

SPRINGFIELD SCHOOL DISTRICT RE-4

Monday, May 20, 2019

REGULAR BOARD MEETING

6:00 P.M. - BOARDROOM

- I. CALL TO ORDER: The meeting was called to order by President, Larry Duncan at 6:01 p.m.
- A. ROLL CALL:
1. MEMBERS PRESENT: Clinton Arbuthnot, Rick Birdsong, Larry Duncan, Tyler Gibson.
  2. MEMBERS ABSENT: Kay Maes (arrived at 6:10 p.m.)
  3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Pam Hartley, Deb Sharpe.
  4. GUESTS PRESENT: None
- II. ADDITIONS TO THE AGENDA: Superintendent Hargrove suggested the addition of one item to the Agenda: NEW BUSINESS: Item D-Discuss and Approve change to Base Salary
- III. APPROVE THE AGENDA: Clinton Arbuthnot made a motion to approve the agenda with the addition of Item D to New Business: Discuss and Approve change to Base Salary. Tyler Gibson seconded the motion. Motion passed.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE April 25, 2019, Regular Meeting: Rick Birdsong made a motion to approve the minutes of the April 25, 2019 regular meeting as presented. Tyler Gibson seconded the motion. Motion passed.
- B. FINANCIAL REPORTS: Mr. Hargrove and the board discussed and reviewed the financial reports.
- (Kay Maes arrived at 6:10 p.m.)
- C. CLAIMS PAYABLE – May 15, 2019: The board reviewed the May 15, 2019 claims payables. Kay Mases made a motion to approve the May 15, 2019 claims payables. Rick Birdsong seconded the motion. Motion passed unanimously.
- V. PUBLIC COMMENT: Mrs. Deb Sharpe, Preschool Director, distributed the completed 2018-19 Springfield Preschool Comprehensive Plan to the board members. She reported that end-of-year preschool enrollment was 44 and it is expected that 25 or 26 of these students will promote to kindergarten. She shared that currently 100% of the staff is expecting to return for 19-20. There are 20 preschool students who have been invited to attend summer preschool; two of which require one-on-one instruction time. Ms. Sharpe also shared that she had received a notice that someone will be donating some playground equipment to the preschool. With the completion of the school year, the preschool building will be completely shut-down, which has never happened before since the opening of the facility, but with the closing of the daycare the building will not be utilized until the start of summer school. Mrs. Sharpe expressed to the board that this was a challenging year and the staff is exhausted and welcomes some down-time.
- Mrs. Sharpe gave a brief update on STA activities. She reported that scholarships were given to the 3 Springfield graduates who applied. The STA writing contest has been judged and prizes awarded. There were entries from all grade levels except one this year. Also the STA distributed sick bank requests for 4 certified and 3 classified employees.

**IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:**

*Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.*

- A. CORRESPONDENCE: None

VI. OLD BUSINESS:

- A. DISCUSS AND APPROVE TIMELINE FOR APPROVAL OF PRELIMINARY 19-20 BUDGET  
Superintendent Hargrove reviewed the proposed timeline that was included in the board packets that needs followed to approve a Final 2019-20 School Budget. 6-3-19 at 6:00 p.m. a budget work session, 6-7-19 at 7:30 a.m. a Special Board Meeting to approve the proposed budget; 6-12-19 and 6-19-19 the proposed Budget will run in the local paper and be open for written objections; 6-24-19 at the Regular School Board Meeting the Preliminary 19-20 budget will be approved; 1-20-20 at the Regular Board Meeting the Final 19-20 Budget is approved.
- B. REVIEW GRADUATION PROCEDURE FOR SATURDAY, MAY 25: Mr. Hargrove reminded the board that they should arrive by 1:45 p.m. and meet in the High School Office to prepare to go on stage for the 2019 graduation ceremony.
- C. REVIEW BEST GRANT AND NEXT STEPS: Superintendent Hargrove reported that the Best Grant interview process went well and he received unofficial notification that our Best Grant Application was approved. The final official approval will be received in June, the contract will be sent in July and the grant money should be received in August. SDS will meet with us to complete the design stage in September and October. Non-intrusive construction will be completed from November 2019 – May 2020. The first intrusive construction will be in June 2020 with the asbestos abatement and final construction completed in July and August 2020.

VII. NEW BUSINESS:

- A. APPROVE CAFETERIA MEAL PRICES FOR 2019 – 2020: Mr. Hargrove explained the Paid Lunch Equity guidelines to the board and discussed the options available to stay in compliance. Price increases are allowed to be limited to \$.10 per year and the school district has approved meal price increases of \$.10 for the last several years. USDA will allow an SFA to apply for an exemption for price increases or fund transfers if the SFA can provide a balance sheet showing that the SFA had a positive fund balance as of 12-31-18. Since our food service account has a positive fund balance, Superintendent Hargrove recommended that the SFA apply for the exemption this year and leave 2019-20 meal prices at the same amounts as the 2018-19 prices: \$1.40 for student breakfast K-12, \$2.00 for adult staff breakfast and \$2.25 for adult guest breakfast, \$2.60 for student lunches K-5, \$3.10 for student lunches 7-12, \$3.70 for adult staff lunch and \$4.70 for adult guest lunch. Clinton Arbuthnot made a motion to apply for the Paid Lunch Equity Exemption for the 2019-20 school year and leave meal prices at the 2018-19 rates. Tyler Gibson seconded the motion. Motion passed unanimously.
- B. APPROVE MATH SERIES FOR K-3 AND 4<sup>TH</sup> GRADES: Superintendent Hargrove reported that the K-4 teachers have previewed several different math series. Kindergarten, First, Second and Third grade teachers chose the Houghton-Mifflin Go Math Series and Fourth grade would like to purchase the same Pearson math series used in the 5<sup>th</sup> and 6<sup>th</sup> math curriculum. Mr. Hargrove recommended that we approve the teachers preferred math curriculums. Rick Birdsong made a motion to approve the Houghton-Mifflin Go Math series for the K-3 grades and the Pearson enVision Math 2020 Series for the 4<sup>th</sup> Grade. Kay Maes seconded the motion. Motion passed unanimously.
- C. APPROVE STIPEND FOR NEW CURRICULUM TRAINING: With the adoption of the new math curriculums, teachers will be attending training. There will be one in-person training and one webinar training. Mr. Hargrove asked that the board approve a stipend of \$150.00 for the 8 teachers who will be required to attend these two trainings. Tyler Gibson made a motion to approve a \$150.00 stipend for the 8 elementary teachers taking math curriculum training. Rick Birdsong seconded the motion. Motion passed unanimously.
- D. APPROVE MARK RICKER FOR COMPUTER MAINTANENCE OVER SUMMER: Mr. Hargrove recommended that Mark Ricker be approved to do summer computer maintenance. Kay Maes made a motion to approve an extra-duty contract with Mark Ricker for up to 60 hours of summer computer maintenance at \$25.00 per hour, not to exceed \$1500.00. Clinton Arbuthnot seconded the motion. Motion passed unanimously.
- E. APPROVE BROOKE HARTLEY FOR POWERSCHOOL MAINTANENCE: Mr. Hargrove recommended that Brooke Hartley be approved to do extra-duty PowerSchool maintenance and updates. Tyler Gibson made a motion to approve an extra-duty contract for Brooke Hartley for up to 60 hours of PowerSchool maintenance at \$25.00 per hour, not to exceed \$1500.00. Rick Birdsong seconded the motion. Motion passed unanimously.

F. APPROVE SHEILA ADAMS AND BONNIE MONTGOMERY AS SFSP COOKS: Mr. Hargrove recommended hiring Sheila Adams and Bonnie Montgomery as cooks for the USDA Summer Food Service Program. Clinton Arbuthnot made a motion to hire Sheila Adams and Bonnie Montgomery as cooks for the Summer Food Service Program from May 27, 2019 to July 31, 2019. Tyler Gibson seconded the motion. Motion passed unanimously.

G. APPROVE SPRINGFIELD HIGH SCHOOL AS SITE FOR LCC ADULT DL CLASSES: Superintendent Hargrove and Mr. Lasley, HS Principal, presented information to the board about a pilot distance learning project that Lamar Community College has received a grant to offer starting Fall 2020. LCC would like for Springfield to serve as one of the 4 sites for the outreach program. The school district would be paid \$10,000.00 annually as site rental and a stipend to provide a site coordinator. Rick Birdsong made a motion for Springfield School District to apply as a Distance Learning Site for Lamar Community College beginning April 1, 2020 - March 31, 2021. Kay Maes seconded the motion. Motion passed unanimously.

H. DISCUSS AND APPROVE BASE SALARY INCREASE: Superintendent Hargrove discussed the total cost to the district of a base increase for all full-time employees. He also discussed expected increases and/or decreases in the primary funding sources for the district. Mr. Hargrove recommended the following salary increases, to become effective at the beginning of the 2019-20 school year: \$750.00 per year increase for all certified and 12-month and 11-month classified staff; \$500.00 per year increase for all classified 9-month and 10-month employees; and increases for hourly employees based on minimum wage. Tyler Gibson made a motion to approve salary increases for all certified and classified employees effective at the first of school year as per Superintendent Hargrove's recommendation. Clinton Arbuthnot seconded the motion. Motion passed unanimously.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f): The board, Mr. Hargrove and Mr. Lasley went in to executive session at 6:52 p.m.

A. PERSONNEL:

1. COACHES HS VOLLEYBALL

IX. ACT ON EXECUTIVE SESSION The board returned to regular session at 7:02 p.m. Mr. Hargrove recommended Renee Loflin as head high school volleyball coach and Spencer Stewart as assistant high school volleyball coach. He also recommended Blake Gale as assistant high school football coach. Clinton Arbuthnot made a motion to approve Renee Loflin as head high school volleyball coach, Spencer Stewart as assistant high school volleyball coach and Blake Gale as assistant high school football coach. Tyler Gibson seconded the motion. Motion passed unanimously.

Mr. Hargrove recommended hiring Natalie Thornton as cafeteria help for the 2019 summer food service program beginning May 27, 2019 to July 31, 2019. Kay Maes made a motion to hire Natalie Thornton to help with the 2019 summer food service program beginning May 27, 2019 to July 31, 2019. Rick Birdsong seconded the motion. Motion passed unanimously.

X. REPORTS

A. JUNIOR/SENIOR HIGH PRINCIPAL –KYLE LASLEY: Mr. Lasley reviewed the items on his May Board Report. These items included an update on the new electronic message board recently installed, the 3<sup>rd</sup> place girls and 10<sup>th</sup> place boys finish at the State Track Meet, upcoming cheerleader tryouts, graduation and baccalaureate dates and times, a busy summer schedule for coaches and athletes for summer camps and open gyms and a number of good professional development opportunities offered by BOCES over the summer.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT –RICHARD HARGROVE: Mr. Hargrove expressed his appreciation to the staff for a good year and their dedication to students and community. He also thanked Mr. Lasley for standing in for him during the Elementary Awards Ceremony and acknowledged Joel's efficient handling of some bus issues during the last couple weeks of school.

XI. OTHER ITEMS TO DISCUSS: Superintendent Hargrove gave a brief recap of a few of the legislative bills that could effect education issues.

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – June 17, 2019: To allow enough time for public notice of the budget before voting to approve the final preliminary budget, the regular board meeting will be moved to June 24, 2019 at 6:00 p.m.

XIII. COMMENTS FROM THE BOARD: None

XIV. ADJOURNMENT: The meeting was adjourned by consensus of the board at 7:15 p.m.

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Larry Duncan, President

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Kay Maes, Secretary

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Rick Birdsong, Vice-President

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Tyler Gibson, Treasurer

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Clinton Arbuthnot, Director