

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Thursday  
August 8, 2013

6:00 p.m. (Executive Session)  
7:00 p.m. (Regular Business Meeting)

MS/HS Library Media Center

**I . Call to Order**

A meeting of the Board of Education was held on Thursday, in the MS/HS Library Media Center. Gregory Lampman, President, called the meeting to order at 6:00 p.m.

A. Members present: Gloria Bear  
Ann Holstein  
Gregory Lampman  
Jennifer Howard  
Patricia Macko  
Rosanne Stapleton

Member absent: Kristin Turon

**II. Approval of Agenda**

Rosanne Stapleton moved, seconded by Gregory Lampman to approve the Agenda for the Business Meeting of August 8, 2013

**III. Executive Session**

At 6:07 p.m. Ann Holstein moved, seconded by Patricia Macko and carried unanimously to adjourn to Executive Session to discuss:

- Professional Service Contracts
- Contract Negotiations ~ Non-affiliated contract ~ Food Service

At 6:45 p.m. Patricia Macko moved, seconded by Gloria Bear to adjourn and return to public session after a ten (10) minute recess.

**IV. Return to Public Session**

**A. Flag Salute**

**B. Introductions and Welcome**

Others present: Cheryl A. Dudley, Superintendent  
Jacqueline O'Halloran, District Clerk  
Donna Accuosti, Director of Human Resources  
Todd Hilgendorff, High School Principal  
Brian Mazza, Assistant District Principal  
Brian Reeve, Middle School Principal  
Karen Schrader, Supervisor of Transportation  
Robert Schrader, Supervisor of Buildings and Grounds

**C. Fire evacuation procedures**

**V. Accolades**

Congratulations were extended to Class of 2013 graduate Marcel Dupuis who was selected by *the Greene County News* as Student Athlete of the Year. Criteria included:

- a senior who played at least two varsity sports during the 2012-2013 school year
- achieved above average academic standards

- was an important part of their teams
- outside community service and interests
- the ability to balance the rigors of academia, work, community service and the commitment to interscholastic athletics at the same time
- all-around, greatly talented kids who stand out among the rest and make their schools proud of their representation

Other nominees included Heather Carl and Mackenzie Kiefer from Greenville.

## **VI. Open Forum**

Points of discussion included:

- Restoration of positions
- LPN and RN positions
- Interim Buildings & Grounds position
- Audit Committee members
- Professional Contracts

## **VII. Action Items: A – F:**

Ann Holstein moved, seconded by Rosanne Stapleton to approve items (A) – (C)

Vote: The motion carried 4 ayes; 2 nays (Howard & Bear)

### **A. Accept Minutes of the Meetings of**

- 1. July 11, 2013 Business Meeting**
- 2. July 11, 2013 Organizational Meeting**
- 3. July 18, 2013 Workshop Meeting**

### **B. Accept Finance Reports:**

- 1. Treasurer's Reports**
  - a. June 1 to June 30, 2013
  - b. July 1 to July 31, 2013
- 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds**
  - a. June 1 to June 30, 2013
  - b. July 1 to July 31, 2013
- 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds**
  - a. June 1 to June 30, 2013
  - b. July 1 to July 31, 2013
- 4. Cafeteria Profit and Loss Statements**
  - a. June 1 to June 30, 2013
  - b. July 1 to July 31, 2013
- 5. Transfer of Funds for General Fund**
  - a. June 1 to June 30, 2013
  - b. July 1 to July 31, 2013
- 6. Internal Claims Report**
  - a. June 1 to June 30, 2013
  - b. July 1 to July 31, 2013

### **C. Accept Recommendations**

- 1. Committee on Special Education for Preschool from the meeting of:**
  - a. July 23, 2013

Ann Holstein moved, seconded by Rosanne Stapleton to approve **D. Personnel Agenda**  
A motion was made by Ann Holstein, seconded by Rosanne Stapleton, and carried  
unanimously to amend the motion by removing the following two (2) items from the Personnel  
Agenda and to vote on them separately:

- D. Personnel Agenda, 1. Unclassified, b. Appointment, 4. Brook VanFleet
- D. Personnel Agenda, 2. Classified, d. Appointment, 1. Robert Schrader

Jennifer Howard moved, seconded by Gloria Bear, to approve **D. Personnel Agenda** with the  
removal of the following appointments from the Personnel Agenda to be voted on separately:

- D. Personnel Agenda**, 1. Unclassified, b. Appointment, 4. Brook VanFleet
- D. Personnel Agenda**, 2. Classified, d. Appointment, 1. Robert Schrader

Vote: The motion carried 4 ayes and 2 nays (Stapleton & Lampman)

**D. Approve Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A.  
Dudley, that the Board of Education of the Greenville Central School District approve the  
following:

**1. Unclassified**

a. Resignation

- 1. Name: Sandra Arnone  
Position: Special Education Teacher K-12  
Tenure Area: Education of Children with Handicapping  
Conditions, General Special Education  
Certification: Home Economics, Permanent  
Special Education, Permanent  
Effective: July 30, 2013  
Contract: Greenville Faculty Association  
Category: Retirement
- 2. Name: Michael Flagg  
Position: School Psychologist  
Tenure Area: School Psychologist  
Certification: School Psychologist, Permanent  
Effective: August 30, 2013  
Contract: Greenville Faculty Association  
Category: Resignation

b. Appointment

- 1. Name: Nathan Forrest  
Position: Science Teacher K-12  
Tenure Area: Science  
Certification: Physics 7-12, Initial expiring 1/31/18  
Effective: September 1, 2013  
Probationary Period: September 1, 2013 through  
August 31, 2016  
Salary: Column 1 Step 1 @ \$44,071.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

2. Name: Karen Gotham  
 Position: ISS Coach ~ Mentor  
 Tenure Area: N/A  
 Certification: Nursery, K & Grades 1-6, Permanent  
 Special Education, Permanent  
 Effective: 2013-2014  
 Salary: \$5,000.00  
 Contract: N/A; Strengthening Teacher & Leader  
 Effectiveness (STLE) Grant  
 Status: Cleared for employment
3. Name: Michael Morelli  
 Position: English Teacher  
 Tenure Area: English  
 Certification: Students with Disabilities Grades 7-12  
 Generalist, Professional  
 English 7-12, Permanent  
 Effective: September 1, 2013  
 Probationary Period: September 1, 2013 through  
 August 31, 2016  
 Salary: Column V Step 15 @ \$61,851.00  
 Contract: Greenville Faculty Association  
 Status: Cleared for employment
- c. Substitute
1. Name: Anthony Mancini  
 Position: Substitute Teacher (Cairo-Durham)  
 Tenure Area: N/A  
 Certification: Business & Marketing, Conditional  
 Initial expiring 8/31/14  
 Effective: September 3, 2013  
 Probationary Period: N/A  
 Salary: \$101.00 per diem  
 Contract: N/A  
 Status: Cleared for employment
2. Name: Substitutes per list for 2013-2014  
**(FY 2014-15)**  
 Positions: Administrator, Substitute Teacher,  
 Teaching Assistant, per diem  
 Effective: July 1, 2013 to June 30, 2014  
 Contract: N/A  
 Status: Cleared for employment
- d. Extra Duty Compensation Clubs
1. Name: Audrey Hynes  
 Position: Elementary Chess Club  
 Stipend: Tuition Waiver  
 Contract: N/A  
 Status: Cleared for employment
- e. Extra Duty Compensation Sports
1. Name: Addie Ferrer  
 Position: Co-Coach Varsity Girls' Volleyball  
 Stipend: \$1,513.00

Contract: Greenville Faculty Association  
Status: Cleared for employment

2. Name: Lisa Johnson  
Position: Co-Coach Varsity Girls' Volleyball  
Stipend: \$1,513.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

3. Name: Addie Ferrer  
Position: Co-Coach JV Girls' Volleyball  
Stipend: \$1,257.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

4. Name: Lisa Johnson  
Position: Co-Coach JV Girls' Volleyball  
Stipend: \$1,257.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

5. Name: Kevin Lewis  
Position: Varsity Boys' Soccer  
Stipend: \$3,782.00  
Contract: Greenville Faculty Association  
Status: Cleared for employment

f. Chaperone for 2013-2014

1. Name of Appointee: Per list (**FY2014—16**)  
Position: Afternoon and Evening Chaperone  
Effective: September 1, 2013 to June 30, 2014  
Salary: Afternoon: \$31.00 per event  
Evening \$39.00 per event  
Contract: Greenville Faculty Association  
Status: Cleared for employment

g. Health Care Chaperone for 2013-2014

1. Name of Appointee: Per list (**FY2014—16**)  
Position: Health Care Chaperone  
Effective: September 1, 2013 to June 30, 2014  
Salary: \$60.00 per event  
Contract: Greenville Faculty Association  
Status: Cleared for employment

**2. Classified**

a. Resignation

1. Name: Paul Ventura, Sr  
Position: School Lunch Manager  
Classification: GCCS Competitive  
Effective: August 31, 2013  
Contract: Non-affiliated  
Category: Retirement

b. Abolish Position

1. Position: School Lunch Manger  
Classification: GCCS Competitive  
Effective: August 31, 2013  
Contract: Non-affiliated

c. Leave of Absence

1. Name: Sky Ben  
Position: Custodian/Night Foreperson  
Effective: July 15, 2013 through July 22, 2013  
Category: Military Leave (Annual Tour)  
Contract: Greenville Paraprofessional Federation

e. Substitute

1. Name: Dorothy Bishop  
Position: Substitute Custodian &  
Substitute Cleaner  
Classification: GCCS Non-competitive  
Effective: July 1, 2013  
Salary: \$12.00 per hour  
Contract: N/A  
Status: Cleared for employment

2. Name: Diane Bungay  
Position: Substitute Bus Driver (Cairo-Durham)  
Classification: GCCS Non-competitive  
Effective: July 1, 2013  
Salary: \$16.00 per hour  
Contract: N/A  
Status: Cleared for employment

3. Name: Daniel Raso  
Position: Substitute Aide/Monitor  
Classification: GCCS Non-competitive  
Effective: September 4, 2013  
Salary: \$10.55 per hour  
Contract: N/A  
Status: Cleared for employment

4. Name: Substitutes per list for 2013-2014  
(FY 2014-15)  
Positions: Registered Nurse, Licensed Practical  
Nurse, Clerical, Food Service, Cleaner,  
Aide/Monitor, Bus Driver  
Effective: July 1, 2013 to June 30, 2014  
Contract: N/A  
Status: Cleared for employment

**Personnel removed from item D. (Personnel Agenda) to be voted on separately:**

Ann Holstein moved, seconded by Rosanne Stapleton to approve the appointment of Brook VanFleet as described below

Vote: 3 ayes, Lampman, Holstein & Stapleton; 3 nays, Macko, Bear and Howard  
The motion was tied and therefore lost.

Discussion ensued

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to reconsider the vote to appoint Brook VanFleet

Patricia Macko moved, seconded by Ann Holstein and carried unanimously to approve the appointment of Brook VanFleet

1. Unclassified

b. Appointment

4. Name:	Brook VanFleet
Position:	Director of Special Education and Pupil Personnel Services
Tenure Area:	Administration: Director of Special Education and Pupil Personnel Services
Certification:	Special Education, Permanent Reading Teacher, Permanent School District Administrator, Permanent
Effective:	September 9, 2013
Probationary Period:	September 9, 2013 to September 8, 2016
Salary:	\$96,000.00 prorated
Contract:	Non-affiliated
Status:	Cleared for employment

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve the appointment of Robert Schrader below

2. Classified

d. Appointment

1. Name:	Robert Schrader
Position:	Interim Supervisor of Buildings & Grounds
Classification:	N/A
Effective:	August 1, 2013
Salary:	\$318.37 per diem interim District will pay 92% PPO Plan 815 Health Insurance
Contract:	N/A
Status:	Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education.

## E. Business Management

Gloria Bear moved, seconded by Jennifer Howard and carried unanimously to approve items (1) through (5):

### 1. Establish Tax Warrant for 2013-2014

BE IT RESOLVED that the Board of Education of the Greenville Central School District establish the amount of fifteen million, five hundred seventy thousand, one hundred ninety-nine dollars (\$15,570,199.00) as the Tax Warrant for the 2013-2014 school year.

### 2. Accept 2013-2014 Bus Routes

- a. 24 regular bus routes
- b. 1 private school route to Grapeville Baptist School
- c. 1 special needs route that includes Tech Valley and New Visions students
- d. 3 early morning routes for Questar and ARC programs located in Hudson and Catskill
- e. 1 AM ARC and Questar III for Catskill and Hudson
- f. 1 PM Questar III and ARC for Catskill and Hudson
- g. 1 midday New Vision pick up in Coxsackie
- h. 1 midmorning pick up for a special needs student

### 2. Accept Fire Reports

*(School buildings must be inspected by a qualified inspector under procedures established by the State Fire Administrator. This inspection report must be filed in the District Office and with the New York State Education Department and the report must be retained for at least three years.)*

### 4. Approve Questar III Initial Service Contract for 2013-2014

*(If approved, the President of the Board of Education is required to sign the contract on behalf of the Board of Education. The signature indicates the authorization of the procurement of services by the Board of Education for the 2013-2014 school year.)*

### 5. Approve Intermunicipal Agreement between the Greenville Central School District and the Berne-Knox-Westerlo School District for Food Services

*(The Districts agree to share the services of a Food Service Director.)*

## F. School Management

Jennifer Howard moved, seconded by Patricia Macko and carried unanimously to approve items (1.a.) through (1.c.):

### 1. Membership of District Committees: Be it resolved that the Board of Education hereby appoints the following for 2013- 2014

- a. District Planning Committee

Rachel Anderson	Greenville Faculty Association
Wilton Bear, Jr.	Community
Barbara Brandon	Greenville Faculty Association
Caroline Caputi	Curriculum Specialist, Greenville Faculty Association
Cheryl A. Dudley	Superintendent of Schools
Eric Herbstritt	Parent Teacher Association
Todd Hilgendorff	Greenville Principals' Association
Michaela Kehrer	Greenville Faculty Association
Gregory Lampman	Board of Education
Peter Mahan	Greenville Principals' Association
Frank Pigeon	Greenville Paraprofessional Federation
Brian Reeve	Greenville Principals' Association
Robert Schrader	Interim Supervisor of Buildings & Grounds



Tammy Sutherland	Assistant Superintendent for Business
TBD	Questar III
TBD	Community
TBD	Community

*(Responsibility and Charge of the Committee:*

*District Planning Committee: Has the responsibility to prepare recommendations to the Board of Education for a common vision of a quality education through review of current efforts and recommendations for long-range planning and annual strategies and activities to ensure a school district of excellence.*

***Critical Components for Success in Long-Range Planning***

- ***Curriculum, Assessment, Instruction:***  
*Define and ensure a K-12 educational program that values and supports an articulated K-12 curriculum.*
- ***Community Relations:***  
*Ensure continuous communication with our stakeholders regarding district business, educational programs, and planning by the Board of Education for the needs of the school district community both now and in the future.*
- ***Master Plan:***  
*Provide for the needs of students and the educational programs of the District in facilities and grounds that provide for high standards of safety, cleanliness and appropriate educational application in the most cost effective manner.*
- ***Finance:***  
*The educational goals of the District will be achieved in the context of long-range planning as incorporated in the financial policies and practices of the District.*
- ***Human Resources:***  
*Attract and retain the highest quality educators and staff who will implement programs of the highest quality to meet the needs of all students inspiring them to excel.*
- ***Policy and Organizational Development:***  
*To provide for the educational leadership by the Board of Education through effective policy development and oversight through long-range goals, annual strategies, and activities.)*

**b. Quality Education Committee**

Caroline Caputi	Curriculum Specialist, Greenville Faculty Association, Chair
Erin DuBois	Greenville Faculty Association
Cheryl A. Dudley	Superintendent of Schools
Todd Hilgendorff	Greenville Principals' Association
Ann Holstein	Board of Education
Kenneth Landversicht	Greenville Faculty Association
Amy Latham	Greenville Faculty Association
Peter Mahan	Greenville Principals' Association
Susan Mahoney	Greenville Paraprofessional Federation
Brian Mazza	Assistant District Principal
James McElwey	Greenville Faculty Association
Brian Reeve	Greenville Principals' Association
Melissa Palmer	Greenville Faculty Association
Jose Roselli	Greenville Faculty Association
Catherine Sielaff	Student
Sandra Washburn	Greenville Faculty Association

*(Responsibility and Charge of the Committee:*

*Quality Education Committee: The purpose of the QEC is to achieve a K-12 focus and framework for curriculum and instructional matters to work more efficiently will advise the Superintendent on all matters related to the district's instructional program.*

*[As a means of achieving this purpose the QEC has established a long-term goal of K-12 curriculum mapping. This multi-year project will clearly display our operational curriculum and will allow for examination and possible revisions of this curriculum. The QEC, with input from various other committees such as the Professional Practice Committee (PPC) and Building Level Teams (BLTs) and key support groups, will also define short-term goals. These goals will be of a K-12 focus; however, they should be achievable within one school year.] 2006)*

c. Budget Advisory Committee

Duncan Macpherson	Community, Chair
David Bowdish	Community
Cheryl A. Dudley	Superintendent of Schools
Christina Evola	Community
Marybeth Favicchio	Greenville Paraprofessional Federation
Amanda Kosich	Community
Jeffery Lewis	Community
Nicole Mahoney	Greenville Faculty Association
Frank Pigeon	Greenville Paraprofessional Federation
Brian Reeve	Greenville Principals' Association
Tammy J. Sutherland	Assistant Superintendent for Business
Tracy Young	Community
Gloria Bear	Board of Education
Patricia Macko	Board of Education

*(Responsibility and Charge of the Committee:*

*The Budget Advisory Committee: "The Budget Advisory Committee will serve the Board of Education in an advisory capacity by suggesting and recommending ways to improve the school budget, the budget process and its presentation. This will be done through a study of the District's finances, recent history, current status and future pressures.*

*Priority will be given to the following:*

- 1. Improving the budget development process by engaging in a meaningful two- way dialogue between the Board of Education and the community during the development of the annual budget and thus generating greater participation and a sense of community partnership in the budget.*
- 2. Clarifying the presentation of budget information to the public in order to provide voters the information they need to make an informed vote by illustrating and documenting the major forces which direct the Greenville School budget; and presenting past, present, and future trends and statistics.*
- 3. Assisting with the inclusion of long-range planning elements into the budget (i.e., busses, technology, special education, facilities, etc.)*

*Composition of the Committee:*

*The Extended Budget Advisory Committee will consist of one member of the Board of Education, the Superintendent of Schools, and the Assistant Superintendent of Schools for Business. The extended committee shall also represent a broad based group of volunteers including membership from parents, staff and community." [October 2002])*

Rosanne Stapleton moved, seconded by Jennifer Howard and carried unanimously to approve items (1.d.) through (1.f.):

d. Technology Committee

Scott Gardiner	Director of Technology, Chair
Sheila Brady	Greenville Faculty Association
Barbara Drasby	Greenville Faculty Association
Linda Esposito	Greenville Faculty Association
Eric Herbstritt	Community
Pamela Hollinde	Greenville Faculty Association
Vikki Hawkins	Greenville Faculty Association
Todd Hilgendorff	Greenville Principals' Association
Margaret Robertson	Greenville Faculty Association
Jose Roselli	Quality Education Committee
Sara Statham	Greenville Paraprofessional Federation
TBD	Community
TBD	Board of Education
TBD	Student

*(Responsibility and Charge of the Committee:*

*The Greenville Central School Board of Education recognizes the criticality of technology, particularly information technology as part of a 21<sup>st</sup> Century learning environment. In order to move forward it is crucial that we understand how technology will be used to further the educational objectives of the District. To that end, the BOE charges the Technology committee to:*

- Identify and document how technology can be used as an integral part of the educational and instructional process.*
- Identify and document how technology can be used to improve accessibility and productivity of Greenville faculty and staff.*
- Establish a plan for the approval of the District and Board of Education that will identify the educational and operational objectives for the use of technology. Defines the processes required to meet those objectives:*

*Training & Staff Development  
Curriculum Development)*

e. Gifted & Talented Education Committee

Peter Mahan	Greenville Principals' Association, Chair
Barbra Drasby	Greenville Faculty Association
Erin DuBois	Quality Education Committee
Ann Holstein	Board of Education
Susan Konas	Greenville Faculty Association
Eric Herbstritt	Middle School/High School Parent Teacher Student Association
Jacqueline Moylan	Greenville Faculty Association
Karen Overbaugh	Greenville Paraprofessional Federation
Dorothy Reyngoudt	Greenville Faculty Association
Anne Rhoads	Elementary Parent Teacher Association

*(Responsibility and Charge of the Committee:*

*The Gifted and Talented Education Committee (GATE) is an organization of supportive parents, educators, other professionals and community leaders who advocate for gifted and talented learners at GCSD. We strive to encourage all students to develop their academic strengths and talent potential through enriching educational experiences. This committee has been developed to:*

- Gather and make available materials to the GCSD community from national, state, school and community resources that contribute to the education of gifted and talented students.*

- Sponsor diverse activities that stimulate and encourage enriching programs and practices in our school community.
- Assume a leadership role by supporting district stakeholders for the benefit of gifted and talented children.
- Support and recommend policies and practices that provide all students, regardless of their background, the tools necessary to explore their varied individual gifts and talents.)

f. Greenville Educational Foundation Trustee  
Ann Holstein Board of Education

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimous to approve items (1.g) through (1.i):

g. Mentor Committee

Leslie Kudlack	Greenville Faculty Association
Donna Accuosti	Director of Human Resources
Caroline Caputi	Greenville Faculty Association
Cheryl A. Dudley	Superintendent of Schools, Exofficio Member
Melissa Palmer	Greenville Faculty Association
Brynda Shultes	Greenville Faculty Association
Martha Travis	Greenville Faculty Association
Christine Wegrzyn	Greenville Faculty Association

h. Health & Wellness Committee

Donna Accuosti	Director of Human Resources
Mary Judeikis	Greenville Paraprofessional Federation
Janet Maassmann	District Office
Michael Needham	Needham Risk Management Services
Deborah Sanchez	Greenville Paraprofessional Federation
Tammy Sutherland	Assistant Superintendent for Business
Deborah Theiss-Mackey	Greenville Faculty Association
James Tyrrell	Greenville Faculty Association
Ellen Warga	Greenville Faculty Association

*(Guiding Principles: Board Policy 3.320 [Comprehensive Wellness Policy]  
The Greenville Central School District is committed to a coordinated and comprehensive approach to employee and student wellness. Employees who are healthy are more effective in their duties and are able to model appropriate wellness behaviors for students. Students who are healthy can learn more effectively.*

*The Committee for the 2013-14 school year will focus on employee wellness.*

- Conduct wellness survey to determine the needs and wants of employees
- Provide worksite wellness programs and services to include:
  - Wellness seminars
  - Wellness campaigns and multi-session programs (Examples Walking works, smoking cessation program)
  - Wellness Literature
  - Annual Health Fair
  - Annual onsite flu clinic
  - Exercise programs)

i. Safety & Health Committee

Rachel Anderson	Greenville Faculty Association
Todd Hilgendorff	Greenville Principals' Association
Brian Mazza	Greenville Principals' Association

Michael Needham	Needham Risk Management
Daphane Pearson	District Office
Robert Schrader	Interim Supervisor of Buildings & Grounds
Karen Schrader	Supervisor of Transportation
Brynda Shultes	Greenville Faculty Association, Chemical Hygiene Officer
Sara Statham	Greenville Paraprofessional Federation
Tammy Sutherland	~Safety & Health Designee Assistant Superintendent for Business
Deborah Theiss-Mackey	Greenville Faculty Association
Ellen Warga	Greenville Faculty Association

*(Guiding Principles:*

*The Greenville Central School District is committed to educational and environmental quality and fully supports the guiding principles as set forth by the New York State Board of Regents:*

- *Every child has a right to an environmentally safe and healthy learning environment that is clean and in good repair.*
- *Every child, parent and school employee has a “right to know” about environmental health issues and hazards in their school environment.*
- *School officials and appropriate public agencies should be held accountable for environmental safe and healthy facilities.*
- *Schools should serve as role models for environmentally responsible behavior.*
- *Federal, State, local and private sector entities should work together to ensure that resources are used effectively to address environmental health and safety concerns.*

*Responsibility and Charge of the Committee:*

- *Identify and study problems that impact staff and student safety.*
- *Review accident/injury data and make recommendations for improvement of procedures and processes.*
- *Review existing safety policies and make recommendations for improvement if needed.*
- *Promote and evaluate safety training and education.*
- *Review suggestions and concerns that relate to staff/student safety and health.*
- *Develop recommendations as appropriate to the school district’s administration.*

*The Rebuild Schools to Uphold Education (RESCUE) Law of 1999 requires that school safety and health committees are involved in school construction projects and inspections. The regulatory duties include:*

- *Provide a member to participate in the annual visual inspection.*
- *Provide consultation for the building safety rating.*
- *Be involved in the disposition of complaints related to health and safety.*
- *Addressing complaints regarding excessive noise.*
- *Participation in post-construction inspection to confirm that area is ready to be opened for use.)*

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve item (1.j.):

j. Communications Committee

Gloria Bear	Board of Education
Cheryl A. Dudley	Superintendent of Schools
Scott Gardiner	Director of Technology
Karen Overbaugh	Greenville Paraprofessional Association

Melissa Palmer	Greenville Faculty Association
Daphane Pearson	District Office
Brian Reeve	Greenville Principals' Association

Ann Holstein moved, seconded by Rosanne Stapleton and carried unanimously to approve item (1.k.):

- k. Board Policy Development Committee
- |                       |                           |
|-----------------------|---------------------------|
| Cheryl A. Dudley      | Superintendent of Schools |
| Patricia Macko        | Board of Education        |
| Jacqueline O'Halloran | School District clerk     |
| Jennifer Howard       | Board of Education        |
| TBD                   | Board of Education        |

**For Information Only**

*(Previously approved at the Organizational Meeting of July 11, 2013)*

**Audit Committee**

Gregory Lampman	Board of Education
Patricia Macko	Board of Education
Rosanne Stapleton	Board of Education

*(The purpose of the audit committee shall be to assure that the Board of Education fulfills its responsibilities for the District's internal and external audit process, the financial reporting process and the system of risk assessment and internal controls over financial reporting; and provides an avenue of communication between management, the independent auditors, and the Board of Education.*

*The responsibilities of the Audit Committee shall include:*

- *provide recommendations to the Board of Education regarding the appointment of the external auditor and internal auditor for the district;*
- *meet with the external auditor prior to commencement of the audit;*
- *reviewing and discussing with the external auditors their risk assessment of the district's fiscal operations;*
  
- *receive and review the draft annual audit report and accompanying draft management letter, working directly with the external auditor, and assisting the Board of Education in interpreting such documents;*
- *recommend to the Board of Education regarding accepting the annual audit report;*
- *review every corrective action plan developed by the district in response to any findings identified in an audit report or management letter;*
- *assist in the oversight of the internal audit function;*
- *review the findings and recommendations of the external auditor and internal auditor;*
- *monitor the school district's implementation of such recommendations;*  
*and*
- *evaluate the performance of the internal audit function.)*

**2. Legal Counsel/School Attorney**

Jennifer Howard moved, seconded by Patricia Macko to approve item (2.a) below  
Vote: 5 ayes, 1 nay (Stapleton)

- a. BE IT RESOLVED that the Board of Education appoints the firms of Girvin & Ferlazzo, PC; Whiteman Osterman & Hanna LLP and; Hogan, Sarzynski, Lynch, Gregory & DeWind, LLP; as School Attorney with Girvin & Ferlazzo, PC to serve under retainer

Jennifer Howard moved, seconded by Ann Holstein and defeated unanimously item (2.b) below

- b. BE IT RESOLVED that the Board of Education appoints the firm of Girvin & Ferlazzo, PC as the sole School Attorney

### VIII. Discussion

#### A. Board Committee Reports

- Quality Education Committee (QEC): Ann Holstein  
No report; Committee has not met
  
- Greenville Educational Foundation (GEF): Ann Holstein  
No report; Committee has not met
  
- Gifted & Talented Education Committee (GATE): Ann Holstein  
No report; Committee has not met
  
- District Planning Committee (DPC): Gregory Lampman  
Physical structure costs of replacement of the Middle and High School roofs were discussed. It is the intent of the Committee to present a proposal that would minimize the impact on the taxpayer. This referendum will require a vote by district residents.
  
- Audit Committee: Gregory Lampman, Patricia Macko  
Committee will meet on August 26, 2013. Yearly report can be found in the Supporting Documents on the District website.
  
- Budget Advisory Committee (BAC): Gloria Bear, Patricia Macko  
No report; Committee has not met. Yearly report can be found in the Supporting Documents on the District website.
  
- Greene County School Boards Association (GCSBA): Gloria Bear  
Currently there are no meeting dates proposed for the 2013-2014 school year

#### B. Other Committee Reports

- Safety and Health Committee: Tammy Sutherland  
Yearly report can be found in the Supporting Documents on the District website.
  
- Wellness Committee: Tammy Sutherland  
Yearly report can be found in the Supporting Documents on the District website.

*(Committee schedules vary as some do not meet every month. However, the committees are noted on the agenda each month to keep the Board informed.)*

#### C. Board of Education Goals Workshop July 18, 2013

*(The Board of Education maintains a commitment to foster a school community that celebrates diversity and delivers an education that addresses the needs of all students that is characterized by rigor, relevance and relationships. The following goals have been developed by the Board of Education for 2013-2014:*

- *To finalize Technology Committee recommendations to the Quality Education Committee (QEC) and begin to implement the recommendations to increase access to technology. Also to advance teaching, learning and student achievement K-12 in a way that facilitates the application of technological solutions to improve problem solving and communication;*
  
- *To adopt a Communication Plan*

- *To maintain a Food Service Program that is self-sustaining*
- *To develop a new Board member orientation timeline with specific interactions and information to develop new member skills efficiently and effectively and to formalize a Board Member Continuing Education Program that includes conferences and retreats.)*

It is anticipated the Board of Education Goals will be approved at the next Board meeting

D. Board of Education Input for Discussion

- Restoration of positions  
Gloria Bear moved, seconded by Patricia Macko, to restore the following positions to fulltime: Business, Health, Home & Careers, Mentor and 15 minutes restored to all classified employees who lost that time in the 2012-2013 school year  
Vote: 3 ayes (Bear, Howard & Macko); 3 nays (Holstein, Lampman & Stapleton).  
The motion was lost  
  
Jennifer Howard moved, seconded by Gloria Bear to abolish the LPN full time position and create a full time RN position  
Vote: 5 ayes; 1 nay (Lampman). The motion was carried
- IB initial fee payment  
Superintendent Dudley will consult with legal counsel regarding initial IB fee payment
- Board of Education Retreat~November 2, 2013  
President Lampman will contact NYSSBA regarding items for discussion at a future workshop
- Valedictorian/Salutatorian plaque update  
Nameplates for the plaque are being completed
- Board of Education open discussion on Agenda  
Will be discussed during a future Board Retreat/Workshop
- Civil Service tests  
We need to ensure all Civil Service testing notifications are posted in the District and all employees need to ensure all paperwork is done in the timeframe requested
- 2013-2014 Board of Education Procedure Handbook  
Discussion ensued regarding background checks on all Board of Education members. Superintendent Dudley stated all new employees are fingerprinted. Discussion will continue at a subsequent Board meeting
- OT & PT Services  
An Executed Session will be scheduled to discuss these professional contracts

E. NYSSBA Board Officers Academy  
October 4, 2013~Registration deadline September 27  
NYSBBA Headquarters, Latham, NY

F. Commissioner King ~ Letter from Board of Education  
A finalized, executed letter to Commissioner King will be sent out tomorrow, August 9, 2013



G. Presentation of new textbooks

- a. Title: Journeys Common Core  
Author: J. Baumann, D. Chard, J. Cooks, J. Cooper, R. Gersten, M. Lipson, L. Morrow, J. Pikulski, H. Rivera, M. Rivera, S. Templeton, S. Valencia, C. Valentino, M. Vogt, I. Fountas  
Class: English Language Arts (ELA), Grade 1 through Grade 5  
Publisher: Houghton Mifflin Harcourt  
Copyright: 2014  
Cost: Grade 1 \$25,519.80  
Grade 2 \$18,655.20  
Grade 3 \$20,831.70  
Grade 4 \$14,817.20  
Grade 5 \$14,282.60  
Quantity: 600

It is anticipated these textbooks will be recommended for approval at the September 19, 2013 Board of Education Meeting

- b. Title: History of Western Society Since 1300 for Advanced Placement & Sources of Western Society Since 1300, 10<sup>th</sup> Edition  
Author: John P. McKay  
Class: AP European History  
Publisher: Bedford/St. Martin's  
Copyright: October 2010  
Cost: \$98.00 per book  
Quantity: 30

It is anticipated these textbooks will be recommended for approval at the September 19, 2013 Board of Education Meeting

H. Shared District Services

Current shared services are: Central Business Office, Director of Special Education and Pupil Personnel Services and just approved a shared Food Service Program

**IX. Board Members' input for possible discussion at a later date**

Draft Budget Advisory Calendar 2014-2015

Board member Jennifer Howard congratulated those involved in the ribbon cutting ceremony for the Lunch Thyme Garden and expressed her appreciation for the program

**X. Closing Open Forum**

Points of discussion included:

- Proposed new textbooks Journeys Common Core
- Elementary School playground update
- Executive Session and Contract Negotiations
- Legal Counsel present at Board of Education meetings

**XI. At 10:25 p.m. Jennifer Howard moved, seconded by Rosanne Stapleton and carried unanimously to adjourn to Executive Session to discuss:**

- Contract Negotiations with the Greenville Faculty Association (GFA)
- Contract Negotiations with the Greenville Paraprofessional Federation (GPF)

At 11:10 p.m. Gloria Bear moved, seconded by Patricia Macko and carried unanimously to return to public session.

**XII. Adjournment**

At 11:11 p.m. Jennifer Howard moved, seconded by Rosanne Stapleton and carried unanimously to adjourn the meeting.

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District Clerk

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Board of Education President