

SPRINGFIELD SCHOOL DISTRICT RE-4

**Tuesday, December 18, 2018**

REGULAR BOARD MEETING

6:00 P.M. BOARDROOM

- I. CALL TO ORDER: The meeting was called to order by President, Larry Duncan at 6:01 p.m.
- A. ROLL CALL:
1. MEMBERS PRESENT: Larry Duncan, Kay Maes, Tyler Gibson and Clinton Arbuthnot.
  2. MEMBERS ABSENT: Rick Birdsong (arrived at 6:40 p.m.)
  3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Pam Hartley, Deb Sharpe, Kathy Self and Joel Robinson.
  4. GUESTS PRESENT: Alivia Elliott
- II. ADDITIONS TO THE AGENDA: It was noted that the original agenda listed the meeting date as Monday, December 18 and should be corrected to read Tuesday, December 18, 2018. Mr. Hargrove recommended that CAREER CHOICE PRESENTATION should be added to agenda as Item B under Public Comment.
- III. APPROVE THE AGENDA: Kay Maes made a motion to approve the agenda with day correction and the addition of Career Choice Presentation to V. Public Comment, Item B. Clinton Arbuthnot seconded the motion. Motion carried.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE November 19, 2018 Regular Meeting and Dec. 12, 2018 Special Mtg. Tyler Gibson made a motion to approve the minutes of the November 19, 2018 Regular meeting and the December 12, 2018 Special meeting as presented. Clinton Arbuthnot seconded the motion. Motion carried.
- B. FINANCIAL REPORTS: The Board reviewed and discussed the December Financial Reports as presented.
- C. CLAIMS PAYABLE – December 18, 2018: The board reviewed and discussed the December 18, 2018 Claims Payables as presented. Clinton Arbuthnot made a motion to approve the December 18, 2018 Claims Payables. Kay Maes seconded the motion. Motion carried.
- V. PUBLIC COMMENT: Deb Sharpe spoke on behalf of the Springfield Teachers' Association. She reminded the Board members that they were invited to attend the employee Christmas Party hosted by STA on Wednesday, December 19 at 6:00 p.m. at the Longhorn Restaurant. She reported that the advertisement for the Erma Lee Mathews scholarship has been placed and the STA members will be sponsoring students in the local Spelling Bee. STA will also be sponsoring the annual K-12 writing contest and will be participating in a few fund-raising projects during the second semester.

Preschool updates shared by Mrs. Sharpe included information that a 5<sup>th</sup> section had been added to the preschool classes, the annual preschool brunch was well-attended and the Parent-Advisory Council will be meeting on Thursday. She reported that someone from the Southeastern Mental Health Agency will be auditing preschool classes once a week for approximately 9 weeks to observe and provide training to the childcare staff. Mrs. Sharpe also shared that the Early Childhood Council is offering scholarships to the ECC conference and daycare staff will apply and try to take advantage of the opportunity. Preschool staff is also interested in a certification opportunity that will be offered thru LCC that will include on-line and in-class instruction that would earn director qualifications when completed.

**IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:**

*Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.*

A. CORRESPONDENCE: Kay Maes read a thank you note from the South BOCES Staff expressing their appreciation for the gift of holiday turkeys at Thanksgiving.

B. CAREER CHOICE PRESENTATION: Mrs. Kathy Self introduced Alivia Elliott, a student in Mrs. Self's first Semester Career Choice class. Miss Elliott was unable to make her presentation during the regularly scheduled interviews due to medical reasons. To complete the class requirements she is required to make the presentation to the school board. Alivia accompanied her verbal report with a power-point presentation. Miss Elliott had chosen to research and report on a career as a police officer. Her presentation included information concerning things such as education and training needed, job requirements, compensation and her reasons for choosing this career.

VI. OLD BUSINESS:

A. 2018 – 2019 BUDGET REVIEW: Superintendent Hargrove discussed various items on the 2018-2019 budget. There are several areas that he will be adjusting and redistributing and shared that he was looking at a new employee leave policy as well as an adjustment to current bus driver compensation. It was his suggestion that a board work session might be needed prior to the January regular meeting before the final adoption of the budget is required.

B. RTA FACILITIES ASSESSMENT UPDATE: Mr. Hargrove reported on the two assessments that have been completed. The assessments are very comprehensive and needs have been evaluated and prioritized as in things that need done within the next 3 years and up. RTA will be meeting with the BEST representatives to determine her thoughts on the assessments.

*(Rick Birdsong arrived at 6:40 p.m.)*

C. UPDATE ON 18-19 UIP: Superintendent Hargrove reported that he and several faculty members; Kyle Lasley, Ginger Walker, Christa Masterson and Shuamay Cooper have been meeting to determine major needs, what is causing needs and what action plan/strategies are needed. A 3-year UIP has to be developed and turned in to CDE in January and CDE will review and edit the plan during Jan-April.

VII. NEW BUSINESS:

A. APPROVE EXTENSION TO FILE CDE FINANCIAL AUDIT: Due to some technical issues that arose from some late CDE audit requirements and the needed software updates by Harris Computers, we will not be able to submit the CDE financial audit by the end of December deadline. It will be necessary to file a request for an extension. Clinton Arbuthnot made a motion to approve the request to CDE for an extension to file the 2017-18 Financial Audit. Kay Maes seconded the motion. Motion passed unanimously.

B. DISCUSS BUS DRIVERS WAGES: Joel Roberson, Transportation Director, addressed the board regarding his concern about the current shortage of CDL certified activity bus drivers, the upcoming changes to CDL licensing requirements and the current wage reimbursement rates. He stated that he feels the wages for route drivers is fair and reasonable, but he would like to revise the pay schedule for activity bus drivers. He presented two proposals which the board reviewed and discussed. After discussion the board agreed to adopt VERSION 1 and to raise SIT TIME hourly pay to \$12.00 per hour and DRIVE TIME hourly pay to \$13.50 per hour. Tyler Gibson made a motion to approve hourly pay rates of \$12.00 per hour for sit time and \$13.50 per hour for drive time for Activity Drivers with an incentive bonus of \$50.00 for each 5 activity trips over 1 hour with bonus to be paid once per year. Rick Birdsong seconded the motion. Motion passed unanimously.

C. RENEW BOCES LEASE AGREEMENT: Mr. Hargrove furnished a copy of the 2018 Lease Agreement between BOCES and Springfield School District for the structure located at 265 Cedar, Springfield, CO. He recommended renewing the lease with no change in terms, leaving the monthly rental fee at \$250.00 per month plus total monthly service bills from Springfield Utility and Atmos Energy. Kay Maes made a motion to approve the lease between BOCES and Springfield School District for January 1, 2019 thru December 31, 2019 with terms and rent remaining the same as 2018 lease. Tyler Gibson seconded the motion. Motion passed unanimously.

D. DISCUSS AND APPROVE HEALTH INSURANCE CARRIER: Superintendent Hargrove presented an update on health insurance rates and coverage received from two different carriers. Greenway, who is the current carrier for the district, presented a 6.4% price increase in plan cost. United Health, who currently services the SE Colorado Hospital, presented rates of approximately a 4.75% rate increase. All plan benefits for both carriers would remain exactly the same as the previous plans; however United Health will include a discount incentive for certain services that are received from the local hospital and clinic. Mr. Hargrove recommended that the board approve United Health as the health insurance carrier for the Springfield School District

employees for 2019. Tyler Gibson made a motion to approve United Health as the 2019 health insurance carrier for the Springfield School District. Clinton Arbuthnot seconded the motion. Motion passes unanimously.

- E. DISCUSS AND APPROVE PURCHASE OF DIGITAL SIGN FOR FRONT OF HIGH SCHOOL: Kyle Lasley, Jr. /Sr. High School Principal discussed the information and cost estimates he researched for the purchase of an LED sign to replace the current school activity board in front of the high school. He also presented an advertising agreement that if approved, would provide the bulk of funds needed for the purchase of the sign in exchange for exclusive advertising rights on the sign for no less than 10 years. After reviewing and discussing the terms of the advertising agreement, the board was in agreement that certain terms of the advertising agreement needed clarification with more specific wording. They also felt that board policies should be researched for any existing policies regarding advertisement on and around school property. Mr. Hargrove and Mr. Lasley agreed to collect the additional information and present to the board at the next meeting.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f)(h): None

IX. ACT ON EXECUTIVE SESSION: No action taken.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY:

Mr. Lasley's Board Report was included in the board packets. He discussed the items as listed on his report which included; opportunities that may soon be available for our students through John Wittler's effort with Ogallala Commons, the local science fair and student's participation in the regional science fair, Springfield's participation in a pilot program for con-current enrollment in CU Denver online, Mr. Hagan's and the band students' excellent efforts for the winter concert, tournament results from the Lamar Holiday tournament, an update on the LCC Certificate program and an invitation to attend the high school drama production on January 5, 2019.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT – RICHARD HARGROVE: Superintendent Hargrove told the board that he had forgotten to mention during the Budget Update that the preschool was needing to add a part-time aide. He will be looking at the budget to determine the best way to include this before finalizing the budget. He also reported that the lawsuit that had been filed against the new transportation law had ruled out the new law.

XI. OTHER ITEMS TO DISCUSS: None

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – January 21, 2019, 6:00 p.m.

XIII. COMMENTS FROM THE BOARD:

XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 7:37 p.m.

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Larry Duncan, President

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Kay Maes, Secretary

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Rick Birdsong, Vice-President

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Tyler Gibson, Treasurer

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Clinton Arbuthnot, Director