

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
November 14, 2011

7:00 p.m.

MS/HS Library Media Center

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Accolades

Congratulations to our fall athletic teams, Varsity Boys' Soccer, Varsity Girls' Soccer, Varsity Girls' Volleyball, Varsity Cross Country & Varsity Golf, on their wonderful seasons. We had one conference championship team, two league MVPs, three home sectional wins, and many first and second team all-conference players and many senior all-star selections. These achievements are the result of the hard work by the coaches, players, and the families that support our Spartan athletic community.

Our teams faced many challenges this season, most notably a ten day lay off due to Hurricane Irene. Missing valuable practices at a critical point in the season was a significant hurdle; however, all of our teams rebounded and had successful seasons. Seniors Alexandria VanAuken and Jennifer Hicks were voted as league MVPs for girls' soccer and volleyball. Our girls' volleyball team completed a perfect 16-0 conference schedule to win the Patroon Conference title. The boys' and girls' soccer teams also competed successfully and earned home matches in the first round of the sectional tournament which both teams won.

NYSTEC presentation~ Brian Schillaci, CISSP Consultant

The Greenville Central School District has asked New York State Technology Enterprise Corporation (NYSTEC) to provide an independent third-party assessment of its current Information Technology (IT) infrastructure. The objective of this project is to provide the Greenville Central School District with an assessment of its current environment as well as recommendations that will help the District meet its future technology needs.

IV. Open Forum

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. *(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)*

✓ **V. Action Items: A – F:**

A. Accept Minutes of the Business Meeting of October 17, 2011

B. Accept Reports for the month ending October 31, 2011

- 1. Treasurer's Reports**
- 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds**
- 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds**

4. Cafeteria Profit and Loss Statements
5. Transfer of Funds for General Fund
6. Internal Claims Report

C. Accept Special Student Services Recommendations

1. Committee on Special Education from the meetings of October 6, 14, 17 & 20, 2011
2. Committee on Special Education for Preschool from the meetings of October 14, 2011

D. Approve Personnel Agenda *(Please refer to the Personnel Agenda attachment)*

E. Business Management

1. Accept Fire Safety reports

(School buildings must be inspected by a qualified inspector under procedures established by the State Fire Administrator. This inspection report must be filed in the District Office and with the New York State Education Department and the report must be retained for at least three years.)

2. Award Transportation bid

- a.) Chalet Services, Special Education

Parsons, Albany, NY ~ one student \$129.00 per diem

(Bids were open in the District Office on October 14, 2011 for an additional route. Three [3] bid packets were mailed and two [2] companies responded. It is recommended to award the bid to Chalet Services. All bids are on file in the District Office.)

3. Approve Real Property Tax Adjustments for 2011-2012

<i>Town of Rensselaerville</i>	<i>1 parcel</i>	<i>\$1,310.52 reduction</i>
<i>Town of Greenville</i>	<i>15 parcels</i>	<i>\$6,032.48 reduction</i>
<i>Town of New Baltimore</i>	<i>2 parcels</i>	<i>\$3,499.71 reduction</i>
<i>Town of Coxsackie</i>	<i>1 parcel</i>	<i>\$535.39 increase)</i>

4. Accept Tax Collector's Report for 2011-2012

5. Approve Resolution to purchase a Mobility System for district resident student

(WHEREAS on April 26, 2011 the Committee on Special Education for student #010700015 met and agreed that the student required a Mobility System with a lateral chest system, sliding ankle prompts and anti-rollback device to benefit from education; and

WHEREAS the Equipment has been added to the student's Individualized Education Plan as a required assistive device;

NOW, THEREFORE, it is RESOLVED that:

- a. *Purchase of the Equipment is a legal obligation of the District, and an ordinary contingent expense; and*
- b. *The Board of Education authorizes and directs the transfer funds in the amount of \$ 3,954.00 from budget code 2250.490.07. 0002 [Itinerant Services] to budget code 2250.200.01.0000 [Equipment] to pay for the equipment.*

This resolution is needed to define this equipment purchase as a contingent expense rather than a non-contingent expense. Transfers may not be made for non-contingent expenses.)

F. School Management

- 1. Approve Tuition Agreement between the Greenville Central School District and the Cairo-Durham Central School District in the amount of \$14,357.00**
(This agreement is for one [1] Cairo-Durham student with recommended half day indirect support special education class in the High School effective September 1, 2011 to June 30, 2012.)

- 2. Approve Agreement between the Greenville Central School District and the Catskill Central School District for 2011-2012**
(The Greenville CSD, as the district of location, desires to contract with the Catskill CSD as the district of residence, to provide a Teacher of the Deaf [TOD], and Catskill agrees to provide such services.)

- 3. Approve tutorial contracts between the Greenville Central School District and Four Winds Saratoga for 2011-2012:**
 - a. One (1) Greenville Central School District resident student at \$29.00 per hour for ten (10) hours of instruction per week.*
 - b. One (1) Greenville Central School District resident student at \$51.00 per hour for ten (10) hours of instruction per week.*
 - c. One (1) Greenville Central School District resident student at \$51.00 per hour for ten (10) hours of instruction per week.)*

4. Approve textbook

Title:	<u>Microsoft Office 2010 Fundamentals</u>
Author:	Laura Story/Dawna Walls
Publisher:	Course Technology
Copyright:	2011
Subject Area	Computers/ Grade Seven [7]
Cost:	\$70.25
Quantity:	25

5. Approve School Calendar for 2011-2012

6. Technology Committee Membership

(BE IT RESOLVED that the Board of Education accept the resignation of Richard Gage from the Technology Committee 2011-2012.)

7. Technology Committee Membership

(BE IT RESOLVED that the Board of Education hereby appoints the following to the Technology Committee for 2011-2012:

*Eric Herbstritt
Tadgh Russell)*

8. Membership of District Committees: BE IT RESOLVED that the Board of Education hereby appoints the following for 2011- 2012

a. Wellness Committee

Tammy J. Sutherland	Assistant Superintendent for Business
Donna Accuosti	Director of Human Resources
James Tyrrell	Greenville Faculty Association
Loretta Crotty	Greenville Faculty Association
Ellen Warga	Greenville Faculty Association
Mary Judeikis	Greenville Paraprofessional Association
Deborah Sanchez	Greenville Paraprofessional Association
Janet Maassmann	District Office
Michael Needham	Needham Risk Management Group, LLC

*(Guiding Principles: Board Policy 3.320 [Comprehensive Wellness Policy]
The Greenville Central School District is committed to a coordinated and comprehensive approach to employee and student wellness. Employees who are healthy are more effective in their duties and are able to model appropriate wellness behaviors for students. Students who are healthy can learn more effectively.*

The Committee for the 2011-12 school year will focus on employee wellness.

- *Conduct wellness survey to determine the needs and wants of employees*
- *Provide worksite wellness programs and services to include:*
 - *Wellness seminars*
 - *Wellness campaigns and multi-session programs (Examples Walking works, smoking cessation program)*
 - *Wellness Literature*
 - *Annual Health Fair*
 - *Annual onsite flu clinic*
 - *Exercise programs)*

b. Safety & Health Committee

Rachel Anderson	Greenville Faculty Association
Loretta Crotty	Greenville Faculty Association
Laraine Farricker	District Office
Michael Laster	Administration
Michael Needham	Needham Risk Management Group, LLC
Anders Rasmussen	Administration
Thomas Reinhardt	Greenville Paraprofessional Association
Karen Schrader	Transportation Supervisor
Robert Schrader	Building & Grounds Supervisor
Brynda Shultes	Greenville Faculty Association
Tammy Sutherland	Administration & Safety & Health Designee
Ellen Warga	Greenville Faculty Association

(Guiding Principles:

The Greenville Central School District is committed to educational and environmental quality and fully supports the guiding principles as set forth by the New York State Board of Regents:

- *Every child has a right to an environmentally safe and healthy learning environment that is clean and in good repair;*
- *Every child, parent and school employee has a “right to know” about environmental health issues and hazards in their school environment;*
- *School officials and appropriate public agencies should be held accountable for environmental safe and healthy facilities;*
- *Schools should serve as role models for environmentally responsible behavior; and*
- *Federal, State, local and private sector entities should work together to ensure that resources are used effectively to address environmental health and safety concerns.*

The duties and responsibilities of the Committee include:

- *Identify and study problems that impact staff and student safety;*
- *Review accident/injury data and make recommendations for improvement of procedures and processes;*
- *Review existing safety polices and make recommendations for improvement if needed;*
- *Promote and evaluate safety training and education;*

- Review suggestions and concerns that relate to staff/student safety and health; and
- Develop recommendations as appropriate to the school district's administration.

The Rebuild Schools to Uphold Education (RESCUE) Law of 1999 requires that school safety and health committees are involved in school construction projects and inspections. The regulatory duties include:

- Provide a member to participate in the annual visual inspection;
- Provide consultation for the building safety rating;
- Be involved in the disposition of complaints related to health and safety;
- Addressing complaints regarding excessive noise; and
- Participation in post-construction inspection to confirm that area is ready to be opened for use.)

9. Approve contract between the Greenville Central School District and UMC Daycare Center for 2011-2012

(This contract is for the provision of Pre-Kindergarten education for students of the District as selected by the process of the lottery.)

10. Approve contract between the Greenville Central School District and Nature's Way Daycare Center for 2011-2012

(This contract is for the provision of Pre-Kindergarten education for students of the District as selected by the process of the lottery.)

VI. Discussion

A. Board Committee Reports

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

- Quality Education Committee: Ann Holstein
- Greenville Educational Foundation: Ann Holstein
- Technology Committee: Lawrence Tompkins
- Gifted & Talented Committee: Ann Holstein
- District Planning Committee: Wilton Bear, Jr.
- Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr.
- Budget Advisory Committee: Jason Reinhard
- Greene County School Boards: Gregory Lampman
- Safety and Health Committee
- Wellness Committee

B. March 12, 2012 Board of Education

Topics for Discussion with Dr. Baldwin

C. Automated notification system for emergency school closings and events

D. Property Tax Cap ~Tammy Sutherland

E. Reminder~November 21 Board of Education Workshop

F. Insurance: Claims and Update

VII. Board Members' input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss collective negotiations and matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
Board of Education
PERSONNEL AGENDA
Business Meeting
November 14, 2011
MS/HS Library Media Center

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a. Extra Duty Compensation Sports 2011-2012

1. Name: Steven Bartholomew
Position: Boys' Varsity Basketball
Stipend: \$5,520.00 stipend
2. Name: Eileen Kiefer
Position: Girls' Varsity Basketball
Stipend: \$5,520.00 stipend
3. Name: Richard Heffernan
Position: Assistant Basketball Coach
Stipend: \$2,515.00 stipend
4. Name: Samuel Favicchio
Position: Boys' Junior Varsity Basketball
Stipend: \$3,782.00 stipend
5. Name: Brian Haller
Position: Girls' Junior Varsity Basketball
Stipend: \$3,782.00 stipend
6. Name: Christopher Drumma
Position: Boys' Modified Basketball
Stipend: \$2,515.00 stipend
7. Name: Katilyn Benninger
Position: Girls' Modified Basketball
Stipend: \$2,515.00 stipend
8. Name: Patricia Dority-Kawczak
Position: Varsity Cheerleading
Stipend: \$3,328.00 stipend
9. Name: Stephanie Hamilton
Position: Junior Varsity Cheerleading
Stipend: \$2,515.00 stipend
10. Name: Glenn Evans
Position: Boys' Varsity Volleyball
Stipend: \$3,026.00 stipend
11. Name: Glenn Evans
Position: Boys' Junior Varsity Volleyball
Stipend: \$2,515.00 stipend

12. Name: Eugene Rodriguez
 Position: Varsity Wrestling
 Stipend: \$3,026.00 stipend
13. Name: Eugene Rodriguez
 Position: Modified Wrestling
 Stipend: \$1,783.00 stipend
14. Name: Justin Bruce
 Position: Elementary School Intramurals - Winter
 Stipend: \$1,081.00 stipend
- b. Create positions for 2011-2012
1. Elementary School – Before/After School Help ~ 5 units
 - a. Positions: English Language Arts / Mathematics
 - b. Stipend: \$1,500.00 per unit (1 unit equals 30 days)
 2. Elementary School – Before/After School Help ~ 2 units
 - a. Positions: Speech and Language
 - b. Stipend: \$1,500.00 per unit (1 unit equals 30 days)
- c. Elementary School – Before/After School Help 2011-2012 ~ 5 units
1. Name: Sheila Brady
 Position: English Language Arts / Mathematics
 Stipend: \$1,500.00 per unit
 2. Name: Pam Germain-Asam
 Position: English Language Arts / Mathematics
 Stipend: \$1,500.00 per unit
 3. Name: Brian Hostash
 Position: English Language Arts / Mathematics
 Stipend: \$1,500.00 per unit
 4. Name: Denise Mulholland
 Position: English Language Arts / Mathematics
 Stipend: \$1,500.00 per unit
 5. Name: Erica Schwebke
 Position: English Language Arts / Mathematics
 Stipend: \$1,500.00 per unit
- d. Elementary School – Before/After School Help 2011-2012 ~ 2 units
1. Name: Stephanie Ackerman
 Position: Speech and Language
 Stipend: \$1,500.00 per unit
 2. Name: Faith Smith
 Position: Speech and Language
 Stipend: \$1,500.00 per unit
- e. Extra Duty Compensation Middle School Clubs 2011-2012
1. Name: Deborah Theiss-Mackey
 Position: Middle School Yearbook Advisor
 Stipend: \$946.00 per unit

f. Substitutes

1. Name: Andrew Van Ness
Position: Per Diem & Extended Term
Tenure Area: N/A
Probationary Period: N/A
Certification: Music
Initial expiring August 31, 2015
Effective: November 14, 2011 through June 30, 2012 (per diem)
November 21, 2011 through March 30, 2012 (extended term)
Salary: Column IV Step 1 @ \$45,953.00 prorated* and \$101.00 per diem as needed
Status: Cleared for employment
*(*According to the current GFA contract Article 1.3, extended term substitute teachers are to be paid on the teacher salary schedule, at the step as determined by the District, for each consecutive day worked for the same teacher for forty-five (45) days or more. Such pay will be retroactive to the first day of employment in that assignment. Effective on the 45th day, the extended term substitute will be entitled to the benefits of the CBA. Mr. Van Ness is the extended term substitute for Janine Rochler.)*

2. Name: Susan Womack
Position: Substitute Teacher & Teaching Assistant
Certification: N/A; Associates in Arts, General Studies
Santa Barbara City College
Effective: November 1, 2011
Salary: \$82.00 per diem Teacher
\$75.00 per diem Teaching Assistant
Status: Cleared for employment

2. Classified

a. Permanent from Probationary

1. Name: Stephanie Ackerman
Position: 1.0 FTE Speech Language Pathologist
Classification: GCCS Non-Competitive
Licensure: Speech-Language Pathologist
License #010117 through 6/30/2012
Speech and Language Disabilities,
Professional Certificate

Date of Permanent

Appointment: March 7, 2011
Status: Cleared for employment

(Permanent appointment is retroactive to date of hire. The probationary period will end November 21, 2011.)

2. Name: Faith Smith
Position: .5FTE Speech Language Pathologist
Classification: GCCS Non-Competitive
Licensure: Speech-Language Pathologist
License #009168-1 through 1/31/2013

Date of Permanent

Appointment: March 7, 2011
Status: Cleared for employment

(Permanent appointment is retroactive to date of hire. The probationary period will end November 21, 2011.)

- b. Probationary
 - 1. Name: Wanda Bates
 - Position: Bus Driver
 - Classification: GCCS Non-competitive
 - Permanent
 - Serving Probation: November 15, 2011 to March 26, 2012
 - Commencement of Service: November 15, 2011
 - Salary: Year 7 at \$19.98 per hour
 - Status: Cleared for employment

- c. Substitutes
 - 1. Name: Lynn Flannery
 - Position: Substitute Aide/Monitor & Clerical
 - Effective: November 15, 2011
 - Salary: Aide/Monitor: \$10.55 per hour
Clerical: \$11.60 per hour
 - Status: Conditional

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.