

PTA Meeting Meeting Minutes

September 13, 2016

6:30 PM

Elementary Library

Megan West, Amanda Borwegen, Alexis Aloisi, Amber Lounsbury, Danielle Badamo-Overbaugh, Anne Rhoads

I. Welcome/Call to order

II. Review and Approval of June Meeting Minutes

A. Megan motioned to approve; Amber seconded.

III. Officer/Chairperson Reports

A. President - Past Events

1. Kindergarten Playdate - 8/31 (12:00-1:00 pm)
 - a. We met at the town park, not the school due to construction.
 - b. 15 children attended
 - c. Unable to get the mailings out this year. Will choose date for next year soon so mailings can go out early.
 - d. Requests were made from parents for teachers to attend.
 - e. Teachers would prefer the kids and parents interact instead of waiting to meet the teacher. We will keep the format we have used.
2. Late Night at Ellis - 6/16 (6-10pm)
 - a. Very high attendance, and it was enjoyed by all.
 - b. There was extra pizza
 - c. Drinks and snacks were donated by parents - plenty
 - d. PE coaches donated the BBQ games and the kids really enjoyed this part of the event.
 - e. The movie was not needed, as the weather was beautiful.
 - f. Dance-Dance Revolution was VERY popular.
 - g. The kids enjoyed Peter's games.
3. Staff Appreciation Lunch and Help Day
 - a. Teachers were very happy!
 - b. Desserts and sides were donated (We did not need as many sides).
 - c. PTA supplied a variety of pizzas from Adriano's in Delmar.
 - d. If we do pizza again, we need more salad next year.
 - e. The antipasta salad was very popular.
 - f. We changed the main meal last minute, so next year make sure the sides coordinate
 - g. PTA provided a retirement cake.

- h. Mrs. Rauf was the only teacher who asked for help, but there were no parent volunteers. We will need to determine if PTA will offer this service again.

B. Review of 2016-2017 PTA calendar

1. Meetings will continue to be held on the first Tuesday of the month.
2. Back to School Night is on Homecoming Weekend this year.
3. Pie Sale
 - a. This year we are switching to Black Horse Farms for fresh pies.
 - b. They have a huge selection, including gluten free options.
 - c. Cost to us is \$12 per pie. We will resell for \$16-\$20.
 - d. Change form release date from the 17th to the 24th.
 - e. Pie pick-up is 11/22, a half day of school, so pick-up times need to be adjusted.
4. Apparel Sale
 - a. As of now, the plan is to run the sale with the PTSA.
 - b. If schedules don't match with the PTSA, we are aiming for an early October sale.
 - c. Student Council also runs a sale from Round Top Knit and Screening - PTSA will work out the details with them.
 - d. Alexis will confirm dates with Leslie.
5. Trunk or Treat
 - a. The event will run the same as last year.
 - b. Amber will coordinate the cars.
6. Hoffmann Car Wash Fundraiser
 - a. Change the dates to run from 11/29-12/14.
7. Fall Book Fair
 - a. We needed to move the date because of many conflicts to 12/5-12/9.
 - b. 12/6 will be the Family Night.
 - c. Mrs. Bucci is in the MS/HS working, so Anne and Michelle Cotter will run the event.
 - d. Set-up will be on 12/2 and parent help will be needed.
 - e. PTA will sponsor books for students if needed (up to \$5). Anne and Michelle will need to discuss with Peter the communication of this to teachers.
8. Ice Skating Night-Enrichment Event
 - a. The event will continue to run as a free event with food donations.
 - b. PTA will provide the hot chocolate.
 - c. The faculty likes to attend this event also.
9. Folk Dancing-Paul Rosenberg-Enrichment Event
 - a. Paul will do a residency with the Phys Ed classes.
 - b. A dance night will be held for families following the residency.
 - c. The potluck dinner will be held with this event.
 - d. We are considering pre-sale of an item/a dinner to get more families to come to the potluck dinner.
10. One School, One Book
 - a. We are trying to coordinate the book with the MiSci event - star theme

- b. There is discussion of a group unveiling of the book - Peter running assembly
11. Krause's Fundraiser
 - a. We had talked about changing companies, but the sale was very profitable last year.
 - b. We are going to ask to add an additional item or two in addition to the flyer.
 12. Green Learning Fair
 13. Ice Cream Social
 - a. This will be held the same night as the 5th grade play.
 - b. The Keifers will be transitioning away from this activity.
 14. Board of Education Candidates Night
 - a. To be determined
 15. Buy-One-Get-One Book Fair
 16. Retirement Tea
 17. Late Night at Ellis
 - a. Megan will attend the event for the PTA.
 - b. Danielle will attend next year.
 18. Staff Appreciation Lunch - June 22nd

C. President - Upcoming events

1. Back to School Carnival – September 30th (5-7pm)
 - a. Entertainment - Windham Magic - Sean the Prankster with his assistant Crazy Christine who does balloons. (\$300)
 - b. Balloon Twisting - Crazy Christine and Balloon Gal Jenny (Mr. Twisty is good, but his prices have increased)
 - c. Megan will shop for the supplies at Sam's Club.
 - d. Cotton Candy - New owner of company, but they are happy to come! (\$175)
 - e. Face Painting - Teachers and Parents
 - i. Sheet of examples was very helpful to the process
 - ii. Post a sign-up sheet for faculty assistance with the event
 - f. Wanted Bubblemania, but that is beyond our budget for this event (\$875)
 - g. Penny Connolley will help us find Girl Scouts to run the games.
 - h. Flyer to go home on 9/15
 - i. Amanda Borwegan will get the apples.
2. "Trunk or Treat - October 28th (5-6:30 pm)
 - a. Stanton's will donate the apples.
 - b. Amanda will see if she can get donut donations from Boehms.
 - c. Donation letters are in the drive for Danielle to print.
 - d. Jim from Story's will donate 40 pumpkins.
 - i. Deana will pick up the pumpkins.
 - ii. Pumpkins need to be to the teachers on the 21st.
 - e. Amber Lounsbury will coordinate the trunk-or-treat cars and will be here at 4:00 to help park the cars.

D. Treasurer

1. Current Balance - \$12,927.87
2. Outstanding - none
3. Available Balance - \$12,927.87
4. Discussion of and vote to approve 2016-2017 PTA budget
 - a. Proposed expenses are higher than proposed income. Historically we always make choices throughout the year and break even or take a small amount from savings.

E. Principal N/A

IV. Committee Reports - N/A

A. BLT

B. GATE

C. Advocacy

D. Membership

E. Nominating

V. Grant Requests/Updates N/A

VI. New Business/Questions

1. Lunch
 - a. Lines are extremely long and some kids are not getting enough time to eat. First and second grade are the worst. They only have about 8-10 minutes to eat lunch.
 - b. There is only a single line. Could this be causing the problem? It's been noted on the GCS parent page.
 - c. The cafeteria is out of applesauce. We need to check if they will order it with the peanut butter.
2. Emergency Contact/Emergency Notification
 - a. No one really has a clear understanding of how parents are notified in an emergency. What is district protocol?
 - b. There is confusion about what type of emergency this is referring to.
 - c. Possible discussion/clarification for Open House?
3. School Banking Program
 - a. We are bringing it back, hopefully on a Wednesday.
 - b. An employee from the bank will come and process the deposit for us.
 - c. The National Bank of Coxsackie will provide the service.
 - d. If possible, we'd like to set up a table for sign-up at future events.
 - e. Do we need parent volunteers to help monitor the kids in the beginning?
 - f. If kids already have an account in the bank, can they use this account?
4. New lobby sign-in desk
 - a. Parents want a good clock back.
 - b. Staff cannot hear parents on the other side of the the glass.
 - c. Parents cannot hear staff if the hallway is crowded.

VII. Adjournment

- A. **Next Meeting** - October 4th at 6:30 pm - Elementary Library
- B. Megan motioned to adjourn, Alexis seconded