

SPRINGFIELD SCHOOL DISTRICT RE-4

Tuesday, January 21, 2019

REGULAR BOARD MEETING

6:00 P.M. - BOARDROOM

- I. CALL TO ORDER: The meeting was called to order by President, Larry Duncan at 6:00 p.m.
- A. ROLL CALL:
1. MEMBERS PRESENT: Clinton Arbuthnot, Rick Birdsong, Larry Duncan, Tyler Gibson, Kay Maes
  2. MEMBERS ABSENT: None
  3. SCHOOL PERSONNEL PRESENT: Richard Hargrove, Kyle Lasley, Deb Sharpe and Pam Hartley.
  4. GUESTS PRESENT: None
- II. ADDITIONS TO THE AGENDA: None
- III. APPROVE THE AGENDA: Kay Maes made a motion to approve the agenda as presented. Rick Birdsong seconded the motion. Motion passed unanimously.
- IV. ROUTINE ITEMS:
- A. APPROVE THE MINUTES OF THE December 18, 2018-- Regular Meeting: Clinton Arbuthnot made a motion to approve the minutes of the December 18, 2018 regular meeting as presented. Tyler Gibson seconded the motion. Motion passed unanimously.
- B. FINANCIAL REPORTS: to include Quarterly Reports: Superintendent Hargrove and the board reviewed and discussed the January financial reports. Quarterly reports will be emailed to the board later this week.
- C. CLAIMS PAYABLE – January 21, 2019 – Tyler Gibson made a motion to approve the January claims payable as presented. Kay Maes seconded the motion. Motion passed unanimously.
- V. PUBLIC COMMENT: Deb Sharpe addressed the board on behalf of the Springfield Teacher’s Association. She thanked the board for their continued support and extended the staff’s appreciation for the wonderful Christmas employee dinner and bonuses and especially for the extra effort from board members to take time to personally deliver the bonuses and speak with every employee. Mrs. Sharpe reported that they currently have received no applications for the STA scholarship. She shared that the school-wide writing contest will start February 1<sup>st</sup> and judging will be finished over spring break.

Concerning preschool matters, Mrs. Sharpe told the board that autism specialists have been periodically visiting the preschool. They have been a good source for helping to build resources and offering strategies. The specialist have said that they have seen some slow gains during their observations. The Southeast Colorado Health Group has been available on Wednesdays to offer strategies for responding to social/emotional stress. She also shared that the preschool has been experiencing high absentee rate due to student illness, many of which are confirmed influenza. The Early Childcare Council will be paying for registration for staff to attend this year’s ECC Conference. There will be 4 or 5 from the preschool and 4 or 5 from daycare attending. Mrs. Sharpe stated that the preschool license renewal is due and she will be working to get it completed and submitted.

**IF YOU ARE HERE TO ADDRESS THE BOARD, PLEASE READ THE FOLLOWING:**

*Welcome to the open forum portion of our meeting. We appreciate your interest in participating in this conversation time with the Springfield School District RE-4 Board of Education. A sign-up sheet was provided at the entrance to the Board meeting for all persons wishing to address the Board. It is requested that comments be limited to five minutes per speaker. Patrons are invited to share comments with the Board in an orderly manner that is consistent with the respect and dignity that should be part of a Board of Education public meeting. The Board will require that speakers and audience members adhere to basic standards of civility and, with limited time available, as the Board President, I may need to limit or terminate discussion to maintain decorum or to give as many people as possible the opportunity to speak. The Board will not take any action during this time. It is the preference of the Board that comments concerning District personnel be addressed in executive session. Discussion of individual students must occur in executive session. Please inform the Board if you intend to make comments concerning District personnel or students so those comments may be heard in executive session.*

- A. CORRESPONDENCE: Rick Birdsong read a letter from STA President, expressing gratitude for their support and generosity this Christmas and for the time they put into creating a positive working environment for all. He read a thank you note for the preschool staff for the Christmas cash and a note from Alivia Elliott for allowing her to give her Career Choice presentation at the December board meeting.

VI. OLD BUSINESS:

- A. FINALIZE AND APPROVE 2018-19 BUDGET: Superintendent Hargrove gave each board member the most recent updated version of the 2018-19 budget. He went over detailed information concerning changes that had been made since the preliminary budget was approved. After discussion and review, Tyler Gibson made a motion to approve the final 2018-19 Budget as presented with changes. Rick Birdsong seconded the motion. Motion passed unanimously.
- B. REVIEW AND APPROVE 18-19 UIP INITIAL DRAFT: The board members were provided with an outline of the initial draft of the 2018-19 UIP. Superintendent Hargrove discussed each area of the UIP and explained some of the strategies, technics and procedures that are part of the draft. A big area of the UIP is K-4 curriculum and steps have already been taken to get curriculum in for review with the goal of having it ordered and received before the end of this school year. Cost of the curriculum has been included in the final budget. CDE will review the UIP and will recommend changes. He ask that this 1<sup>st</sup> Draft be approved, but changes may have to be made and the UIP reapproved based on any changes suggested by CDE after completing their review. Rick Birdsong made a motion to approve the 2018-19 UIP initial draft. Clinton Arbuthnot seconded the motion. Motion passed unanimously.

VII. NEW BUSINESS:

- A. APPROVE ADDITIONS TO SUBSTITUTE TEACHER LIST. Mr. Hargrove presented the following names to be approved and added to the substitute teacher list for the district: Melinda Barnes, Jenna Arbuthnot and Brooke Mondragon. Each have finished, or are in the process, of completing the licensing requirements. He recommended approving all three as substitute teachers pending completion of licensing requirements. Kay Maes made a motion to approve Jenna Arbuthnot, Melinda Barnes and Brooke Mondragon as substitute teachers for Springfield School District pending completion of substitute license requirements. Tyler Gibson seconded the motion. Motion passed unanimously.
- B. APPROVE CHANGES TO SUBSTITUTE TEACHER PAY: Mr. Hargrove presented the current substitute teacher pay rates: \$85.00 per day for a certified teacher, \$75.00 a day for non-certified and \$42.50 for half-day. With the increase in minimum wage this January and the proposed increase next year, he recommended that pay rate be adjusted: \$106.00 per day for certified teacher, \$96.00 per day for non-certified and \$53.00 for half-day. Kay Maes made a motion to increase substitute teacher pay to \$106.00 per day for certified, \$96.00 per day for non-certified, and \$53.00 per half-day. Tyler Gibson seconded the motion. Motion passed unanimously.
- C. DISCUSSION ON SUPERINTENDENT'S EVALUATION PROCESS: The board discussed the process for doing the Superintendent annual evaluation. Board secretary, Kay Maes will distribute the approved evaluation form and each board member must complete the evaluation and return to Kay Maes on, or before, February 11.

VIII. EXECUTIVE SESSION: C.R.S. 24-6-402(4) (f) & (h): Tyler Gibson made a motion to go into executive session Per C.R.S. 24-6-402(4) (f) & (h): Rick Birdsong seconded the motion. Motion passed unanimously. At 7:02 p.m. the board members, Richard Hargrove and Kyle Lasley went into executive session. At 7:22 p.m. the board returned to regular session.

- A. SPRING COACHES  
B. PERSONNEL

IX. ACT ON EXECUTIVE SESSION: No action taken.

X. REPORTS

- A. JUNIOR/SENIOR HIGH PRINCIPAL – KYLE LASLEY: Mr. Lasley reviewed the items listed on his January Board Report. These items included the high school drama production on January 5, Springfield was host to UCCS and CC students as part of a new program to recruit education majors to rural areas, the FFA is attending the Western Stock Show in Denver, an update on the LCC Certificate program grant proposal, upcoming teacher evaluations and the CU Denver Online Concurrent Credit Program. Mr. Lasley clarified for the board that Springfield remains interested in the CU Denver pilot program, but has not yet officially signed an MOU to participate.

B. SUPERINTENDENT/ELEMENTARY PRINCIPAL REPORT –RICHARD HARGROVE: Mr. Hargrove addressed the items from his January BOE Update that had not already been discussed during the meeting. He reported on his meeting with the BEST grant staff. The BEST assessment team and the DCS and RTA architects are currently negotiating on revisions and are looking at doing some further structural studies. For informational purposes research is underway to determine requirements for Mill Levy increases and Bond Issues. He informed the board that the 2019-20 school calendar is in the planning stages and he will be meeting with staff to get input on calendar options. Mr. Hargrove commended the preschool staff for their professional handling of a recent incident at the preschool.

XI. OTHER ITEMS TO DISCUSS: None

XII. BOARD MEETING DATES:

1. REGULAR BOARD MEETING – February 18, 2019, 6:00 p.m.

XIII. COMMENTS FROM THE BOARD: None

XIV. ADJOURNMENT: The meeting was adjourned at 7:35 p.m. by consensus of the board.

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Larry Duncan, President

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Kay Maes, Secretary

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Rick Birdsong, Vice-President

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Tyler Gibson, Treasurer

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Clinton Arbuthnot, Director