

C. Staff Resignations - Informational

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| 1. | Roger Marden | Science | NRH |
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D. Staff Appointments - Informational

- | | | | |
|----|-------------|-------------|-----|
| 1. | Tami Farley | Ed Tech III | SOM |
| 2. | Glenn Lewis | Bus Monitor | |

E. Staff Transfers - Informational

The Board was informed of the following staff transfers:

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|----|---------------|----------------|----------------------------|
| 1. | Tracie Newall | Ed Tech I Sped | to Ed Tech II Title I NRMS |
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VIII. Future Agenda Items

IX. Next Meeting Dates

X. Adjournment

A.D.A. NOTICE: If you have a special need that must be met to allow you to fully participate in this meeting, please contact the Office of the Superintendent at least two (2) days prior to this meeting.

IF the district is closed for weather or other issues, the Board meeting will be on the next regularly scheduled meeting date.

**Regional School Unit 19
Board of Directors' Minutes
August 20, 2019 6:00 PM**

MEMBERS PRESENT: Christopher Easton, Corinna Caron, Charles Cossar, Kenneth Kealiher, Robin McNeil, Don Mendell, Chad Stratton, Jennifer Watson, Leland Youngberg

MEMBERS ABSENT: Excused: Paul Carter, Celia Demos, Mark Hansen, Ken Sands
Unexcused: Mark Guzzi, William MacDonald, Ryan Parker, Jason Scholten, Eric Stitham, (Newport Vacancy)

TOTAL MEMBERS PRESENT: 497

TOTAL MEMBERS ABSENT: 501

OTHERS PRESENT: Mary Nadeau, Parent, Student

I. Opening of Meeting

A. Flag Salute was rendered.

II. Student Issue

Robin McNeil made a **motion** to go into Executive Session at 6:02 pm to discuss a student's re-admission pursuant to 1 M.R.S.A. §405 (6)(B) Expulsion of Students, **seconded** by Chad Stratton, and **voted** unanimously. The Board returned to open session at 6:17 pm.

Chad Stratton made a **motion** to follow the Administrative recommendations to allow the student to return to Nokomis Regional High, **seconded** by Robin McNeil and **voted** unanimously.

III. Adjournment

The meeting was adjourned at 6:20 PM.

Respectfully submitted,

Mike Hammer
Secretary to the Board

**Regional School Unit 19
Board of Directors' Minutes
August 20, 2019 6:30 PM**

MEMBERS PRESENT: Christopher Easton, Corinna Caron, Charles Cossar, Mark Guzzi, Kenneth Kealiher, William MacDonald, Robin McNeil, Don Mendell, Ryan Parker, Jason Sholten, Chad Stratton, Jennifer Watson, Leland Youngberg

MEMBERS ABSENT: Excused: Paul Carter, Celia Demos, Mark Hansen, Ken Sands
Unexcused: Eric Stitham (Newport Vacancy)

TOTAL MEMBERS PRESENT: 695

TOTAL MEMBERS ABSENT: 303

OTHERS PRESENT: District staff and members of the community

I. Opening of Meeting

A. Flag Salute was rendered.

B. Adjustments to Agenda

Adjustments were made to remove Megan Kemp from H. Staff Nominations as she was previously approved and to add Jeanne Therrien to G. Staff Resignations.

C. Approval of Board Minutes

A **motion** was made by Robin McNeil to accept the Board Meeting Minutes from June 18, 2019, **seconded** by Jason Scholten, and **voted** unanimously.

II. Public Comment - None

III. Reading of Communications

A. Administrative Communications - None

B. Superintendent/Board Communication - None

IV. Reports

A. Superintendent

Mr. Hammer discussed the start of the new school year. Jason Scholten requested that a letter of appreciation be sent to all of the Custodial Staff. Robin McNeil suggested that the procedure used for notification of child's placement for the next school year be communicated to parents at the end of the current school year.

B. Board Chair

Mr. Easton gave a report.

V. Report of Special Committees

- | | |
|--|---------------------------|
| A. <u>Budget/Finance Committee</u> | August 13, 2019 |
| Communication presented | |
| B. <u>Building Committee</u> | July 10 & August 14, 2019 |
| 1. Naming Ad Hoc Committee | July 15, 2019 |
| C. <u>Education Committee</u> | No meeting |
| D. <u>Policy Committee</u> | No meeting |
| E. <u>Transportation Committee</u> | No meeting |
| F. <u>Tri-County Vocational Meeting</u> | |
| G. <u>Negotiations Committee</u> | No meeting |
| H. <u>Extra-Curricular Ad Hoc Committee</u> | No meeting |
| I. <u>School Resource Officer Ad Hoc Committee</u> | No meeting |

VI. Old Business - None

VII. New Business

- A. Athletic Director for NRMS
A **motion** was made by Chad Stratton to appoint Gene Crockett as the Athletic Director for NRMS, **seconded** by Ryan Parker, and **voted** unanimously.
- B. Extended Learning Opportunities Coordination (ELO)
The job description for ELO was distributed and discussed. A **motion** was made by Robin McNeil to approve the job description and to appoint Cara Flannery as ELO, **seconded** by Chad Stratton, and **voted** unanimously.
- C. New Senior Kitchen Manager Position
A **motion** was made by Bill MacDonald to approve the Senior Kitchen Manager Position, **seconded** by Ryan Parker, and **voted** unanimously.
- D. Principal's Salary Adjustment
A **motion** was made by Chad Stratton to approve a salary adjustment as requested by a principal, **seconded** by Ryan Parker and **voted** 291 for, 368 opposed, and 36 abstained. Motion failed.
- E. Creation of Capital Reserve Account per Recommendation of Auditors
A **motion** was made by Jason Scholten to establish a Capital Reserve Account, as recommended by our Auditors, in an amount of \$500,000 and to allow the Board to expend up to \$150,000, **seconded** by Robin McNeil, and **voted** unanimously.
- F. Nokomis Logo
A **motion** was made by Chad Stratton to go with public opinion and go with Logo #3, **seconded** by Ryan Parker, and **voted** 316 for, 298 opposed, and 81 abstained. Motion passed.

G. Staff Resignations - Letters were available for Board members.

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|----------------------|---------------------|--------|
| 1. Holly Brennan | Grade 6 | NRMS |
| 2. Anna Palo | Kindergarten | SOM EL |
| 3. Charles Gould | Custodian | SOM EL |
| 4. Angie Godin | Library Ed Tech II | NRMS |
| 5. Tanya Jackson | Sped Adm. Assistant | CO |
| 6. Saralynn Hardy | Grade 2 | EDS |
| 7. James Demchak II | Sped Ed Tech III | NRH |
| 8. Rod Gudroe | Sped Ed Tech III | NRH |
| 9. Matthew O'Connell | Grade 7 Math | NRMS |
| 10. Kathy Jackson | Sped Ed Tech III | NRH |
| 11. Jeanne Therrien | Titel Ed Tech III | NRMS |

H. Staff Nominations

| | | |
|-------------------------|--------------------|----------------|
| 1. Ashley Green | Speech | NRMS |
| 2. Carol Mooers | Foreign Language | NRMS |
| 3. Schuyler Mann | Grade 4 | SEB Valley El. |
| 4. Rachel Freudenberger | Grade 2 | SEB Valley El. |
| 5. Susan Condon | Grade 6 ELA | NRMS |
| 6. James (Jay) Demchak | Physical Education | NRMS |
| 7. Adam Edward | Physical Education | SEB Valley El. |
| 8. Elizabeth Levasseur | English | NRH |

A **motion** was made by Robin McNeil to move the Superintendent's nominations as a block, **seconded** by Jason Scholten and **voted** 11 for 2 opposed (D. Mendell and K. Kealiher). Motion passed.

A **motion** was made by Robin McNeil to approve the Superintendent's nominations of new teachers, **seconded** by Jason Scholten and **voted** 11 for, 2 opposed (D. Mendell and K. Kealiher). Motion passed.

I. Staff Appointments - Informational - Hire Sheets were available to Board.

| | | |
|-------------------|---------------------|------|
| 1. Tracie Newall | Sped Ed Tech I | NRMS |
| 2. Misty Grace | Cook | NRMS |
| 3. Fiona Bean | Cashier | NRMS |
| 4. Megan Clukey | Cashier (50%) | NRMS |
| 5. David Tebo | Bus Monitor | |
| 6. Deneige Wilbur | Sped Ed Tech III | NRH |
| 7. Sherry Beland | Sped Ed Tech III | NRH |
| 8. Karen Lavoie | Regular Ed Tech III | EDS |

J. Staff Transfers - Informational

The Board was informed of the following staff transfers:

1. Adam King PE SEBVES to PE NRMS
2. Shelley Connolly Sped Life Skills to Kindergarten SOM El.

- | | | |
|----|--------------------|--|
| 3. | Jennifer Finnemore | Sped SEBVES to Sped Life Skills SOM EL |
| 4. | Melinda Hawthorne | Server to Cook at NRH |
| 5. | Jessica Badger | Secretary NRMS to Secretary SPED CO |

VIII. Future Agenda Items

Discussion on (1) Breakfast after the bell, (2) Breakfast in the classroom, and (3) Yoga in the classroom

IX. Next Meeting Dates

The Negotiations Committee will work on pay averaging and the next Board meeting will be held on September 17, 2019.

X. Adjournment

The meeting was adjourned at 8:14 PM.

Respectfully submitted,

Mike Hammer
Secretary to the Board

Note Taker: None

Finance/Budget Committee Minutes
September 10, 2019
Superintendent's Office 6:30 PM

Members Present: Bill MacDonald, Robin McNeil, Corinna Caron, Mark Guzzi, Leland Youngberg

Members Absent: Ryan Parker (excused), Charles Cossar, Don Mendell (excused)

Others Present: Mike Hammer, Joe Chadbourne, Angela Brown, Maxine Pare

I. **Public Comment** - None

II. **Financials**

Joe presented August financials showing year to date spending and revenues. Revenue and expenses are in line for this point in the fiscal year. System Administration expenditures were high due to paying off the bond with Skowhegan Savings Bank in July.

III. **Bus Purchase**

Joe brought Dean's request to purchase two new busses that were budgeted. Low quote for the busses per Dean's specifications was Cressey and Son, Inc. Androscoggin Bank quoted the lowest financing rate. The Committee approved the purchase of the two busses that will be financed over five years.

- IV. **Other** - Middle School stipends for Yearbook and Student Council Advisor were discussed. Angela requested these stipends be increased to \$500 from the current \$236.25 in order to compensate staff more fairly for the workload required for these positions. The Committee agreed to this recommendation and will be discussing with the association to be sure they are in agreement. The Dramatics stipend will not be filled this year to offset the increase in cost of the two stipends discussed above. Joe also informed the Committee that online credit card payments for school nutrition was now an option for parents. Legislation surrounding pay averaging was also discussed and how the district was complying

with this new legislation. Joe also discussed a new MEA Benefit Trust liability that will need to be reflected on the district's balance sheet due to a new accounting guideline under the Governmental Accounting Standards Board Statement No. 75 (GASB No. 75).

V. **Adjournment**

The meeting was adjourned.

Respectfully submitted,

Joe Chadbourne, Business Manager

Education Committee Minutes

Tuesday, September 3, 2019

New Nokomis Library

Members Present: Ken Sands, Mark Guzzi, Chad Stratton, Robin McNeil, Ryan Parker, Jenny Watson, Chuck Cossar

Members Excused: Leland Youngberg **Members Absent:**

Others Present: Mike Hammer, Kelly Burns, Lori Mellow, Angela Brown

1. **Public Comment** - None

2. **Coaching** - Kelly Burns gave a presentation on the history and the background of our coaching across the district including our partnership with the University of Maine (Maine Partnerships in Comprehensive Literacy). She discussed the elements of the workshop model and its implementation within classrooms and presented the goals of coaching.

3. **Other** - None

4. **Future Agenda Items** - Breakfast Before and After the Bell, Sexual Abuse Training and Instruction, report from Liz Mares

The meeting was adjourned at 7:35 PM.

Respectfully submitted,

Mike Hammer
Superintendent of Schools