

Greenville Central School District
Board of Education
PROPOSED AGENDA
Business Meeting
Monday
February 13, 2012

7:00 p.m.

MS/HS Library Media Center

- ✓ = Board action is expected.
Information noted in italics is provided as reference and/or background for the Board of Education on the particular matter or item.

I. Call to Order by President Wilton Bear, Jr.

- A. Flag Salute and Pledge of Allegiance**
- B. Roll call and quorum check**
- C. Introduction and welcome of visitors**
- D. Fire evacuation procedures**

✓ **II. Approval of Agenda**

III. Accolades

Thank you and appreciation to Advisor Christine Lochner and the High School Student Council from the Greenville Food Pantry for their “generosity in giving of themselves, time and talents to make families within our system have a much happier Christmas. Thanks for allowing the students to do what they do to help the less fortunate individuals in our community.”

Congratulations to 6th grader Caeley Bachman who won the Middle School Spelling Bee on January 12, 2012. The Scripps National Spelling Bee is held annually in the Middle School and students participate at the local level during their ELA classes. On January 12 all grade level winners competed in the Grade 6-8 Spelling Bee where Caely was the overall winner and will represent Greenville Middle School in the Capital Region Spelling Bee at Proctor’s Theater on February 7, 2012.

**Presentation: School Quality Review Process and
Comprehensive Educational Plan (CEP) ~ Colleen Hall
Peter Mahan, Elementary Principal
Brian Reeve, Middle School Principal
James McElwey, Faculty
Robin Parvis, Faculty
Maureen Pulice, Faculty**

IV. Open Forum

NOTE: The 30 minute open forum is the time the Board sets aside to hear comments from the public. *(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)*

✓ **V. Action Items: A – F:**

- A. Accept Minutes of the Business Meeting of January 9, 2012**

B. Accept Finance Reports for the month ending January 31, 2012

1. Treasurer's Reports
2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds
3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds
4. Cafeteria Profit and Loss Statements
5. Transfer of Funds for General Fund
6. Internal Claims Report

C. Accept Recommendations

1. **Committee on Special Education from the meetings of:**
 - a. December 22, 2011
 - b. January 12, 13, 17, 19, and 20, 2012
2. **Committee on Special Education for Preschool from the meetings of :**
 - a. December 22, 2011
 - b. January 13 and 27, 2012

D. Approve Personnel Agenda (*Please refer to the Personnel Agenda attachment*)

E. Business Management

1. Approve 2011-2012 Tuition Rates

(BE IT RESOLVED that the Greenville Central School District Tuition Rates for 2011-2012 be established as follows:

	<i>2010-2011 Actual Rates</i>	<i>2011-2012 Estimated Rates</i>
<i>General Education</i>		
<i>Grades K-6</i>	<i>\$ 7,657.00</i>	<i>\$ 7,400.00</i>
<i>Grades 7-12</i>	<i>9,747.00</i>	<i>9,402.00</i>

Special Education

<i>Grades K-6</i>	<i>24,622.00</i>	<i>27,298.00</i>
<i>Grades 7-12</i>	<i>26,712.00</i>	<i>29,300.00</i>

The estimated tuition rates are based on a formula defined in §174.2 of the Regulations of the Commissioner. In previous years the formula used allowed for two rates for Special Education students depending on the level of service. Under the new foundation aid, the formula only allows for one rate. Since we are a "closed" campus, these rates are for foster students or those placed under an Intermunicipal Agreement between districts. The cost for foster students is charged to the district of residence when placement in foster care occurred.)

2. Approve Application for Apportionment of Building Aid

(Project Number: 190701040001026

Building: Scott M. Ellis Elementary

Total Project Cost: \$165,894.00

Description of Project:

- a. *replacement of deteriorated precast parapet coping and precast entry steps. "If your district is subject to reorganization under the NYS Plan, no building aid payments will be made without a Certificate of Apportionment from the Commissioner of Education. Under Department regulations, it is the responsibility of the local board of education to initiate the request for such certification."*)

- 3. Accept resolution for the Greenville Public Library proposition to be placed on the ballot for the Annual Vote and Election May 15, 2012**
(RESOLVED that the Board of Education of the Greenville Central School District is hereby authorized to increase by \$2,000.00 for a total of \$40,000.00 the amount to be raised by tax for the support of the Greenville Public Library.

Separate proposition[s] are required for each town library. As a point of information, the action by the voters is for the amount of only the increase. Therefore, if the resolution is defeated, the funding is maintained at the level from the previous year in the amount of \$38,000.)

- 4. Approve transportation contract between the Greenville Central School District and Q-Roo Transportation for 2011-2012**

(Bids were opened in the District Office on Wednesday, January 11, 2012. Three [3] bids packets were mailed and three [3] companies responded. It is recommended to award one additional contract transportation route as follows:

Q-Roo Transportation

Special Education~one [1] student w/shared aide on bus

Langan School, Albany \$159.00 per diem

Total anticipated annual cost \$18,400.00. All bids are on file in the District Office.)

- 5. Approve Change Order Number: 06 & Change Order Number: 07 for the MS/HS and Elementary Renovation Project**

(Change Order Number 06:

Brunswick Electric, Inc.

*Additional cost to increase the power output of temporary generator and wiring to supply power to the HS boiler *\$ 1,766.00*

Additional cost to re-locate contactors from HS electrical panels LP-1 and LP-2 1,496.00

Additional cost to provide replacement breakers at HS electric panel LP-16 542.00

Additional cost to provide labor and materials to modify existing Ellis Elementary stage lighting so that the fixtures can be lowered to stage level 2,887.00

Additional cost to extend stage lighting control panel feeds 1,797.00

Additional cost to provide electric power to Ellis stage projection screen 1,344.00

Total \$ 9,832.00

Change Order Number 07:

Gallo Construction, Corp.

Additional cost to provide labor and materials to enable stage lighting at Ellis to be lowered to stage level 3,960.00

Grand Total \$13,792.00

**all amounts are rounded to the nearest dollar)*

- 6. Accept donation**

- a. Greenville MS/HS PTSA to the Greenville Central School District for \$270.00 to offset the cost of prizes and awards for the Middle School Anti-Bullying poster and essay contest

- b. Greenville MS/HS PTSA to the Greenville Central School District for \$250.00 to purchase materials for Autism Awareness Month

F. School Management

- 1. Approve tutorial contracts between the Greenville Central School District and Four Winds Saratoga for:**
 - a. *Tutorial services for one [1] district resident student at \$29.00 per hour for five [5] hours of instruction per week effective 01.09.12.*
 - b. *Tutorial services for one [1] district resident student at \$29.00 per hour for ten [10] hours of instruction per week effective 01.23.12.*
 - c. *Tutorial services for one [1] district resident student at \$29.00 per hour for five [5] hours of instruction per week effective 01.26.12.)*

- 2. Approve Health and Welfare contract between the Greenville Central School District and Bethlehem Central School District for 2011-2012**
(This contract provides health and welfare services for five [5] district resident students attending St. Thomas the Apostle School at \$822.00 per student totaling \$4,110.00 and one [1] district resident student attending Bethlehem Children's School at \$822.00 per student for a grand total of \$4,932.00.)

- 3. Approve Health and Welfare contract between the Greenville Central School District and South Colonie Central Schools for 2011-2012**
(This contract provides health and welfare services for two [2] district resident students attending Christian Brothers Academy at \$638.52 per student totaling \$1,277.04 and three [3] district resident students attending Our Savior's Lutheran School at \$638.52 per student totaling \$1,915.56 for a grand total of \$3,192.60 .)

- 4. Appoint Edna Rominger to serve on the Board of Voter Registration for 2011-2012**
(This appointment fills the vacancy due to the resignation of Lillian Wood approved on December 12, 2011 from the Voter Registration Board.)

- 5. Approve Comprehensive Education Plan (CEP) 2011-2012**
 - a. Scott M. Ellis Elementary School
 - b. Greenville Middle School

- 6. Approve Overnight Field Trips**
 - a. Destination: Oswegatchie Educational Center
Croghan, NY (Winter Weekend)
Dates: Departing: March 16, 2012 at 10:00am
Returning: March 18, 2012 at 1:00pm
Students: Approximately twenty (20) HS FFA students
Chaperones: Rachel Anderson, Mark Cunnann and 1 TBD

 - b. Destination: New York State FFA Convention
Vernon-Verona-Sherrill High School, Verona, NY
Dates: Departing: May 3, 2012 at 8:30am
Returning: May 5, 2012 at 5:30pm
Students: Approximately twenty-five (25) HS FFA students
Chaperones: Rachel Anderson, Mark Cunnann

VI. Discussion

- A. Board Committee Reports
- Quality Education Committee: Ann Holstein
 - Greenville Educational Foundation: Ann Holstein
 - Technology Committee: Lawrence Tompkins
 - Gifted & Talented Committee: Ann Holstein
 - District Planning Committee: Wilton Bear, Jr.
 - Audit Committee: Lawrence Tompkins, Gregory Lampman, Wilton Bear, Jr.
 - Budget Advisory Committee: Jason Reinhard
 - Greene County School Boards: Gregory Lampman

- B. Other Committee Reports
- Safety and Health Committee: Tammy Sutherland
 - Wellness Committee: Tammy Sutherland

(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)

- C. Board of Education Workshop of January 28, 2012

Participating Boards included:

Barbara Finke, Councilperson, Town of New Baltimore
Peter Masti, Councilperson, Town of Coeymans
Patricia Snyder, Councilperson, Town of New Scotland
Edwin Stevens III, Planning Board, Town of Westerlo
Leonard Laub, Town of Westerlo

- D. Greenville School District Calendar

Superintendent Conference Days

District Calendar to be held as scheduled: March 16 [Friday]

New Date: May 25 [Friday]

(As the Superintendent's Conference Day was not held in October due to the uncertainty of weather as a result of Hurricane Irene and the NYSED now has set a deadline of Student Learning Objectives to be in place by 2012-2013, it is recommended that the date of May 25th be utilized for professional development with classes not in session for students.)

- E. Questar III Workshop ~ Saturday, March 3, 2012

Instructional Programming-General Instruction/CTE/Online Learning

- F. Board of Education Meetings/Records Available at Open Meetings

*(Prepared by: Beth Bourassa, Whiteman Osterman & Hanna LLP, School Attorney
January 31, 2012*

"As of February 2, 2012, under an amendment to the Open Meetings Law, school districts will be required to provide public access to certain records, if the records have been scheduled to be voted on or discussed at a public meeting of the Board of Education. Access must be provided either prior to or at the meeting, to the extent that this is feasible for the district. If a district maintains a regularly updated website and uses a high speed internet connection, it must post the records on its website prior to the meeting, to the extent that this is feasible.

Two categories of records are included within the scope of this new requirement. First any proposed resolutions, internal rules or regulations, policies, and amendments thereto that the Board will be considering or voting on are subject to this new requirement. Second, any other records that the Board will be discussing are also subject to the new requirement, to the extent that such records are subject to disclosure under the Freedom of Information Law ("FOIL").

The district does not have to disclose records that fall within one of the FOIL exceptions. Notably, these exceptions include, but are not limited to:

- *Records whose disclosure is prohibited by other statutes (such as student education records, which cannot be disclosed under FERPA);*
- *Records that, if released, would result in an unwarranted invasion of personal privacy, (such as certain personnel records);*
- *Records that would impair present or imminent contract awards or collective bargaining negotiations (such as proposed contractual provisions); and, importantly,*
- *Internal advice, opinions, and recommendations (for example, recommendations to grant or deny tenure). Similarly, other recommendations or internal reports made by the superintendent of schools or staff in support of one or more Board action item(s) need not be disclosed.*

Additionally, records which are scheduled to be discussed or voted on during an executive session of the meeting need not be disclosed, because these sessions are not open to the public. For example, a §3020-a proceeding to discipline or terminate a tenured teacher is both discussed and voted on in executive session. No records related to the commencement of a §3020-a proceeding would be made public. Other matters, such as the employment of a specific person, maybe discussed in executive session but voted on in public session. Only the proposed resolution related to the employment of a specific person, but not the “back-up” information discussed in executive session, would be disclosed.”

*The Committee on Open Government has guidance and a copy of the Open Meetings Law, as amended, on its website at:
<http://dos.ny.gov/coog/RecordsDiscussedatMeetings.html>*

- G. Meeting with Questar III, Chancellor Tisch and Commissioner King
(Dr. Baldwin, Questar III District Superintendent scheduled a meeting with Regents Chancellor Merryl H. Tisch, Commissioner John B. King, and superintendents from Rensselaer, Columbia, Greene counties. The topics and discussion included the following:
- Overview of Questar III BOCES region*
 - Fiscal Condition of School Districts*
 - Instructional Implications of Fiscal Crisis*
 - The Regents Reform Agenda in Jeopardy?*
 - Local, Regional Efforts and Their Limitations)*
- H. Reminder ~ Presentation Dr. Baldwin March 12, 2012 Board of Education Meeting
- Shared services
 - Co-Sers offered by Questar III
 - Suggestions from Dr. Baldwin regarding services he deems feasible for Greene County school districts

VII. Board Members’ input for possible discussion at a later date

VIII. Closing Open Forum

NOTE: The 15 minute Closing Open Forum is the time the Board sets aside to hear comments from the public.

(This is an opportunity for residents to voice concerns or compliments, especially about items on the agenda. However, this is not the time to register complaints about individuals or about items that have not first been addressed through proper channels.)

IX. Executive Session

It is expected that the Board of Education will adjourn to Executive Session to discuss matters concerning particular persons. The Board will return to public session after Executive Session but will not be taking any action and then will adjourn.

Conduct of Executive Sessions: Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- matters which will imperil the public safety if disclosed;
- any matter which may disclose the identity of a law enforcement agent or informer;
- information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- discussions regarding proposed, pending, or current litigation;
- collective negotiations pursuant to article fourteen of Civil Service Law;
- the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- the preparation, grading, or administration of exams;
- the proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

With certain limited exceptions, no official action can be taken on issues discussed in executive session without first returning to public session. An exception includes voting on charges against a tenured teacher. No public body, including a school board may vote to appropriate money during an executive session. All members of the board of education, other than a student board member, and any other person authorized by the board may attend an executive session. Thus, only those people invited by the board may attend. It is important that a school board exercise discretion in deciding whom to invite into executive session because of important confidentiality issues. Board members must maintain confidential information acquired in executive session.

X. Adjournment

Greenville Central School District
Board of Education
PROPOSED PERSONNEL AGENDA
Business Meeting
February 13, 2012
MS/HS Library Media Center

✓ **D. Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

1. Unclassified

a. Extra Duty Compensation Sports 2011-2012

- | | |
|-----------|----------------------------------|
| 1. Name: | James Silk |
| Position: | Varsity Baseball |
| Stipend: | \$3,328.00 |
| Status: | Cleared for employment |
| 2. Name: | Lisa Johnson |
| Position: | Modified Softball |
| Stipend: | \$1,783.00 |
| Status: | Cleared for employment |
| 3. Name: | Margaret Finch |
| Position: | Girls' Varsity Track |
| Stipend: | \$3,782.00 |
| Status: | Cleared for employment |
| 4. Name: | Nicole Susser |
| Position: | Girls' Modified Track |
| Stipend: | \$1,417.00 |
| Status: | Cleared for employment |
| 5. Name: | Robert Gray |
| Position: | Varsity Tennis |
| Stipend: | \$2,515.00 |
| Status: | Cleared for employment |
| 6. Name: | Justin Bruce |
| Position: | Co-Elementary Spring Intramurals |
| Stipend: | \$540.50 |
| Status: | Cleared for employment |
| 7. Name: | Eileen Kiefer |
| Position: | Co-Elementary Spring Intramurals |
| Stipend: | \$540.50 |
| Status: | Cleared for employment |
| 8. Name: | Casey Gannon |
| Position: | Girls' Varsity Softball |
| Stipend: | \$3,328.00 |
| Status: | Cleared for employment |

9. Name: Samuel Favicchio
Position: Girls' Junior Varsity Softball
Stipend: \$3,026.00
Status: Cleared for employment

b. Substitutes

1. Name: Stephanie Bartholomew
Position: Substitute Teacher (Cairo-Durham)
Certification: N/A
Effective: February 14, 2012
Salary: \$82.00 per diem
Status: Cleared for employment

2. Name: Carmen Bucci
Position: Substitute Teaching Assistant
Certification: N/A
A.A., Bronx Community College
B.S., John Jay College of Criminal Justice
Effective: February 14, 2012
Salary: \$75.00 per diem
Status: Cleared for employment

3. Name: Jeffrey Erdmann
Position: Substitute Teacher (Cairo-Durham)
Certification: Music, Permanent
Effective: February 14, 2012
Salary: \$101.00 per diem
Status: Cleared for employment

4. Name: Alida Fabian
Position: Substitute Teacher (Cairo-Durham)
Certification: Social Studies 7-12,
Initial expiring 8/31/14
Effective: February 14, 2012
Salary: \$101.00 per diem
Status: Cleared for employment

5. Name: Patricia Haaland
Position: Substitute Teaching Assistant
Certification: N/A
Effective: February 14, 2012
Salary: \$67.00 per diem
Status: Cleared for employment

6. Name: Nicole Kern
Position: Substitute Teacher (Cairo-Durham)
Certification: Childhood Education (Grades 1-6),
Initial expiring 1/31/16
Effective: February 14, 2012
Salary: \$101.00 per diem
Status: Cleared for employment

7. Name: Lauren McGaw
 Position: Substitute Teacher (Cairo-Durham)
 Certification: Educational Technology Specialist, Professional
 Effective: February 14, 2012
 Salary: \$101.00 per diem
 Status: Cleared for employment
8. Name: Kacie Partridge
 Position: Substitute Teacher (Cairo-Durham)
 Certification: N/A
 Effective: February 14, 2012
 Salary: \$82.00 per diem
 Status: Cleared for employment
9. Name: Diana Young
 Position: Substitute Teaching Assistant
 Certification: Students With Disabilities (Grades 1-6),
 Initial expiring 8/31/16
 Childhood Education (Grades 1-6),
 Initial expiring 8/31/16
 Effective: February 14, 2012
 Salary: \$75.00 per diem
 Status: Cleared for employment

2. Classified

a. Permanent from Probationary

1. Name: Diane Kurylo
 Position: Bus Driver
 Classification: GCCS Non-competitive
 Date of Permanent Appointment: June 14, 2011
 Status: Cleared for employment
(Permanent appointment is retroactive to date of hire. The probationary period will end February 21, 2012.)

b. Probationary

1. Name: Lisa Johnson
 Position: Aide/Monitor (six [6] hours per day)
 Classification: GCCS Non-competitive
 Effective: January 26, 2012
 Commencement of Service: October 18, 2011
 Salary: Year 1 at \$13.52 per hour
 Status: Cleared for employment
(Ms. Johnson is a current aide/monitor whose hours have been increased from three and one half [3.5] to six [6] hours. This does not change her probationary appointment status.)

c. Leave of Absence

1. Name: Denise Ridings
 Position: Food Services
 Classification: GCCS Non-competitive
 Effective: December 22, 2011 through
 February 27, 2012
 Category: Medical Leave Without Pay

d. Substitutes

1. Name: Patricia Haaland
Position: Substitute Aide/Monitor & Nurse (LPN)
Classification: GCCS Non-competitive
Effective: January 26, 2012
Salary: Aide/Monitor \$10.55 per hour
Nurse (LPN) \$82.00 per diem
Status: Cleared for employment

2. Name: Malinda Cassimore
Position: Substitute Cleaner
Classification: GCCS Non-competitive
Effective: February 14, 2012
Salary: \$11.65 per hour
Status: Cleared for employment

3. Name: Michael Czyzewski
Position: Substitute Cleaner & Food Service
Classification: GCCS Non-competitive
Effective: February 14, 2012
Salary: Cleaner \$11.65 per hour
Food Service \$ 8.75 per hour
Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.