

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Monday  
February 13, 2012

7:00 p.m.

MS/HS Library Media Center

**I. Call to Order**

A meeting of the Board of Education was held on Monday, February 13, 2012 in the MS/HS Library Media Center. Mr. Wilton Bear, Jr., President, called the meeting to order at 7:00 p.m.

A. Members present:                   Wilton Bear, Jr.  
Ann Holstein  
Gregory Lampman  
Anne Mitchell  
Jason Reinhard  
Rosanne Stapleton  
Lawrence Tompkins

Others present:                   Cheryl A. Dudley, Superintendent  
Jacqueline O'Halloran, District Clerk  
Scott Gardiner, Director of Technology  
Colleen Hall, Director of Curriculum and Communications  
Michael Laster, High School Principal  
Peter Mahan, Elementary School Principal  
Rebecca Martin, Assistant Director of Pupil Personnel Services  
Anders Rasmussen, House Principal  
Brian Reeve, Middle School Principal  
Karen Schrader, Supervisor of Transportation  
Tammy J. Sutherland, Assistant Superintendent for Business  
Paul Ventura, Sr., Food Service Supervisor  
Linda Wistar, Director of Pupil Personnel Services

There were approximately thirteen (13) visitors to the meeting.

**II. Approval of Agenda**

Lawrence Tompkins moved, seconded by Jason Reinhard and carried unanimously to approve the Agenda for the Business Meeting of February 13, 2012.

**III. Accolades**

Thank you and appreciation was extended to Advisor Christine Lochner and the High School Student Council from the Greenville Food Pantry for their "generosity in giving of themselves, time and talents to make families within our system have a much happier Christmas. Thanks for allowing the students to do what they do to help the less fortunate individuals in our community." Student Council members, Michael Shonning, Camryn Benjamin, Alexandria Van Auken, Catherine Sielaff and Tucker Lewis were also recognized for their contributions to the High School Student Council.

Congratulations to 6<sup>th</sup> grader Caeley Bachman who won the Middle School Spelling Bee on January 12, 2012. The Scripps National Spelling Bee is held annually in the Middle School and students participated at the local level during their ELA classes. On January 12 all grade level winners competed in the Grade 6-8 Spelling Bee where Caeley was the overall winner and represented the

Greenville Middle School in the Capital Region Spelling Bee at Proctor's Theater on February 7, 2012 where she competed against 110 students and tied for 3<sup>rd</sup> place.

**Presentation: School Quality Review Process and Comprehensive Educational Plan (CEP) ~ Colleen Hall  
Peter Mahan, Elementary Principal  
Brian Reeve, Middle School Principal  
James McElwey, Faculty  
Robin Parvis, Faculty  
Maureen Pulice, Faculty**

Colleen Hall described the School Quality Review (SQR) process, the plan to address areas in need of review and/or the Comprehensive Educational Process (CEP), as well as the Quality Review Process (QIP), the plan to specifically address students with disabilities. The following points were highlighted:

- The SQR is a school improvement support and intervention strategy for low performing schools in NYS.
- The SQR process enables staff to participate in shared decision-making for the purpose of improving student achievement.
- The overall totals of schools that were identified in 2009-2010 increased from 536 to 1356 in one year as a result of changes made to the cut points (passing score) by the New York State Department (NYSED)
- The CEP plan involves:
  - Monitoring student progress
  - Evidence-based Strategies
  - Plan-assess-adjust cycle
  - Access to the Curriculum for Students with Disabilities

#### **IV. Open Forum**

There were no comments

#### **V. Action Items: A – F:**

Anne Mitchell moved seconded by Ann Holstein and carried unanimously to approve items (A), (B) and (C):

**A. Accept Minutes of the Business Meeting of January 9, 2012**

**B. Accept Finance Reports for the month ending January 31, 2012 (FY2012-62)**

- 1. Treasurer's Reports**
- 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds**
- 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds**
- 4. Cafeteria Profit and Loss Statements**
- 5. Transfer of Funds for General Fund**
- 6. Internal Claims Report**

**C. Accept Recommendations**

- 1. Committee on Special Education from the meetings of:**
  - a. December 22, 2011
  - b. January 12, 13, 17, 19, and 20, 2012
- 2. Committee on Special Education for Preschool from the meetings of :**
  - a. December 22, 2011
  - b. January 13 and 27, 2012

Jason Reinhard moved, seconded by Anne Mitchell and carried unanimously to approve item (D):

**D. Approve Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

**1. Unclassified**

a. Extra Duty Compensation Sports 2011-2012

1. Name: James Silk  
Position: Varsity Baseball  
Stipend: \$3,328.00  
Status: Cleared for employment
2. Name: Lisa Johnson  
Position: Modified Softball  
Stipend: \$1,783.00  
Status: Cleared for employment
3. Name: Margaret Finch  
Position: Girls' Varsity Track  
Stipend: \$3,782.00  
Status: Cleared for employment
4. Name: Nicole Susser  
Position: Girls' Modified Track  
Stipend: \$1,417.00  
Status: Cleared for employment
5. Name: Robert Gray  
Position: Varsity Tennis  
Stipend: \$2,515.00  
Status: Cleared for employment
6. Name: Justin Bruce  
Position: Co-Elementary Spring Intramurals  
Stipend: \$540.50  
Status: Cleared for employment
7. Name: Eileen Kiefer  
Position: Co-Elementary Spring Intramurals  
Stipend: \$540.50  
Status: Cleared for employment
8. Name: Casey Gannon  
Position: Girls' Varsity Softball  
Stipend: \$3,328.00  
Status: Cleared for employment
9. Name: Samuel Favicchio  
Position: Girls' Junior Varsity Softball  
Stipend: \$3,026.00  
Status: Cleared for employment

b. Substitutes

1. Name: Stephanie Bartholomew  
Position: Substitute Teacher (Cairo-Durham)  
Certification: N/A  
Effective: February 14, 2012  
Salary: \$82.00 per diem  
Status: Cleared for employment
  
2. Name: Carmen Bucci  
Position: Substitute Teaching Assistant  
Certification: N/A  
A.A., Bronx Community College  
B.S., John Jay College of Criminal Justice  
Effective: February 14, 2012  
Salary: \$75.00 per diem  
Status: Cleared for employment
  
3. Name: Jeffrey Erdmann  
Position: Substitute Teacher (Cairo-Durham)  
Certification: Music, Permanent  
Effective: February 14, 2012  
Salary: \$101.00 per diem  
Status: Cleared for employment
  
4. Name: Alida Fabian  
Position: Substitute Teacher (Cairo-Durham)  
Certification: Social Studies 7-12,  
Initial expiring 8/31/14  
Effective: February 14, 2012  
Salary: \$101.00 per diem  
Status: Cleared for employment
  
5. Name: Patricia Haaland  
Position: Substitute Teaching Assistant  
Certification: N/A  
Effective: February 14, 2012  
Salary: \$67.00 per diem  
Status: Cleared for employment
  
6. Name: Nicole Kern  
Position: Substitute Teacher (Cairo-Durham)  
Certification: Childhood Education (Grades 1-6),  
Initial expiring 1/31/16  
Effective: February 14, 2012  
Salary: \$101.00 per diem  
Status: Cleared for employment
  
7. Name: Lauren McGaw  
Position: Substitute Teacher (Cairo-Durham)  
Certification: Educational Technology Specialist,  
Professional  
Effective: February 14, 2012  
Salary: \$101.00 per diem  
Status: Cleared for employment

8. Name: Kacie Partridge  
 Position: Substitute Teacher (Cairo-Durham)  
 Certification: N/A  
 Effective: February 14, 2012  
 Salary: \$82.00 per diem  
 Status: Cleared for employment
9. Name: Diana Young  
 Position: Substitute Teaching Assistant  
 Certification: Students With Disabilities (Grades 1-6),  
 Initial expiring 8/31/16  
 Childhood Education (Grades 1-6),  
 Initial expiring 8/31/16  
 Effective: February 14, 2012  
 Salary: \$75.00 per diem  
 Status: Cleared for employment

**2. Classified**

a. Permanent from Probationary

1. Name: Diane Kurylo  
 Position: Bus Driver  
 Classification: GCCS Non-competitive  
 Date of Permanent Appointment: June 14, 2011  
 Status: Cleared for employment  
*(Permanent appointment is retroactive to date of hire. The probationary period will end February 21, 2012.)*

b. Probationary

1. Name: Lisa Johnson  
 Position: Aide/Monitor (six [6] hours per day)  
 Classification: GCCS Non-competitive  
 Effective: January 26, 2012  
 Commencement of Service: October 18, 2011  
 Salary: Year 1 at \$13.52 per hour  
 Status: Cleared for employment  
*(Ms. Johnson is a current aide/monitor whose hours have been increased from three and one half [3.5] to six [6] hours. This does not change her probationary appointment status.)*

c. Leave of Absence

1. Name: Denise Ridings  
 Position: Food Services  
 Classification: GCCS Non-competitive  
 Effective: December 22, 2011 through  
 February 27, 2012  
 Category: Medical Leave Without Pay

d. Substitutes

1. Name: Patricia Haaland  
Position: Substitute Aide/Monitor & Nurse (LPN)  
Classification: GCCS Non-competitive  
Effective: January 26, 2012  
Salary: Aide/Monitor \$10.55 per hour  
Nurse (LPN) \$82.00 per diem  
Status: Cleared for employment
  
2. Name: Malinda Cassimore  
Position: Substitute Cleaner  
Classification: GCCS Non-competitive  
Effective: February 14, 2012  
Salary: \$11.65 per hour  
Status: Cleared for employment
  
3. Name: Michael Czyzewski  
Position: Substitute Cleaner & Food Service  
Classification: GCCS Non-competitive  
Effective: February 14, 2012  
Salary: Cleaner \$11.65 per hour  
Food Service \$ 8.75 per hour  
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

**E. Business Management**

Ann Holstein moved, seconded by Lawrence Tompkins and carried unanimously to approve items (1) through (6):

**1. Approve 2011-2012 Tuition Rates (FY2012-63)**

*(BE IT RESOLVED that the Greenville Central School District Tuition Rates for 2011-2012 be established as follows:*

	<i>2010-2011 Actual Rates</i>	<i>2011-2012 Estimated Rates</i>
<i>General Education</i>		
<i>Grades K-6</i>	<i>\$ 7,657.00</i>	<i>\$ 7,400.00</i>
<i>Grades 7-12</i>	<i>9,747.00</i>	<i>9,402.00</i>
<i>Special Education</i>		
<i>Grades K-6</i>	<i>24,622.00</i>	<i>27,298.00</i>
<i>Grades 7-12</i>	<i>26,712.00</i>	<i>29,300.00</i>

*The estimated tuition rates are based on a formula defined in §174.2 of the Regulations of the Commissioner. In previous years the formula used allowed for two rates for Special Education students depending on the level of service. Under the new foundation aid, the formula only allows for one rate. Since we are a “closed” campus, these rates are for foster students or those placed under an Intermunicipal Agreement between districts. The cost for foster students is charged to the district of residence when placement in foster care occurred.)*

**2. Approve Application for Apportionment of Building Aid (FY2012-64)**

*(Project Number: 190701040001026*

*Building: Scott M. Ellis Elementary*

*Total Project Cost: \$165,894.00*

*Description of Project:*

- a. replacement of deteriorated precast parapet coping and precast entry steps.*

*“If your district is subject to reorganization under the NYS Plan, no building aid payments will be made without a Certificate of Apportionment from the Commissioner of Education. Under Department regulations, it is the responsibility of the local board of education to initiate the request for such certification.”)*

**3. Accept resolution for the Greenville Public Library proposition to be placed on the ballot for the Annual Vote and Election May 15, 2012 (FY2012-65)**

*(RESOLVED that the Board of Education of the Greenville Central School District is hereby authorized to increase by \$2,000.00 for a total of \$40,000.00 the amount to be raised by tax for the support of the Greenville Public Library.*

*Separate proposition[s] are required for each town library. As a point of information, the action by the voters is for the amount of only the increase. Therefore, if the resolution is defeated, the funding is maintained at the level from the previous year in the amount of \$38,000.)*

**4. Approve transportation contract between the Greenville Central School District and Q-Roo Transportation for 2011-2012 (FY2012-66)**

*(Bids were opened in the District Office on Wednesday, January 11, 2012. Three [3] bids packets were mailed and three [3] companies responded. It is recommended to award one additional contract transportation route as follows:*

*Q-Roo Transportation*

*Special Education~one [1] student w/shared aide on bus*

*Langan School, Albany*

*\$159.00 per diem*

*Total anticipated annual cost \$18,400.00. All bids are on file in the District Office.)*

**5. Approve Change Order Number: 06 & Change Order Number: 07 for the MS/HS and Elementary Renovation Project (FY-2012-67)**

*(Change Order Number 06:*

*Brunswick Electric, Inc.*

*Additional cost to increase the power output of temporary generator and wiring to supply power to the HS boiler*

*\*\$ 1,766.00*

*Additional cost to re-locate contactors from HS electrical panels LP-1 and LP-2*

*1,496.00*

*Additional cost to provide replacement breakers at HS electric panel LP-16*

*542.00*

*Additional cost to provide labor and materials to modify existing Ellis Elementary stage lighting so that the fixtures can be lowered to stage level*

*2,887.00*

*Additional cost to extend stage lighting control panel feeds*

*1,797.00*

*Additional cost to provide electric power to Ellis stage projection screen*

*1,344.00*

*Total*

*\$ 9,832.00*

Change Order Number 07:  
 Gallo Construction, Corp.  
 Additional cost to provide labor and materials to enable  
 stage lighting at Ellis to be lowered to stage level 3,960.00  
Grand Total \$13,792.00

*\*all amounts are rounded to the nearest dollar)*

**6. Accept donation**

- a. Greenville MS/HS PTSA to the Greenville Central School District for \$270.00 to offset the cost of prizes and awards for the Middle School Anti-Bullying poster and essay contest
- b. Greenville MS/HS PTSA to the Greenville Central School District for \$250.00 to purchase materials for Autism Awareness Month

**F. School Management**

Anne Mitchell moved, seconded by Ann Holstein and carried unanimously to approve items (1) through (6):

**1. Approve tutorial contracts between the Greenville Central School District and Four Winds Saratoga for: (FY2012-68)**

- (a. Tutorial services for one [1] district resident student at \$29.00 per hour for five [5] hours of instruction per week effective 01.09.12.*
- b. Tutorial services for one [1] district resident student at \$29.00 per hour for ten [10] hours of instruction per week effective 01.23.12.*
- c. Tutorial services for one [1] district resident student at \$29.00 per hour for five [5] hours of instruction per week effective 01.26.12.)*

**2. Approve Health and Welfare contract between the Greenville Central School District and Bethlehem Central School District for 2011-2012 (FY-2012-69)**

*(This contract provides health and welfare services for five [5] district resident students attending St. Thomas the Apostle School at \$822.00 per student totaling \$4,110.00 and one [1] district resident student attending Bethlehem Children’s School at \$822.00 per student for a grand total of \$4,932.00.)*

**3. Approve Health and Welfare contract between the Greenville Central School District and South Colonie Central Schools for 2011-2012 (FY2012-70)**

*(This contract provides health and welfare services for two [2] district resident students attending Christian Brothers Academy at \$638.52 per student totaling \$1,277.04 and three [3] district resident students attending Our Savior’s Lutheran School at \$638.52 per student totaling \$1,915.56 for a grand total of \$3,192.60 .)*

**4. Appoint Edna Rominger to serve on the Board of Voter Registration for 2011-2012**

*(This appointment fills the vacancy due to the resignation of Lillian Wood approved on December 12, 2011 from the Voter Registration Board.)*

**5. Approve Comprehensive Education Plan (CEP) 2011-2012 (FY2012-71)**

- a. Scott M. Ellis Elementary School
- b. Greenville Middle School

**6. Approve Overnight Field Trips**

- a. Destination: Oswegatchie Educational Center  
Croghan, NY (Winter Weekend)
- Dates: Departing: March 16, 2012 at 10:00am  
Returning: March 18, 2012 at 1:00pm



Students: Approximately twenty (20) HS FFA students  
Chaperones: Rachel Anderson, Mark Cunnan and 1 TBD

b. Destination: New York State FFA Convention  
Vernon-Verona-Sherrill High School, Verona, NY  
Dates: Departing: May 3, 2012 at 8:30am  
Returning: May 5, 2012 at 5:30pm  
Students: Approximately twenty-five (25) HS FFA students  
Chaperones: Rachel Anderson, Mark Cunnan

## VI. Discussion

### A. Board Committee Reports

- Quality Education Committee (QEC): Ann Holstein  
School Quality Review (SQR) teacher feedback from January faculty meetings was discussed by QEC.
- Greenville Educational Foundation (GEF): Cheryl A. Dudley  
The GEF discussed the spring fundraiser at the Mountain View Brassiere. Proposals were received for work on the Potter Hollow School House and there is not sufficient funding to move ahead.
- Technology Committee: Michael Laster  
The Committee is reviewing the Acceptable Use for Board Policy. Scott Gardiner reviewed the Technology budget presentation and the technology plan for next year will be updated.
- Gifted & Talented Committee (GATE): Ann Holstein  
The Committee is considering informal parent nights to promote Ellis enrichments rather than using the District website.
- District Planning Committee: Wilton Bear, Jr.  
No report
- Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr  
As a result of the RFP, four firms were interviewed and Tammy Sutherland completed reference checks for two of the firms determined to be finalists. It is anticipated a recommendation will be made at the March Board of Education meeting.
- Budget Advisory Committee (BAC\_): Jason Reinhard  
The departments of Pupil Personnel Services and Technology presented on January 17, 2012 and Buildings & Grounds, Transportation, and Food Service presented on January 31, 2012.
- Greene County School Boards Association (GCSBA): Gregory Lampman  
The GCSBA is completing their mission statement. Discussions continue emphasizing the need for shared services and other areas of collaboration within Greene County school districts.

### B. Other Committee Reports

- Safety and Health Committee: Tammy Sutherland  
The Committee reviewed the table top drill at the Hunter-Tannersville CSD on January 18, 2012 and a future table top drill will be scheduled. A High School science lab audit was completed by Needham Risk Management and the Committee was updated on FEMA reports from Hurricane Irene.

- Wellness Committee: Tammy Sutherland

There has been positive employee feedback zumba and Weight Watchers.  
*(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)*

C. Board of Education Workshop of January 28, 2012

Participating Boards included:

Town of Coeymans	Councilperson	Peter Masti
Town of New Baltimore	Councilperson	Barbara Finke
Town of New Scotland	Councilperson	Patricia Snyder
Town of Westerlo	Planning Board	Edwin C. Stevens III
Town of Westerlo	Resident	Leonard Laub

Discussion included:

- Each Town's Comprehensive Planning
- Current Shared Services and future shared service possibilities for School Districts
- Property Tax Cap
- The continued inequities of state aid to high need districts compared to the amount of state aid to high wealth districts.

D. Greenville School District Calendar

Superintendent Conference Days

District Calendar to be held as scheduled: March 16 [Friday]

New Date: May 25 [Friday]

As the Superintendent's Conference Day was not held in October due to the uncertainty of weather as a result of Hurricane Irene and NYSED has established a deadline of Student Learning Objectives to be in place by 2012-2013, it will be recommended at the March 12, 2012 Board of Education meeting that the date of May 25<sup>th</sup> be utilized for professional development with classes not in session for students

E. Reminder ~ Questar III Workshop ~ Saturday, March 3, 2012

Instructional Programming-General Instruction/CTE/Online Learning

F. Board of Education Meetings/Records Available at Open Meetings

*(Prepared by: Beth Bourassa, Whiteman Osterman & Hanna LLP, School Attorney  
 January 31, 2012*

*"As of February 2, 2012, under an amendment to the Open Meetings Law, school districts will be required to provide public access to certain records, if the records have been scheduled to be voted on or discussed at a public meeting of the Board of Education. Access must be provided either prior to or at the meeting, to the extent that this is feasible for the district. If a district maintains a regularly updated website and uses a high speed internet connection, it must post the records on its website prior to the meeting, to the extent that this is feasible.*

*Two categories of records are included within the scope of this new requirement. First any proposed resolutions, internal rules or regulations, policies, and amendments thereto that the Board will be considering or voting on are subject to this new requirement. Second, any other records that the Board will be discussing are also subject to the new requirement, to the extent that such records are subject to disclosure under the Freedom of Information Law ("FOIL").*

*The district does not have to disclose records that fall within one of the FOIL exceptions. Notably, these exceptions include, but are not limited to:*

- *Records whose disclosure is prohibited by other statutes (such as student education records, which cannot be disclosed under FERPA);*

- *Records that, if released, would result in an unwarranted invasion of personal privacy, (such as certain personnel records);*
- *Records that would impair present or imminent contract awards or collective bargaining negotiations (such as proposed contractual provisions); and, importantly,*
- *Internal advice, opinions, and recommendations (for example, recommendations to grant or deny tenure). Similarly, other recommendations or internal reports made by the superintendent of schools or staff in support of one or more Board action item(s) need not be disclosed.*

*Additionally, records which are scheduled to be discussed or voted on during an executive session of the meeting need not be disclosed, because these sessions are not open to the public. For example, a §3020-a proceeding to discipline or terminate a tenured teacher is both discussed and voted on in executive session. No records related to the commencement of a §3020-a proceeding would be made public. Other matters, such as the employment of a specific person, maybe discussed in executive session but voted on in public session. Only the proposed resolution related to the employment of a specific person, but not the “back-up” information discussed in executive session, would be disclosed.”*

*The Committee on Open Government has guidance and a copy of the Open Meetings Law, as amended, on its website at:*

*<http://dos.ny.gov/coog/RecordsDiscussedatMeetings.html>*

- G. Meeting with Questar III, Chancellor Tisch and Commissioner King  
 Dr. Baldwin, Questar III District Superintendent scheduled a meeting with Regents Chancellor Merryl H. Tisch, Commissioner John B. King, and superintendents from Rensselaer, Columbia, Greene counties. The topics and discussion included the following:
- Overview of Questar III BOCES region
  - Fiscal Condition of School Districts
  - Instructional Implications of Fiscal Crisis
  - The Regents Reform Agenda in Jeopardy?
  - Local, Regional Efforts and Their Limitations
- H. Reminder ~ Presentation ~ Dr. Baldwin March 12, 2012 Board of Education Meeting
- Shared services
  - Co-Sers offered by Questar III
  - Suggestions from Dr. Baldwin regarding services he deems feasible for Greene County school districts
  - CTE Programs for Middle and High School

**VII. Board Members’ input for possible discussion at a later date**

No comments

**VIII. Closing Open Forum**

No comments

**IX. Executive Session**

At 8:33 p.m. Lawrence Tompkins moved, seconded by Anne Mitchell and carried unanimously to adjourn to Executive Session to discuss contract negotiations and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. At 9:21 p.m. Gregory Lampman moved, seconded by Anne Mitchell and carried unanimously to return to open session.

**X. Adjournment**

At 9:45p.m. Gregory Lampman moved, seconded by Jason Reinhard and carried unanimously to adjourn the meeting.

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District Clerk

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Board of Education President