

Greenville Central School District  
Board of Education  
PROPOSED AGENDA  
Business Meeting  
Monday  
April 16, 2012

7:00 p.m.

MS/HS Library Media Center

- ✓ = Board action is expected.  
*Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.*

**I. Call to Order by President Wilton Bear, Jr.**

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

**III. Open Forum**

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. *(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)*

✓ **IV. Action Items: A – F:**

**A. Accept Minutes:**

- 1. Business Meeting of March 12, 2012**
- 2. Budget Workshop of March 5, 2012**
- 3. Budget Workshop of March 19, 2012**

**B. Accept Finance Reports for the month ending March 31, 2012**

- 1. Treasurer's Reports**
- 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds**
- 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds**
- 4. Cafeteria Profit and Loss Statements**
- 5. Student Activities Report**
- 6. Transfer of Funds for General Fund**
- 7. Internal Claims Report**

**C. Accept Recommendations**

- 1. Committee on Special Education from the meetings of:**
  - a. February 14 and 27, 2012**
  - b. March 7 and 8, 2012**
- 2. Committee on Special Education for Preschool from the meetings of:**
  - a. March 9 and 23, 2012**

**D. Approve Personnel Agenda** *(Please refer to the Personnel Agenda attachment)*

## **E. Business Management**

### **1. Adopt 2012-2013 Proposed School Budget**

BE IT RESOLVED that the Board of Education adopts the proposed financial budget for the 2012-2013 school year of \$\_\_\_\_\_ for presentation to the residents of the Greenville Central School District at the Annual Budget Hearing on Tuesday, May 8, 2012 and for a vote of the qualified residents of the District on Tuesday, May 15, 2012.

### **2. Adopt 2012-2013 Real Property Tax Report Card**

*(The property tax report card must contain the following information:*

- *Tax levy limit (without including the levy for permissible exclusions from the tax levy limit.*
- *Permissible exclusions from the tax levy limit.*
- *Proposed tax levy (not including the levy for permissible exclusions from the tax levy limit.*
- *Total proposed tax levy (including any proposed levy above the tax levy limit and the levy for permissible exclusions from the tax levy limit).*
- *The amount of total spending and the total estimated school tax levy (Appeal of Grib, 45 Educ. Dep't Rep. 413 (2006) that would result from the adoption of the proposed budget.*
- *The percentage increase or decrease in total spending and in the total estimated school tax levy as compared with the school district budget and tax levy for the preceding school year.*
- *The projected enrollment growth for the school year for which the budget is prepared, and the percentage change in enrollment from the previous year (see Appeal of Goldin, 43 Educ. Dep't Rep. 20 (2003). The commissioner's regulations require use of definition of "enrollment" as set for in Education law section 3602(1)(n)(2) (see 8 NYCRR §170.11 (a)(6), (7).*
- *The percentage increase in the consumer price index (CPI) averaged during the 12 months preceding January 1 of the prior school year as compared with the average CPI for the 12-month period immediately preceding January 1 of the current school year (§§1608(7)(a), (c), 1716(7)(c); 8 NYCRR § 170.11(a)(8).*
- *The projected amount of the unappropriated unreserved fund balance that will be retained if the proposed budget is adopted*
- *The projected amounts of the reserved fund balance and the appropriated fund balance.*
- *The percentage of the proposed budget that the unappropriated unreserved fund balance represents.*
- *The actual unappropriated unreserved fund balance retained in the budget for the preceding school year and the percentage of the preceding school year's budget that it represents (§§ 1608(7)(a), 1716(7)(a).)*

### **3. Approve 2011-2012 Local Government Efficiency Grant Application Program**

The three school districts of Cairo-Durham, Windham-Ashland-Jewett, and Greenville are applying for a Local Government Efficiency Grant through the Department of State as provided to the original five districts participating in the CASDA shared services study completed earlier this school year. If approved, this will provide for a study to be completed by CASDA to determine if there are any means to share instructional programming especially at the high school level in the form of specialized programming or magnet programs. The actual results for the study are advisory only to each district and do not require the districts to enact any portion of the findings or recommendations.

*(This Agreement is entered into as of this 16<sup>th</sup> day of April, 2012, by and among the Greenville Central School District, with a principal place of business at 4982 State Route 81, Greenville, New York 12083-0129 [Greenville], the Cairo-Durham Central School District, with an address at PO Box 780, Cairo, New York 12413 [Cairo-Durham], Windham-Ashland-Jewett Central School District, with an address at main Street, PO Box 429, Windham, New York 12496 [W-A-J]. Greenville, Cairo-Durham and W-A-J are each sometimes referred to in this Agreement as a “party” and collectively as the “Parties”.*

*WHEREAS, the Parties are each members of the Greene County School Boards Association [GCSBA];*

*WHEREAS, the Parties further desire to define each Party’s duties and responsibilities with respect to the 2011-2012 Local Government Efficiency Grant Program*

*NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:*

*1. Designation of Lead Agency*

*Each Party hereby designates Greenville CSD as the lead agency [LEA] for the grant application.*

*2. Future Agreements*

*The Parties acknowledge and agree that the recommendations to be made by CASDA in study are non-binding on the Parties, and nothing in this Agreement is intended to obligate any Party to adopt any recommendations concerning shared services*

*To determine if there are means to share programming, especially at the high school level in the form of specialized programming or magnet programming. .*

*3. Insurance*

*Each Party, at its own cost and expense, shall maintain general liability insurance in the minimum amounts of \$1,000,000.00 per occurrence and \$3,000,000.00 in the aggregate, with such insurance coverage to be with a company or companies and under contracts deemed reasonably acceptable by the other Party. Upon request, each Party will provide proof of coverage at the time of execution of this Agreement.*

*4. Governing Law*

*This Agreement shall be governed by the laws of the State of New York, without regard to conflict of law or choice of law rules.*

*5. Entire Agreement*

*The Agreement constitutes the full and complete Agreement between the Parties with respect to the subject matter contained herein.*

*6. Amendment and Modification*

*This Agreement may be amended or modified only by written agreement of the Parties, executed with the same formality as this Agreement.*

*7. Assignment*

*No assignment of this Agreement or the rights and obligations hereunder shall be valid without the specific written consent of the Parties.*

*8. Notices*

*All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given upon delivery, if delivered in person, or on the third business day after mailing, if mailed by certified mail, return receipt requested.*

*9. Authority to Execute*

*Each person executing this Agreement on behalf of a Party hereto represents and warrants that he or she is duly authorized to execute the Agreement on behalf of such Party.)*

**4. Approve agreement between the Greenville Central School District and the New York State Energy Research & Development Authority (NYSERDA)**

*(This Agreement is made pursuant to a grant from NYSERDA pursuant to the Clean Water/Clean Air Act of 1996 Clean Air School Bus Program. There can be reimbursement of funds up to \$48,211.20 of 1996 Clean Water/Clean Air Bond Act funds distributed by the NYSERDA for Greenville Central School district to perform a school bus idling reduction project. These funds shall be used to retrofit fifteen [15] school buses with New York State Department of Transportation-qualified diesel fuel-fired coolant heaters that provide supplemental heat and have an output of 40,000 BTU/hour or greater.)*

**5. Approve Pupil Personnel Services Program Study 2012**

*(This Agreement is entered into as of this 9<sup>th</sup> day of April, 2012, by and among the Greenville Central School District, with a principal place of business at 4982 State Route 81, Greenville, New York 12083-0129 [Greenville], the Cairo-Durham Central School District, with an address at PO Box 780, Cairo, New York 12413 [Cairo-Durham], Windham-Ashland-Jewett Central School District, with an address at main Street, PO Box 429, Windham, New York 12496 [W-A-J]. Greenville, Cairo-Durham and W-A-J are each sometimes referred to in this Agreement as a “party” and collectively as the “Parties”.*

*WHEREAS, the Parties are each members of the Greene County School Boards Association [GCSBA];*

*WHEREAS, the Parties further desire to define each Party’s duties and responsibilities with respect to the Pupil Personnel Services Study and the Pupil Personnel Services Program;*

*NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:*

**1. Designation of Lead Agency**

*Each Party hereby designates Cairo-Durham as the lead agency [LEA] for the Pupil Personnel Study. As the LEA, Parties agree that Cairo-Durham will have the following responsibilities: a) Cairo-Durham will collect from each Party and hold in escrow such Party’s pro rata share of the cost of the Pupil Personnel Services Study, as set forth in Section 2 of this Agreement; and b) Greenville will pay Cairo-Durham for CASDA’s performance of the Pupil Personnel Services Study in accordance with the payment schedule in the CASDA Contract, contingent upon timely and satisfactory completion of deliverables.*

**2. Payment for Pupil Personnel Services Study**

*On execution of this agreement, each Party shall pay to Cairo-Durham its pro rata share of the total cost of \$5,000.00 for the Pupil Personnel Study.*

**3. Future Agreements**

*The Parties acknowledge and agree that the recommendations to be made by CASDA in Pupil Personnel Services Study are non-binding on the Parties, and nothing in this Agreement is intended to obligate any Party to adopt any recommendations concerning shared services.*

**4. Insurance**

*Each Party, at its own cost and expense, shall maintain general liability insurance in the minimum amounts of \$1,000,000.00 per occurrence and \$3,000,000.00 in the aggregate, with such insurance coverage to be with a company or companies and under contracts deemed reasonably acceptable by the other Party. Upon request, each Party will provide proof of coverage at the time of execution of this Agreement.*

**5. Governing Law**

*This Agreement shall be governed by the laws of the State of New York, without regard to conflict of law or choice of law rules.*

6. *Entire Agreement*  
The Agreement constitutes the full and complete Agreement between the Parties with respect to the subject matter contained herein.
7. *Amendment and Modification*  
This Agreement may be amended or modified only by written agreement of the Parties, executed with the same formality as this Agreement.
8. *Assignment*  
No assignment of this Agreement or the rights and obligations hereunder shall be valid without the specific written consent of the Parties.
9. *Notices*  
All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given upon delivery, if delivered in person, or on the third business day after mailing, if mailed by certified mail, return receipt requested.
10. *Authority to Execute*  
Each person executing this Agreement on behalf of a Party hereto represents and warrants that he or she is duly authorized to execute the Agreement on behalf of such Party.

**6. Approve Declaration of Surplus**

*(Please reference the memo by Middle School Principal, Brian Reeve, for declaration of surplus of used books.)*

**F. School Management**

**1. Approve Agenda – Annual Budget Hearing of Tuesday, May 8, 2012**

Greenville Central School District  
Greenville High School Auditorium  
Tuesday, May 8, 2012  
7:00 PM

**Agenda**

**Annual Budget Hearing**

- I. Call to Order by President Wilton Bear, Jr.
  - A. Flag Salute and Pledge of Allegiance
  - B. Roll call and quorum check
  - C. Introduction and welcome of visitors
  - D. Fire evacuation procedures
- II. Presentation and discussion of the proposed 2012-2013 School District Budget
- III. Questions and answers on item II
- IV. Introduction of candidates for Board of Education
- V. Adjournment

**2. Appoint Election Inspectors for the Annual Vote & Election May 15, 2012**

*(These individuals will serve as Election Inspectors and Exit Poll personnel for the 2012 Annual Meeting and Election as necessary.)*

Susan Haskin, Chief Election Inspector

Caitlin Andreone  
Daniel Andresen  
Anna Brooks  
Camryn Benjamin  
Krista Brush  
Danielle Cavaluzzi  
Ryan Cooke  
Taylor Caprio

Jennifer Hicks  
Timothy Karpowitz  
Mackenzie Licatta  
Gerald Manning  
Matthew McIlhenny  
Abigail McQuillen  
Kevin Parker  
Heidi Sweeney

Jocelyn Elwynn  
Erica Hamilton  
Xavier Hawkins

Amanda Underwood  
Sean Wallace  
Ashley Whitbeck

- 3. BE IT RESOLVED that the Board of Education hereby appoints \_\_\_\_\_  
Chairperson of the Annual Vote & Election on May 15, 2012**
- 4. Approve health and wellness contract between the Greenville Central School  
District and the Rensselaer City School District for 2011-2012**  
*(This contract provides health and wellness services for one [1] district resident student  
attending Doane Stuart at \$385.15.)*
- 5. Approve Addendum to Services Memorandum of Understanding between the  
Greenville Central School District and the School-to-Work (STW) program, a  
division of Ulster-Greene ARC from March 5 to April 30, 2012**  
*(This Agreement is for one district resident student for a 1:1 aide at the rate of  
\$1,235.40 per month.)*
- 6. Adopt New York State Common Core Standards for English Language Arts**
- a. New York State Common Core Standards for English Language Arts**  
*(Critical changes to The Common Core State Standards for English Language  
Arts in relation to existing New York State Standards focus on six major  
instructional shifts*
- *A balanced literacy program which consists of both Literature and Informational Text. Reaching 60% Informational Text to 30% Narrative at Commencement Level.*
  - *Literacy in Social Studies, History, Science and the Technical Areas with reading and writing skills no longer the sole responsibility of the ELA program.*
  - *Increased text complexity building a staircase of rigorous texts that continues through High School.*
  - *A deeper understanding and application of language from text to answer higher-level questions.*
  - *A balanced writing program that equally emphasizes narrative writing with writing arguments based on evidence.*
  - *A consistent focus on Academic Vocabulary.*

*The Common Core Learning Standards for English Language Arts and Literacy consist of the following:*

- *Pre-K through Grade 5: Reading Standards for Literature, Reading Standards for Informational Text, Reading Standards for Foundational Skills, Writing Standards, Speaking and Listening Standards, Language*
- *Standards for English Language Arts 6-12; Reading Standards for Literature, Reading Standards for Informational Text, Writing Standards, Speaking and Listening Standards, Language, Standards for Literacy in History/Social Studies, Science and Technical Subjects*

*As part of the Quality Education Committee's Instructional Program Initiative process, a proposal was submitted for The Continuum of Literacy Learning from Fountas and Pinnell during the month of October.)*

**b. Strategies ~The Continuum of Literacy Learning**

The critical components of The Continuum of Literacy Learning include:

- Interactive Read-Aloud and Literature Discussion
- Shared and Performance Reading
- Writing About Reading
- Writing
- Oral, Visual, and Technological Communication
- Phonics, Spelling, and Word Study
- Guided Reading

Instructional Strategies:

The Continuum provides the twelve systems of strategic actions for processing written texts

- Thinking Within the Text
  - Solving Words
  - Monitoring and Correcting
  - Searching for and Using Information
  - Summarizing
  - Maintaining Fluency
  - Adjusting
- Thinking Beyond the Text
  - Predicting
  - Making Connections
  - Inferring
  - Synthesizing

Thinking About the Text

- Analyzing
- Critiquing

**c. Professional Resources**

Resources for Writing:

- Units of Study for Teaching Writing- Calkins (Grades K-2)
- Units of Study for Teaching Writing- Calkins (Grades 3-5)
- A Curricular Plan for the Writing Workshop Calkins and Colleagues from The Reading and Writing Project (Grades K-8)
- Writing Fundamentals- Schoolwide, Inc. (Grades K-1; 2-3; 4-5; 6-8)
- Write Like This: Teaching Real World Writing Through Modeling and Mentor Texts- Gallagher (Grades 6-12)
- Words Their Way- Bear, et al (Grades K-8)

Resources for Reading:

- Units of Study Teaching Reading- Calkins (Grades 3-5)
- A Curricular Plan for the Reading Workshop- Calkins (Grades K-8)
- Journeys- Houghton Mifflin Harcourt (Grades K-6)
- Foundations- Wilson (Grades K-3)
- Guided Reading- Fountas and Pinnell (Grades K-8)
- Strategies That Work- Harvey and Goudvis (Grades K-8)
- Reading with Meaning- Miller (Grades K-3)
- Early Intervention for Reading Difficulties: The Interactive Strategies Approach- Scanlon, Anderson, Sweeney (Grades K-3)
- Interactive Read-Aloud- Hoyt (Grades K-1; 2-3; 4-5; 6-8)
- Leveled Literacy Intervention- Fountas and Pinnell
- Primary Comprehension Toolkit- Harvey (Grades K-2)

- Comprehension Toolkit- Harvey (Grades K-6)
- Texts and Lessons for Content Area Reading- Daniels and Steineke (Grades 6-12)

**V. Discussion**

- A. Board Committee Reports
- Quality Education Committee: Ann Holstein
  - Greenville Educational Foundation: Ann Holstein
  - Technology Committee: Lawrence Tompkins
  - Gifted & Talented Committee: Ann Holstein
  - District Planning Committee: Wilton Bear, Jr.
  - Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr.
  - Budget Advisory Committee: Jason Reinhard
  - Greene County School Boards: Gregory Lampman
- B. Other Committee Reports
- Safety and Health Committee: Tammy Sutherland
  - Wellness Committee: Tammy Sutherland

*(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)*

- C. Tammy J. Sutherland ~ Report on status of Federal Emergency Management Agency (FEMA)

- D. Presentation of new textbooks

Title: Math in Focus  
 Author: Kheong, Ramakrishnan and Gan Kee Soon  
 Class: Mathematics Grades 6, 7 and 8  
 Publisher: Great Source  
 Copyright: 2012  
 Cost: \$64.00 per book  
 Quantity: 120 books per grade

- E. Questar III Vote Tuesday, April 24, 2012 District Office at 6:00pm

- F. Annual Budget Vote

May 2, 2012	Voter Registration	Ellis Elevator Lobby	3:00- 7:00pm
May 3, 2012	Budget Bus	Westerlo	3:45-4:30pm
	Budget Bus	Rensselaerville	5:00-5:45pm
May 5, 2012	Budget Bus	Freehold	9:00-9:45am
	Budget Bus	Greenville	10:00-10:45am
May 8, 2012	School Budget Hearing	MS/HS Auditorium	7:00pm
May 15, 2012	Annual Vote & Election	Ellis Cafeteria	1:00-9:00pm

**VI. Board Members’ input for possible discussion at a later date**

**VII. Closing Open Forum**

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

*(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)*



## **VIII. Executive Session**

It is expected that the Board of Education will adjourn to Executive Session to discuss contract negotiations and matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

*With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.*

## **IX. Adjournment**

Greenville Central School District  
Board of Education  
PROPOSED PERSONNEL AGENDA  
Business Meeting  
April 16, 2012  
MS/HS Library Media Center

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

**1. Unclassified**

a. Extra Duty Compensation Sports 2011-2012

- |           |                        |
|-----------|------------------------|
| 1. Name:  | Katilyn Benninger      |
| Position: | Boys' Varsity Track    |
| Stipend:  | \$3,782.00             |
| Status:   | Cleared for employment |
|           |                        |
| 2. Name:  | Steven Mackey          |
| Position: | Modified Baseball      |
| Stipend:  | \$1,783.00             |
| Status:   | Cleared for employment |

b. Substitutes

- |                |   |
|----------------|---|
| 1. Name:       | Nicholas Robitaille   |
| Position:      | Substitute Teacher (Cairo-Durham)   |
| Certification: | Physical Education,<br>Initial expiring 8/31/16   |
| Effective:     | April 17, 2012  |
| Salary:        | \$101.00 per diem   |
| Status:        | Cleared for employment  |
|                |   |
| 2. Name:       | Kristen Ventre  |
| Position:      | Substitute Teacher  |
| Certification: | School Psychologist,<br>Provisional expiring 8/31/16<br>Childhood Education (Grades 1-6),<br>Initial expiring 8/31/14 |
| Effective:     | March 23, 2012  |
| Salary:        | \$101.00 per diem   |
| Status:        | Cleared for employment  |

**2. Classified**

a. Permanent from Probationary

- |  |                        |
|--|------------------------|
| 1. Name:   | Dorothy Benning        |
| Position:  | Aide/Monitor           |
| Classification:  | GCCS Non-competitive   |
| Date of Permanent<br>Appointment:  | October 18, 2011       |
| Status:  | Cleared for employment |
| <i>(Permanent appointment is retroactive to date of hire. The probationary period will end May 8, 2012.)</i> |                        |

2. Name: Lisa Johnson  
Position: Aide/Monitor  
Classification: GCCS Non-competitive  
Date of Permanent Appointment: October 18, 2011  
Status: Cleared for employment  
*(Permanent appointment is retroactive to date of hire. The probationary period will end May 8, 2012.)*

b. Amended Leave of Absence

1. Name: Denise Ridings  
Position: Food Services  
Classification: GCCS Non-competitive  
Effective: December 22, 2011 through June 30, 2012  
Category: Medical Leave Without Pay  
*(Ms. Ridings leave of absence with an effective date of December 22, 2011 through March 20, 2012 was approved at the March 12, 2012 Board of Education meeting.)*

c. Substitutes

1. Name: Aimee Morse  
Position: Substitute Aide/Monitor, Clerical, Food Service  
Classification: GCCS Non-competitive  
Effective: April 17, 2012  
Salary: Aide/Monitor \$10.55 per hour  
Clerical \$11.60 per hour  
Food Service \$ 8.75 per hour  
Status: Cleared for employment

2. Name: Bonnie Schepp  
Position: Substitute Aide/Monitor, Clerical, Food Service  
Classification: GCCS Non-competitive  
Effective: April 17, 2012  
Salary: Aide/Monitor \$10.55 per hour  
Clerical \$11.60 per hour  
Food Service \$ 8.75 per hour  
Status: Cleared for employment

3. Name: Stephen Womack  
Position: Substitute Cleaner, Food Service  
Classification: GCCS Non-competitive  
Effective: April 17, 2012  
Salary: Cleaner \$11.65 per hour  
Food Service \$ 8.75 per hour  
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.