

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Thursday  
November 14, 2013

7:00 p.m. (Regular Business Meeting)

MS/HS Library Media Center

**I . Call to Order**

A meeting of the Board of Education was held on Thursday, in the MS/HS Library Media Center. Gregory Lampman, President, called the meeting to order at 6:01 p.m.

Members present:                      Ann Holstein  
   Jennifer Howard  
   Gregory Lampman  
   Patricia Macko  
   Duncan Macpherson  
   Rosanne Stapleton

Member absent:                         Gloria Bear

**II. Welcome & Pledge of Allegiance**

**III. Approval of Agenda**

Ann Holstein moved, seconded by Patricia Macko and carried unanimously to approve the Agenda for the Business Meeting of November 14, 2013

**IV. Accolades**

Congratulations were extended to Greenville High School English teacher Michael Morelli who was selected by the New York State English Council for the 2013 Educator of Excellence Award. The Educator of Excellence Award honors those teachers who are leaders in the classroom, collaborators with colleagues, and mentors for teachers new to the profession. When asked about the award, Mr. Morelli said, "Even though this award is recognizing me for work at my previous school, I look forward to making as much of a difference here at Greenville. This is such a great place to teach!"

**V. Open Forum**

Points of Discussion included:

- State Senator Cecelia Tkaczyk thanked the Board of Education for their service. She acknowledged current concerns surrounding the Common Core and standardized testing and will continue to advocate ensuring all schools have the resources needed to educate our children.
- Golden Gala (formerly Old Timer's Party) December 1, 2013 from 12:00pm to 3:00pm in the High School Auditorium
- High School FFA highlights from Liam Black, Amanda Terrell and Ashley Gifford
- Varsity Girls' Volleyball

**VI. Action Items: A – F:**

Jennifer Howard moved, seconded by Duncan Macpherson and carried unanimously to approve items (A), (B) and (C):

**A. Accept Minutes of the Meetings of**

**1. October 7 and October 10, 2013**

- B. Accept Finance Reports for the month ending October 31, 2013: (FY2014-41)**
  - 1. Treasurer’s Reports**
  - 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds**
  - 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds**
  - 3. Cafeteria Profit and Loss Statements**
  - 4. Transfer of Funds for General Fund**
  - 5. Internal Claims Report**

**C. Accept Recommendations**

- 1. Committee on Special Education from the meetings of:**
  - a. September 24, 26 and 27, 2013
  - b. October 4, 10, 18 and 25, 2013
- 2. Committee on Special Education for Preschool from the meetings of :**
  - a. September 26, 2013
  - b. November 1, 2013

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve (D) Personnel Agenda

**D. Approve Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

**1. Unclassified**

- a. Resignation Extra Duty Compensation Mentors 2013-2014
  - 1. Name: Laura Calvino
  - Assigned to: Melissa McConville
  - Effective: September 19, 2013 to June 30, 2014
  - Stipend: \$1,850.00
  - Contract: Greenville Faculty Association
  - Status: Cleared for employment

b. Extended Leave of Absence

- 1. Name: Janine Rochler
- Position: Vocal / General Music Teacher
- Tenure Area: Music
- Certification: Music K-12, Permanent
- Effective: November 1, 2013 through November 11, 2013
- Contract: Greenville Faculty Association
- Status: Cleared for employment
- Category: Child Rearing

*(Ms. Rochler’s approved leave was from September 3, 2013 to November 1, 2013 and is recommended to be extended to November 11, 2013, and is without pay.*

*“...Upon the birth ...of a child, a teacher shall be entitled to an unpaid child rearing leave [per contract] contingent upon sixty (60) days’ notice and returning from a leave only at the beginning of a school term unless otherwise agreed to by the Superintendent...”*

c. Appointment

1. Name: Casey Gannon  
Position: Work-based Coordinator  
Tenure Area: N/A  
Certification: Mathematics 7-12, Professional  
Effective: 2013-2014  
Salary: \$926.00  
Contract: N/A; Workforce Investment Act (WIA) Youth Services Grant  
Status: Cleared for employment
2. Name: Christopher Drumma  
Position: Work-based Assistant Coordinator  
Tenure Area: N/A  
Certification: Childhood Education Grades 1-6 Initial, expiring 8/31/15  
Effective: 2013-2014  
Salary: \$924.00  
Contract: N/A; Workforce Investment Act (WIA) Youth Services Grant  
Status: Cleared for employment

d. Substitute

1. Name: Elizabeth Snyder  
Position: Substitute Teacher & Teaching Assistant  
Tenure Area: N/A  
Certification: Childhood Education Grades 1-6, Initial expiring 8/31/18  
Effective: November 15, 2013  
Probationary Period: N/A  
Salary: Teacher: \$101.00 per diem  
Teaching Assistant: \$80.00 per diem  
Contract: N/A  
Status: Cleared for employment

e. Extra Duty Compensation Sports 2013-2014

1. Name: Jessica Byerwalters  
Position: Girls' JV Basketball  
Stipend: \$3,782.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment
2. Name: Kevin Smith  
Position: Volunteer~Assistant Girls' Varsity Basketball  
Stipend: N/A  
Contract: N/A  
Status: Cleared for employment
3. Name: Kevin Mahan  
Position: Volunteer~Assistant Wrestling  
Stipend: N/A  
Contract: N/A  
Status: Cleared for employment

4. Name: Eugene Rodriguez  
Position: Varsity Wrestling  
Stipend: \$3,026.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

5. Name: Eugene Rodriguez  
Position: Modified Wrestling  
Stipend: \$1,783.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

f. Extra Duty Compensation Department Chair 2013-2014

1. Name: Nancy Lockwood  
Position: Library/Computer  
Stipend: \$1,850.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

2. Name: Andrew Murphy  
Position: Whole Student Learning Center  
Stipend: \$1,850.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

g. Extra Duty Compensation Mentors 2013-2014

1. Name: Lori Dupuis  
Assigned to: Melissa McConville  
Effective: September 19, 2013 to June 30, 2014  
Stipend: \$1,850.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

**2. Classified**

a. Substitute

1. Name: Michael Houghtaling  
Position: Substitute Custodian, Cleaner & Cleaner/Monitor  
Classification: GCCS Non-competitive  
Effective: November 15, 2013  
Salary: \$12.00 per hour Custodian & Cleaner  
\$11.75 per hour Cleaner/Monitor  
Contract: N/A  
Status: Cleared for employment

2. Name: Ronald McWilliams  
Position: Substitute Bus Driver  
Classification: GCCS Non-competitive  
Effective: November 6, 2013  
Salary: \$16.00 per hour  
Contract: N/A  
Status: Cleared for employment

3. Name:	Shawn Penniston
Position:	Substitute Custodian, Cleaner, Cleaner/Monitor & Aide/Monitor
Classification:	GCCS Non-competitive
Effective:	November 15, 2013
Salary:	\$12.00 per hour Custodian & Cleaner \$11.75 per hour Cleaner/Monitor \$10.55 per hour Aide/Monitor
Contract:	N/A
Status:	Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

**E. Business Management**

Ann Holstein moved, seconded by Patricia Macko and carried unanimously to approve items (1), (2), (3) and (4):

**1. Accept Tax Collector’s Report 2013-2014 (FY2014-42)**

**2. Approve Real Property Tax Adjustments for 2013-2014**

<i>Town of Coeymans</i>	<i>1 parcel</i>	<i>\$ 854.60</i>
<i>Town of New Baltimore</i>	<i>2 parcels</i>	<i>\$1,266.92</i>
<i>Town of Rensselaerville</i>	<i>6 parcels</i>	<i>\$4,559.84</i>
<i>Town of Westerlo</i>	<i>1 parcel</i>	<i>\$1,342.04</i>

*These changes are due to a reduction in property assessments.)*

**3. Accept donation**

a. Delta Kappa Gamma Society International, Alpha Nu Chapter for \$200.00 to the Greenville Central School District to purchase books for the Scott M. Ellis Library

**4. Approve contract between the Greenville Central School District and Questar III for Cooperative Educational Services (FY2014-43)**

*(WHEREAS, the Board of Education of the Greenville Central School District of New York State (the “School District”) desires to enter into a contract with the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties (“Questar III”), entitled the “Contract for Cooperative Educational Services”, a copy of which is attached hereto as Exhibit A:*

*WHEREAS, pursuant to the Contract for Cooperative Educational Services, Questar III will, on behalf of the School District, facilitate the provision of lease/purchase financing for the capital equipment described in Schedule A of the Contract for Cooperative Educational Services (the “Capital Equipment”);*

*WHEREAS, the School District believes that the Contract for Cooperative Educational Services will facilitate the provision of technology improvement under the model schools program;*

*WHEREAS, the School District believes that the Cooperative Bidding Program provides a cost effective means of facilitating the Contract for Educational Services and that it is in the best interests of the School District to execute and deliver the Contract for Cooperative Educational Services.*

*NOW, THEREFORE, BE IT RESOLVED, that the Superintendent, or such other individuals as the Board of Education may appoint, be, and hereby is authorized to execute and deliver such documents and papers in the name of the School District as he or she deems necessary, advisable or appropriate to carry into effect the Contract for Cooperative Educational Services.)*

## **F. School Management**

Rosanne Stapleton moved, seconded by Jennifer Howard and carried unanimously to approve items (1), (2), (3), (4), (5) and (6):

**1. Appoint Casey Gannon as a member of the Technology Committee for the 2013-2014 school year**

**2. Appoint Duncan Macpherson as a member of the Technology Committee for the 2013-2014 school year**

**3. Appoint the following as members of the Budget Advisory Committee for 2013-2014:**

- a. Thomas Connolly
- b. Steven J. Goodman, Jr.

**4. Create Food Service Committee**

*(The membership and charge of the committee should be finalized at the December meeting of the Board of Education.)*

**5. Approve tuition contract between Greenville Central School District and the Cairo-Durham Central School District for 2013-2014**

*(This contract provides instruction for one [1] district resident student to attend the 8:1:1 special education class at the Cairo-Durham Middle School for \$14,878.20 .)*

**6. Approve Overnight Field Trip**

- a. Trip Destination: Nature's Classroom, Becket, MA
- Dates: Departing: Monday, 9:00am, November 18, 2013  
Returning: Friday, 12:00pm, November 22, 2013
- Students: Approximately 81 Elementary Students
- Chaperones: Fifteen (15) TBD

## **VII. Discussion**

### **A. Board Committee Reports**

- Quality Education Committee (QEC): Ann Holstein  
The Committee recommends the approval of the course initiatives below to increase pathways for students, and alleviate study hall issues at the high school and improve high school completion/graduation rates
  - Instructional Program Initiatives
    - 0.2 Child Development & Early Childhood Learning
    - 0.2 Student Project Design and Implementation
    - 0.2 Course restoration: First Aid and Fitness
    - 0.2 RtI Case Manager 6-8
    - 0.2 Integrated Technology Instructional Coach 6-8 pilot
    - 0.2 Integrated Technology Instructional Coach 9-12 pilot
- Greenville Educational Foundation (GEF): Ann Holstein  
The Committee discussed Homecoming 2014 and established a mini-grant deadline of January 7, 2014.
- Technology Committee: Duncan Macpherson  
Scott Gardiner, Director of Technology, reported the QEC/Tech subcommittee is identifying technology benchmarks. Also discussed were the standard technology hardware requirements for classrooms and increasing wireless access for the high school.

- Gifted & Talented Education Committee (GATE): Ann Holstein  
Committee continues to review the Renzulli Learning Model and hosted their second pizza symposium with Veterinarian Dr. Holly Cheever from The Village Animal Clinic in Voorheesville. Pizza was provided by the M & W Café.
- District Planning Committee (DPC): Gregory Lampman
  - Sewer Project ~ MS/HS Roof ~ Technology
  - Date of Referendum
  - Public Information Meetings
  - Project Scope
 Superintendent Dudley discussed the pros and cons of a Referendum Vote in February in a special district vote, or as a separate proposition in the Annual Vote & Election in May. The goal is to have a marginal or no tax increase to the local taxpayer and be within the tax cap.
- Audit Committee: Gregory Lampman, Patricia Macko, Rosanne Stapleton  
No report, next meeting is January 9, 2014.
- Budget Advisory Committee (BAC): Patricia Macko, Duncan Macpherson  
Committee met on October 22 and elected Tracy Young as chairperson. Two new members Thomas Connolly and Stephen J. Goodman, Jr. were appointed.
- Greene County School Boards Association (GCSBA): Gloria Bear
  - November 18, 2013 GCSBA meeting 6:30pm Catskill  
Cecelia Tkaczyk, New York State Senate  
Tim Kremer, Executive Director, NYS School Boards Association
- Communications Committee: Gloria Bear  
No report, next meeting is November 25, 2013 at 3:00pm.
- Board Policy Review Committee: Patricia Macko  
Policy Review Committee will meet Monday, November 18, 2013.

#### B. Other Committee Reports

- Safety and Health Committee: Tammy Sutherland  
A successful Tabletop Drill was scheduled on October 15 with representatives from the Greene County Sheriff's office and the New York State Police.
- Wellness Committee: Tammy Sutherland  
Ms. Sutherland provided a brief overview of the Rensselaer-Columbia-Greene (RCG) Health Insurance Trust and their responsibilities
  - Health Trust Report Card
  - Board of Trustees' Goals for 2013-2014
    - Assist districts in implementing requirements of the Affordable Care Act
    - Expand our communication by holding information presentations for Superintendents and Business Officials in the fall at their respective meetings as well as continue to provide monthly updates on Trust initiatives and accomplishments.
    - Continue to expand Wellness initiatives
    - Continue Preferred Plan implementation and integration

*“One example of a District taking their wellness programs seriously in 2013 is Greenville Central School District. In addition to Weight Watchers, Zumba, Breast Cancer Awareness education and workshops on everything from exercise to nutrition on how to get a good night's sleep, Greenville launched a “lose to Win Challenge” – a nine-week exercise and weight loss program that pitted teams of three to six members against each other and themselves. Here are some of the results:*

*More than 80 employees participated on 18 teams;  
They lost more than 620 pounds; and  
They lost 3.74% of their total starting weight.  
While weight loss is only one aspect of wellness, it has a tremendous impact on  
other health risk factors such as diabetes, high blood pressure and high  
cholesterol.  
Way to go Greenville CSD! By losing, you're the real winners!" (Health Trust  
Report Card October 2013 Vol. 4 Num. 1)*

*(Committee schedules vary as some do not meet every month. However, the committees are  
noted on the agenda each month to keep the Board informed.)*

C. Questar III Workshops

Report ~ Questar III Workshop  
Saturday, November 2, 2013  
Building Connections to the Community & State Aid Updates  
Dan Sherman, Communications Coordinator  
Michele Levings, State Aid Planning

Board member Duncan Macpherson reported over twenty (20) school districts  
were in attendance for the presentation regarding state finances and state aid.

Reminder ~ Questar III Workshop  
Saturday December 14, 2013  
The Economy/Education Connection  
Michele Levings, Director of State Aid Planning Questar III

D. Food Service/Lunch Privileges ~ High School Principal Todd Hilgendorff

Principal Hilgendorff presented the following three (3) options for lunch privileges:

- Senior Privilege: With parental permission, seniors who maintain passing grades in all subject areas and have no involvement in pending disciplinary incidents, may leave school during lunch period and must return in time for their next class
- National Honor Society (NHS) privilege: With parental permission, NHS members may leave during lunch period and study hall, must exhibit appropriate behavior, and must return in time for their next class
- Senior Early Release: With parental permission and job verification, seniors with study halls at the end of the day may leave campus early.

On an average there are thirty-four (34) students who leave for lunch each day. High School Principal, Todd Hilgendorff, recommends maintaining the current procedures for the 2013-2014 school year and will continue to collect data concerning privileges.

E. Reminder ~ Board of Education Workshop  
December 5, 2013 cancelled

**VIII . Board Members' input for discussion at a later date**  
Special Education Classifications & Co-teaching

**IX. Closing Open Forum**

Points of discussion included:

- Town of Greenville Sewer Project and grants available through the Environment Facilities Corporation (EFC)
- Thank you from Principal Mahan for supporting *Run For Readers* during Homecoming Weekend 2013. Over \$1,700.00 was raised to reinstate Caring Kids at Ellis Elementary



**X. Executive Session**

At 8:06 p.m. Patricia Macko moved, seconded by Ann Holstein and carried unanimously to adjourn to Executive Session to discuss:

- Contract Negotiations ~ Non-affiliated contracts
- Contract Negotiations ~ Greenville Principals' Association (GPA)

At 10:05 p.m. Rosanne Stapleton moved, seconded by Duncan Macpherson and carried unanimously to return to public session.

**XI. Adjournment**

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District Clerk

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Board of Education President