

**LYNDONVILLE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

August 19, 2019

Held in the Elementary/Middle-High School Library
At 25 Housel Avenue, Lyndonville, NY

The Lyndonville Central School District Board of Education met on Monday, August 19, 2019 in the Elementary/Middle-High School Library.

Board President, Theodore Lewis called the meeting to order at 7:00 p.m.

PRESENT

Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr and Steven Vann.

MEMBERS ABSENT

Vernon Fonda

OTHERS PRESENT

Jason A. Smith, Superintendent; Joe DiPassio Jr., Business Administrator; Aaron Slack, Middle-High School Principal; Elissa Smith, Elementary Principal; Sharon Smith, Director of Instruction and Student Services; Lori Lamay, District Clerk; Penny Barry, Kim Bow, Aimee Chaffee, Patti Gawne, Jeff Gress, Tammy Mallon, Shane Price, Staff Members; Russ Bentley, Wes Bradley, Scott Buffin, Terry Chaffee Jr., Amanda Holland, Ben Holland, Roy Holland, Jill Newman, Terry Stinson, Amy Weese, Katie Whipple, Patrick Whipple, Community Members; Madalyn Murphy, Presenter.

PUBLIC FORUM-

Mr. Russ Bentley shared with the Board his thoughts on maybe why the previous Athletic Director may have been against a soccer merger with Medina.

APPROVAL OF THE MINUTES

Moved by Harold Suhr, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the minutes of the July 1, 2019 Reorganization Board meeting. Yes – 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No - 0 Abstained- 0 Carried.

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the minutes of the July 1, 2019 Regular Board meeting. Yes – 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No - 0 Abstained- 0 Carried.

Moved by Susan Hrovat, seconded by Harold Suhr, RESOLVED, that the Board of Education approves the minutes of the July 11, 2019 Special Board meeting. Yes – 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No - 0 Abstained- 0 Carried.

PRESENTATIONS

- District Retiree- Anne Marie Holland
- Campus Construction Update- Madalyn Murphy

SUPERINTENDENT'S REPORT

Mr. Smith informed the Board that the Lyndonville School District has been picked to work with Harvard on a Rural Schools Grant. He welcomed back all the fall sports athletes. Mr. Smith thanked Dr. Slack, Dr. Smith and Mrs. Chaffee for all of their work for the summer school programs. Mr. Smith also welcomed Mrs. Sharon Smith to the District as the Director of Instruction and Student Services. He thanked Mrs. Holland, Dr. Slack and Dr. Smith for their work on the Strategic Planning. He informed the Board that Back to School Night would be Wednesday, August 28th.

BUSINESS

ACTION ITEMS

District Wide Safety Plan

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the District Wide Safety Plan as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Adoption of the 2019-20 Breakfast and Lunch Pricing

Moved by Harold Suhr, seconded by Kristin Nicholson, RESOLVED, that the Board of Education adopts the 2019-20 Breakfast and Lunch Pricing as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Approval of the 2019-20 Extension of Food Service Contract- Personal Touch

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the 2019-20 Extension of Food Service Contract- Personal Touch as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Adoption of the Tax Warrant

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education adopts the Tax Warrant as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Approval of the Rural Schools Membership

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Rural Schools Membership. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Approval of the Lyndonville CSD Building Level Emergency Response Plan

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Lyndonville CSD Building Level Emergency Response Plan as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

Approval of an Independent Consultant Agreement- Mary Fredendall

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves an Independent Consultant Agreement- Mary Fredendall as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Preliminary Approval of the Wrestling Field Trip to Fairfax, VA. 12/20-12/22/19

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education preliminary approves the Wrestling Field Trip to Fairfax, VA. 12/20 – 12/22/19. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Approval of a Budget Transfer Over \$10,000

Moved by Susan Hrovat, seconded by Steven Vann, RESOLVED, that the Board of Education approves a Budget Transfer Over \$10,000 as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

Approval of the Cooperative Electricity BID WFL 2020-12

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education approves the Cooperative Electricity BID WFL 2020-12 as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

BUSINESS

INFORMATION ITEMS

The Board's attention was brought to the following business information items:

- A.** Treasurer's Report- June 2019
- B.** Student Activities Balance and Reconciliation Sheet- June 2019
- C.** General Fund Schedule of Claims #32, #33, #34
- D.** Federal Fund Schedule of Claims #16, #17
- E.** School Lunch Fund Schedule of Claims #12
- F.** Capital Project Fund Schedule of Claims #16, #17
- G.** Trust & Agency Fund Schedule of Claims #35, #36
- H.** Scholarship Fund Schedule of Claims #5
- I.** Board Policy #5660- MEAL CHARGING AND PROHIBITION AGAINST MEAL SHAMING
- J.** Board Policy #7511- IMMUNIZATION OF STUDENTS
- K.** Board Regulation #7511R- IMMUNIZATION GUIDELINES

CALL FOR EXECUTIVE SESSION

Moved by Kelly Cousins, seconded by Susan Hrovat to enter into executive session to discuss the employment of particular persons. Yes- 6 No- 0 Abstained- 0 Carried.

Executive session began at 7:44 p.m.

Moved by Kristin Nicholson, seconded by Kelly Cousins to adjourn executive session. Executive session ended at 8:24 p.m.

Carried. No action was taken.

PERSONNEL-CERTIFIED

A. Resignation

- Jill Keys

The Superintendent recommends the acceptance of the resignation of Jill Keys, Special Education Teacher, effective July 10, 2019.

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent accepts the resignation of Jill Keys, Special Education Teacher effective July 10, 2019. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

B. Creation of a 1.0 FTE Elementary Teaching Position

The Superintendent recommends the creation of a 1.0 FTE Probationary Elementary Teaching position in the tenure area of Elementary Education effective August 27, 2019.

Moved by Kristin Nicholson, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves the Creation of a 1.0 FTE Elementary Teaching Position effective August 27, 2019. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

C. Probationary Teaching Appointments

The Superintendent recommends that **Kimberly Dumond** be appointed to a probationary position as a Special Education Teacher in the tenure area of Special Education beginning on August 27, 2019 and ending on August 26, 2022. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Dumond must meet all requirements of Education Law and corresponding regulations. Ms. Dumond has permanent certification in Special Education, Spanish 7 - 12 and Nursery, Kindergarten and Grades 1 - 6 and Spanish 7 - 9 extension.

Ms. Dumond shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining agreement with the Lyndonville Teachers Association at Masters, Step 5.

Moved by Kristin Nicholson, seconded by Susan Hrovat, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Kimberly Dumond as probationary Special Education Teacher in the tenure area of Special Education beginning on August 27, 2019 and ending on August 26, 2022. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

The Superintendent recommends that **Amy Weese** be appointed to a probationary position as a Special Education Teacher in the tenure area of Special Education beginning on August 27, 2019 and ending on August 26, 2023. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Weese must meet all requirements of Education Law and corresponding regulations. Ms. Weese has profession certification in Students With Disabilities Grades 7-12, English & ELA 7-12.

Ms. Weese shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining agreement with the Lyndonville Teachers Association at Masters Step 2.

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Amy Weese as probationary Special Education Teacher in the tenure area of Special Education beginning on August 27, 2019 and ending on August 26, 2023. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

D. .5 FTE Teaching Appointment

<u>Amy Olsen</u>	.5 FTE Special Education Teacher
Effective	August 27, 2019
Permanent Certifications	Special Education, Pre-Kindergarten, Kindergarten and Grades 1 - 6
Type of Appointment	Part-Time
Salary	Masters, Step 5 - to be prorated to .5 FTE

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Amy Olsen as a .5 FTE Special Education Teacher effective August 27, 2019. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

E. Long-Term Substitute Appointment

<u>Dillon Hirsch</u>	Long-term Substitute Music Teacher
Initial Certification	Music Certification Pending
Effective	August 27, 2019 - June 30, 2020
Reason	Contractual Leave Request
Compensation	Pending Receipt of Certification: Masters Step 1

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Dillon Hirsch as a Long-Term Substitute Music Teacher effective August 27, 2019 – June 30, 2020. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold

Suhr) No- 0 Abstained- 0 Carried.

<u>Brianna Wheeler</u>	Long-Term Substitute Special Education Teacher
Professional Certification	Students With Disabilities Grades 1 - 6, Childhood Education Grades 1 - 6
Effective	August 27, 2019 - June 30, 2020
Reason	Contractual Leave Request
Compensation	Masters, Step 1

Moved by Susan Hrovat, seconded by Harold Suhr, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Brianna Wheeler as a Long-Term Substitute Special Education Teacher effective August 27, 2019 – June 30, 2020. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr) No- 0 Abstained- 0 Carried.

F. Additional Probationary Teaching Appointments

The Superintendent recommends that **Brooke Smith** be appointed to a probationary position as an **Elementary Education Teacher** in the tenure area of Elementary Education beginning on August 27, 2019 and ending on August 26, 2023. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Smith must meet all requirements of Education Law and corresponding regulations. Ms. Smith has professional certification in Early Childhood Education Birth - Grade 2, Childhood Education Grades 1 - 6, and English Language Arts Grades 7 - 12.

Ms. Smith shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining agreement with the Lyndonville Teachers Association at Masters, Step 1.

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Brooke Smith as probationary Elementary Education Teacher in the tenure area of Elementary Education beginning on August 27, 2019 and ending on August 26, 2023. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

G. Teacher Assistant

The Superintendent recommends the appointment of Santana Kassay as a Teacher Assistant, Level 1 pending receipt of her Teacher Assistant Certification. Once certified, Ms. Kassay's four-year probationary appointment will begin and she will be compensated as per the collective bargaining agreement with the Lyndonville Employees Association.

Moved by Kristin Nicholson, seconded by Harold Suhr, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Santana Kassay as a Teacher Assistant, Level 1, pending the receipt of her Teacher Assistant Certification. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

H. Mentor Assignments

Teacher	Extra Duty	Stipend
Wendy Caldwell	Mentor	\$500
Laura Moore	Mentor	\$500
Kimberlyann Meal	Mentor	\$500
Julia Robinson	Mentor	\$500
Bliss Thurber	Mentor	\$500
Susan Hutter	Mentor	\$500
Katy Franks	Mentor	\$500
Jeff Qamoos	Mentor	\$500
Jennifer Trupo	Mentor	\$500
Tammy Mallon	2.0 Mentor	\$1,000
Jen Colonna	.5 Mentor	\$250
Michelle Randolph	Mentor	\$500

Moved by Susan Hrovat, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Mentor Appointments as printed.

Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

I. Elementary Extracurricular Activity Proposals

Debate Club - Laura Moore - Quarter 1

STEM Club - Katie Strusienski - Quarter 1

Moved by Kristin Nicholson, seconded by Harold Suhr, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Elementary Extracurricular Activity Proposals. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

J. Coaching Recommendations

Name	Position
Joseff Smith	JV Boys Soccer
Madelin Feltz	JV Girls Soccer
Daniel Thurber	JV Girls Volleyball
Kennedy Clark	Varsity Boys Volleyball
Madison Boyle	Modified Girls Soccer
Nicole Adamson	Modified Girls Volleyball
Aubrey Lewis	Volunteer Coach, Pending Certification

Moved by Kelly Cousins, seconded by Kristin Nicholson, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the above mentioned Coaching Recommendations. Yes- 5 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 1 (Theodore Lewis)

Carried.

K. Coaching Resignation

The Superintendent recommends the acceptance of the resignation of Jeffrey Gress from the position of Modified Track Coach for the 2019-20 school year.

Moved by Susan Hrovat, seconded by Kelly Cousins, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent accepts the resignation of Jeffrey Gress from the position of Modified Track Coach for the 2019-20 school year. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

PERSONNEL- CLASSIFIED

A. Payroll Clerk

- Valerie Wetherbee

The Superintendent recommends the provisional appointment of Valerie Wetherbee, as Payroll Clerk, retroactive to August 13, 2019.

Valerie shall receive a salary as per the negotiated collective bargaining agreement with the Lyndonville Employees Association.

Moved by Kelly Cousins, seconded by Susan Hrovat, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves Valerie Wetherbee as Payroll Clerk. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

B. Teacher Aide Appointments

The Superintendent recommends the 52 week probationary appointment of **Rebecca Gdanice** as a Teacher Aide, effective August 27, 2019.

Rebecca shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining unit agreement with the Lyndonville Employees' Association.

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves Rebecca Gdanice as a teacher aide. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

The Superintendent recommends the 52-week probationary appointment of **Caroline Samson** as a Teacher Aide, effective August 27, 2019.

Caroline shall receive a salary for the 2019-20 school year as per the negotiated collective bargaining unit agreement with the Lyndonville Employees' Association.

Moved by Susan Hrovat, seconded by Kristin Nicholson, **RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent approves Caroline Samson as a teacher aide. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

C. Resignations

The Superintendent recommends the acceptance of the resignation of Rebecca Gdanice from her Cafeteria Monitor position effective August 26, 2019.

The Superintendent recommends the acceptance of the resignation of Caroline Samson from her Cafeteria Monitor position effective August 26, 2019.

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education, upon the recommendation of the Superintendent accepts the resignations of Rebecca Gdanice and Caroline Samson cafeteria monitors effective August 26, 2019. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

PROGRAM ACTION

A. Approval of the Lyndonville Central School District Code of Conduct

Moved by Susan Hrovat, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Lyndonville Central School District Code of Conduct as printed. Yes- 6 (Kelly Cousins, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried.

B. Recommendations from the Committee on Special Education and Preschool Special Education

Moved by Kristin Nicholson, seconded by Kelly Cousins, RESOLVED, that the Board of Education approves the Recommendations from the Committee on Special Education and Preschool Special Education. Yes- 6 (Kelly Cousins, Vernon Fonda, Susan Hrovat, Theodore Lewis, Kristin Nicholson, Harold Suhr, Steven Vann) No- 0 Abstained- 0 Carried unanimously.

PROGRAM INFORMATION

- Board Retreat

ROUND TABLE

- Mrs. Cousins congratulated Mrs. Holland on her retirement and thanked her for all she has done for the District. She expressed a welcome to all the new and returning staff.
- Mr. Vann inquired about the 7/8 grade ELA improvements and if the IXL program has been implemented. He also mentioned as a parent he would prefer to see the Elementary Report Cards show a percentage base rather than a number. He congratulated Mrs. Holland on her retirement and welcomed Mrs. Smith to the District.
- Mrs. Nicholson wished Mrs. Holland the best in her retirement. She said she is looking forward to working with Mrs. Smith. She also mentioned that it is nice to see the athletes back on the field and said there is a numbers issue. She expressed a thought that maybe the District needs to look at merging JV sports.

- Mr. Suhr congratulated Mrs. Holland on her retirement and said she will be missed. He welcomed Mrs. Smith.
- Ms. Hrovat congratulated Mrs. Holland on her retirement and welcomed Mrs. Smith.
- Mrs. Smith said she is grateful for the opportunity to work in the District. She thanked Mrs. Holland for all of her help and said she would do her best to fill her shoes. She also thanked Mrs. Henry for all of her help so far.
- Mr. DiPassio congratulated Mrs. Holland on her retirement and welcomed Mrs. Smith.
- Dr. Smith welcomed all the new hires. She thanked the summer school staff for all of their work and thanked the village for providing the opportunity to sponsor the summer recreation program.
- Dr. Slack congratulated Mrs. Holland on an incredible career. He also thanked the Buildings and Grounds staff for their work over the summer as well as Mrs. Chaffee for all of her work with regards to summer school and the regents testing.

MEETING ADJOURNED

Moved by Kristin Nicholson, seconded by Kelly Cousins, to adjourn the meeting. Carried unanimously.

The meeting was declared adjourned at 8:50 p.m.

District Clerk