

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Monday  
November 14, 2011

7:00 p.m.

MS/HS Library Media Center

**I. Call to Order**

A meeting of the Board of Education was held on Monday, November 14, 2011 in the MS/HS Library Media Center. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:01 p.m.

A. Members present:                   Wilton Bear, Jr.  
Ann Holstein  
Gregory Lampman  
Anne Mitchell  
Jason Reinhard  
Rosanne Stapleton  
Lawrence Tompkins

Others present:                   Cheryl A. Dudley, Superintendent  
Jacqueline O'Halloran, District Clerk  
Donna Accuosti, Director of Human Resources  
Scott Gardiner, Director of Technology  
Colleen Hall, Director of Curriculum and Communications  
Michael Laster, High School Principal  
Peter Mahan, Elementary School Principal  
Anders Rasmussen, House Principal  
Brian Reeve, Middle School Principal  
Karen Schrader, Supervisor of Transportation  
Robert Schrader, Supervisor of Buildings and Grounds  
Tammy J. Sutherland, Assistant Superintendent for Business  
Paul Ventura, Sr., Food Service Supervisor

There were approximately thirty (30) visitors to the meeting.

**II. Approval of Agenda**

Lawrence Tompkins moved, seconded by Gregory Lampman and carried unanimously to approve the Agenda for the Business Meeting of November 14, 2011.

**III. Accolades**

Congratulations were extended by the Board of Education to our fall athletic teams, Varsity Boys' Soccer, Varsity Girls' Soccer, Varsity Girls' Volleyball, Varsity Cross Country & Varsity Golf, on their wonderful seasons. We had one conference championship team, two league MVPs, three home sectional wins, and many first and second team all-conference players and many senior all-star selections. These achievements are the result of the hard work by the coaches, players, and the families that support our Spartan athletic community.

The teams faced many challenges this season, most notably a ten day lay off due to Hurricane Irene. Missing valuable practices at a critical point in the season was a significant hurdle; however, all of our teams rebounded and had successful seasons. Seniors Alexandria VanAuken and Jennifer Hicks were voted as league MVPs for girls' soccer and volleyball. Our girls' volleyball team completed a perfect 16-0 conference schedule to win the Patroon Conference title. The boys' and girls' soccer teams also

competed successfully and earned home matches in the first round of the sectional tournament which both teams won.

The Board acknowledged and congratulated those in attendance: Coaches Kevin Lewis, Eileen Kiefer, and Stephen Siebrecht. Student Athletes Alexandria VanAuken, Jennifer Hicks, Tucker Lewis, James Tschinkel, Heather Carl, Anna Brooks, Abigail McQuillen, Marjorie Perezella, Scott Macpherson, Brandon Mahoney, Jacob Gorneau and Sean McAneny.

#### **NYSTEC presentation~ Brian Schillaci, CISSP Consultant**

The New York State Technology Enterprise Corporation (NYSTEC) has provided an independent third-party assessment of current Information Technology (IT) infrastructure to provide the Greenville Central School District with an assessment of its current environment as well as recommendations to assist the District meet its future technology needs. Recommendations from NYSTEC included:

- District Technology Plan: Incorporate a “strategies” section that ties the action plans back to the technology goals.
- Wide Area Network, Local Area Network & Server and Application environment: Implement real-time network monitoring and reporting on the LAN and WAN. Key Performance indicators (KPI) should be determined.
- Wide Area Network: Develop a plan to upgrade the Internet connection bandwidth in the most cost-effective way that will serve the District for three to five years. Continue exploring the possibility of installing a WAN connection to NERIC.
- Security: Contract with an independent third-party that specializes in disaster-recovery and business continuity plan.

#### **IV. Open Forum**

There were no comments

#### **V. Action Items: A – F:**

Ann Holstein moved, seconded by Jason Reinhard and carried unanimously to approve items (A), (B) and (C):

##### **A. Accept Minutes of the Business Meeting of October 17, 2011**

##### **B. Accept Reports for the month ending October 31, 2011 (FY2012-39)**

- 1. Treasurer’s Reports**
- 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds**
- 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds**
- 4. Cafeteria Profit and Loss Statements**
- 5. Transfer of Funds for General Fund**
- 6. Internal Claims Report**

##### **C. Accept Special Student Services Recommendations**

- 1. Committee on Special Education from the meetings of October 6, 14, 17 & 20, 2011**
- 2. Committee on Special Education for Preschool from the meetings of October 14, 2011**

Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to approve (D):

**D. Approve Personnel Agenda**

**BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:**

**1. Unclassified**

a. Extra Duty Compensation Sports 2011-2012

1. Name: Steven Bartholomew  
Position: Boys' Varsity Basketball  
Stipend: \$5,520.00 stipend
2. Name: Eileen Kiefer  
Position: Girls' Varsity Basketball  
Stipend: \$5,520.00 stipend
3. Name: Richard Heffernan  
Position: Assistant Basketball Coach  
Stipend: \$2,515.00 stipend
4. Name: Samuel Favicchio  
Position: Boys' Junior Varsity Basketball  
Stipend: \$3,782.00 stipend
5. Name: Brian Haller  
Position: Girls' Junior Varsity Basketball  
Stipend: \$3,782.00 stipend
6. Name: Christopher Drumma  
Position: Boys' Modified Basketball  
Stipend: \$2,515.00 stipend
7. Name: Katilyn Benninger  
Position: Girls' Modified Basketball  
Stipend: \$2,515.00 stipend
8. Name: Patricia Dority-Kawczak  
Position: Varsity Cheerleading  
Stipend: \$3,328.00 stipend
9. Name: Stephanie Hamilton  
Position: Junior Varsity Cheerleading  
Stipend: \$2,515.00 stipend
10. Name: Glenn Evans  
Position: Boys' Varsity Volleyball  
Stipend: \$3,026.00 stipend
11. Name: Glenn Evans  
Position: Boys' Junior Varsity Volleyball  
Stipend: \$2,515.00 stipend
12. Name: Eugene Rodriguez  
Position: Varsity Wrestling  
Stipend: \$3,026.00 stipend
13. Name: Eugene Rodriguez

Position: Modified Wrestling  
Stipend: \$1,783.00 stipend

14. Name: Justin Bruce  
Position: Elementary School Intramurals - Winter  
Stipend: \$1,081.00 stipend

b. Create positions for 2011-2012

1. Elementary School – Before/After School Help ~ 5 units

a. Positions: English Language Arts / Mathematics  
b. Stipend: \$1,500.00 per unit (1 unit equals 30 days)

2. Elementary School – Before/After School Help ~ 2 units

a. Positions: Speech and Language  
b. Stipend: \$1,500.00 per unit (1 unit equals 30 days)

c. Elementary School – Before/After School Help 2011-2012 ~ 5 units

1. Name: Sheila Brady  
Position: English Language Arts / Mathematics  
Stipend: \$1,500.00 per unit

2. Name: Pam Germain-Asam  
Position: English Language Arts / Mathematics  
Stipend: \$1,500.00 per unit

3. Name: Brian Hostash  
Position: English Language Arts / Mathematics  
Stipend: \$1,500.00 per unit

4. Name: Denise Mulholland  
Position: English Language Arts / Mathematics  
Stipend: \$1,500.00 per unit

5. Name: Erica Schwebke  
Position: English Language Arts / Mathematics  
Stipend: \$1,500.00 per unit

d. Elementary School – Before/After School Help 2011-2012 ~ 2 units

1. Name: Stephanie Ackerman  
Position: Speech and Language  
Stipend: \$1,500.00 per unit

2. Name: Faith Smith  
Position: Speech and Language  
Stipend: \$1,500.00 per unit

e. Extra Duty Compensation Middle School Clubs 2011-2012

1. Name: Deborah Theiss-Mackey  
Position: Middle School Yearbook Advisor  
Stipend: \$946.00 per unit

f. Substitutes

1. Name: Andrew Van Ness  
Position: Per Diem & Extended Term  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Music  
Initial expiring August 31, 2015  
Effective: November 14, 2011 through June 30, 2012 (per diem)  
November 21, 2011 through March 30, 2012 (extended term)  
Salary: Column IV Step 1 @ \$45,953.00 prorated\* and \$101.00 per diem as needed  
Status: Cleared for employment  
*(\*According to the current GFA contract Article 1.3, extended term substitute teachers are to be paid on the teacher salary schedule, at the step as determined by the District, for each consecutive day worked for the same teacher for forty-five (45) days or more. Such pay will be retroactive to the first day of employment in that assignment. Effective on the 45<sup>th</sup> day, the extended term substitute will be entitled to the benefits of the CBA. Mr. Van Ness is the extended term substitute for Janine Rochler.)*
  
2. Name: Susan Womack  
Position: Substitute Teacher & Teaching Assistant  
Certification: N/A; Associates in Arts, General Studies  
Santa Barbara City College  
Effective: November 1, 2011  
Salary: \$82.00 per diem Teacher  
\$75.00 per diem Teaching Assistant  
Status: Cleared for employment

2. Classified

a. Permanent from Probationary

1. Name: Stephanie Ackerman  
Position: 1.0 FTE Speech Language Pathologist  
Classification: GCCS Non-Competitive  
Licensure: Speech-Language Pathologist  
License #010117 through 6/30/2012  
Speech and Language Disabilities,  
Professional Certificate  
  
Date of Permanent Appointment: March 7, 2011  
Status: Cleared for employment  
*(Permanent appointment is retroactive to date of hire. The probationary period will end November 21, 2011.)*
  
2. Name: Faith Smith  
Position: .5FTE Speech Language Pathologist  
Classification: GCCS Non-Competitive  
Licensure: Speech-Language Pathologist  
License #009168-1 through 1/31/2013  
  
Date of Permanent Appointment: March 7, 2011  
Status: Cleared for employment  
*(Permanent appointment is retroactive to date of hire. The probationary*

*period will end November 21, 2011.)*

- b. Probationary
  - 1. Name: Wanda Bates
  - Position: Bus Driver
  - Classification: GCCS Non-competitive
  - Permanent
  - Serving Probation: November 15, 2011 to March 26, 2012
  - Commencement of Service: November 15, 2011
  - Salary: Year 7 at \$19.98 per hour
  - Status: Cleared for employment
  
- c. Substitutes
  - 1. Name: Lynn Flannery
  - Position: Substitute Aide/Monitor & Clerical
  - Effective: November 15, 2011
  - Salary: Aide/Monitor: \$10.55 per hour
  - Clerical: \$11.60 per hour
  - Status: Conditional

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

#### **E. Business Management**

Anne Mitchell moved, seconded by Ann Holstein and carried unanimously to approve (1) – (5):

##### **1. Accept Fire Safety reports (FY2012-40)**

*(School buildings must be inspected by a qualified inspector under procedures established by the State Fire Administrator. This inspection report must be filed in the District Office and with the New York State Education Department and the report must be retained for at least three years.)*

##### **2. Award Transportation bid (FY2012-41)**

a.) Chalet Services, Special Education

Parsons, Albany, NY ~ one student \$129.00 per diem

*(Bids were open in the District Office on October 14, 2011 for an additional route. Three [3] bid packets were mailed and two [2] companies responded. It is recommended to award the bid to Chalet Services. All bids are on file in the District Office.)*

##### **3. Approve Real Property Tax Adjustments for 2011-2012**

<i>(Town of Rensselaerville</i>	<i>1 parcel</i>	<i>\$1,310.52 reduction</i>
<i>Town of Greenville</i>	<i>15 parcels</i>	<i>\$6,032.48 reduction</i>
<i>Town of New Baltimore</i>	<i>2 parcels</i>	<i>\$3,499.71 reduction</i>
<i>Town of Coxsackie</i>	<i>1 parcel</i>	<i>\$535.39 increase)</i>

##### **4. Accept Tax Collector's Report for 2011-2012 (FY2012-42)**

##### **5. Approve Resolution to purchase a Mobility System for district resident student**

*(WHEREAS on April 26, 2011 the Committee on Special Education for student #010700015 met and agreed that the student required a Mobility System with a lateral chest system, sliding ankle prompts and anti-rollback device to benefit from education; and*

*WHEREAS the Equipment has been added to the student's Individualized Education Plan as a required assistive device;*

NOW, THEREFORE, it is RESOLVED that:

- a. Purchase of the Equipment is a legal obligation of the District, and an ordinary contingent expense; and
- b. The Board of Education authorizes and directs the transfer funds in the amount of \$ 3,954.00 from budget code 2250.490.07. 0002 [Itinerant Services] to budget code 2250.200.01.0000 [Equipment] to pay for the equipment.

*This resolution is needed to define this equipment purchase as a contingent expense rather than a non-contingent expense. Transfers may not be made for non-contingent expenses.)*

#### **F. School Management**

Lawrence Tompkins moved, seconded by Ann Holstein and carried unanimously to approve (1) – (10):

**1. Approve Tuition Agreement between the Greenville Central School District and the Cairo-Durham Central School District in the amount of \$14,357.00 (FY2012-43)**

*(This agreement is for one [1] Cairo-Durham student with recommended half day indirect support special education class in the High School effective September 1, 2011 to June 30, 2012.)*

**2. Approve Agreement between the Greenville Central School District and the Catskill Central School District for 2011-2012 (FY2012-44)**

*(The Greenville CSD, as the district of location, desires to contract with the Catskill CSD as the district of residence, to provide a Teacher of the Deaf [TOD], and Catskill agrees to provide such services.)*

**3. Approve tutorial contracts between the Greenville Central School District and Four Winds Saratoga for 2011-2012:**

- a. One (1) Greenville Central School District resident student at \$29.00 per hour for ten (10) hours of instruction per week. **(FY2012-45)**
- b. One (1) Greenville Central School District resident student at \$51.00 per hour for ten (10) hours of instruction per week. **(FY2012-46)**
- c. One (1) Greenville Central School District resident student at \$51.00 per hour for ten (10) hours of instruction per week. **(FY2012-47)**

**4. Approve textbook**

Title:	<u>Microsoft Office 2010 Fundamentals</u>
Author:	Laura Story/Dawna Walls
Publisher:	Course Technology
Copyright:	2011
Subject Area	Computers/ Grade Seven [7]
Cost:	\$70.25
Quantity:	25

**5. Approve School Calendar for 2011-2012**

Discussion: Superintendent Dudley recommended the School Calendar, approved at the March 14, 2011 Board of Education meeting. There will be no amendments to the calendar due to the four (4) snow days lost in the delayed opening of school due to Hurricane Irene.

**6. Technology Committee Membership**

*(BE IT RESOLVED that the Board of Education accept the resignation of Richard Gage from the Technology Committee 2011-2012.)*

**7. Technology Committee Membership**

*(BE IT RESOLVED that the Board of Education hereby appoints the following to the Technology Committee for 2011-2012:*

*Eric Herbstritt  
Tadgh Russell)*

**8. Membership of District Committees: BE IT RESOLVED that the Board of Education hereby appoints the following for 2011- 2012**

**a. Wellness Committee**

Tammy J. Sutherland	Assistant Superintendent for Business
Donna Accuosti	Director of Human Resources
James Tyrrell	Greenville Faculty Association
Loretta Crotty	Greenville Faculty Association
Ellen Warga	Greenville Faculty Association
Mary Judeikis	Greenville Paraprofessional Association
Deborah Sanchez	Greenville Paraprofessional Association
Janet Maassmann	District Office
Michael Needham	Needham Risk Management Group, LLC

*(Guiding Principles: Board Policy 3.320 [Comprehensive Wellness Policy]  
The Greenville Central School District is committed to a coordinated and comprehensive approach to employee and student wellness. Employees who are healthy are more effective in their duties and are able to model appropriate wellness behaviors for students. Students who are healthy can learn more effectively.*

*The Committee for the 2011-12 school year will focus on employee wellness.*

- *Conduct wellness survey to determine the needs and wants of employees*
- *Provide worksite wellness programs and services to include:*
  - *Wellness seminars*
  - *Wellness campaigns and multi-session programs (Examples Walking works, smoking cessation program)*
  - *Wellness Literature*
  - *Annual Health Fair*
  - *Annual onsite flu clinic*
  - *Exercise programs)*

**b. Safety & Health Committee**

Rachel Anderson	Greenville Faculty Association
Loretta Crotty	Greenville Faculty Association
Laraine Farricker	District Office
Michael Laster	Administration
Michael Needham	Needham Risk Management Group, LLC
Anders Rasmussen	Administration
Thomas Reinhardt	Greenville Paraprofessional Association
Karen Schrader	Transportation Supervisor
Robert Schrader	Building & Grounds Supervisor
Brynda Shultes	Greenville Faculty Association
Tammy Sutherland	Administration & Safety & Health Designee
Ellen Warga	Greenville Faculty Association

*(Guiding Principles:*

*The Greenville Central School District is committed to educational and environmental quality and fully supports the guiding principles as set forth by the New York State Board of Regents:*

- Every child has a right to an environmentally safe and healthy learning environment that is clean and in good repair;
- Every child, parent and school employee has a “right to know” about environmental health issues and hazards in their school environment;
- School officials and appropriate public agencies should be held accountable for environmental safe and healthy facilities;
- Schools should serve as role models for environmentally responsible behavior; and
- Federal, State, local and private sector entities should work together to ensure that resources are used effectively to address environmental health and safety concerns.

*The duties and responsibilities of the Committee include:*

- Identify and study problems that impact staff and student safety;
- Review accident/injury data and make recommendations for improvement of procedures and processes;
- Review existing safety polices and make recommendations for improvement if needed;
- Promote and evaluate safety training and education;
- Review suggestions and concerns that relate to staff/student safety and health; and
- Develop recommendations as appropriate to the school district’s administration.

*The Rebuild Schools to Uphold Education (RESCUE) Law of 1999 requires that school safety and health committees are involved in school construction projects and inspections. The regulatory duties include:*

- Provide a member to participate in the annual visual inspection;
- Provide consultation for the building safety rating;
- Be involved in the disposition of complaints related to health and safety;
- Addressing complaints regarding excessive noise; and
- Participation in post-construction inspection to confirm that area is ready to be opened for use.)

**9. Approve contract between the Greenville Central School District and UMC Daycare Center for 2011-2012 (FY2012-48)**

*(This contract is for the provision of Pre-Kindergarten education for students of the District as selected by the process of the lottery.)*

**10. Approve contract between the Greenville Central School District and Nature’s Way Daycare Center for 2011-2012 (FY2012-49)**

*(This contract is for the provision of Pre-Kindergarten education for students of the District as selected by the process of the lottery.)*

**VI. Discussion**

**A. Board Committee Reports**

*(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)*

- Quality Education Committee: Ann Holstein  
The Committee discussed online learning procedures, blended learning opportunities with Columbia-Greene Community College.
- Greenville Educational Foundation: Ann Holstein  
The GEF extended the due date for mini grants to December 30, 2011 and reported a net profit of \$1,300.00 from Homecoming 2011.

- Technology Committee: Lawrence Tompkins  
The Committee is seeking Board of Education guidance to increase teacher/parent/student involvement in future goals of the Committee.
- Gifted & Talented Committee: Ann Holstein  
The Committee is finalizing goals for this year and collaborating with the PTSA and PTA. The net sales from the sale of entertainment books were \$1,000.00.
- District Planning Committee: Wilton Bear, Jr.  
NYSTEC presented at the last DPC meeting.
- Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr.  
No report.
- Budget Advisory Committee: Jason Reinhard  
Jason Reinhard deferred to Tammy Sutherland  
The BAC reviewed enrollment information from NYCROSS regarding Special Education; cost containment; and Fiscal Advisors long-range plan for GCSB. Work continues on the brochures to be handed out to parents and community members at district events.
- Greene County School Boards: Gregory Lampman  
The GCSBA Steering Committee met on October 27, 2011 to review the Shared Feasibility Study presented by CASDA. The Steering Committee will meet on November 29 to discuss options for shared services among the five districts.
- Safety and Health Committee  
Superintendent Dudley noted the current BOE representations on existing committees and inquired as to BOE preference for the Safety & Health Committee and/or Wellness Committee.

B. March 12, 2012 Board of Education

Items for discussion for Dr. Baldwin's visit on March 12 included shared services, services offered by Questar III and suggestions from Dr. Baldwin regarding services he deems feasible for Greene County. All recommended topics will be finalized at the December BOE meeting.

C. Automated notification system for emergency school closings and events

Tammy Sutherland discussed SchoolMessenger and Synrevoice Technologies as two of the services available to school districts for automated notification. More information will be presented at the December meeting.

D. Property Tax Cap ~Tammy Sutherland

Ms. Sutherland presented a publication by Questar III and Capital Region BOCES entitled "Understanding New York's Property Tax Levy Cap". Highlights included:

- Although the new law has been referred to as a 2% tax cap, it does not in fact restrict any proposed tax levy increase to 2%
- Each district will need to calculate its own "tax levy limit"- 2% (or the rate of inflation, if less) is just one of eight factors in the calculation.
- The 'tax levy limit' is the highest allowable tax levy (before exemptions) that a district can propose which only a simple majority of the voters, 50%, is required
- Any proposed tax levy amount above this limit will require budget approval by a supermajority, 60% or more.

E. Reminder~November 21 Board of Education Workshop at 6:00 p.m. in the MS/HS Library

F. Insurance: Claims and Update

The total cost of damages resulting from Hurricane Irene to the GCSD was \$106,480.79. The District did not experience flooding and there was no evidence of pooling water or puddling. Damage was due to sump pump failure due to a district wide storm related power outage.

**VII. Board Members' input for possible discussion at a later date**

None

**VIII. Closing Open Forum**

There were no comments

**IX. Executive Session**

At 8:31 p.m. Ann Holstein moved, seconded by Anne Mitchell and carried unanimously to adjourn to Executive Session

- to discuss collective negotiations pursuant to article fourteen of Civil Service Law; and
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

At 9:35 p.m. Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to return to open session.

**X. Adjournment**

At 9:37 p.m. Anne Mitchell moved, seconded by Rosanne Stapleton and carried unanimously to adjourn the meeting.

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District Clerk

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Board of Education President