

Greenville Central School District  
Board of Education  
Minutes  
Business Meeting  
Thursday  
August 20, 2015

6:00 p.m. Executive Session  
7:00 p.m. Business Meeting

Ellis Multi-Purpose Room

**I . Call to Order**

A meeting of the Board of Education was held on Thursday, August 20, 2015 in Ellis Multi-Purpose Room. Ann Holstein, President, called the meeting to order at 6:01 p.m.

Members present: Thomas Connolly  
Ann Holstein  
Jennifer Howard  
Patricia Macko  
Duncan Macpherson  
Michael McAneny  
Tracy Young

Others present: Cheryl A. Dudley, Superintendent

**II. Executive Session**

At 6:01 p.m. Thomas Connolly moved, seconded by Tracy Young and carried unanimously to adjourn to Executive Session to discuss contract negotiations ~ Non-affiliated contracts and Superintendent's Evaluation.) At 7:00 p.m. Jennifer Howard moved, seconded by Tracy Young to adjourn and return to public session.

Others present: Jacqueline O'Halloran, District Clerk  
Donna Accuosti, Director of Human Resources  
Scott Gardiner, Director of Technology  
Todd Hilgendorff, High School Principal  
Peter Mahan, Elementary School Principal  
Richard Outtrim, Director of Facilities III  
Karen Schrader, Transportation Supervisor  
Tammy J. Sutherland, Assistant Superintendent for Business  
Brook VanFleet, Director of Special Education &  
Pupil Personnel Services  
Christopher Warga, Athletic Director

**III. Welcome & Pledge of Allegiance**

**IV. Approval of Agenda**

Jennifer Warga moved, seconded by Tracy Young and carried unanimously to approve the Agenda for the Business meeting of August 20, 2015

**V. Presentation ~ Capital Project 2014 Update**

**Phillip Snyder, Architect, Stieglitz Snyder Architecture**  
**Robert Stewart, Project Manager, Turner Construction**

Philip Snyder, Architect and Robert Stewart, Turner Construction Project Manager , provided construction updates for the first phase of the Capital Project 2014 in regard to the opening of school on September 9<sup>th</sup> and projected work for the Fall and 2016.

**VI. Open Forum**

There were no comments

**VII. Action Items:**

Jennifer Howard moved, seconded by Thomas Connolly and carried unanimously to approve Items (A) and (B):

**A. Approve Minutes**

- 1. July 9, 2015
- 2. August 10, 2015

**B. Accept Finance Reports for the months ending June 30 and July 31, 2015 (FY2016-5)**

- 1. Treasurer’s Reports
  - a. June 30, 2015
  - b. July 31, 2015
- 2. Appropriation Reports for General, Federal, Cafeteria and Capital Funds
  - a. June 30, 2015
  - b. July 31, 2015
- 3. Revenue Reports for the General, Federal, Cafeteria and Capital Funds
  - a. June 30, 2015
  - b. July 31, 2015
- 4. Cafeteria Profit and Loss Statements
  - a. June 30, 2015
  - b. July 31, 2015
- 5. Transfer of Funds for General Fund
  - a. July 31, 2015
- 6. Internal Claims Report
  - a. June 30, 2015
  - b. July 31, 2015

Jennifer Howard moved, seconded by Thomas Connolly and carried unanimously, to approve Item (C):

**C. Approve Personnel Agenda**

BE IT RESOLVED that upon the recommendation of Superintendent of Schools, Cheryl A. Dudley, that the Board of Education of the Greenville Central School District approve the following:

**1. Unclassified**

a. Substitute

- 1. Name: Taylor Clifford
- Position: Substitute Teacher
- Tenure Area: N/A
- Probationary Period: N/A
- Certification: N/A
- Effective: September 1, 2015
- Salary: \$86.00 per diem
- Contract: N/A
- Status: Cleared for employment

**2. Classified**

a. Appointment

- 1. Name: Jessica Shastany
- Position: Clerk Typist
- Probationary Period: September 8, 2015 to April 1, 2016
- Classification: GCCS Competitive
- Effective: September 1, 2015

Salary: \$16.28 per hour  
 Contract: Greenville Paraprofessional Federation  
 Status: Cleared for employment  
*(This appointment is the result of the resignation of Sara Statham .)*

b. Permanent from Probationary

1. Name: Michael Hull  
 Position: Bus Driver  
 Classification: GCCS Non-competitive  
 Date of Permanent Appointment: December 12, 2014  
 Status: Cleared for employment  
 Contract: Greenville Paraprofessional Federation  
*(Permanent appointment is retroactive to date of hire. The probationary period will end September 11, 2015.)*

c. Substitute

1. Name: Dennis Statham, Sr.  
 Position: Substitute Technology Assistant  
 Probationary Period: N/A  
 Classification: N/A  
 Effective: September 8, 2015  
 Salary: \$13.00 per hour  
 Contract: N/A  
 Status: Cleared for employment

Status: All conditional appointments are subject to receipt of a statement from each individual regarding criminal charges and are contingent upon receipt of criminal background clearance from the Commissioner of Education

Duncan Macpherson moved, seconded by Tracy Young and carried unanimously to approve Item (D):

**D. Establish Tax Warrant for 2015-2016 (FY2016-6)**

BE IT RESOLVED that the Board of Education of the Greenville Central School District establish the amount of \$16,120,317.00 as the Tax Warrant for the 2015-2016 school year with an additional \$62,044.00 for support of the Greenville and Rensselaerville Libraries

Thomas Connolly moved, seconded by Jennifer Howard and carried unanimously to approve Items (E) and (F):

**E. School Breakfast and Lunch Rates:**

*(BE IT RESOLVED that the Board of Education hereby establishes the following school breakfast and lunch prices:*

		<u>2014-2015</u>	<u>2015-2016</u>
<i>Breakfast</i>	<i>K-5 Full Price</i>	<i>\$1.75</i>	<i>\$1.75</i>
	<i>K-5 Reduced</i>	<i>\$ .25</i>	<i>\$ .25</i>
	<i>6-12 Full Price</i>	<i>\$2.00</i>	<i>\$2.00</i>
	<i>6-12 Reduced</i>	<i>\$ .25</i>	<i>\$ .50</i>
	<i>Adult [tax incl.]</i>	<i>\$2.50</i>	<i>\$2.50</i>
<i>Lunch</i>	<i>K-5 Full Price</i>	<i>\$3.00</i>	<i>\$3.00</i>
	<i>K-5 Reduced</i>	<i>\$ .25</i>	<i>\$ .25</i>
	<i>6-12 Full Price</i>	<i>\$3.00</i>	<i>\$3.00</i>
	<i>6-12 Reduced</i>	<i>\$ .25</i>	<i>\$ .50</i>
	<i>Adult [tax incl.]</i>	<i>\$4.25</i>	<i>\$4.25</i>
<i>Milk</i>		<i>\$ .60</i>	<i>\$ .60</i>

*(Ala Carte Prices will be adjusted as needed to reflect increasing costs for food and personnel.)*

**F. Free and Reduced Price Breakfast and Lunches (FY2016-7)**

*(BE IT RESOLVED that the Board of Education hereby accepts the Free and Reduced Price Meal and Special Milk Program Policy Statement, including the Family Income Eligibility criteria as presented.)*

Thomas Connolly moved, seconded by Tracy Young and carried unanimously to approve Items (G), (H), (I) and (J):

**G. Committee on Special Education:**

*(BE IT RESOLVED that the Board of Education hereby appoints the following members to the Committee on Special Education:*

*Brook Van Fleet, Director of Pupil Personnel Services [PPS Shared Service with Greenville Central School District, and Windham-Ashland-Jewett School District]  
Parents or persons in a parental relationship to the child  
Regular education teacher when appropriate  
Special education teacher of the child,  
Related service provider when appropriate  
School Psychologist when appropriate  
Physician, if requested.  
Parent Representatives: Jennifer Sheshene)*

**H. Sub-Committee of the Committee on Special Education**

*(BE IT RESOLVED that the Board of Education hereby appoints the following members to the Sub-committee on Special Education:*

*Brook Van Fleet, Director of Pupil Personnel Services [PPS Shared Service with Greenville Central School District, and Windham-Ashland-Jewett School District]  
Parents or persons in a parental relationship to the child  
Regular education teacher if appropriate  
Special education teacher of the student  
Related service provider when appropriate  
School Psychologist when appropriate.)*

**I. Committee on Pre-School Special Education**

*(BE IT RESOLVED that the Board of Education hereby appoints the following members to the Committee on Pre-School Special Education:*

*Brook Van Fleet, Director of Pupil Personnel Services [PPS Shared Service with Greenville Central School District, and Windham-Ashland-Jewett School District]  
School Psychologist when appropriate  
Preschool Evaluator when appropriate  
Parents or persons in a parental relationship to the child  
Regular education teacher when appropriate  
Special education teacher of the child  
Related service provider when appropriate  
Representative of the municipality where the student resides  
Parent Representative: Jennifer Sheshene )*

**J. Alternate Chairpersons for the Committee on Special Education and Pre-School Special Education**

*(BE IT RESOLVED that the Board of Education hereby appoints Amanda Agneta and Dane Carpenter as Alternate Chairpersons for the Committees on Special Education and Pre-School Special Education.)*

Tracy Young moved, seconded by Duncan Macpherson and carried unanimously to approve Item (K):

**K. School Physicians**

*(BE IT RESOLVED that the Board of Education hereby appoints Dr. Catalina Alegre, Greenville Medical Associates, and Emurgentcare, PLLC, as School Physicians.)*

Duncan Macpherson moved, seconded by Jennifer Howard and carried unanimously, to approve Item (L):

**L. Transportation**

1. Accept 2015-2016 Bus Routes

- a. 23 Regular bus routes
- b. 1 Regular Special Education route
- c. 1 New Vision / Special Education / Grapeville
- d. 3 Early morning routes to bring in Questar III students
- e. 2 Early morning routes to bring in Tech Valley/ Capital Region BOCES students
- f. 1 Special Education to Arc & Catskill School
- g. 1 Special Education to Windham
- h. 1 Route for St. Thomas/ LaSalle
- i. 1 AM Questar III in Hudson
- j. 1 PM Questar III in Hudson
- k. 1 mid-day New Vision pick up in Coxsackie
- l. 1 mid-day Capital Region BOCES pick up in Ravena
- m. 2 PM Tech Valley take home

2. Approve transportation contracts 2015-2016

a. Coxsackie Transportation, Special Education

1. Cerebral Palsy of Ulster County

1 student with shared aide                      \$ 350.00 per diem  
\$70,000.00 estimated total cost

2. St. Colemans/ Sarah's Sisters

2 students, shared aide and  
Wheelchair bus                                      \$ 400.00 per diem  
\$80,000.00 estimated total cost

*(Bids were opened in the District Office on July 31, 2015. Four companies were mailed bid packets. Two companies replied with only one submitting a bid. All bid results are on file in the District Office.)*

3. Approve Intermunicipal Agreement between the Greenville Central School District and the Cairo-Durham Central School District for Summer 2015

*(Cairo-Durham CSD shall transport GCSD students as follows:*

- a. Wildwood School                                      \$4,224.97
- b. Rensselaer Academy                                      \$4,237.97

Tracy Young moved, seconded by Thomas Connolly and carried unanimously, to approve Item (M):

**M. Accept Fire Reports**

*(School buildings must be inspected by a qualified inspector under procedures established by the State Fire Administrator. This inspection report must be filed in the District Office and with the New York State Education Department and the report must be retained for at least three years.)*

Thomas Connolly moved, seconded by Duncan Macpherson and carried unanimously, to approve Item (N):

**N. Declaration of Surplus**

*(Please reference the memo by High School Principal, Todd Hilgendorff, for declaration of surplus of used books.)*

Duncan Macpherson moved, seconded by Jennifer Howard and carried unanimously to approve Items (O), (P) and (Q):

**O. Approve contract between the Greenville Central School District and Four Winds Hospital**

*(This contract provides instruction for one [1] resident student for \$54.00 per hour for five [5] hours per week for approximately one to two weeks.)*

**P. Approve contract between the Greenville Central School District and Wildwood School for 2015-2016**

*(This contract provides instruction for two [2] district resident students to attend Wildwood School at \$45,931.00 per student for a total of \$91,862.00.)*

**Q. Approve Preschool Memorandum of Agreements between the Greenville Central School District for 2015-2016**

1. Little Angels Preschool
2. United Methodist Church (UMC) Daycare Center

*(These contracts are for the provision of Pre-Kindergarten education for students of the District as selected by the process of the lottery.)*

Thomas Connolly moved, seconded by Jennifer Howard and carried unanimously, to approve Item (R):

**R. Adopt Athletic Code of Conduct**

Thomas Connolly moved, seconded by Tracy Young and carried unanimously, to approve Item (S):

**S. Approve Questar III Initial Service Contract for 2015-2016**

*(If approved, the President of the Board of Education is required to sign the contract on behalf of the Board of Education. The signature indicates the authorization of the procurement of services by the Board of Education for the 2015-2016 school year.)*

Thomas Connolly moved, seconded by Tracy Young and carried unanimously, to approve Item (T):

**T. Award Milk Bid #2015-125 DCMO BOCES Cooperative Purchasing**

1. HP Hood

*(Bids were opened on June 10, 2015. Bids were received for Milk products from: Bill Bros., Byrne Dairy, HP Hood Albany, Instant Whip, and Balford Farms. The award for the bid on the July 9, 2015 Agenda was only for ice cream.)*

Thomas Connolly moved, seconded by Tracy Young and carried unanimously, to approve Item (U):

**U. Accept Donation**

1. Greenville Principals' Association to the Greenville Central School District for \$100.00 to help offset costs of the New Faculty Luncheon

Tracy Young moved, seconded by Thomas Connolly and carried unanimously, to approve Item (V):

**V. Approve overnight Field Trip**

1. Trip Destination: NYS Fair Grounds, 581 State Fair Blvd, Syracuse, NY
- Dates: Departing: Monday, August 31, 2015 at 2:00pm  
Returning: Wednesday, September 2, 2015 at 8:30pm
- Students: Approximately ten (10) High School FFA students
- Chaperones: 3 TBD

Thomas Connolly moved, seconded by Tracy Young and carried unanimously, to approve Item (W):

**W. Certification of APPR Implementation**

- *“Assure that, if no subsequent APPR plan is approved by the Department pursuant to Education Law §3012-d for the 2015-2016 school year by November 25, 2015, the district or BOCES will submit a Hardship Waiver and implements their previously approved APPR plan pursuant to Education Law §3012-c until such time as the district or BOCES receives approval of an APPR plan that is consistent with the requirements of Education Law §3012-d and Subpart 30-3 of the rules of the Board of Regents*
- *Assure that, if an APPR plan is approved by the Department pursuant to Education Law §3012-d on or before March 1, 2016, that plan shall be implemented for the 2015-16 school year. Further that if an APPR plan is approved by the Department pursuant to Education Law §3012-d after March 1, 2016, that plan shall be implemented for the 2016-17 school year and the currently approved plan under Education Law §3012-c will be implemented for the 2015-16 school year and the district or BOCES shall continue to seek Department approval of renewed Hardship Waivers, as necessary.”*

Thomas Connolly moved, seconded by Jennifer Howard and carried unanimously, to approve Item (X):

**X. Membership of District Committees: Be it resolved that the Board of Education hereby appoints the following for 2015-2016**

1. District Planning Committee

Rachel Anderson	Greenville Faculty Association
Wilton Bear, Jr.	Community
Caroline Caputi	Greenville Faculty Association
Cheryl A. Dudley	Superintendent of Schools
Eric Herbstritt	Parent Teacher Association
Todd Hilgendorff	Greenville Principals’ Association
Diana Hinchcliff	Community
Michaela Kehrer	Greenville Faculty Association
Gregory Lampman	Community
Ann Holstein	Board of Education
Peter Mahan	Greenville Principals’ Association
Richard Outtrim	Director of Facilities III
Frank Pigeon	Greenville Paraprofessional Federation
Brian Reeve	Greenville Principals’ Association
Tammy J. Sutherland	Assistant Superintendent for Business
TBD	Questar III

*(Responsibility and Charge of the Committee:*

*District Planning Committee: Has the responsibility to prepare recommendations to the Board of Education for a common vision of a quality education through review of current efforts and recommendations for long-*

*range planning and annual strategies and activities to ensure a school district of excellence.*

*Critical Components for Success in Long-Range Planning*

- *Curriculum, Assessment, Instruction:*  
*Define and ensure a K-12 educational program that values and supports an articulated K-12 curriculum.*
- *Community Relations:*  
*Ensure continuous communication with our stakeholders regarding district business, educational programs, and planning by the Board of Education for the needs of the school district community both now and in the future.*
- *Master Plan:*  
*Provide for the needs of students and the educational programs of the District in facilities and grounds that provide for high standards of safety, cleanliness and appropriate educational application in the most cost effective manner.*
- *Finance:*  
*Achieve the educational goals of the District in the context of long-range planning as incorporated in the financial policies and practices of the District.*
- *Human Resources:*  
*Attract and retain the highest quality educators and staff who will implement programs of the highest quality to meet the needs of all students inspiring them to excel.*
- *Policy and Organizational Development:*  
*Provide for the educational leadership by the Board of Education through effective policy development and oversight through long-range goals, annual strategies, and activities.)*

2. Quality Education Committee

Caroline Caputi	Curriculum Specialist, Chair
Erin DuBois	Greenville Faculty Association
Cheryl A. Dudley	Superintendent of Schools
Jacob Gorneau	Student
Daniel Hash	Administrative Intern
Todd Hilgendorff	Greenville Principals' Association
Ann Holstein	Board of Education
Kelly Hubicki	Parent
Kenneth Landversicht	Greenville Faculty Association
Amy Latham	Greenville Faculty Association
Peter Mahan	Greenville Principals' Association
Sean McAneny	Student
James McElwey	Greenville Faculty Association
Aimee Morse	Greenville Paraprofessional Federation
Melissa Palmer	Greenville Faculty Association
Brian Reeve	Greenville Principals' Association
Sandra Washburn	Greenville Faculty Association

*(Responsibility and Charge of the Committee:*

*Quality Education Committee: The purpose of the QEC is to achieve a K-12 focus and framework for curriculum and instructional matters and to advise the Superintendent on all matters related to the district's instructional program and student achievement. The QEC, with input from various other committees such as the Professional Practice Committee (PPC), the Technology Committee and Building Level Teams (BLTs) and key support groups, will also define long and short-term K-12 instructional goals.)*



3. Budget Advisory Committee

Thomas Connolly	Board of Education
Cheryl A. Dudley	Superintendent of Schools
Stephen J. Goodman	Community
Margaret Finch	Greenville Faculty Association
Karen Overbaugh	Greenville Paraprofessional Federation
Brian Reeve	Greenville Principals' Association
Tammy J. Sutherland	Assistant Superintendent for Business
Richard Tollner	Community
Kathy Wank	Community
Tracy Young	Board of Education

*(Responsibility and Charge of the Committee:*

*The Budget Advisory Committee: "The Budget Advisory Committee will serve the Board of Education in an advisory capacity by suggesting and recommending ways to improve the school budget, the budget process and its presentation. This will be done through a study of the District's finances, recent history, current status and future pressures."*

4. Technology Committee

Sheila Brady	Greenville Faculty Association
Linda Esposito	Greenville Faculty Association
Casey Gannon	Greenville Faculty Association
Scott Gardiner	Director of Technology, Chair
Eric Herbstritt	Community
Vikki Hawkins	Greenville Faculty Association
Todd Hilgendorff	Greenville Principals' Association
Duncan Macpherson	Board of Education
Melissa McConville	Greenville Faculty Association
Tadgh Russell	Greenville Faculty Association
Sara Statham	Greenville Paraprofessional Federation
TBD	Student

*(Responsibility and Charge of the Committee:*

*The Greenville Central School Board of Education recognizes the criticality of technology, particularly information technology as part of a 21<sup>st</sup> Century learning environment. In order to move forward it is crucial that we understand how technology will be used to further the educational objectives of the District. To that end, the BOE charges the Technology committee to:*

- Identify and document how technology can be used as an integral part of the educational and instructional process.*
- Identify and document how technology can be used to improve accessibility and productivity of Greenville faculty and staff.*
- Establish a plan for the approval of the Quality Education Committee [QEC] that will identify the educational and operational objectives for the use of technology and define the processes required to meet those objectives:*

*Training & Staff Development & Curriculum Development)*

5. Gifted & Talented Education Committee

Erin DuBois	Quality Education Committee
Ann Holstein	Board of Education
Susan Konas	Greenville Faculty Association
Eric Herbstritt	Middle School/High School Parent Teacher Student Association

Peter Mahan	Greenville Principals' Association, Chair
Karen Overbaugh	Greenville Paraprofessional Federation
Dorothy Reyngoudt	Greenville Faculty Association
Anne Rhoads	Elementary Parent Teacher Association

*(Responsibility and Charge of the Committee:*

*The Gifted and Talented Education Committee (GATE) is an organization of supportive parents, educators, other professionals and community leaders who advocate for gifted and talented learners at GCSD. We strive to encourage all students to develop their academic strengths and talent potential through enriching educational experiences. This committee has been developed to:*

- *Gather and make available materials to the GCSD community from national, state, school and community resources that contribute to the education of gifted and talented students.*
- *Sponsor diverse activities that stimulate and encourage enriching programs and practices in our school community.*
- *Assume a leadership role by supporting district stakeholders for the benefit of gifted and talented children.*
- *Support and recommend policies and practices that provide all students, regardless of their background, the tools necessary to explore their varied individual gifts and talents.)*

6. Greenville Educational Foundation Trustee

Tracy Young	Board of Education
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7. Health & Wellness Committee

Donna Accuosti	Director of Human Resources
Janet Maassmann	District Office
Deborah Sanchez	Greenville Paraprofessional Federation
Tammy J. Sutherland	Assistant Superintendent for Business, Chair
Deborah Theiss-Mackey	Greenville Faculty Association
James Tyrrell	Greenville Faculty Association
Ellen Warga	Greenville Faculty Association

*(Guiding Principles: Board Policy 3.320 [Comprehensive Wellness Policy] The Greenville Central School District is committed to a coordinated and comprehensive approach to employee and student wellness. Employees who are healthy are more effective in their duties and are able to model appropriate wellness behaviors for students. Students who are healthy can learn more effectively. Programs and services to include: Wellness Seminars, Campaigns, Literature, Exercise Program and Annual Onsite Flu Clinic.)*

8. Safety & Health Committee

Rachel Anderson	Greenville Faculty Association
Todd Hilgendorff	Greenville Principals' Association
Richard Outtrim	Director of Facilities
Daphane Pearson	District Office
Karen Schrader	Supervisor of Transportation

Brynda Shultes	Greenville Faculty Association, Chemical Hygiene Officer
Sara Statham	Greenville Paraprofessional Federation
Tammy J. Sutherland	Safety & Health Designee, Assistant Superintendent for Business
Deborah Theiss-Mackey	Greenville Faculty Association

Christopher Warga                      Athletic Director  
Ellen Warga                              Greenville Faculty Association

*(Responsibility and Charge of the Committee:*

- *Identify and study problems that impact staff and student safety.*
- *Review accident/injury data and make recommendations for improvement of procedures and processes.*
- *Review existing safety polices and make recommendations for improvement if needed.*
- *Promote and evaluate safety training and education.*
- *Review suggestions and concerns that relate to staff/student safety and health.*
- *Develop recommendations as appropriate to the school district's administration.*

*The Rebuild Schools to Uphold Education (RESCUE) Law of 1999 requires that school safety and health committees are involved in school construction projects and inspections. The regulatory duties include:*

- *Provide a member to participate in the annual visual inspection.*
- *Provide consultation for the building safety rating.*
- *Be involved in the disposition of complaints related to health and safety.*
- *Addressing complaints regarding excessive noise.*
- *Participation in post-construction inspection to confirm that area is ready to be opened for use.)*

9. Communications Committee

Justin Bruce                              Greenville Faculty Association  
Thomas Connolly                      Board of Education  
Cheryl A. Dudley                      Superintendent of Schools  
Scott Gardiner                          Director of Technology  
Karen Overbaugh                      Greenville Paraprofessional Association  
Daphane Pearson                      District Office  
Brian Reeve                              Greenville Principals' Association

*(Responsibility and Charge of the Committee:*

*To provide and improve internal and external communications systems with the specific goal of creating open, two-way communication among the Board of Education, administration, faculty, staff, students, parents and the GCSD communities.)*

10. Board Policy Committee

Cheryl A. Dudley                      Superintendent of Schools  
Jennifer Howard                      Board of Education  
Patricia Macko                          Board of Education  
Jacqueline O'Halloran              School District Clerk

*(Responsibility and Charge of the Committee:*

- *Identify and examine critical issues facing the District from a policy perspective*
- *Review all policies recommended for adoption by the Board*
- *Establish priorities for policy review and adoption, in consultation with the school attorney and the Superintendent*
- *Review existing policies and develop policies in response to legal requirements, administrative recommendations, Board priorities on at least a quarterly basis*
- *Communicate policy revisions or new policies to stakeholders via webpage posting, email messages, and oral reports at Board meeting*

11. Food Service Committee

Cheryl A. Dudley	Superintendent of Schools
Tracy Churchill	Cook Manager
Patricia Macko	Board of Education
Duncan Macpherson	Board of Education
Deana O'Hare	Community
Kristine Pastina	Food Service
Catherine Stock	Food Service
Tammy J. Sutherland	Assistant Superintendent for Business
Ellen Warga	School Nurse

*(Responsibility & Charge of Food Service Committee:*

*The purpose of the Food Services Committee is to serve in an advisory capacity to the Board of Education to provide a food services program for students with offerings which are nutritious, appealing and sustainable in a financially self-supporting manner.)*

12. Audit Committee

Nicole Ambrosio	Community
Patricia Macko	Board of Education
Duncan Macpherson	Board of Education

*(The purpose of the audit committee shall be to assure that the Board of Education fulfills its responsibilities for the District's internal and external audit process, the financial reporting process and the system of risk assessment and internal controls over financial reporting; and provides an avenue of communication between management, the independent auditors, and the Board of Education.*

*The responsibilities of the Audit Committee shall include:*

- *Provide recommendations to the Board of Education regarding the appointment of the external auditor for the district;*
- *Meet with the external auditor prior to commencement of the audit;*
- *Review and discuss with the external auditors their risk assessment of the district's fiscal operations;*
- *Receive and review the draft annual audit report and accompanying draft management letter, working directly with the external auditor, and assisting the Board of Education in interpreting such documents;*
- *Recommend to the Board of Education regarding accepting the annual audit report;*
- *Review every corrective action plan developed by the district in response to any findings identified in an audit report or management letter;*
- *Review the findings and recommendations of the external auditor*
- *Monitor the school district's implementation of such recommendations.)*

**VIII. Board Members' topics for discussion at the next meeting**

- Board Committees
- Budget Process

**IX. Discussion**

A. First Reading Policy # (TBD) Dogs on School Property

*(It is recommended the Board of Education waive the second reading and adopt this policy effective immediately.)*

B. Technology Plan ~ Draft

Scott Gardiner, Director of Technology highlighted the implementation of the District's Technology Goals focusing on the following six (6) areas:

- Distributing technology tools equitably to all classrooms
- Upgrading to high capacity Internet bandwidth to all instructional spaces
- Provided one-to-one devices to all students K-12
- Update security to a high-tech system throughout the entire district
- Invest in appropriate level of staffing for both support and professional development
- Invest in technology that exposes students to real world applications

C. Student Programs ~ Update

- New Visions
- Career & Technical Education (CTE)
- Tech Valley High School (TVHS)
- Special Education
- Tuition Students

Superintendent Dudley shared prospective student enrollment in each of the above areas.

D. NYSSBA 2015 New School Board Member Academy

Friday, September 25 & Saturday, September 26  
Desmond Hotel, Albany, NY

E. NYSSBA 2015 Board Officers Academy

Friday, September 25  
NYSSBA Office, Latham, NY

**X. Action Item**

Duncan Macpherson moved, seconded by Patricia Macko and carried unanimously, to approve Item (A):

- A. Adopt Policy # (TBD) Dogs on School Property

**XI. Closing Open Forum**

- Committee Discussion

**XII. Executive Session**

At 8:46 p.m. Thomas Connolly moved, seconded by Duncan Macpherson and carried unanimously, to adjourn to Executive Session to discuss the Superintendent's Evaluation. Executive Session Convened at 8:59 p.m. At 9:15 p.m. Duncan Macpherson moved, seconded by Tracy Young, and carried unanimously to return to open session.

**XIII. Adjournment**

At 9:16 p.m. Thomas Connolly moved, seconded by Michael McAneny and carried unanimously to adjourn the meeting.

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District Clerk

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Board of Education President