Greenville Central School District Board of Education PROPOSED AGENDA Business Meeting Monday June 25, 2012

7:00 p.m.

MS/HS Library Media Center

 \checkmark = Board action is expected.

Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

- I. Call to Order by President Wilton Bear, Jr.
 - A. Flag Salute and Pledge of Allegiance
 - B. Roll call and quorum check
 - C. Introduction and welcome of visitors
 - D. Fire evacuation procedures

✓ II. Approval of Agenda

Code of Conduct Hearing

The current Code of Conduct was approved at the Board of Education meeting of August 8, 2011. New York State has mandated the implementation of the "Dignity for All Students Act" which requires some changes to the Code of Conduct. Suggestions from district residents will be received through July 11, 2012. Comments from parents and residents will be reviewed by a Code of Conduct Committee and resubmitted for consideration by the Board of Education. The current Code of Conduct document is posted on the District Website.

("The board of education or the trustees, as defined in section two of this chapter, of every school district within the state, however created, and every board of cooperative educational services and county vocational extension board, shall adopt and amend, as appropriate, a code of conduct for the maintenance of order on school property, including a school function, which shall govern the conduct of students, teachers and other school personnel as well as visitors and shall provide for the enforcement thereof. Such policy may be adopted by the school board or trustees only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties." Education Law – Chapter 16, Title II, Article 55 § 2801)

III. Open Forum

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. (This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

- ✓ IV. Action Items: A D:
 - A. Accept Recommendations
 - 1. Committee on Special Education from the meetings of:
 - a. May 15, 22, 30 and 31, 2012
 - b. June 7 and 8, 2012
 - **B.** Approve Personnel Agenda (Please refer to the Personnel Agenda attachment)
 - C. Business Management
 - 1. Accept donation from:
 - a. The Equine clinic at Oakencroft for \$200.00 to the Greenville Central School District for the HS FFA to offset costs for the horse shows.

2. IT IS HEREBY RESOLVED that, upon the recommendation of the Superintendent of Schools, the Inter-Municipal Agreement by and between the Greenville Central School District and the Cairo-Durham Central School District dated July 1, 2012 regarding Bus Maintenance Operations is hereby approved. The President of the Board of Education is hereby authorized to execute said agreement on behalf of the School District.

(THIS INTER-MUNICIPAL AGREEMENT made and entered into as of this 1st day of July, 2012, by and between the CAIRO-DURHAM CENTRAL SCHOOL DISTRICT, a public school district of the State of New York, with offices located at 424 Main Street, Cairo, New York 12413 (hereinafter "Cairo SD") and the GREENVILLE CENTRAL SCHOOL DISTRICT, a public school district of the State of New York with offices located at Rt. 81, Greenville, New York 12083 (hereinafter "Greenville SD"). WHEREAS, the Greenville SD owns and maintains facilities and staffing necessary for the repair, maintenance and other tasks associated with maintaining a school bus fleet for a public school district (hereinafter "Bus Maintenance Operations"); and

WHEREAS, the Cairo SD operates a school bus fleet but does not own or maintain the facilities and staffing for the repair, maintenance, and other tasks associated with maintaining a school bus fleet for a public school district; and

WHEREAS, the Cairo SD is desirous of utilizing the Bus Maintenance Operations of the Greenville SD; and

WHEREAS, the Greenville SD is desirous of providing Bus Maintenance Operations for the Cairo SD; and

WHEREAS, the Greenville SD is willing to provide Bus Maintenance Operations to the Cairo SD, upon the terms and conditions contained herein; and

WHEREAS, parties have discussed and fully negotiated the costs associated with such services and that entering into this Agreement will be economically beneficial to both parties; and

WHEREAS, Article 5-G, Section 119-0 of the General Municipal Law specifically authorizes municipal corporations to enter into inter-municipal cooperative agreements; and

NOW, THEREFORE, in consideration of the promises and mutual covenants and agreements contained herein, the parties agree as follows:

- 1. Term The term of this Agreement shall be from July 1, 2012 through June 30, 2013, unless sooner terminated in accordance with its terms. This Agreement may be extended upon mutual agreement under terms as may be mutually agreed to by the parties.
- 2. Bus Maintenance Operations provided by the Greenville SD shall include, but are not limited to:
- (a) Routine maintenance, repairs, and service and routine inspections including pre-DOT inspections for all Cairo SD owned vehicles. Such services shall not include major engine repairs or engine swaps, head gasket replacements, transmission rebuilds (transmission exchanges allowable), rear-end rebuilds (rear-end exchanges allowable), injector pump replacements and main wiring harness repairs and other repairs that Greenville SD determines cannot be reasonably performed by its equipment and staff (the Cairo SD shall arrange for other sources for such major repairs);
- (b) Performance of New York State Department of Transportation mandated vehicle inspections on all Cairo SD vehicles;
- (c) Maintenance of repair and service records for each Cairo SD vehicle;
- (d) Routine maintenance and service of all Cairo SD vehicles which shall be scheduled as required or recommended by the manufacturer or NYS and shall be arranged between the Director of Transportation for each School District; and,
- (e) Road call services related to any Cairo SD vehicle that becomes disabled or is in need of road call services.
- 3. Compensation In exchange for the Greenville SD providing the above services, the Cairo SD shall pay to it the total sum of \$108,533.00 for the 2012-2013 school year.

This sum covers all such services listed above. The cost of parts associated with such services is the responsibility of Cairo SD. Cairo SD shall pay said compensation to Greenville in four equal payments quarterly. In the event of early termination of this Agreement, Greenville SD shall be paid for any pro-rated portion of this annual sum earned to the effective date of termination.

4. *Indemnity and Insurance.*

(a) The Greenville SD shall be responsible for repairing any damage to the vehicles of Cairo SD caused when under the supervision of the Greenville SD pursuant to this Agreement.

(b) The Cairo SD shall be responsible for repair of any damage done to the Greenville SD Facilities when caused by its operation of its vehicles on the Greenville SD site pursuant to this Agreement.

(c)The Cairo SD agrees to indemnify and hold harmless the Greenville SD and its agents and employees from any cause, claim, action, liability, fine, penalty, or proceeding (including attorney's fees) arising, directly or indirectly out of the negligent acts or omissions of the Cairo SD or its officers, employees, or agents with respect to this Agreement. The Greenville SD agrees to indemnify and hold harmless the Cairo SD and its agents and employees for any cause, claim, action, liability, fine, penalty or proceeding (including attorneys' fees) arising directly or indirectly out of the negligent acts or omissions of the Greenville SD or its officers, employees, or agents with respect to this Agreement. This provision, as well as the additional provisions of this Agreement, is solely for the benefit of the parties and the parties intend no benefits to third persons.

(d)Each party shall maintain its own insurance to cover the above responsibilities.

5. Terms of Agreement

(a)This Agreement shall continue in force for an initial period commencing on July 1, 2012 and ending June 30, 2013, and thereafter shall be renewable annually unless terminated by either party at its option upon forty five (45) days' notice to the other party.

(b)Either party may terminate this Agreement at any time upon forty five (45) days written notice to the other party or at any time by mutual written agreement.

6. Miscellaneous.

(a) No Assignment. The parties agree that this Agreement is based on shared municipal services. Neither party shall assign or subcontract its obligations under this Agreement without the express written consent of the governing board of the other party.

(b)Notices. Any and all notices and payments required hereunder shall be addressed as follows, or to such other address as may hereafter be designated in writing by either party hereto:

To Cairo SD: Superintendent of Schools

Cairo-Durham Central School District

424 Main Street Cairo, NY 12413

To Greenville SD: Superintendent of Schools

Greenville Central School District

Rt. 81

Greenville, NY 12083

(c) Governing Law, Jurisdiction. This Agreement shall be governed by the laws of the State of New York. The parties agree and understand that the Supreme Court, Greene County, New York shall have exclusive jurisdiction of any controversy or claim arising out of or relating to this Agreement, or the breach thereof.

(d) Entire Agreement; Modification; Counterparts. This Agreement constitutes the complete understating of the parties. No modification of any provision hereof shall be valid unless in writing and signed by both parties. This Agreement may be executed in one or more counterparts, each of which shall be an original for all purposes.

(e)No Waiver. No waiver of any breach of any condition of this Agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this Agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

- (f) Severability. Any provision of this Agreement is deemed to be invalid or inoperative for any reason, that part shall be deemed modified to the extent necessary to make it valid or operative, or if it cannot be so modified, then severed and the remainder of the Agreement shall continue in full force and effect as if the Agreement had been signed with the invalid portion so modified or eliminated.
- 7. The parties will meet as necessary to discuss how the agreement is progressing.
- 8. Agreement Approval This Agreement is subject to the approval of the Boards of Education of each school district at a duly convened public meeting.)

D. School Management

1. Approve contract between the Greenville Central School District and Four Winds Saratoga for 2011-2012

(This contract is for tutorial services for one [1] district resident student at \$29.00 per hour for ten [10] hours of instruction per week for approximately one to two weeks)

2. Approve overnight field trip

a. Destination New York State Fair, 581 State Fair Blvd,

Syracuse, NY

Dates: Departing August 27, 2012 at 2:00pm

Returning August 31, 2012 at 3:00pm

Students: Approximately ten (10) HS FFA Students

Chaperones: Two TBD

VI. Discussion

A. Reserve Fund

WHEREAS, pursuant to General Municipal Law §6-m, the Board of Education previously established a Unemployment Insurance Payment Reserve Fund (the "Reserve Fund"); and WHEREAS, the Board of Education anticipates a need to place additional funds into the Reserve Fund upon the conclusion of the 2011-2012 school year

NOW, THEREFORE, at a duly called meeting of the Board of Education of the Greenville Central School District, be it

RESOLVED, that, upon the recommendation of the Assistant Superintendent for Business, the Board of Education has determined that in may have a need to reserve as much as \$______ in additional funds in the Reserve Fund, and it is further

RESOLVED, that upon the closing out of the 2011-2012 school year, the Board will resolve to transfer up to \$ ______ in to the Reserve Fund, subject to final approval, from funds available at the close of the 2011-2012 fiscal year.)

B. Priorities from Principals for the 2012-2013 Budget

VII. Action item:

Proposed Reductions in Force (in order of Principal's Priority List)

A. Unclassified

1. Elimination of Position: 0.2 FTE Physical Education Teacher (1)

Tenure Area: Physical Education Effective: July 1, 2012 Least senior employee: Gordon Conrow

(This position is abolished effective July 1, 2012. Mr. Conrow is the person having the least seniority in the tenure area of Physical Education. Mr. Conrow shall be placed

upon the preferred eligible list of the district in accordance with Education Law §3013[3]. Cost of restoration to a 0.8FTE position is \$79,580.00)

2. Elimination of Position 0.4FTE Foreign Language Teacher (2)

Tenure Area: Foreign Language
Effective: July 1, 2012
Least senior employee: John Gleason

(This position is abolished effective July 1, 2012. Students currently enrolled in Japanese courses will have the option of completing their sequence. A Memorandum of Agreements is to be developed between the Greenville Faculty Association [GFA] and the District on behalf of Mr. Gleason to be assigned to a dual tenure area of Foreign language and Social Studies. Cost of Restoration: 0.2FTE already budgeted, restoration to 0.6FTE is \$37,923.00)

3. Modified Sports (3)

(Cost of restoration \$38,023.00)

B. Classified

1. Elimination of Position Licensed Practical Nurse (LPN) (4)

Reduction of 30 minutes plus benefits

Classification: GCCS Non Competitive

Effective: July 1, 2012

(*Cost of restoration* \$21,402.00)

C. Unclassified

1. Elimination of Position: 0.2 FTE Home & Careers Teacher (5)

Tenure Area: Home Economics Effective: July 1, 2012

Least senior employee: Katherine Schlenker

(This position is abolished effective July 1, 2012. Ms. Schlenker is the person having the least seniority in the tenure area of Home Economics. Ms. Schlenker shall be placed upon the preferred eligible list of the district in accordance with Education Law \$3013[3]. Cost of restoration from a 0.6FTE to 0.8FTE is \$18,470.00)

2. Elimination of Position: 0.4 FTE Business Education Teacher (6)

Tenure Area: Business Education
Effective: July 1, 2012
Least senior employee: Linda Esposito

(This position is abolished effective July 1, 2012. Ms. Esposito is the person having the least seniority in the tenure area of Business Education. Ms. Esposito shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3]. Cost of restoration from a 0.4FTE to a 0.6FTE is \$18,045.00)

3. Elimination of Position:

Tenure Area: Elementary (Computer Technology) (7)

Effective: July 1, 2012 Least senior employee: Pamela Hollinde

(This position is abolished effective July 1, 2012 Ms. Hollinde is the next person having the least seniority in the tenure area of Elementary. Ms. Hollinde shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3]. Cost of restoration to a 1.0FTE is \$102,640.00)

D. Classified

1. Reduction in Months

Position: Twelve-Month Clerical (8)

Classification: GCCS Competitive Effective: July 1, 2012

(The following employees will be reduced from twelve- month positions to

ten-month plus 20 days effective July 1, 2012: Marybeth Favicchio

Deborah Ferello-Sanchez

Deborah Geurtze

Dina Klob Tina Warnstadt

The following employee will be reduced from twelve- month position to ten-month month position effective July 1, 2012:

Daphane Pearson

Cost of restoration: \$64,268.00)

E. Unclassified

- 1. MS After School Help (2 Math, 2 ELA, 1 Science 1 Social Studies) (9) (Cost of restoration \$9,000.00; \$1,500.00 each)
- 2. Elementary Student Activity Club Advisor Stipend (10) (Cost of restoration \$1,989.00)
- 3. SADD Club Advisor Stipend (11) (Cost of restoration \$1,364.00)

4. Elimination of Position: Elementary (Gifted & Talented Teacher) (12)

Tenure Area: Elementary
Effective: July 1, 2012
Least senior employee: Susan Somers

(This position is abolished effective July 1, 2012. Ms. Somers is the person having the least seniority in the tenure area of Elementary. Ms. Somers shall be

placed upon the preferred eligible list of the district in accordance with

Education Law §3013[3]. Cost of restoration \$89,666.00)

5. Elimination of Position: 0.4 FTE Art Teacher (13)

Tenure Area: Art

Effective: July 1, 2012

Least senior employee:

(This position is abolished effective July 1, 2012. There is a 0.6FTE budgeted. This recommendation is 0.2FTE beyond the budget for a 0.8FTE. Cost of restoration \$20,869.00)

Proposed Reductions in Force not on Principals Priority List

6. Reduction in Force: Elementary
Tenure Area: Elementary
Effective: July 1, 2012

Least senior employees: Pam Germain-Asam

Karen Rosenberg

(Reasons for Reduction in Force:

Teacher[s] returning from Leave of Absence

Teacher[s] returning from Special Assignment

Next least senior employee[s]: Pam Germain-Asam

Karen Rosenberg

Ms. Germain-Asam and Ms. Rosenberg shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)

7. Elimination of Position: 0.4FTE Agriculture

Tenure Area: Agriculture
Effective: July 1, 2012
Least senior employee: Michaela Kehrer

(This position is abolished effective July 1, 2012 Ms. Kehrer is the next person having the least seniority in the tenure area of Agriculture. Ms. Kehrer shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)

8. Elimination of Position: 0.2FTE Mathematics

Tenure Area: Mathematics Effective: July 1, 2012

Least senior employee: TBS

(This position is abolished effective July 1, 2012. The next person having the least seniority in the tenure area of Mathematics shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)

9. Elimination of Position: 0.2 FTE Health Teacher

Tenure Area: Health
Effective: July 1, 2012
Least senior employee: James Tyrrell

(This position is abolished effective July 1, 2012. Mr. Tyrrell is the person having the least seniority in the tenure area of Health. Mr. Tyrrell shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)

10.Elimination of Position: 1.0FTE Teaching Assistant

Tenure Area: Teaching Assistant

Effective: July 1, 2012 Least senior employee: Amie Roe

(This position is abolished effective July 1, 2012. Ms. Roe is the person having the least seniority in the tenure area of Elementary. Ms. Roe shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013[3].)

F. Classified

- a. Reduction in Force
 - 1. Reduction in Hours

Position: Aide/Monitor

Classification: GCCS Non-Competitive

Effective: July 1, 2012

(Daily hours for the following employees will be reduced effective July 1, 2012 to the following:

Lisa Johnson [3 hours and 35 minutes]

Diane Fox [6 hours]

Laura Mastrantuono [6 hours 5 minutes] Gloria Louban [6 hours 10 minutes] Arlene Furmanek [6 hours 15 minutes] Dorothy Benning [4 hours 5 minutes] Edith DeSarno [4 hours 55 minutes]) 2. Reduction in Hours

Position: Food Services

Classification: GCCS Non-Competitive

Effective: July 1, 2012

(Daily hours for the following employees will be reduced by fifteen [15] minutes

each effective July 1, 2012 as follows:

Katherine Allen Gloria Caggiano Frankie Callahan Mary Haller Dawn Herwick Mary Judeikis Kristine Pastina Denise Ridings Catherine Stock Michele Weidman)

3. Reduction in Hours

Position: Clerical (two hours)
Classification: GCCS Competitive

Effective: July 1, 2012 Name: Zena Higgins

4. Reduction in Force

Position: Bus Driver

Classification: GCCS Non-Competitive

Effective: July 1, 2012 Least senior employee: Wanda Bates

5. Reduction in Force

Position: Late Bus Runs

Classification: GCCS Non-Competitive

Effective: July1, 2012

(Due to the elimination of the late bus, the following bus drivers will lose the late bus

run:

Linda Covais

Thomas Fitzgibbons James Lawton

Katherine Penniston

Susan Spain)

VIII. Board members' input for possible discussion at a later date

Student Achievement: Math & ELA, International Baccalaureate, Propane fuel for buses.

IX. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

X. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss:

- Contract negotiations concerning the GFA
- Superintendent's Annual Review with the Superintendent

The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

XI. Adjournment

Greenville Central School District Board of Education PERSONNEL AGENDA Business Meeting June 25, 2012 MS/HS Library Media Center

✓ D. Personnel Agenda

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a. Recognition of the Greenville Principals' Association

(BE IT RESOLVED that the Greenville Central School District Board of Education formally recognize The Greenville Principals' Association as the exclusive representative, for the purposes provided in \$204 of the New York State Civil Service Law, of the employees in the following bargaining unit: Elementary Principal, Middle School Principal, High School Principal, House Principal.)

b. Designation of Contracts

(WHEREAS, on July 10, 2006, the Board of Education (the "Board") of the Greenville Central School District ("the District") approved the terms of the form agreement for administrators employed by the District, then including but not limited to the titles of Principals and Assistant Superintendent for Business; and WHEREAS, the Board subsequently created and filled the following additional administrative positions:

Title Effective Date
Director of Curriculum & Communications July 1, 2009
House Principal July 1, 2011
Director of Human Resources July 1, 2011

NOW, THEREFORE, it is RESOLVED that the position of Director of Curriculum & Communications shall be subject to the terms of the form agreement for administrators, nunc pro tunc, for the period of July 1, 2009 to June 30, 2012; and it is further

RESOLVED that the positions of House Principal and Director of Human Resources shall be subject to the terms of the form agreement for administrators, nunc pro tunc, for the period of July 1, 2011 to June 30, 2012.)

c. Substitutes

1. Name: Aileen Rauf Position: Extended Term

Tenure Area: N/A
Probationary Period: N/A

Certification: Childhood Education (Grades 1-6)

Professional

Literacy (Birth-Grade 6)

Professional

Effective: February 27, 2012

Salary: Column IV Step 4, \$47,987.00 prorated

Status: Cleared for employment

(According to the current GFA contract Article 1.3, extended term substitute teachers are to be paid on the teacher salary schedule, at the step as determined by the District, for each consecutive day worked for the same teacher for forty-five (45) days or more. Such pay will be retroactive to the first day of employment in that assignment. Effective on the 45th day, the extended term

substitute will be entitled to the benefits of the CBA. Ms. Rauf is the extended term substitute for Kathleen Gruhle.)

II. Classified

a. Create position

1. Position: Cleaner

Classification: GCCS Non-competitive

Effective: July 2, 2012 to August 31, 2012 Per hour according to employee's Salary:

contractual rate of pay/GPF

2. Position: Aide/Monitor

Classification: GCCS Non-competitive

Effective: July 2, 2012 to August 31, 2012 Salary: Per hour according to employee's

contractual rate of pay/GPF

3. Position: **Bus Driver**

Classification: GCCS Non-competitive

July 2, 2012 to August 31, 2012 Effective: Salary: Per hour according to employee's

contractual rate of pay/GPF

c. Transportation Summer 2012

1. Name: Katherine Penniston

Position: Aide/Monitor

Classification: GCCS Non-competitive

July 2, 2012 to August 31, 2012 Effective: Per hour according to employee's Salary:

contractual rate of pay (\$14.05)/GPF

Cleared for employment Status:

(This appointment is based on need as required by the student[s] IEP.)

2. Name: Kathleen Rogers Position: Aide/Monitor

GCCS Non-competitive Classification:

Effective: July 2, 2012 to August 31, 2012 Per hour according to employee's Salary: contractual rate of pay (\$15.42)/GPF

Cleared for employment Status:

(This appointment is based on need as required by the student[s] IEP.)

3. Name: Lynda Wright Position: Aide/Monitor

Classification: GCCS Non-competitive

July 2, 2012 to August 31, 2012 Effective: Per hour according to employee's Salary:

contractual rate of pay (\$14.05)/GPF

Cleared for employment Status:

(This appointment is based on need as required by the student[s] IEP.)

d. Buildings & Grounds Summer 2012

1. Name: Thomas Fitzgibbons

Position: Cleaner

GCCS Non-competitive Classification:

Effective: July 2, 2012 to August 31, 2012

Salary: \$15.48 per hour/GPF
Status: Cleared for employment

2. Name: Georgina Jones

Position: Cleaner

Classification: GCCS Non-competitive

Effective: July 2, 2012 to August 31, 2012

Salary: \$15.48 per hour/GPF Status: Cleared for employment

3. Name: Mary Judeikis Position: Cleaner

Classification: GCCS Non-competitive

Effective: July 2, 2012 to August 31, 2012

Salary: \$15.48 per hour/GPF Status: Cleared for employment

e. Bus Drivers Summer 2012

1. Name: Linda Covais Position: Bus driver

Effective: July 2, 2012 to August 31, 2012

Salary: \$22.33 per hour /GPF Status: Cleared for employment

2. Name: Rhonda Hempstead-Julig

Position: Bus driver

Effective: July 2, 2012 to August 31, 2012

Salary: \$22.33 per hour/GPF Status: Cleared for employment

3. Name: James Lawton Position: Bus driver

Effective: July 2, 2012 to August 31, 2012

Salary: \$22.33 per hour /GPF Status: Cleared for employment

4. Name: Linda Pidgeon

Position: Cleaner assigned to bus fleet Effective: July 2, 2012 to August 31, 2012

Salary: \$15.48 per hour/GPF
Status: Cleared for employment

5. Name: Sue Spain Position: Bus driver

Effective: July 2, 2012 to August 31, 2012

Salary: \$23.47 per hour /GPF
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.