i>40%</i>
<i>22,500.00 - 23,499.99</i>	<i>35%</i>
<i>23,500.00 - 24,499.99</i>	<i>30%</i>
<i>24,500.00 - 25,499.99</i>	<i>25%</i>
<i>25,500.00 - 26,499.99</i>	<i>20%</i>
<i>26,500.00 - 27,499.99</i>	<i>15%</i>
<i>27,500.00 - 28,499.99</i>	<i>10%</i>
<i>28,500.00 - 28,899.99</i>	<i>5%</i>

It is recommended in agenda item V. Action E.3 to adopt the same scale as Greene County for the Senior Citizen and Disabled Tax Exemption.)

III. Accolades

Congratulations to the following Greenville interscholastic athletic teams for receiving the New York State Public High Schools Association (NYSPHSAA) Scholar/Athlete Team Award: Girls' Varsity Soccer, Boys' Varsity Soccer, Girls' Varsity Volleyball, and Girls' and Boys' Varsity Cross Country. This award is to teams with a composite grade point average of 90% or higher.

IV. Open Forum

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. *(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)*

✓ V. Action Items: A – F:

✓ A. Accept Minutes of the Business Meeting of December 13, 2010 and the Workshop of December 6, 2010

✓ B. Accept Reports:

1. Treasurer's Report for December 31, 2010
2. Appropriation Reports for General, Federal, Cafeteria, Capital, and Student Activities Funds for December 31, 2010
3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds for December 31, 2010
4. Cafeteria Profit and Loss Statements for December 31, 2010
5. Transfer of Funds for General Fund for the month ending December 31, 2010
6. Internal Claims Report for month ending December 31, 2010

✓ C. Accept Special Student Services Recommendations

1. Committee on Special Education from the meetings of November 22 and 23, December 1, 2, 3, 8, 9, 10, 14 and 15, 2010
2. Committee on Special Education for Preschool from the meetings of November 23 and December 16, 2010

✓ D. Approve Personnel Agenda *(Please refer to the Personnel Agenda attachment)*

✓ E. Business Management

1. Accept Donation

- a. Rosanne Stapleton for the book The Civil War by Geoffrey C. Ward to the MS/HS Media Center for student use.

2. Approve contract with SpecEd Solutions\$, LLC and the Greenville Central School District \$3,000.00 for the 2010-2011 school year.

(This contract is for reconciliation of Medicaid claims due the District for services rendered to disabled children in the District for a monthly fee of \$250.00 totaling \$3,000.00 per year.)

3. Approve Senior Citizen and Disabled Tax Exemption Rates for 2011:

(BE IT RESOLVED that the Greenville Central School Board of Education establish the Senior Citizen and Disabled Tax Exemption Rates for 2011

By law, each municipality must adopt the Senior Citizen Tax Exemption. For the last six years the Board of Education has adopted the same scale as the County. This year the Greene County Legislature has adopted a maximum income limit of \$20,500 with a sliding scale for 2011 [as per Laura J. VanValkenburg-Director, Real Property Tax Services, Greene County]. It is recommended to adopt the same scale as Greene County for the Senior Citizen and Disabled Tax Exemption.)

Maximum income limit \$20,500.00	50%
\$20,500.01 - 21,499.99	45%
21,500.00 - 22,499.99	40%
22,500.00 - 23,499.99	35%
23,500.00 - 24,499.99	30%
24,500.00 - 25,499.99	25%
25,500.00 - 26,499.99	20%
26,500.00 - 27,499.99	15%
27,500.00 - 28,499.99	10%
28,500.00 - 28,899.99	5%

4. Approve Digital Video Recorder Bids to Famtec, Inc., in the amount of \$39,100.00
(Bids were opened in the District Office on Thursday, December 16, 2010 for Transportation Digital Video Recorders. Five [5] bid packets were distributed; two [2] responses were received. It is recommended to accept the lowest bid from Famtec, Inc., 5862 CR 32, Norwich, NY 13815 in the amount of \$39,100.00. All bids are on file in the District Office.)

5. Approve resolution for an FM system/augmented communication device
(This resolution is necessary to define this equipment purchase as a contingent expense rather than a non-contingent expense. Transfers cannot be made for non-contingent expenses.)

WHEREAS on December 10, 2010, the Committee on Special Education for student #010700437, a hearing-impaired student with a disability, met and agreed that the student required an FM system/augmented communication device [the "Equipment"] to benefit from education; and

WHEREAS the Equipment has been added to the student's Individualized Education Plan as a required assistive technology device;

NOW, THEREFORE, it is RESOLVED that:

- 1. Purchase of the Equipment is a legal obligation of the District, and an ordinary contingent expense; and*
- 2. The Assistant Superintendent for Business is authorized and directed to transfer funds in the amount of \$ 2,467.00 from budget code 2250 490 07 0002 [Itinerant Services] to budget code 2250 200 01 0000 [Equipment] to pay for the Equipment.)*

6. Approve contract with Board of Cooperative Educational Services Questar III for technology improvements

(This is a lease renewal, not an additional budget expenditure.)

WHEREAS, the Board of Education of the Greenville Central School District of the New York State [“the School District”] desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties [“Questar III”] entitled the “Contract for Cooperative Educational Services, a copy of which is attached hereto as Exhibit A;

WHEREAS, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services [“the Capital Equipment”];

WHEREAS, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;

WHEREAS, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational

Services and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services;
NOW, THEREFORE, BE IT RESOLVED, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such documents and papers in the name of the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.

EXHIBIT A

CONTRACT FOR COOPERATIVE EDUCATIONAL SERVICES

This Contract [the “Contract for Cooperative Educational Services”] made this 10 day of January, 2011 by and between the Board of Education of the Greenville Central School District of New York State [the “School District”] and the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties [“Questar III”]. The School District and Questar III shall sometimes be referred to herein individually, as a “Party” and collectively as the “Parties.”

WHEREAS, Section 1950 [4] [jj] of the Education Law permits the School District to contract with Questar III for a period in excess of one [1] year, but not exceeding five [5] years;

WHEREAS, Questar III desires to facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A attached hereto [the “Capital Equipment”];

WHEREAS, the Parties believe that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement throughout the model schools program in a Questar III component school district;

WHEREAS, the Parties believe that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services;

WHEREAS, on the 29 day of December, 2010, the School District filed with the Commissioner of Education a statement of assurance of technology services, a copy of which is attached hereto as Exhibit A; and

WHEREAS, Questar III is authorized to facilitate provision of the lease/purchase financing pursuant to the Contract for Cooperative Services Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and premises set forth herein, the Parties intending to be legally bound, hereby agree as follows:

1. In consideration for Questar III’s facilitation of the provision of the lease/purchase financing for the Capital Equipment, the School District agrees to pay, upon demand by Questar III, the total contract cost for the provision of the Capital Equipment pursuant to the Cooperative Bidding Program, including but not limited to the purchase price, interest, fees and other expenses incurred by Questar III in connection with the facilitation of the lease/purchase financing.
2. The School District further agrees to obtain insurance in an amount not less than the replacement value of the Capital Equipment from the perils of fire, extended coverage, vandalism and theft, naming Questar III as the insured, for the term of the Contract for Cooperative Educational Services.

The Contract for Cooperative Educational Services shall constitute the entire agreement between the Parties, the terms and provision of which shall not be altered, except by mutual agreement of the Parties, in writing.

Schedule A ~ Description of the Capital Equipment

Xerox 4595CP Network Printers	2
Xerox W5150PT Network Printer	4
Xerox WC7428P Network Printer	1

Schedule B~ Schedule of Payments

<i>Year 1- 2010/2011</i>	<i>\$23,228.10</i>
<i>Year 2- 2011/2012</i>	<i>\$55,747.44</i>
<i>Year 3- 2012/2013</i>	<i>\$55,747.44</i>
<i>Year 4- 2013/2014</i>	<i>\$55,747.44</i>
<i>Year 5- 2014/2015</i>	<i>\$55,747.44</i>
<i>Year 6- 2015/2016</i>	<i>\$32,519.34</i>

✓ **F. School Management**

1. Approve Board of Education Policy #TBD ~ Energy Efficiency and Sustainability Plan

(The Board of Education recognizes the importance of energy efficiency, environmental sustainability and the progress the District's staff have made to incorporate these two important principles throughout the District in operations, maintenance and planning.

While energy efficiency and sustainable practices can help control operating costs by reducing the unnecessary consumption of resources, it is important that these measures also maintain an appropriate educational environment and maintain or provide for improved environmental quality and comfort of students, faculty and staff. This will lead to a better learning environment and offer the opportunity to teach environmental stewardship and efficient use of resources by example.

As such, the Board of Education directs the Superintendent with appropriate staff to develop for Board approval, and then to implement, a comprehensive District Energy Efficiency and Sustainability Plan that addresses all types of energy use (i.e., electricity, fuel oil, propane, diesel, gasoline); water; equipment, supplies and materials purchasing; indoor environmental quality (i.e. air quality, lighting, temperature, acoustics); waste reduction, recycling and similar strategies to reduce the environmental footprint of the Greenville Central School District and demonstrate environmentally responsible leadership. Specifically, the Plan shall include:

- 1) approaches to involve all district personnel in improving the energy efficiency and sustainability of the District;*
- 2) specific recycling strategies and energy, water, equipment, supplies and material conservation measures to immediately reduce consumption in District buildings for this school year (2010-2011);*
- 3) annual goals for improving energy efficiency and sustainability in each building in the District and specific strategies for incorporation energy efficient equipment and systems into the Five Year Capital Facilities Plan;*
- 4) methods of monitoring and benchmarking performance on energy usage, water usage, air quality, waste reduction and sustainable practices as appropriate for each building and the campus as a whole;*
- 5) protocols for the systematic review and analysis of energy and water efficiency options; renewable energy use options; procurement of sustainable materials and products; and other environmentally responsible and sustainable strategies for application in purchasing of equipment, supplies and materials. These strategies are to be used within existing buildings as part of the new building design process, in the management of fleet vehicles, in the management of school grounds, in waste reduction, and as part of the Comprehensive Master Plan; and*
- 6) annual reporting of progress made in development and implementation of the EESP to the Board of Education.)*

2. Approve Overnight Field Trip

Trip Destination:

Dates:

Students:

Chaperones:

Camp Oswegatchie, Croghan, New York

Departing: March 8, 2011 at 10:00 am

Returning: March 20, 2011 at 1:30 pm

Approximately thirty (30) FFA students

Mark Cunnann and Rachael Anderson

VI. Discussion

A. Board Committee Reports

- Quality Education Committee: Ann Holstein
- Greenville Educational Foundation: Ann Holstein
- Technology Committee: Lawrence Tompkins
- Gifted & Talented Committee: Ann Holstein
- District Planning Committee: Wilton Bear, Jr.
- Audit Committee: Wilton Bear, Jr., Gregory Lampman, Lawrence Tompkins
- Budget Advisory Committee: Jason Reinhard
- Universal Pre-K Committee: Anne Mitchell
- Greene County School Boards: Gregory Lampman & William Haltermann

(The members of the Greenville Central School District Board of Education and members of the Greene County School Boards Association component districts [Cairo-Durham, Catskill, Coxsackie-Athens, Greenville, Hunter-Tannersville, Windham-Ashland-Jewett] have met jointly in public to discuss mutual interests among the districts to reduce the cost of school operations and expanding educational opportunity for students.

Members of the school boards through the Greene County School Boards Association wish to issue an RFP [Request for Proposals] to responsibly examine the many aspects of school district operations which may be of mutual interest and considered for further study after completion of the RFP. If there are areas of mutual interest resulting from the RFP, further study may be undertaken to consider areas for shared services/functional consolidation of these school districts:

“Desired Scope of the Study

The general objectives of the proposed study are to research short-term and long-term options that will:

- *Enhance educational programs*
- *Improve the quality, efficiency and/or scope of current services*
- *Reduce operating and/or capital expenses*

The Scope of the Study should include an inventory of current and prior shared services that have been undertaken by Greene County school districts both between districts and with other municipal entities.”

A complete copy of the RFP will be available on the GCSD website.)

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

B. Saturday, January 29, 2011 Workshop

(A Board of Education Workshop will be held on Saturday, January 29, 2011 from 10:00 am to 12:00 pm in the MS/HS Media Center. The Board of Education has invited the Town Boards of each of the communities of the Greenville Central School District

<i>Berne</i>	<i>Cairo</i>	<i>Coeymans</i>
<i>Coxsackie</i>	<i>Conesville</i>	<i>Durham</i>
<i>Greenville</i>	<i>New Baltimore</i>	<i>New Scotland</i>
<i>Rensselaerville</i>	<i>Westerlo</i>	

to participate to discuss potential sharing of services and other means of collaboration.)

C. Report from Stieglitz Snyder Architecture Building Conditions Survey

(“The 2010 Building Condition Survey [BCS] is one component of the 1998 RESCUE statute. Together with the Annual Visual Inspection [AVI], the 5-year capital facilities plan and various monitoring requirements, such as comprehensive maintenance plans, school facility report cards, and health and safety committees, the BCS is intended to provide districts and BOCES with all the detailed information necessary to properly maintain safe and healthy

school environments for New York's public school children. The data will allow school districts to properly plan and prioritize capital improvements, and allow the state to properly plan for building aid reimbursement to districts.

Only buildings occupied by students and staff must be surveyed. Commissioner's Regulation 155.3, Comprehensive Public School Safety Program, states: "...the board of education of each school district and each board of cooperative educational services shall cause all occupied school facilities which are owned, operated, or leased by the district or board to comply with the provisions of the Comprehensive Public School Safety Program as set forth in this section...." Regarding leased properties, it is our interpretation that the building condition survey must be performed on leased facilities wherein a substantial portion, an entire wing, or the entire facility is leased for a period of time of 5 years or longer. Facilities wherein a lease is executed for a small percentage of the space or a couple of classrooms, or those facilities leased for a period of less than 5 years do not need to be surveyed. For those leases executed between districts and BOCES, the district will likely conduct the survey unless the BOCES leases the entire facility.")

✓ VII. Action Items: A

A. Approve the issuance of an RFP [Request for Proposal] by the Greene County School Boards Association

(Approve the issuance of an RFP [Request for Proposals] by the Greene County School Boards Association on behalf of Greenville Central School District and other Districts as approved by their respective Boards of Education. There is no fee structure associated with the issuance of Request for Proposals. Any costs associated with a future study would be outlined in the proposal responses to the RFP and subject to further review and consideration by Boards of Education.)

VIII. Board Members' input for possible discussion at a later date

IX. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

X. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;

- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

XI. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
January 10, 2011
MS/HS Library Media Center

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a. Substitutes

- | | |
|----------------------|--|
| 1. Name: | Michele Neary |
| Position: | Extended Term |
| Tenure Area: | N/A |
| Probationary Period: | N/A |
| Certification: | Nursery, Kindergarten & Grades 1-6,
Permanent |
| Effective: | January 3, 2011 to June 30, 2011 |
| Salary: | Column IX, Step 9 @\$55,991.00 prorated |
| Status: | Cleared for employment |

*(**According to the current GFA contract Article 1.3, extended term substitute teachers are to be paid on the teacher salary schedule, at the step as determined by the District, for each consecutive day worked for the same teacher for forty-five (45) days or more. Such pay will be retroactive to the first day of employment in that assignment. Effective on the 45th day, the extended term substitute will be entitled to the benefits of the CBA.*

PEL: Ms. Neary was placed on the PEL [Preferred Eligibility List] at the end of June 2010 when her position was abolished. The District has an extended term substitute position for an elementary teacher on leave [S. Somers]. The five month limitation found in NY Education Law §3013(3)(b) provides that person on the PEL "shall be reinstated to such substitute positions of five months or more in duration as may from time to time occur without losing their preferred status on such list." As the substitute position is for five months or more, this position was required to be offered to those on the PEL.)

- | | |
|----------------------|---|
| 2. Name: | Kimberly Lencewicz |
| Position: | Extended Term |
| Tenure Area: | N/A |
| Probationary Period: | N/A |
| Certification: | Childhood Education, Grades 1-6 |
| Effective: | January 3, 2011 to April 1, 2011 |
| Salary: | Column IV Step 1 @ \$45,953.00 prorated |
| Status: | Cleared for employment |

*(**According to the current GFA contract Article 1.3, extended term substitute teachers are to be paid on the teacher salary schedule, at the step as determined by the District, for each consecutive day worked for the same teacher for forty-five (45) days or more. Such pay will be retroactive to the first day of employment in that assignment. Effective on the 45th day, the extended term substitute will be entitled to the benefits of the CBA. Ms. Lencewicz is the extended term substitute for Kristi Bullis.)*

- 3. Name: Adam Ballard
 Position: Substitute Teacher
 Certification: Biology 7-12, Initial, expiring August 31, 2011
 Effective: January 11, 2011
 Salary: \$101.00 per diem
 Status: Cleared for employment

- 4. Name: Jacqueline Fitzmaurice
 Position: Substitute Teacher
 Certification: N/A; BA College St. Rose, Elementary Education; Hudson Valley CC, Associates Degree in Early Childhood
 Effective: January 11, 2011
 Salary: \$82.00 per diem
 Status: Cleared for employment

- 5. Name: Rachel Gevlin
 Position: Substitute Teacher & Teaching Assistant
 Certification: N/A; New York University, 73 undergraduate credits
 Effective: January 11, 2011
 Salary: \$82.00 per diem
 Status: Cleared for employment

- 6. Name: Daniel Lacitignola
 Position: Substitute Teacher (Cairo-Durham)
 Certification: N/A
 Effective: January 11, 2011
 Salary: \$82.00 per diem
 Status: Cleared for employment

b. Extra Duty Compensation High School Sports 2010-2011

- 1. Name: Stephanie Hamilton
 Position: Junior Varsity Cheerleading
 Stipend: \$2,515.00

c. Termination of Employment

- 1. Name: Laura Stasinski
 Position: Substitute Teacher
 Effective: January 11, 2011

2. Classified

a. Resignation

- 1. Name: Donald Smith
 Position: Maintenance
 Classification: GCCS Non-competitive
 Effective: December 31, 2010

- 2. Name: Patricia Trippiedi
 Position: Bus Driver
 Classification: GCCS Non-competitive
 Effective: January 10, 2011

b. Appointment

1. Name:	Karla Porto
Position:	Aide/Monitor; six (6) hours per day
Classification:	GCCS Non-competitive
Permanent serving Probation:	January 11, 2011
Commencement of Service:	January 11, 2011 to October 4, 2011
Salary:	Year 1 at \$13.04 per hour
Status:	Cleared for employment

c. Substitutes

1. Name:	Shelby Case
Position:	Substitute Cleaner
Effective:	January 11, 2011
Salary:	\$11.65 per hour
Status:	Cleared for employment

2. Name:	Peter Johnson
Position:	Substitute Bus Driver
Effective:	December 3, 2010
Salary:	\$14.40 per hour
Status:	Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.